DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF COMMUNITY AFFAIRS
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CDBG — MANAGEMENT MEMORANDUM

Community Development Block Grant Program — **Memorandum Number: 02-8**

TO: All Eligible Jurisdictions and Interested Parties **DATE: April 10, 2002**

SUBJECT: Notice of Funding Availability (NOFA)
CDBG Planning and Technical Assistance (P/TA) Allocation
Fiscal Year July 1, 2002 - June 30, 2003

Notice of Funding Availability:

The State Department of Housing and Community Development announces the availability of funding under the 2002/2003 CDBG Planning and Technical Assistance (P/TA) Allocation. The Department will make $2,627,121 available under the General P/TA Allocation and $1,313,640 under the Economic Development P/TA Allocation (ED). The P/TA Allocation provides funding in the form of grants to small cities and counties for planning and feasibility studies related to CDBG eligible activities such as housing, public works, community facilities, and economic development.

HUD National Objectives

Activities must meet a HUD national objective. General P/TA studies are restricted to meeting only the first national objective, below. ED P/TA studies can meet either of the following two national objectives:

1. Targeted Income Group (TIG) Benefit. This means that if the P/TA study were implemented, at least 51 percent of the persons who benefit from the implementation earn less than 80 percent of the area median income. If the ED application's objective is to benefit TIG, then the planning activity must be reasonably related to an economic development activity which could result in the creation or retention of permanent, private sector jobs that will be principally (51 percent) filled by TIG persons;

   CDBG publishes annual income limits by county. These are in the Attachment 14 of the Application Package and are also available on HCD's Home Page.

2. Preventing slums and blight. This means aiding in the prevention or elimination of slums and blight. The State CDBG program must make the determination that the proposed planning activity is reasonably related to an economic development project that would result in the elimination or prevention of a slum or blighted condition.

Application Package:

For eligible jurisdictions, the application package is included with this memo.

For interested parties:

- call (916) 263-0485 to request a hard copy;
- download from the CDBG web site at http://www.hcd.ca.gov/ca/cdbg; or
- email the General Program Secretary at jruggire@hcd.ca.gov, or ED Program Secretary at styhurst@hcd.ca.gov.

Application Period:

IMPORTANT CHANGE

All applications must be received at the department by 5:00 p.m. on the due date. No applications will be accepted after 5:00 p.m. on the due date. Late applications for Funding Round #1 will be considered under Funding Round #2. Late applications for Funding Round #2 will be returned to the applicant. Facsimile applications will not be accepted. The Department can no longer accept applications post marked by the due date; this is now the rule for all CDBG applications in all allocations.

There are two funding rounds for the 2002/03 P/TA Allocation. Following are the two due dates:

Funding Round	Application Due Date/time	
#1	June 28th, 2002	5:00 pm
#2	October 31st, 2002	5:00 pm

CDBG will award the 2002/2003 funds following the July 1st start of the new program year according to the schedule included in the NOFA and Application Package, subject to availability of Federal funds and passage of the State budget.

For more information:

Please call (916) 263-0485 and ask for the CDBG Representative for your area.