

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
DIVISION OF FINANCIAL ASSISTANCE  
HOME and Homeownership Section  
HOME Investment Partnerships Program**

1800 Third Street, Suite 390-3  
P. O. Box 952054  
Sacramento, CA 94252-2054  
(916) 322-0356  
FAX (916) 322-2904



## **HOME Management Memo #09-01**

**Date: February 10, 2009**

**To: HOME State Recipients**

**From: Tom Bettencourt, HOME Section Chief**

**Re: HOME Application Rating Points for Housing Element Compliance**

The purpose of this memo is to alert HOME-eligible cities and counties to critical dates for submission of their housing element to the Department; (see attached housing element update schedule), in order to be eligible to receive rating points on HOME applications for having an eligible housing element. This memo is intended to address required housing element updates, per the attached schedule.

State HOME regulations award a city or county fifty (50) application rating points if the jurisdiction's housing element is in substantive compliance as of the deadline for submission of the HOME application.<sup>1</sup> To be considered in substantive compliance, the housing element must have been found IN COMPLIANCE by the Department. This means the Department must have issued a letter finding the jurisdiction's adopted housing element to be IN COMPLIANCE. This review letter must be issued on or before the HOME application deadline in order to receive HOME rating points for housing element compliance. For 2009, the HOME application deadline is anticipated to be August 14.

Pursuant to State Housing Element law, the Department has sixty (60) days to review draft housing elements, and ninety (90) days to review adopted housing elements. The Housing Element Update schedule is included below. For jurisdictions whose housing element is required to be updated by June 30, 2009, as well as jurisdictions whose current adopted housing element has been deemed OUT OF COMPLIANCE, these review periods should be considered when determining when to submit the housing element to the Department in order to receive final approval by the HOME application deadline.

In the June 2008 funding round, 35 HOME applications lost points because their Housing Element was deemed OUT OF COMPLIANCE. Please discuss this memo with your local Planning Department so that they are made aware of the HOME application deadline and the impact of being out of compliance on upcoming HOME applications.

Go to <http://www.hcd.ca.gov/hpd/hrc/plan/he/status.pdf> to find out whether your jurisdiction's current adopted housing element is IN COMPLIANCE.

For assistance regarding housing element preparation or concerns regarding your jurisdiction's compliance status, contact Paul McDougall at (916) 445-4728 or [cahouse@hcd.ca.gov](mailto:cahouse@hcd.ca.gov). For assistance concerning the HOME program, contact the main HOME number at (916) 322-0356 or [home@hcd.ca.gov](mailto:home@hcd.ca.gov).

<sup>1</sup> CHDOs and newly formed cities that are not required to have an adopted housing element shall receive full points in the housing element rating category.

## Housing Element Update Schedule

The housing element update schedules (Government Code Section 65588) for local governments are listed below. Contact the Division of Housing Policy Development Department at (916) 445-4728 for further information.

Regional Jurisdictions	Fourth Revision Date
<b>San Diego Association of Governments:</b> San Diego County and all cities within the County.	June 30, 2005
<b><u>Southern California Association of Governments (SCAG):</u></b> Counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino, Ventura, and all cities within each County.	June 30, 2008*
<b><u>Association of Bay Area Governments (ABAG):</u></b> Counties of Alameda, Contra Costa, Marin, Napa, San Francisco, San Mateo, Santa Clara, Solano, Sonoma, and all cities within each County.	June 30, 2009*
<b>Council of Fresno County Governments:</b> Fresno County and all cities within the County.  <b>Kern County Council of Governments:</b> Kern County and all cities within the County.  <b>Sacramento Area Council of Governments (SACOG):</b> Counties of El Dorado, Placer, Sacramento, Sutter, Yolo, Yuba, and all cities within each County.	June 30, 2008
<b>Association of Monterey Bay Area Governments (AMBAG):</b> Counties of Monterey, Santa Cruz, and all cities within each County.	June 30, 2009**
<b>All Other Local Governments:</b> Counties of Alpine, Amador, Butte, Calaveras, Colusa, Del Norte, Glenn, Humboldt, Inyo, Kings, Lake, Lassen, Madera, Mariposa, Mendocino, Merced, Modoc, Mono, Nevada, Plumas, San Benito, San Joaquin, San Luis Obispo, Santa Barbara, Shasta, Sierra, Siskiyou, Stanislaus, Tehama, Trinity, Tulare, Tuolumne and all cities within each County.	August 31, 2009**