

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**DIVISION OF FINANCIAL ASSISTANCE****Community Development Block Grant (CDBG) Program**

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**CDBG****Community Development Block Grant Program****MANAGEMENT MEMORANDUM****Memorandum Number 13-01**

DATE: April 23, 2013

TO: Non-Entitlement Jurisdictions Eligible for State Community Development Block Grant (CDBG) Program, Disaster Recovery Initiative (DRI)

FROM: Thomas Brandeberry, CDBG Section Chief

SUBJECT: Discontinuation of the CDBG Economic Development (ED) Semi-Annual Progress Reporting Requirement

The purpose of this Management Memo is to inform all eligible jurisdictions with open CDBG grant contracts that ED Progress Reports are no longer required, effective immediately. This Management Memo (13-01) supersedes Management Memo 10-10 and its associated Semi-Annual ED Progress Report document, as well as any Standard Agreement language requiring this report to be submitted.

The Department is committed to removing duplicative paperwork, and has found that this report duplicates information gathered in other federally required reports. Thus, the Department will not ask, nor will grantees be under any obligation to submit this report, nor will the Department use this report as part of any future CDBG application scoring, including 2013 NOFA applications.

As always, if you have any questions or concerns regarding your ED activities, please contact your CDBG Representative.

A list of CDBG Grant Management Representatives and their territories can be found here [*CDBG Grant Management Staff*](#).

A list of the CDBG ED Loan Approval Representatives and their territories can be found here: [*CDBG ED Loan Approval Staff*](#).