

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE  
FEDERAL PROGRAM BRANCH  
State Community Development Block Grant (CDBG) Program  
Economic Development (ED) Allocation**



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**AMENDMENT TO  
CDBG OVER THE COUNTER (OTC) NOTICE OF FUNDING AVAILABILITY (NOFA)  
ISSUED ON JULY 2, 2010**

The Department of Housing and Community Development (Department or HCD) issued a NOFA for the OTC allocation under the CDBG Economic Development program. The NOFA was released on July 2, 2010 announcing the availability of funds for four and one half million dollars. Eligible applicants are able to apply for a maximum of up to two and one half million dollars to fund eligible projects. Applications are accepted on a first come first served basis. The deadline for application submittals is March 24, 2011.

Page two of the NOFA includes a statement that allows for future amendments, as needed. At this time HCD staff has determined that the OTC NOFA should be amended to include a minimum application amount per project. HCD staff has set the minimum application amount for this year's NOFA at \$300,000.

This amendment modifies the application review process outlined in the NOFA. The change in review process will only apply to OTC applications between \$300,000 minimum and \$500,000. Applications requesting funding between \$300,000 and \$500,000 will not require a formal public meeting and funding recommendation by the Economic Development Advisory Committee (EDAC). These applications will be processed in the same manner as other larger applications except the final funding decision will be done internally by HCD staff and HCD ED consultant. After review by all parties internally, HCD staff will make funding recommendation to the Director. This internal review process has the potential to save upwards of a month in the OTC review and funding recommendation process for smaller OTC applications.

All applications of \$500,001 and greater will be required to go through the full review process with formal public meeting and EDAC recommendation as described in the NOFA.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Westlake".

Chris Westlake  
Deputy Director