

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**DIVISION OF FINANCIAL ASSISTANCE**

1800 Third Street, Suite 390
 P. O. Box 952054
 Sacramento, CA 94252-2054
 (916) 322-1560
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HCD HPRP Notice

Subject: Procedure for remitting Interest Earned on HPRP funds.	Notice #: 22-11
	Date Issued: 9-21-11
References: Homelessness Prevention and Rapid Re-Housing Program (HPRP)	Supersedes:

To: All HPRP Subgrantees

In accordance with HPRP Notice, Section VII (G) and 24 CFR 85.21 (h) (2) (i) and 84.22 (k) and (l) all subgrantees shall:

1. Maintain all HPRP cash on hand in interest bearing accounts.
2. Report and Remit all interest earned quarterly to:

HCD
 Accounting Office—Cashier MS 415
 P.O. Box 952050
 Sacramento, CA 94252-2050

(see attached Interest Earned Remittance Form)

3. All interest earned shall be remitted 30 days from the reporting dates below.

Period

7-1-11 thru 9-30-11
 10-1-11 thru 12-31-11
 1-1-12 thru 3-31-12
 4-1-12 thru 6-30-12
 7-1-12 thru 9-30-12

4. A bank statement identifying the amount of interest earned shall be attached to each Interest Earned Remittance Form.

Sincerely,

Dan Apodaca

Dan Apodaca, Manager
 Homeless Operations Programs
 Attachment: Interest Earned Remittance Form

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Interest Earned Remittance Form

Interest Earned on HPRP funds Remittance Report to HCD
(For period _____ thru _____)

Subgrantee Name: .

Federal fund: HPRP 14.257

Grant Number: 09 - HPRP -

Interest earned: \$

***Amount to be remitted:** \$

All checks are payable to:

California Department of Housing and Community Development

Send Remittance to:

HCD

Accounting Office - Cashier MS 415

PO Box 952050

Sacramento, CA 94252-2050

(Attach a bank statement identifying the interest earned for the period.)

*If this amount is zero, submit attached letter with this form.

NOTE: HCD Accounting Office to provide copies of this form and attachments received to HPRP Program Manager.