

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

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HCD HPRP Notice

Subject: Changes to Policy and Procedure for collecting Interest Earned on HPRP funds.	Notice#: 29-12
	Date Issued: 3-13-12
	Supersedes: 22-11
References: Homelessness Prevention and Rapid Re-Housing Program (HPRP)	

To: All HPRP Sub-grantees that are units of general local government:

This notice serves to replace HCD HPRP Notice 22-11, dated September 21, 2011; and applies specifically to sub-grantees that are units of general local government.

All units of general local government shall:

1. Continue to maintain all HPRP cash on hand in interest bearing accounts.
2. Continue to Report and Remit all interest earned quarterly directly to:

Department of Health and Human Services (HHS)

Payment Management System

P.O. Box 6021

Rockville, Maryland 20852

Or

To the HHS Payment System through an electronic medium such as the FEDWIRE Deposit system.

A bank statement identifying the amount of interest earned shall be attached to each Interest Earned Remittance Form.

Submit only a copy of all your documentation for interest earned to:

CA Department of Housing and Community Development

Homeless Programs

1800 3rd, Room 390-4

Sacramento, CA 95811

3. All interest earned shall be remitted 30 days from the reporting dates below.

Period

1-1-12 thru 3-31-12

4-1-12 thru 6-30-12

7-1-12 thru 9-30-12

(Interest earned through 12-31-11 has already been submitted to HCD)

Sincerely,

Dan Apodaca

Dan Apodaca, Manager
Homeless Operations Programs