Emergency Housing and Assistance Program (EHAP)
Funding Round 16
Fiscal Year 2010-11

Statewide
Notice of Funding Availability (NOFA)
For
Operating Facility Grants

January 20, 2011

State of California
Department of Housing and
Community Development

STATE OF CALIFORNIA -BUSINESS, TRANSPORTATION AND HOUSING AGENCY Edmund G. Brown Jr., Governor

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE
1800 Third Street, Suite 390
P. O. Box 952054
Sacramento, CA 94252-2054
(916) 322-1560
FAX (916) 327-6660

January 20, 2011

NOTICE OF FUNDING AVAILABILITY
EMERGENCY HOUSING AND ASSISTANCE PROGRAM

Dear Interested Agencies, Organizations and Designated Local Boards:

I am pleased to announce the sixteenth funding round of the Emergency Housing and Assistance Program (EHAP 16). An estimated $6,040,000 will be available for EHAP 16 Operating Facility Grants during Fiscal Year 2010-11. Applicants are encouraged to plan for year-round shelter needs and/or cold/hot weather shelter needs.

The preliminary allocations to urban and non-urban counties are as follows:

Urban (population equal/more than 200,000):	$4,832,000
Non-Urban (population less than 200,000):	$1,208,000

EHAP 16 funds will be distributed to eligible applicants through a competitive process. The estimated allocation to each county is identified on pages 17 through 21 of this Statewide Notice of Funding Availability (NOFA), and is based on the incidence of poverty and unemployment in each county.

In counties <u>without</u> a Designated Local Board (DLB), interested applicants should refer to Section III of this Statewide NOFA and Application Package. Throughout the Statewide NOFA and Application Package, applicants within non-DLB counties are identified as "Statewide NOFA Applicants" because these applicants apply directly to the Department of Housing and Community Development (Department).

In counties <u>with</u> a DLB (see list on pages 19 through 21 of this Statewide NOFA), interested applicants must contact the person or agency listed for the county to obtain the Regional NOFA and Application Package.

I look forward to working with you to address the housing needs of California's homeless population through this sixteenth funding round of EHAP. Please feel free to contact Ms. Tracey Withrow, EHAP Program Manager, at (916) 322-0643 for additional information or assistance at any point in the process.

Sincerely,

Chris Westlake, Deputy Director

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TIMETABLE OF EHAP 16 STATEWIDE APPLICATIONS	
Statewide NOFA Issued:	January 20, 2011
Statewide NOFA Applications Due:	5:00 p.m., February 24, 2011

I. EHAP PROGRAM DESCRIPTION

A. Authority

Health and Safety Code (H&SC) Sections 50800 through 50806.5 (the "Statute"), establish the Emergency Housing and Assistance Program (EHAP) and specify the eligible uses of funding for this allocation. The EHAP is administered by the Department.

The Department awards EHAP grants to eligible local organizations for activities that provide housing and related services to homeless persons and to persons threatened with the loss of their homes.

EHAP 16 Applicants and Grantees will operate under the permanent EHAP Regulations, which were adopted on July 12, 1995 ("Regulations"). The Regulations are in Title 25 of the California Code of Regulations, Sections 7950 through 7976. Copies of the Statutes and Regulations can be downloaded from the HCD website at www.hcd.ca.gov/fa/ehap or are available from the Department by emailing a request to mternes@hcd.ca.gov or by calling (916) 327-3607.

B. Types of Grants

The program offers two types of grants: Operating Facility Grants and Capital Development Grants. This NOFA is limited to Operating Facility Grants.

Operating Facility Grants are made to defray the costs of providing direct client housing, including operating or leasing facilities to provide emergency shelter or transitional housing; administrative costs up to five percent of the total grant amount; supervising and counseling clients; residential rental assistance; housing vouchers; purchase of equipment; and subcontracting with other eligible organizations to provide vouchers for temporary shelter and/or to provide residential rental assistance. Also eligible are capital development-type activities of $20,000 or less per site. (See Section 7963 of the Regulations).

Applicants must submit a separate application for each site (unless the project consists of scattered sites). A site is defined in Section 7950 of the Regulations.

Disclosure of Application: Information provided in this application will become a public record available for review by the public pursuant to the Public Records Act. As such, any materials provided will be disclosable to any person making a public records request. We caution you to use discretion in providing us with information that is not specifically requested, including, but not limited to, bank account numbers, personal telephone numbers and home addresses. By providing this information to the Department, the Applicant is waiving any claim of confidentially and consents to the disclosure of all submitted material upon request.

C. Minimum and Maximum Grant Amounts

Notwithstanding any regulatory provision to the contrary, Operating Facility Grants shall not exceed $300,000 per site. Within this maximum, $20,000 or less may be requested for capital development-type activities and equipment.

The minimum grant amount is $10,000, except as follows:

- For counties with an allocation greater than $20,000, HCD may reduce one application to less than $10,000 if necessary to fully utilize the county's allocation.

- For counties with an allocation of $20,000 or less, Applicants must apply for the entire county allocation. HCD may reduce the requested application amount in order to award two grants of less than $10,000.

  In regions where there is a DLB (see Section D below), the DLB may establish a minimum higher and/or a maximum lower than that of the Statewide NOFA, provided that these limits are identified in the Local Emergency Shelter Strategy (LESS) approved by the Department, and specified in the Regional NOFA and Application.

Pursuant to H&SC Section 50802.5(d), in no case shall more than $1,000,000 be granted to any eligible organization within a region in a funding round, even if the organization has filed multiple applications.

D. Designated Local Board (DLB)

The Statute provides for the delegation of authority and responsibility for grant selection and monitoring to DLBs. The Department has established a process for this delegation in Sections 7951 through 7953 of the Regulations. The DLBs are responsible for: developing a LESS; issuing a Regional NOFA and Application; making initial grant selections in conformance with the EHAP Regulations and the approved LESS; and monitoring Grantee performance.

In regions with DLBs, applications are made directly to the DLB pursuant to a DLB-issued Regional NOFA. DLBs will solicit and evaluate applications and make award recommendations to the Department for confirmation. DLBs must only recommend awards in the amounts requested in the applications, except where funds are inadequate to fully fund the lowest-ranking Applicant. In this circumstance, the DLB shall reduce the award if the project will still be feasible at the lower funding level.

In regions without a DLB, applications are made directly to the Department, subject to the requirements of this Statewide NOFA. Please see pages 19 through 21 for a list of DLBs.

E. Local Emergency Shelter Strategy (LESS)

For counties with DLBs, the program activities shall be based upon the provisions of the LESS developed by the DLB and approved by the Department pursuant to Sections 7955 and 7956 of the Regulations. If a conflict exists between the approved LESS and the Statute or Regulations, then the Statute or Regulations, respectively, shall prevail.

F. Eligibility Requirements

Sections 7959 through 7962 of the Regulations provide information on the eligibility requirements for Applicants and Grantees, applications, and eligible/ineligible use of funds. DLBs may impose additional restrictions on the selection of grants in accordance with a Department-approved LESS.

Applicants must have provided client housing (i.e. emergency shelter, transitional housing or vouchers; not just services) continuously for at least the twelve months prior to the publication date of this Statewide NOFA, or, for cold weather shelter providers, each day throughout the region's prior cold weather season (See Section 7959(c) of the Regulations).

Applicants must ensure that they apply for EHAP funds only for eligible uses. Eligible and ineligible costs are defined in Sections 7961 and 7962 of the Regulations. Costs including, but not limited to the following examples are ineligible for reimbursement and, if included in an otherwise eligible application, can result in the whole application being found ineligible: recreational equipment, playground equipment, storage sheds or containers, shade structures, food and food services, cooks, food handlers, general relief, health care employees, security guards, maintenance staff, landscaping, vehicle purchase or lease, vehicle maintenance, vehicle insurance, and vehicle fuel or oil, for example. Please review the above Regulations carefully and contact EHAP Staff immediately if you have questions about the eligibility of any cost.

G. Application Process

Potential Applicants for EHAP 16 must determine whether they are in a county that has a DLB. DLBs will be issuing their own Regional NOFAs to solicit applications. The applications are sent to the DLB or the Department, as follows:

Type of Applicant:	Submit Applications to:
No DLB	Department
DLB	DLB

H. Selection Criteria

Sections 7967(b) and (c) of the Regulations identify the criteria upon which the Statewide and Regional applications, respectively, will be rated. DLBs may add additional criteria to those in 7967(c) if the criteria have been identified in a Department-approved LESS. The selection criteria for Statewide applications are found in Section III of this Statewide NOFA.

I. Appeals

Section 7968 of the Regulations identifies the appeal process to be used by the Department and the minimum requirements for the appeal process to be used by DLBs. Information on appeals of grant selection activities of the Department is located in Section III of this Statewide NOFA. DLBs are required to identify the appeal process in their Department-approved LESS.

J. Awards/Contracts

In counties with a DLB, the DLB makes the initial grant selections, and forwards these award recommendations to the Department for confirmation. EHAP Staff recommend confirmation to the Director, who formally approves the awards. All grants are made available through a Standard Agreement ("Agreement") between the Department and the Grantee.

In counties without a DLB, where applications are prepared pursuant to this Statewide NOFA, EHAP Staff make award recommendations to the Director, who formally approves the awards. All grants are made available through an Agreement between the Department and the Grantee.

Approved project activities for an Operating Facility Grant must commence within sixty (60) days of the effective date of the Agreement and must be completed within fourteen (14) months of the effective date of the Agreement. Operating Facility Grants are intended to assist with the operation of shelter facilities for the term for which they are awarded.

K. Voucher Limits

Pursuant to Regulations Section 7961, no more than 15 percent of an urban county allocation may be used for voucher programs (See pages 17 through 21 for county voucher limits). Individual applications requesting more than the maximum listed on these pages will be deemed ineligible and rejected without further consideration. Non-urban counties may use all of their county allocation for vouchers.

II. EHAP 16 ALLOCATIONS

A. Allocation Terms

Pursuant to Regulations Section 7957(h), the allocation term is two years from the date the Department issues the Statewide NOFA for that allocation. At the end of the two-year allocation term, any county allocation not encumbered shall be returned to the Emergency Housing and Assistance Fund (EHAF) for inclusion in the next Statewide NOFA. For any county without a DLB, when there are no applicants, the unencumbered county balance will revert to the EHAF and be included in the next Statewide NOFA.

Once awards have been made, the Department will disencumber any funds not spent by the Grantees. These disencumbered funds will revert to the EHAF and be included as part of the next Statewide NOFA.

B. Availability of Funds

The county allocations are estimates. The Department will notify affected recipients of this Statewide NOFA of any changes in the final funding level.

C. County Allocations and Contact Persons

Pages 17 through 21 list: 1) the amount of each county's estimated EHAP 16 allocation; and 2) the DLB contact information for counties subject to Regional NOFA and Application requirements.

For non-DLB counties, subject to the Statewide NOFA and Application, instructions are provided in Section III of this Statewide NOFA.

III. EHAP 16 STATEWIDE NOFA APPLICATION INSTRUCTIONS AND FORMS

The following instructions are for use only by Applicants in counties <u>without</u> DLBs (i.e., Statewide NOFA Applicants.)

A. Timetable for Applications, Workshop, and Awards

TIMETABLE FOR EHAP 16 STATEWIDE APPLICATIONS		
Statewide NOFA Issued:	January 20, 2011	
Statewide NOFA Training Workshop:	February 8, 2011 (Sacramento) February 10, 2011 (San Diego) (See Page 23 for Location/Time)	
Statewide Applications Due:	5:00 p.m., February 24, 2011	
	Non-Competitive Counties	**Competitive Counties**
Estimated Award Notification:	May, 2011	May, 2011
Agreements Mailed to Grantees:	June, 2011	June, 2011

B. Statewide Application Submission and Deadlines

The Department must receive applications in response to the EHAP 16 Statewide NOFA no later than <u>5:00 p.m., Thursday, February 24, 2011.</u>

Applications that are received by the Department after 5:00 p.m., February 24, 2011 will not be eligible for review regardless of when they were sent. Faxed applications <u>will not</u> be accepted. In addition, any information received after the deadline <u>will not</u> be considered eligible.

<u>Mail to:</u>
Department of Housing and Community Development
Division of Financial Assistance
Emergency Housing and Assistance Program (EHAP) (MS 390-4)
P.O. Box 952054
Sacramento, CA 94252-2054

Sent via Private Delivery Service <u>or Hand Delivered to the Department's Physical Address:</u>	Dept. of Housing and Community Development Division of Financial Assistance Emergency Housing and Assistance Program 1800 Third Street, Room 390-4, Sacramento, CA 95811

Submit two complete sets of the application (original and one copy, each stamped original or copy, as appropriate).

The original application must be bound (in an appropriately sized, white three-ring binder with the Agency Name and County displayed on the spine) and major sections tabbed (i.e. Section I & II; and, if applying for capital development-type activities of $20,000 or less, Section III).

For your convenience, you may obtain a copy of the application at www.hcd.ca.gov/fa/ehap (available on or after January 20, 2011). Requests for applications can also be e-mailed to mternes@hcd.ca.gov.

NOTE: The application is not set up for data entry. Proper formatting is solely the responsibility of the Applicant.

To confirm receipt of your application, do one of the following:

1. Hand-deliver the application to the EHAP Office (ask for a receipt);

2. Mail the application by Certified Mail, with a return receipt requested. Be sure to allow sufficient time to ensure the Department's receipt of your application by the 5:00 p.m., February 24, 2011 deadline); or

3. Enclose a self-addressed, stamped post card with the application. Note the following on the back of the post card:

   EHAP 16 Statewide Application received from [Name of Applicant] by:

   _____ _____

   EHAP Program Manager Date

C. Evidence of Site Control

Applicants requesting funds for any EHAP activity, except residential rental assistance, must provide evidence of site control sufficient to implement the activities to be funded for the entire 14-month term of the EHAP Agreement. Failure to provide adequate documentation of site control may disqualify an application. Evidence of site control must be submitted even if it has been submitted in previous applications, and even if the Applicant owns the site. Pre-approval of site control is not required; however, technical assistance is available from the Department if you have questions regarding the adequacy of your site control documentation.

Site control is defined as the legal right to occupy and use the site, as evidenced by documents such as:

- A Grant Deed demonstrating ownership in fee title. In cases where no street address is provided on the Grant Deed, please provide other evidence that the parcel number listed on the Grant Deed belongs to the street address for the site.

- A Lease demonstrating a leasehold interest in the site and its improvements. The lease must be for at least the term of the EHAP Agreement.

- A Purchase Agreement signed by both the Buyer and Seller indicating site control by the commencement date of the EHAP Agreement.

- An enforceable Option Contract to Purchase or Lease indicating site control by the commencement date of the EHAP Agreement.

- For rotating shelter and voucher programs, site control may include other evidence granting permission to use the site(s) for the term of the EHAP Agreement, and must include: the rental rate; the address of the site(s); and be signed and dated by the authorized individual providing the site and the Applicant.

In the case of a Lease, the Lease (or Option to Lease) must contain: permission to use the site for the entire 14-month term of the EHAP Agreement; the monthly lease rate; the address of the site(s); intended use of site; and be signed and dated by both the Lessor and Lessee.

D. Confidential Site Locations

Applications that include a "confidential" shelter site location and/or address must comply with either Option #1 or Option #2 of the Department's January 20, 2011 Memorandum entitled "Confidential Site Locations" for the application to be deemed eligible (see Attachment "G" of the Statewide Application). If you have questions regarding requirements for confidential site locations, please contact EHAP Staff immediately at 916-327-3607.

E. Statewide NOFA Training Workshop

To assist Statewide NOFA Applicants (ONLY) in preparing their applications, the Department will conduct two Statewide NOFA Training Workshops. See Page 23 of this NOFA for the workshop dates, times, and locations. **Note: If your project is in a county with a DLB, you must contact the DLB for Regional Workshop information.**

Application Preparation Strategy - (Statewide NOFA Applicants ONLY):

1. Start early to allow plenty of time for local reviews and revisions and to schedule approvals of local Board Resolutions. **Note: The Board Resolution must be dated after January 20, 2011 (Statewide NOFA Issuance Date) and on or before February 24, 2011 (Statewide Application Deadline).**

2. Carefully read the Statutes and Regulations. Take particular note of Regulation Sections 7959-7962 regarding eligibility.

3. Determine if your organization is eligible to apply (see Regulations Sections 7959 and 7960). Applications from ineligible organizations are not eligible for funding.

4. Review the entire application to understand the scope of the questions, so you can compile the necessary information for your response.

5. Identify which of your activities are eligible for EHAP funding (See Sections 7961 and 7962 of the Regulations).

6. Photocopy the application so you have extra copies for drafting purposes.

7. Use the "Statewide Application Checklist" to keep the forms and documentation in order and ensure that you submit all the items necessary. Incomplete applications will not be rated and ranked. **Note: The Department will not contact you to request additional information to complete your application.**

8. Record your calculations for easy verification. We recommend using a calculator with paper tape and attaching the tapes with the identified calculations on the application page(s) containing the calculation(s). An Excel or comparable program spreadsheet is also acceptable.

9. For applications that include capital development-type activities of $20,000 or less, obtain detailed and comprehensive cost estimates from a licensed contractor or architect and/or service/equipment providers, as appropriate. Identify costs by materials, labor, overhead and profit, as applicable. **(Note: These estimates do not guarantee the party a contract; a competitive bidding process will be required).**

10. Review your completed application to ensure it clearly and concisely responds to each question.

11. Review the Board Resolution carefully to ensure: a) it includes the required language, titles, vote tally, and signatures; and b) it follows the format of the Sample Resolution included in the application. Board Resolutions must be on the Applicant's agency letterhead. (See application for Sample Resolution Instructions/Checklist and Sample Resolution).

F. Technical Assistance

If you have questions about the Statewide NOFA and Application Package, please contact the EHAP Staff and/or attend a scheduled Statewide NOFA Training Workshop (See EHAP Contact Information on Page 22). **Note: Technical assistance will be available for Statewide NOFA Applicants until 5:00 p.m. Tuesday, February 22, 2011.**

G. Statewide Award Selection Criteria

Applications will first be evaluated for eligibility (of the Applicant, Application, and Activities) pursuant to Sections 7959 through 7962 of the Regulations. The following procedure will be used for applications that include requests for a combination of eligible and ineligible activities and/or expenses:

1. The ineligible activities and/or expenses will be deleted from the application and the requested grant amount reduced to the amount of the remaining eligible activities.

2. After deleting the ineligible activities and/or expenses for which EHAP funds were requested, if the Department determines the project or program proposed in the application is still feasible, the application will be deemed eligible for rating and ranking. Rating points shall not be deducted from application scores for including ineligible activities and/or expenses.

Eligible applications will then be evaluated pursuant to the three selection criteria set forth in Section 7967(b) of the Regulations and detailed below. In competitive regions, applications will be awarded points in each category up to the maximums listed; a total of 100 points is possible.

a. Applicant Capability - 40 Points Maximum

The reviewer will evaluate "the Applicant's capability of achieving the activities and results proposed in the application" based on the Applicant's:

- History of providing housing and services to the homeless;
- Organizational structure and staffing;
- Financial management and stability; and
- Demonstrated ability, readiness and plan for accomplishing the proposed activity(ies).

b. Impact and Effectiveness - 30 Points Maximum

The reviewer will evaluate "the impact and effectiveness of the client housing provided and proposed to be provided by the Applicant" based on the Applicant's:

- Quality of client housing currently and proposed to be provided (emergency shelter, transitional housing, vouchers, and/or residential rental assistance);
- Proposed activities and how those activities address community needs;
- Extent of program(s) to prevent homelessness, intervene early in homelessness, and treat the problems associated with homelessness (e.g., job loss, lack of employment skills, substance abuse, domestic violence, illness); and
- Demonstration of the effectiveness of its current and proposed client housing programs to move homeless persons into a self-supporting, permanent housing environment.

c. Cost Efficiency - 30 Points Maximum

The reviewer will evaluate "the cost efficiency of the proposed use of grant funds for providing client housing" based on the:

- Type and amount of client housing provided compared to the project budget;
- Demonstrated availability of other financial resources besides EHAP to support achievement of the proposed activity(ies);
- Need for EHAP funds; and
- Coordination with other organizations and non-duplication of services.

H. Agreement Information

After the awards are made (see Timetable on Page 8), Grantees can expect to receive the Agreement within approximately 30 days. Grantees should review, sign and return the Agreement as soon as possible. Since only the person designated in the Board Resolution has the authority to sign the Agreement, review the Board Resolution for the title of that person and obtain their signature.

The Agreement will become effective after review and approval by the State, usually within 15 days after the Grantee returns the five, signed Agreement copies to the Department. The "effective date" is the date stamped in the lower right-hand corner of the Agreement Cover Sheet [STD213].

Once the Agreement is effective, grant funds (including a 50% advance) can be requested by submitting a Request for Disbursement (RFD) form. **Note: The Department can only reimburse Grantees for costs incurred after the effective date of the Agreement and after the Department has confirmed that any special conditions have been met.**

The application itself is incorporated as part of the Agreement. Please consider this when preparing and certifying the application. Do not submit an application that you think will need to be revised. The project, process, budget and results stated in the application will be those to which the Grantee is committed in the Agreement, so accuracy is critical.

I. Appeal Process for Statewide NOFA Applicants

Any Statewide NOFA Applicant may appeal the grant selection activities of the Department by submitting a written petition to the Department. The complete, written petition shall: 1) provide the name, address, and telephone number of the petitioner; 2) clearly describe each activity disputed; 3) clearly explain why the activity is disputed; and, 4) state the remedy the petitioner is seeking.

The petition must be received by the Department within ten (10) days following the date the Department makes the final rating and ranking of eligible applications available to the public (that is, the date on the letter to the Applicant regarding the awards). Any petition received after 5:00 p.m. on the tenth day will not be considered.

Petitions will be accepted by any of the following methods:

Mail (registered, certified or overnight delivery) petition to:
Department of Housing and Community Development
Division of Financial Assistance
Emergency Housing and Assistance Program (EHAP) (MS 390-4)
P.O. Box 952054
Sacramento, CA 94252-2054

Hand-deliver petition to:
Department of Housing and Community Development
Division of Financial Assistance
Emergency Housing and Assistance Program (EHAP)
1800 Third Street, Room 390
Sacramento, California 95811

Fax petition to:
EHAP Program Manager at (916) 323-6016. All faxed petitions must be immediately followed with the original. Petitions will not be considered complete unless the original is received within seven (7) days of the faxed transmittal.

If a petition is received, all activity related to the Conditional Awards in the petitioned county will cease pending the Department's determination. The Department will immediately notify all Awardees in the petitioned county of the receipt of the petition and provide Awardees with the date when the Department's determination will be made. If the Department's determination is in favor of the petitioner and affects any of the other Awardees, the Department may need to rescind or reduce the amount of a Conditional Award to allow a petitioner's grant to be funded in accordance with the Regulations. The Department will notify affected Conditional Awardees of any reductions which must be made to their Conditional Grant Awards because of a petition determination.

Within twenty-one (21) days of receipt of the petition, the Department shall make a determination based on the information available, and respond in writing to the petition. Each determination shall clearly state the findings upon which the Department's determination is based and identify any corrective action to be taken.

Refer to Section 7968 of the Regulations when filing an appeal to the Department or the DLB. The Regulations can be found on our website at www.hcd.ca.gov/fa/ehap.

Counties without Designated Local Boards (DLBs)
Apply Directly to the Department

The allocation column reflects the total dollar amount that your county can apply for. **DO NOT add the voucher column amount to the allocation amount**. The "Voucher Maximum" column is the maximum dollar amount that your county can request for vouchers.

County	Allocation	Voucher Maximum
Amador	$16,152	$16,152
Butte	$37,091	$5,564
Calaveras	$22,355	$22,355
Del Norte	$18,497	$18,497
Fresno	$178,930	$26,840
Glenn	$18,048	$18,048
Humboldt	$80,103	$80,103
Imperial	$167,913	$167,913
Inyo	$10,000	$10,000
Kern	$134,162	$20,124
Lake	$39,617	$39,617
Lassen	$17,560	$17,560
Madera	$94,859	$94,859
Mariposa	$10,000	$10,000
Mendocino	$48,693	$48,693
Merced	$44,489	$6,673
Modoc	$10,000	$10,000
Mono	$10,000	$10,000
Monterey	$54,725	$8,209
Napa	$51,118	$51,118

Counties without Designated Local Boards (DLBs) (Cont'd)
Apply Directly to the Department

County	Allocation	Voucher Maximum
Nevada	$39,651	$39,651
Plumas	$11,708	$11,708
San Benito	$25,247	$25,247
San Bernardino	$278,991	$41,849
San Diego	$378,535	$56,780
San Luis Obispo	$31,700	$4,755
Santa Barbara	$54,071	$8,111
Santa Cruz	$34,670	$5,201
Sierra	$10,000	$10,000
Siskiyou	$30,624	$30,624
Sonoma	$48,720	$7,308
Stanislaus	$82,537	$12,381
Tehama	$36,035	$36,035
Trinity	$10,000	$10,000
Tuolumne	$27,437	$27,437

Counties with DLBs
Apply Directly to the DLB

Proposed DLB (Subject to HCD Approval)	County	Allocation	Voucher Maximum
Laura Escobar United Way of the Bay Area 221 Main Street, #300 San Francisco, CA 94105 (415) 808-4380 ext.223	Alameda Contra Costa Marin San Francisco San Mateo	$182,830 $104,945 $20,944 $98,034 $59,631	$27,425 $15,742 $3,142 $14,705 $8,945
Elizabeth Heger Los Angeles County EFSP Local Board c/o United Way of Greater Los Angeles 1150 S. Olive Street, Suite T500 Los Angeles, CA 90015 (213) 808-6610	Los Angeles	$1,650,775	$247,616
Shawn Kelly Orange County Partnership One Hope Drive Tustin, CA 92787 (714) 288-4007 ext. 1118	Orange	$327,026	$49,054
Bob Erlenbusch Sacramento Hunger Coalition Sacramento Steps Forward Community Services Planning Council 909 12th Street, Suite 200 Sacramento, CA 95814 (916) 447-7063 ext.335	Alpine El Dorado Placer Sacramento Yolo	$10,000 $69,148 $29,727 $189,513 $28,805	$10,000 $69,148 $4,459 $28,427 $4,321
Annabelle Ramos The EFSP Local Board for the County of Riverside c/o Riverside County Homeless Programs 4060 County Circle Drive Riverside, CA 92503 (951) 358-5617	Riverside	$270,053	$40,508

Counties with DLBs (Cont'd)
Apply Directly to the DLB

Proposed DLB (Subject to HCD Approval)	County	Allocation	Voucher Maximum
Angie McKinney San Joaquin Emergency Food & Shelter Board (FEMA) 401 E. Main Street Stockton, CA 95202 P.O. Box 1585 Stockton, CA 95201 (209) 320-6208	San Joaquin	$110,493	$16,574
Lynn Terzian Santa Clara County Local EFSPBoard c/o United Way Silicon Valley 1400 Parkmoor Avenue, Suite 250 San Jose, CA 95126-3735 (408) 793-5860	Santa Clara	$178,636	$26,795
Richard Kuhns Shasta County Dept. of Housing and Community Action Programs, EFSP Local Board 1450 Court Street, Room 108 Redding, CA 96001-1661 (530) 225-5160	Shasta	$108,423	$108,423
Mrs. PJ Davis Solano Safety Net Consortium-Community Action Agency Advisory Board CAP Solano 1545 N Texas St., Suite 201 Fairfield, CA 94533 P.O. Box 2726 Fairfield, CA 94533 (707) 365-7046	Solano	$46,682	$7,002

Counties with DLBs (Cont'd)
Apply Directly to the DLB

Proposed DLB (Subject to HCD Approval)	**County**	**Allocation**	**Voucher Maximum**
Betsy McGovern-Garcia Kings/Tulare Continuum of Care of Homelessness P. O. Box 1742 Visalia, CA 93279 (559) 684-4254	Kings Tulare	$93,940 $85,204	$93,940 $12,781
Cathy Brudnicki Ventura County Homeless & Housing Coalition P. O. Box 417 Camarillo, CA 93011-0417 1317 Del Norte Road, #100 Camarillo, CA 93010 (805) 485-6288 ext. 273	Ventura	$90,081	$13,512
Tina Harland, E.D. Yuba-Sutter United Way 1521 Butte House Road, Suite C Yuba City, CA 95993 (530) 743-0193	Colusa Sutter Yuba	$14,419 $57,856 $48,597	$14,419 $57,856 $48,597

EHAP CONTACT INFORMATION

Tracey Withrow EHAP Program Manager	(916) 322-0643 twithrow@hcd.ca.gov
Marianne Ternes Homeless Programs Office Assistant	(916) 327-3607 mternes@hcd.ca.gov
Homeless Programs Fax:	(916) 323-6016
Homeless Programs E-mail:	homeless@hcd.ca.gov
HCD/EHAP WEBSITE:	www.hcd.ca.gov/fa/ehap

EHAP STAFF

Carl Baskin EHAP Representative	(916) 445-3675 cbaskin@hcd.ca.gov
Heidi Lovitt EHAP Representative	(916) 322-7557 hlovitt@hcd.ca.gov
Kim Puccini EHAP Representative	(916) 327-3615 kpuccini@hcd.ca.gov
Janette Schaake EHAP Representative	(916) 327-3643 jschaake@hcd.ca.gov

EHAP 16 Operating Facility Grants
Statewide NOFA Training Workshop

The Statewide NOFA Training Workshop is for **Statewide NOFA Applicants Only**. Attendance is highly recommended to all Applicants in non-DLB Counties. (Refer to Pages 17-18 for a listing of non-DLB Counties).

Sacramento Workshop

Date: February 8, 2011, Tuesday
Time: 9:30 a.m. – 12:00 p.m.
Location: Department of Housing and Community Development
1800 Third Street, Room 183/185
Sacramento, CA 95811

San Diego Workshop

Date: February 10, 2011, Thursday
Time: 9:30 a.m. – 12:00 p.m.
Location: United Way of San Diego County
4699 Murphy Canyon Road
San Diego, CA 92123

If you plan to attend one of the Statewide NOFA Training Workshops:

(1) Copy this page immediately;
(2) Complete the information below; and
(3) Fax it to EHAP at (916) 323-6016.

Please respond only if you plan to attend. We need your response no later than January 31, 2011 in order to accommodate you. Thank you for your prompt reply.

To: EHAP Operations
(Attn: Marianne Ternes)

Fax: (916) 323-6016

Circle One: Sacramento Workshop or San Diego Workshop

ORGANIZATION NAME: _____

TELEPHONE NUMBER: ( ) _____

COUNTY: _____

NUMBER OF PERSONS ATTENDING: _____