Housing Element Update Guidance

Attachment 4: HCD Housing Element Review Process
HCD Housing Element Review Process

The chart below is provided to detail general steps and applicable timeframes for typical draft housing element submittals and is meant to complement the flow chart provided in HCD’s Housing Element Update Guidance detailing review steps for standard and streamlined draft reviews. The statute provides 60 days for HCD’s review of draft housing element submittals. Uncertainty of workload and the number of submittals under review at a given time makes it difficult to commit to shorter timeframes for review of streamlined reviews. The Department will, however, grant priority review status for elements eligible to receive a streamlined update based on the criteria provided in the Department’s Update Guidance. Provided resources are available, the Department anticipates streamlined reviews would be completed in less time than the timeline presented below.

**Note:** HCD is proposing to create a list serve to disseminate information on HE submittals to notify interested local governments and stakeholders of receipt and HCD letters.

1 HCD is available to verify Streamlined Update eligibility in advance of submittal. If advance eligibility determination has been made, initial review step would consist of completeness review only.