

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

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HCD HPRP Notice

Subject: Annual Performance Report (APR) for HPRP subgrantees	Notice #: 13-10
	Date Issued: 11/2/10
References: Homelessness Prevention and Rapid Re-Housing Program (HPRP)	Supersedes: N/A

To: All HPRP Subgrantees:

APR UPDATES

We have received guidance from HUD on the APR reporting requirements. HCD will be designing a reporting procedure in order to collect the APR criteria outlined in this template that was produced HUD:

http://www.hudhre.info/documents/HPRP-APR_Questions.pdf. Please review this document to ensure you will have all the information that HUD is seeking. As a reminder, this is only a template and some of these items may change. *****Please ignore the "esnaps completes" message, as this only pertains to the Grantee (HCD) and will likely be replaced with a calculation.**

Method and/or Templates and vendor specifications related to the HPRP APR posted on the HRE include: the HMIS Programming Instructions for the APR and the HPRP APR Questions Template (revised September 28, 2010). While HUD and HCD are currently working on finalizing the HPRP APR reporting method, note that all data elements required to complete the HPRP APR have been available to sub-grantees and HMIS vendors since June 2009. This information is available online at:

http://www.hudhre.info/documents/HPRP_ReportingSlides.pdf and
http://www.hudhre.info/documents/FinalHMISDataStandards_March2010.pdf

Currently, the Due Date for the APR has been extended to **December 7th, 2010**. This date can change depending on the design or the reporting method.

Sincerely,

*Dan Apodaca, Manager
Homeless Operations Programs*