

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE

1800 Third Street, Suite 390
P. O. Box 952054
Sacramento, CA 94252-2054
(916) 322-1560
FAX (916) 327-6660



HCD HPRP Notice

Subject: HPRP Year 2 APR – Updated Guidance and Reporting Timeline, and HUD Webinar	Notice #: 21-11
	Date Issued: 9-19-11
References: Homelessness Prevention and Rapid Re-Housing Program (HPRP)	Supersedes: NA

To: All Sub-grantees and HMIS staff

Purpose: This message provides updates on the Year 2 HPRP APR and announces the release of an updated HPRP APR Guidebook and an upcoming HPRP APR webinar.

The reporting period for the Year 2 HPRP APR will end on September 30, 2011. The HPRP Notice requires all HPRP grantees to complete and submit an HPRP Annual Performance Report (APR) by October 30, 2011 to HCD.

Upcoming reporting dates for HPRP Sub-grantees:

October 3, 2011 The CAAT reporting data for the quarter ending September 30, 2011.

October 5, 2011 The QPR for the quarter ending September 30, 2011 is due.

October 30, 2011 Year 2 HPRP Annual Performance Report (APR) due. The Year 2 HPRP APR covers the reporting period of October 1, 2010 – September 30, 2011.

****Please note that sub-grantees MUST complete both a QPR and the Year 2 HPRP APR by the deadlines indicated above.**

Year 2 HPRP APR Webinar provided by HUD:

Reminder: *Please Remember that HPRP sub-grantees should provide necessary data to the grantee for inclusion in the APR at the request of the grantee, but must NOT complete the APR in e-snaps.*

On September 20th and 22nd, 2011 from 3 - 4pm (EDT), HUD will host a webinar reviewing certain aspects of the Year 2 HPRP APR. The webinar will:

- Review the process for submitting the HPRP APR in *e-snaps*,
- Explain a newly-added question 5c, and
- Discuss common challenges experienced during the Year 1 HPRP APR submission period and how grantees can address these challenges.

These upcoming webinars will NOT include a question-by-question discussion of the HPRP APR. HPRP staff that are new to the reporting process are encouraged to review the archived HPRP APR webinar that HUD hosted in December 2010. That webinar gives a very detailed overview of each question on the HPRP APR. The Year 1 HPRP APR overview webinar can be found at:
http://www.hudhre.info/hprp/index.cfm?do=viewHPRP_APRWebinar

To register for one of the upcoming webinars, please click on a link below (each webinar will contain the same content so you need only register for one):

9/20 at 3 p.m. EDT: HPRP APR: Year 2 – Registration Link:

<https://www1.gotomeeting.com/register/981103272>

9/22 at 3 p.m. EDT: HPRP APR: Year 2 – Registration Link:

<https://www1.gotomeeting.com/register/279205200>

Please note participants must pre-register for the webinar. HUD encourages early registration as many of these webinars reach maximum capacity.

Sincerely,

Dan Apodaca

Dan Apodaca, Manager
Homeless Operations Programs