

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF CODES AND STANDARDS
FACTORY-BUILT HOUSING PROGRAM**

2020 W. El Camino Avenue, Suite 250, Sacramento, CA 95833
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FOCUS GROUP MEETING AGENDA

**November 18, 2015
10 a.m. to 5 p.m.**

**HCD – Headquarters
2020 W. El Camino Ave., Suite 402A
(4th Floor)
Sacramento, CA 95833**

- 10:00** 1. Housekeeping (5 minutes)
- 10:05** 2. General Introduction to the Factory-Built Housing Program, statutes and regulations. (30 minutes).
- 10:35** 3. General description of regulatory process and primary rulemaking documents
Timeframe for development of revised full text (Express Terms) and rationale (Initial Statement of Reasons) for rulemaking.
Timeframe for submitting written comments. (15 minutes)
- 10:50** 4. Format of the existing regulations and general proposed format changes.
- 11:00** 5. Proposed major changes or changes needing stakeholder feedback
- Use excerpts document showing items needing feedback
 - Discuss draft regulatory text and rationale
 - Stakeholder feedback
- Noon** LUNCH BREAK
- 1:00** 5. Continued
- 3:00** 6. Additional stakeholder input
- Areas needing further clarification
 - Areas no longer valid or obsolete
 - Other comments
- 3:50** 7. Closing comments. Reminder: Timeframe for submitting written comments.
- 5:00** 8. Adjourn