



CITY OF CITRUS HEIGHTS

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The City of Citrus Heights is committed to providing high quality, economical, responsive city services to our community.

May 1, 2012

Office of Planning and Research
State Clearinghouse
P.O. Box 3044
Sacramento, CA 95812

Housing and Community Development Department
Housing Policy Department
1800 3rd Street
Sacramento, CA 95811

Housing Policy Department
Received on:
MAY 07 2012

Re: City of Citrus Heights, General Plan Annual Report

To Whom It May Concern:

The City of Citrus Heights is pleased to submit our General Plan Annual Progress Report for the 2011 planning year. The General Plan contains 66 goals to guide the overall development of the City. Each goal is followed by policies that establish basic statements guiding action to pursue community goals. The majority of the policies are accompanied by “actions” – actions needed to carry out the policies and goals.

Two attachments are provided that document the City’s progress in implementing the General Plan. Exhibit A consists of Resolution 2011-041 where our City Council adopted the report. Exhibit B is a listing all the action items of the General Plan. This table also includes a column providing comments on those action items for which progress has been made. Please note that for many of those items with a timeline of “ongoing” – comments are only provided where actions beyond our normal operating procedures occurred. Also included with Exhibit B are the three tables that outline our progress in implementing our housing policies and programs.

Please contact me at (916) 727-4744 if you have any questions regarding our annual progress report.

Sincerely,

Colleen McDuffee
Planning Manager

Exhibit A: Resolution

Exhibit B: General Plan Annual Report 2010 (includes Housing Section and Tables A-C)



RESOLUTION 2012-041

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CITRUS HEIGHTS, CALIFORNIA ACCEPTING THE GENERAL PLAN ANNUAL PROGRESS REPORT

WHEREAS, Government Code Section 65400 mandates that the City submit an annual report on the status of the General Plan's implementation to the Governor's Office of Planning and Research, and

WHEREAS, the report contains the Housing Element reporting requirements in accordance with state housing law and Housing and Community Development's housing element guidelines, and

WHEREAS, the guidelines require the annual report be presented to the City Council for its review and acceptance, and

WHEREAS, on April 25, 2012, the Planning Commission reviewed and accepted the General Plan Annual Progress Report as presented by staff; and

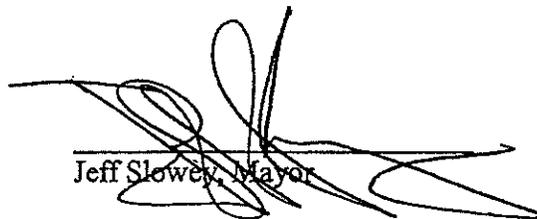
WHEREAS, the Planning Commission acted to forward the General Plan Annual Progress Report to the City Council; and

WHEREAS, on April 26, 2012, the City Council reviewed and accepted the General Plan Annual Progress Report.

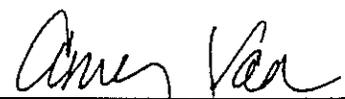
NOW, THEREFORE, BE IT RESOLVED that the Citrus Heights City Council hereby accepts the General Plan Annual Progress Report as shown in Exhibits 1 and 2 and forwards the report to the appropriate State Agencies.

PASSED AND ADOPTED by the City Council of the City of Citrus Heights this 26th day of April, 2012 by the following vote:

AYES:	Council Members:	Bruins, Karpinski-Costa, Turner, Miller, Slowey
NOES:	Council Members:	None
ABSENT:	Council Members:	None
ABSTAIN:	Council Members:	None


Jeff Slowey, Mayor

ATTEST:



Amy Van, City Clerk

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
1.1A	Rezoned property as needed to ensure consistency with the adopted Land Use Diagram.	CED	Short-term	Completed in 2005 with the adoption of the Corridor Overlay Zoning District
2.1A	Encourage local community organizations and businesses to include "Citrus Heights" in their names.	CED	Mid-term	Ongoing.
2.2 A	Seek partnerships with local civic organizations to provide programs and services that will foster community pride and cohesiveness.	CED/Clerk	Ongoing	The Police Department works closely with Domestic Violence Intervention Center and the City continues to work closely with neighborhood associations throughout the City.
2.2B	Sponsor and promote positive activities and events in the City that further the image of a family-friendly community.	Clerk	Ongoing	Activities held include the following: *Art in City Hall *Sunday FunDay *Christmas Tree Lighting *Red, White, and Blue Parade *Family Campout
2.2C	Continue to encourage the establishment of a daily local newspaper.	CC	Ongoing	Ongoing.
3.1A	Address neighborhood issues within the Resident Empowerment Associations of Citrus Heights (REACH) forum.	CC/GSD	Ongoing	Worked with Woodmore Oaks neighborhood and began working with NA 5 & 9 on the Traffic Safety Accessibility & Walkability Program.
3.1B	Work with neighborhood associations to identify priorities, enhancement strategies and solutions for neighborhood issues.	GSD/HRCI	Ongoing	Ongoing. The City continues to update & engage neighborhood groups on projects including Auburn Blvd, Drainage Mater Plan, Mesa Verde Bike Trail, Old Auburn Rd Bike Trail.
3.1C	Explore the potential role of local lending institutions in preserving neighborhoods, including through Community Reinvestment Act opportunities.	CED	Short-term	City staff continues to work with banks on potential projects utilizing CRA funds. The City partnered with River City Bank for the Sayonara Drive Relocation project.
3.2A	Involve neighborhood associations in implementing appropriate General Plan policies.	CED/GSD	Ongoing	City staff seeks neighborhood involvement on programs that would support the policies of the General Plan including SMUD retrofit programs and the Cool California program. The City sponsored a Green Planning Academy that prompted neighborhood 11 to develop their own "Green Team" and hold an Earth Day event. Neighborhoods are encouraged to participate in Creek Week.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
3.2B	Participate in neighborhood-oriented education efforts, including crime prevention and environmental programs.	Police/CED/ GSD	Ongoing	<p>The CSO and POP Officers attend community and neighborhood watch meetings, providing crime prevention information to citizens. A crime prevention newsletter also goes out to the NA and NW groups.</p> <p>Businesses are provided crime prevention in environmental design surveys to make their businesses less desirable targets for would-be thieves.</p> <p>General Services will oversee the construction of a new community center on Community Drive where the parking lot will be a demonstration area for Low Impact Development (LID). General Services also promotes creek week, recycling programs, healthy cities activities and traffic management in the neighborhoods.</p> <p>Neighborhood Clean-up Program held 3 times per year. Curbside collection of household batteries offered, door-to-door collection for home sharps offered, and Household Hazardous Waste drop off events held 3 times per year.</p>
3.3A	Establish proactive code enforcement programs, including efforts that involve neighborhood volunteers.	Police/GSD	Mid-term	<p>The City continues to institute proactive Code Enforcement measures for abating substandard housing, abandoned vehicles, graffiti, and squatters. Code staff has also been attending NA meetings where they speak and educate about code reporting procedures and violations.</p>
3.3B	Continue public safety programs with neighborhood associations, including Neighborhood Watch and Problem-Oriented Policing Programs, and Police Department Team Meetings.	Police	Ongoing	<p>POP officers continue to attend all monthly NA meetings, and provide crime prevention presentations to various other community groups. Working with businesses, business associations and apartment complex management continues to be an important part of their work. Several new Neighborhood Watch groups started up in the last year.</p>
3.3C	Develop a Building Security Ordinance that provides for adequate addressing, street lighting and other appropriate crime prevention strategies.	CED/Police	Mid-term	<p>PD evaluates all special business licenses and conducts site inspections for businesses that carry items such as firearms. Security system inspections are provided on request; personal security training is provided to banks on request. PD staff reviews and makes recommendations on new planning projects.</p>
3.3D	Improve street lighting where needed and desired by local residents.	GSD	Mid-term	<p>San Juan/Sylvan Rd from Greenback to Auburn/Old Auburn was converted to LEDs in 2011. Neighborhood in the boundaries of Antelope Rd to Twin Oaks and Auburn to Sunrise were converted as well as the area from Auburn North to Calvin and Carriage to Raintree.</p>
3.4A	Continue regular, scheduled street sweeping.	GSD	Ongoing	<p>Ongoing.</p>

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
3.4B	Continue and expand graffiti removal programs.	Police	Ongoing	The City has entered into a contract with a private company for city-wide graffiti removal services on public property. Private property graffiti is removed by property owner. A letter is generated to property owners to redeem for a free gallon of paint with which to remove graffiti.
3.4C	Work with the Sacramento Municipal Utility District to promote street tree planting and undergrounding of utility lines.	GSD	Ongoing	Utility lines along Auburn Blvd from Sylvan Corner to Rusch Park will be completed in 2012/2013. In conjunction with this project over 200 street trees will be planted. The City has also partnered with a local church group to plant 23 oak trees in the Misty Creek area in the spring of 2012.
3.4D	Adopt a Street Tree Ordinance.	GSD	Mid-term	Future project, 2013.
3.4E	Continue to budget for infrastructure improvements in neighborhood areas.	GSD	Ongoing	City continues to work on funding neighborhood improvements including CDBG Funds and other grant and funding programs.
3.5A	Regulate development to limit traffic on new local residential streets to 3,000 vehicles per day.	GSD	Mid-term	Ongoing.
3.5B	Pursue Neighborhood Traffic Management strategies to reduce and calm traffic on existing residential streets that carry more than 3,000 vehicles per day or that have significant speeding or other safety problems.	GSD	Mid-term	Staff continues to work on extensive outreach and education on traffic calming.
4.4A	Utilize the City's website and other mechanisms to notify interested parties of proposed development projects as soon as applications are filed.	CED	Ongoing	The status of development projects are updated weekly in the City's website. We also utilize the "e-notifier" website function to notify interested parties of special projects and Planning Commission meetings. When the Planning Division receives an application for development the site is posted with a sign board and information flyer to notify the public that a development application is under review.
6.1A	Review City standards for public improvements such as street design, sidewalks and street lighting, to determine their applicability in the Very Low Density neighborhoods and amend them as necessary.	CED/GSD	Mid-term	Completed. Planning and Engineering staff have adopted policies for public improvements in these areas

**City of Citrus Heights
General Plan Implementation Actions 2011**

Goal #	Action	Responsible Party	Time Line	2011 Comments
6.2A	Review City ordinances for keeping of animals and agricultural operations in residential areas, and amend them as appropriate to allow for keeping of animals and agricultural uses consistent with rural residential areas while maintaining a healthy environment for surrounding residents.	CED/GSD	Short-term	The Animal keeping section of the Zoning Code was added to the Animal Regulations of the Municipal Code.
6.3A	Adopt a Street Tree Ordinance.	GSD	Mid-term	Future project. (Duplicate of 3.4.D)
6.3B	Work with the Sacramento Tree Foundation and the Sacramento Municipal Utilities District in tree planting programs.	GSD	Ongoing	Ongoing partnership.
6.6A	Investigate installation of sidewalks on collector streets that are used as primary routes to schools.	GSD	Long-term	Safe Routes to School Project continues to progress.
8.1A	Improve streetscapes and access, and allow creative signage as Incentives for retention and expansion of retail businesses at major intersections.	CED	Mid-term	The City recently adopted a process that would allow a business to obtain an exception to the sign code that would allow a center to be more creative in sign design.
10.5A	Develop lighting standards that require, at a minimum: Lighting fixtures to be of durable and vandalism-resistant materials and construction Lighting sources to be thoughtfully located and have cut-off lenses to avoid light spillage and glare on adjacent properties Lighting to be directed at a surface rather than toward the sky or off-site	CED	Mid-term	Completed with the Zoning Code Update in 2006
10.56B	Review existing City requirements for lighting, update as needed, and consider establishing both minimum and maximum lighting levels.	CED/Police	Short-term	Completed with the Zoning Code Update in 2006.
10.8A	Review Engineering Standards to ensure adequate distance between driveways in commercial areas.	GSD	Mid-term	Ongoing.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
10.10A	Enact an ordinance requiring undergrounding of all new utility connections.	GSD	Mid-term	Project on hold.
10.10B	Work with the Sacramento Municipal Utility District to provide financing mechanisms for undergrounding.	GSD	Mid-term	City continues to work with SMUD.
11.1A	Support the activities and programs of the Sunrise Marketplace Property-based Business Improvement District.	CC/CED	Ongoing	City supports the District and is an "ex officio" member to the Board.
11.1B	Establish an ongoing business attraction, retention and expansion program that includes partnerships with key property owners, real estate brokers and retailers.	CED	Ongoing	Multiple staff members work on this issue. No "formal" program has been established.
11.1C	Identify opportunities to expand entertainment, restaurant, lodging and leisure activities that complement and support the retail uses in Sunrise Marketplace.	CED	Short-term	In 2011 the Sacramento Capitals Tennis team held their summer season of tennis in a temporary stadium installed in the parking lot of the mall; they are expected to return each summer with possible outdoor concert series in 2012.
11.1D	Identify opportunities to expand civic and community activities that complement and promote the retail uses in Sunrise Marketplace.	CED	Short-term	Staff participated in the District's marketing committee meetings and seeks opportunities to partner with the District on events.
12.1A	Install street benches, sidewalk improvements, trees, public art, and entry features at strategic locations in Sunrise Marketplace.	CC/CED	Short-term	Bus stops are planned to be installed.
12.1B	Coordinate and improve signage within the Sunrise Marketplace district.	CED	Mid-term	Completed.
12.1C	Emphasize vertical elements such as trees and streetlights within Sunrise Marketplace, particularly in locations where they can serve to reduce the perception of street width.	GSD/CED	Short-term	Completed. Additional improvements are expected with the future redevelopment of the mall.
12.1D	Use coordinated design themes and colors to link what are now perceived as separate shopping areas.	CED	Short-term	Recent new retail pads in the Marketplace at Birdcage were designed to coordinate with the rest of the center. Exterior designs are evaluated with each development application.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
12.1E	Explore options for creating a public space at the center of Sunrise MarketPlace.	CED	Short-term	Explored as part of the Visioning process.
12.1F	Identify funding mechanisms to implement the recommendations of the Sunrise MarketPlace Revitalization Blueprint.	CED/CC	Ongoing	Ongoing.
12.2A	Support the Sunrise MarketPlace Property-based Business Improvement District's efforts to market and advertise Sunrise MarketPlace as the City's premier business district.	CC/CED	Ongoing	City supports the MarketPlace's efforts to promote the District through print, radio and TV ads.
12.2B	Support the Sunrise MarketPlace Property-based Business Improvement District's efforts to host special events throughout the district.	CC/CED	Ongoing	City supports the MarketPlace's efforts to sponsor/conduct special events and activities, i.e. Capitals Tennis Team.
13.1A	(Sunrise MarketPlace) Support the mobility improvement, pedestrian enhancement, and way-finding signage concepts identified in the Sunrise MarketPlace Revitalization Blueprint.	GSD/CED	Ongoing	In 2012 the City will be applying for a Transit Site Selection Grant for the placement of a Regional Transit Terminals within the MarketPlace.
13.1B	(Sunrise MarketPlace) Support free shopping shuttle service at Sunrise MarketPlace.	CED/Private	Short-term	Explored as part of the Visioning process, but City/District are not pursuing at this time.
13.1C	(Sunrise MarketPlace) Establish a well connected grid-pattern street network, which provides connectivity among district land uses and linkages to surrounding residential neighborhoods.	GSD	Short-term	Ongoing as redevelopment occurs.
13.2A	(Sunrise MarketPlace) Install separated sidewalks along major arterials and plant and maintain trees to reinforce a pedestrian-friendly atmosphere.	GSD	Short-term	Ongoing.
13.2B	(Sunrise MarketPlace) Explore options for creating pedestrian crossings on Greenback Lane and Sunrise Boulevard between the major shopping centers, including a bridge connector.	GSD	Short-term	Ongoing.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
13.2C	(Sunrise Marketplace) Provide bike lanes and bicycle parking facilities in the Sunrise Marketplace.	GSD	Short-term	Ongoing.
13.4A	(Sunrise Marketplace) Consider establishment of a maximum parking ratio for the Marketplace area that recognizes the value of land for additional development that can increase shopping and employment opportunities while also improving the convenience of walking, bicycling, and using transit.	CED/Private	Mid-term	Future project.
13.4B	(Sunrise Marketplace) Help broker private efforts to develop new commercial space that enhances connections between shopping centers.	CED	Short-term Ongoing	Ongoing.
14.1A	Enhance business attraction, retention and expansion activities that includes partnerships with key property owners, real estate brokers and retailers.	CED	Short-term Ongoing	Multiple staff members work on this issue on an ongoing basis
14.1B	Continue to foster public/private partnerships with the Chamber of Commerce, the Sunrise Marketplace Property-based Business Improvement District, and other business groups.	CED	Short-term Ongoing	City staff and Council Members are actively involved in the Chamber and the PBID.
14.1C	Support the Sunrise Marketplace as a core location for retail business attraction, retention and expansion activities.	CED	Short-term Ongoing	Multiple staff members work on this issue on an ongoing basis
14.1D	Use redevelopment and other available City resources to leverage, reinforce and assist property owner efforts to retain and attract retail clients.	CC/CED	Short-term Ongoing	Economic Development staff continues to work closely with the Marketplace and other businesses to help with business retention and attraction.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
14.2A	Take the lead in the design, construction and funding of public improvements, including streetscape enhancements, to improve the appearance of commercial districts and stimulate private investment.	GSD/CED	Ongoing	Sunrise Complete Streets Phase I and III are in the design phases. Phase II is a future project. Auburn Blvd Improvements and the Complete Streets Program continue to progress.
14.2B	Implement a commercial rehabilitation program to provide financial assistance to business and property owners to improve the exterior of their buildings, including façade improvements, signage, landscaping, parking lot improvements, and marketing.	CED	Mid-term	The program was active and projects were completed. The program is now closed since the State eliminated Redevelopment agencies.
15.1A	Monitor the call center market in conjunction with the Sacramento Area Commerce and Trade Organization, and develop information programs and materials for potential call center and home-based business uses. Work with service providers to ensure cost-effective business access to high-speed telecommunications infrastructure. Facilitate conversion of obsolete retail uses to other viable commercial uses.	CED	Ongoing	Current market does not support attraction of call centers to City.
15.1B	Pursue sites for lodging and conference/meeting centers.	CED	Ongoing	Community Center opened in Jan 2010. Center has flexible meeting space and large banquet rooms. The City approved 2 additional small neighborhood community centers, one on Sayonara Drive and the other on Community Drive that will open in 2012.
15.2A	Review and amend the Zoning Code to address any regulatory impediments to attracting target businesses, and to facilitate desired business expansions and reuse.	CED	Short-term	Completed with the Zoning Code Update in 2006.
16.1A	Request Sacramento County Local Agency Formation Commission (LAFCO) to amend the City's Sphere of Influence to allow for future expansion of the City to accommodate new businesses and industry to diversify the City's economic base.	CC/LAFCO	Mid-term	City and County have put item on hold as there was no resolution on financial issues.

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
16.1B	Pursue possible annexations of all or parts of areas around the Greenback Lane and Auburn Boulevard/Riverside Ave. Interchanges to gain better control of routes into the City and to establish a distinctive City presence along Interstate 80.	CCLAFCCO	Mid-term	An Economic Feasibility Study was conducted on the Greenback area. The City is not pursuing this annexation at this time
16.1C	Pursue annexation of land northwest of the current city limits to provide for existing and future industrial development.	CED	Short-term	The City is not pursuing this annexation at this time.
16.1D	Conduct a fiscal analysis of potential annexations.	CED	Mid-term	The City is not pursuing this annexation at this time.
16.2A	Underground the utility lines and construct the streetscape improvements identified in The Boulevard Plan – Reinventing the Auburn Boulevard Corridor.	CED	Long-term	Utilities along Auburn Blvd will begin to be undergrounded in June 2012 with the street improvement project.
16.2B	Develop and offer incentives for economic revitalization and/or redevelopment.	CED	Short-term Ongoing	This program no longer available due to the State's elimination of the Redevelopment Agency.
16.2C	Pursue improvements to the Antelope Road interchange to enhance the entrance to the City.	CED	Mid-term	The addition of landscaping to the interchange was reviewed but proved to be cost prohibitive.
18.1A	Establish a process to monitor progress in implementing the Economic Development Strategy and Action Plan and to recommend revisions as needed.	CED	Short-term	An updated Economic Development Strategy was adopted in 2011.
18.2A	Conduct appropriate fiscal analyses for major City policy decisions.	Finance	Mid-term	Ongoing.
19.1A	Seek a funding mechanism to support installation and maintenance of landscaping.	Finance/GSD	Short-term	Staff continues to seek funding sources. In 2011, the City increased the budget for street landscaping.
19.1B	Utilize water conserving landscaping where appropriate.	CED	Ongoing	Water efficient landscaping included in the 2006 Zoning Code update.

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
20.2A	Coordinate gateway treatments with the overall design guidelines prepared for commercial corridors.	CED	Short-term/ Ongoing	Ongoing.
20.2B	Develop an art competition to design specific entrance elements.	CED	Short-term	Public art was installed along Greenback Lane in 2008 and an additional piece was installed at the City's Community Center.
20.2C	Develop a preferred design and funding mechanism to install signs and/or monuments at selected gateways.	CED	Short-term	Ongoing.
20.2D	Explore use of non-General Fund revenues for construction of gateway elements.	CED	Short-term	Ongoing.
21.1A	Develop and implement a Public Facilities Master plan for expanding the civic center.	CM	Mid-term	The City is not pursuing this project at this time.
22.1A	As part of the Public Facilities Master Plan, develop a site location and use study for community centers.	CM	Mid-term	Two neighborhood community centers will be constructed in 2012, one on Sayonara Dr and one on Community Dr.
22.1B	Support development of outdoor public spaces at Sunrise MarketPlace.	CED/Private	Short-term/ Ongoing	Explored as part of the Visioning process. Not included in Phase 1 of the Sunrise Mall redevelopment project. New eating places within the MarketPlace have installed outdoor seating i.e. Panera Bread, Habit Burger, Smash Burger, Nations etc.
22.1C	Host community-wide events at Sunrise MarketPlace.	CED/Private	Short-term/ Ongoing	The MarketPlace hosted a variety of events in 2011 including Fourth of July Fireworks Show and an annual car show/ pancake breakfast in conjunction with the City's Red, White, and Blue parade.
22.2A	Investigate various successful models of youth and senior programs and their facility implications.			Police Activities League started in 2010 which provides programs for youth through sports and recreation.
23.1A	Pursue the use of fire stations and schools for neighborhood and community activities and events, to maximize facility utilization and to strengthen bonds between residents and service providers.	CED/FD	Short-term/ Ongoing	Ongoing

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
23.2A	Incorporate requirements for public gathering and interaction areas in Design Guidelines for new development as appropriate.	CED	Mid-term	Completed with the Zoning Code Update in 2006.
23.3A	Develop a plan for providing future community work hubs with high-speed video-conferencing and internet access to reduce the need for vehicle travel and increase the time available for Citrus Heights residents to engage in other activities.	CED	Long-term	Future project.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
24.1A	Use City Housing funds to leverage private funds to create home ownership opportunities.	CED	CDBG, HOME, Other private/ public sources	Ongoing.	City has partnered with NeighborWorks and HCD and SHRA to leverage private funds to create home ownership for over 100 homeowners.
24.1B	Continue to participate in programs that encourage people to own homes close to their workplaces.	CED	Fannie Mae	Ongoing.	Ongoing.
24.1C	Develop and distribute the housing resource materials to potential homebuyers.	CED	General Fund/CDBG	June, 2008	Housing Resource materials are available on the City's website and by mail upon request. The City makes the materials available at various City events including Sunday Fun Day.
24.1D	Use available state and federal funds for the city-wide first time home buyer assistance program.	CED	CDBG, HOME, CHFA	Ongoing.	HOME, CalHOME and other forms of assistance used. The program was expanded in 2007 due to available funds of 400K from CalHOME grant. To date, the program has assisted more than 100 homeowners.
24.1E	Create and participate in partnerships that encourage home ownership.	CED	General Fund/CDBG	July, 2010	The City continues to work with local, state and federal partners to increase homeownership.
24.1F	Explore and pursue innovative ways of creating opportunities for increased home ownership.	CED	General Fund/CDBG	July, 2010	The City is continually applying for grant funding for its homeownership program.
24.1G	Assist homeowners facing possible foreclosure with technical assistance and support to prevent foreclosure.	CED	General Fund/CDBG	Ongoing.	The City has hosted multiple foreclosure workshops for its residents. The City also has a "foreclosure resources" Web page that features links to helpful information and HUD-approved foreclosure counselors.
24.2A	Develop a program to allow and encourage conversion of small rental properties to owner occupancy.	CED/SHRA	CDBG, HOME, Bonds	Ongoing.	This is one of the goals of the Sayonara Drive Redevelopment Project. 15 fourplexes have been purchased and demolished by the City. The vacant sites will be redeveloped.

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
24.2B	Investigate ways to provide ownership of mobile home parks by their residents.	CED/State/ HCD	State Mobile Home Condo Funds	Ongoing.	This was examined but no action was taken.
25.1A	Support development of secondary dwelling units, cluster housing, work/live units, co-op housing, and other innovative housing types as allowed by the Zoning Code.	CED	GF	Ongoing.	Completed with the Zoning Code update in 2006.
25.2A	Develop an inventory of land suitable within the City for the development of housing for all segments of the community.	CED	GF	June, 2008	Staff applies analysis to each application.
25.2B	Prepare an Annual General Plan Progress Report to analyze the City's progress to meet the fair share allocation based on the RHNP.	CED	GF	Ongoing.	Ongoing.
25.2C	Establish a housing monitoring program that includes annual review of the following: Inventory of land suitable within the City for the development of housing for all segments of the community Proposed and approved residential projects and building permits issued Home and apartment vacancies Rental and home sales survey and Multiple Listing Service summary Infrastructure and public services capacity.	CED	GF	July, 2010	Ongoing.
25.3A	Implement mixed-use development along the City's major corridors.	CED	GF	Ongoing.	Auburn Specific Plan and the revised Zoning Code encourage this type of development.
26.1A	Promote the use of administrative remedies to remediate substandard rental units.	CED	GF	Ongoing.	The City has over 120 administrative cases filed annually on deteriorated rental units per year.
26.1B	Remove unsafe or dilapidated housing through the Neighborhood Enhancement Program, secure vacant nuisance residential structures and require resolution through the Neighborhood Enhancement Program.	CED	GF	Ongoing.	In FY 10/11, the City pursued over 1,900 code compliance cases on residential and commercial properties.

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
26.1C	Offer incentives and financing assistance for affordable housing and housing rehabilitation.	CED	CDBG/RD/ HOME / Tax Credit	Ongoing.	In 2010, the City provided 15 loans and grants through its Ongoing Housing Rehabilitation Program. In 2011, the City provided 3 loans through the Ongoing program.
26.1D	Work with financial institutions, nonprofit organizations and government agencies to promote housing rehabilitation.	CED	CDBG/HOME /Private	Ongoing.	The City completed the rehabilitation of Mariposa Manor and Tiara Terrace with its Housing Trust Fund Grant. City annually provides low- or no-interest loans and grants through its Ongoing Housing Rehabilitation Program. To date the City has awarded more than 170 loans and grants to residents for health and safety repairs to their homes.
26.1E	Support the efforts of all local service organizations and, schools, and other community groups to provide housing repair assistance, including the Rebuilding Together Program.	CED	CDBG	Ongoing.	The City has funded "Rebuilding Together" in the past with CDBG program funds.
26.1F	Continue and expand the City's Owner Occupied Rehabilitation Program where feasible.	CED	CDBG/HOME	Ongoing.	The City recently applied for the most recent round of CalHome grant funding.
26.1G	Examine the feasibility of creating a Resale Inspection Program.	CED	GF	2009	
26.1H	Fund the Senior Housing Emergency Repair Program, or develop a local "handyman" program for seniors.	CED/SHRA	CDBG	Ongoing.	Ongoing. The City also offers accessibility grants through its existing housing rehabilitation program for those who are permanently disabled.
26.1I	Use redevelopment funds to assist in rehabilitating housing.	CED	RD	Ongoing.	RDA funds have been used in the past for the Ongoing Housing Rehabilitation Program. As the City's Redevelopment Agency has been dissolved, the City is seeking new grant funding for its program.
26.1J	Pursue a variety of funding sources such as the Housing Stock Fee and the Abandoned Vehicle Abatement Program to fund and strengthen the code enforcement activities.	CED	GF	Ongoing.	The City expanded its code enforcement activities in 2006 with the addition of a new officer.
26.1K	Use a system of cumulative and substantial fines to gain compliance from the owners of nuisance properties.	CED	GF	Ongoing.	Ongoing.

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Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
26.1L	Work with community based organizations to create self-help housing in the City.	CED	GF/CDBG	Ongoing.	The City is currently working with Sacramento Self Help Housing and Kids First to provide housing crisis services in the City.
26.1M	Seek new ownership opportunities to redevelop existing problematic housing developments.	CED	GF	Ongoing.	Ongoing.
26.1N	Encourage the use of Green Building practices for the revitalization or redevelopment of the existing housing stock.	CED	GF	Ongoing.	The Ongoing. Housing Rehabilitation Program incorporates Green Buildings practices such as installing energy star appliances when needed and installing dual pane windows.
26.1O	Seek grants and other funding mechanisms to assist in redevelopment of existing housing stock.	CED	GF/RD/CDBG	Ongoing.	Ongoing.
26.2A	Promote the development of mixed-use housing including clustered, live-work and above-retail uses in appropriate zones.	CED	GF	Ongoing.	Completed with the Zoning Code update in 2006 as well as the Auburn Boulevard Specific Plan.
26.2B	Continue streamlining the review process to minimize any constraints on or disincentives to housing development.	CED	GF	Ongoing.	Ongoing.
26.2C	Promote quality design by offering flexible housing development standards.	CED	GF	Ongoing.	Ongoing.
26.2D	Use Redevelopment Funds to assist in developing a variety of housing types for all income levels, including extremely low income.	CED	GF/RD/CDBG	Ongoing.	The City recently completed the rehabilitation of SHRA public housing units for very low-income residents with its Housing Trust Funds. The City's Redevelopment Agency has been dissolved, however the City plans to request funding for the completion of the Sayonara Drive Revitalization Project from the Successor Agency and its Oversight Board.
26.2E	Encourage and offer incentives to developments that include Green practices including LEED Certification and/or Photovoltaic Systems.	CED	GF	Ongoing. and July 2009	The City has implemented a "flat fee" policy for the installation of solar units on residential homes.
26.2F	Encourage and offer incentives to developments that promote	CED	GF	July 2009	Ongoing.

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Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
26.3A	Universal Housing. The City will investigate the feasibility of establishing a rental inspection program. The City will consider incorporating the concept of a resale inspection program as a priority as a part of the Climate Action plan, addressing energy efficiency into older homes. Investigate the feasibility of establishing a rental inspection program.	CED	GF	June, 2010	Not actively pursuing at this time.
26.3B	Work with the local housing authority (Sacramento) to enhance the quality and appearance of public housing in the City.	CED	GF	Ongoing.	The City recently completed a \$2.2 million dollar public housing renovation for both Tiara Terrace and Mariposa Manor in partnership with SHRA with Housing Trust Funds.
26.4A	Implement the Design Guidelines within the Zoning Code.	CED	GF	Ongoing.	Completed in 2006.
26.5A	Continue to pursue the use of local, state, and federal funds to make physical improvements to existing mobile home parks.	CED	CDBG/CA	Annually	Attempts have made without success; a partnership with local residents hasn't been achieved. However, the City does assist individual mobilehome owners with needed health and safety repairs through the Housing Rehabilitation Program.
26.5B	Continue to offer Community Development Block Grant (CDBG) funds to rehabilitate mobile and manufactured homes.	CED	CDBG	Ongoing.	To date the City has assisted more than 80 mobile home owners with needed health and safety repairs to their homes.
26.5C	Continue to fund the emergency repair program for lower income owners of mobile and manufactured homes.	CED	CDBG	Ongoing.	In place.
26.5D	The City will investigate the feasibility of converting mobile home parks to resident owned or similar ownership. The City will conduct annual assessment with Mobile Home Park owners and residents to evaluate the potential for partnerships to achieve resident ownership in mobilehome parks.	CED/CA	State Mobile Home Condo Funds	Annually	Attempts have made without success; a partnership with local resident hasn't been achieved.
26.5E	Redevelop / Rehabilitate existing deteriorated mobile home parks or manufactured homes.	CED/CA	State Mobile Home Condo Funds	Ongoing.	Attempts have made without success; a partnership with local residents hasn't been achieved.
27.1A	Annually review the status of housing projects whose government restrictions are expiring or near expiration to determine the need	CED	CDBG	Annually	The City has historically worked to save units from converting. Actively work with owners on

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Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
	for intervention.				an Ongoing. basis.
27.1B	Work with the federal Housing and Urban Development Department (HUD), Sacramento Housing and Redevelopment Agency (SHRA), and other agencies to determine the City's options in preserving at risk units.	CED/SHRA	GF/CDBG	Ongoing.	Ongoing.
27.1C	Work with nonprofit housing organizations, SHRA, and other agencies to help purchase complexes where the owner wishes convert to market rate.	CED/SHRA	GF/CDBG	Ongoing.	Ongoing.
27.1D	If preservation of an "at-risk" development cannot be accomplished, work with the owners to ensure proper federal notification and moving assistance is provided.	CED	GF/CDBG	Ongoing.	Have not seen any conversions of at risk development to date.
27.1E	Use CDBG, Redevelopment funds and other available resources to subsidize identified "at-risk" units, rehabilitate substandard units, and/or fund self-help projects, to retain their availability as low-income housing.	CED	CDBG; RDA - LMH; HOME; Local Impact Fees	Ongoing.	Ongoing.
27.1F	Continue to implement strategies to redevelop Sayonara Drive (Sunrise to Lialana)	CED	GF; CDBG; HOME; EDI	Ongoing.	City has made major strides in this area recently. 15 fourplexes on the street have been purchased and demolished by the City. The City is currently exploring redevelopment options.
28.1A	Enforce Code requirements to ensure that housing is accessible to the disabled.	CED	GF	Ongoing.	Ongoing.
28.1B	The City will consider development of Universal/Adaptable Design Guidelines for disabled and aging populations.	CED	GF	July, 2010	Ongoing.
28.2A	Work with other jurisdictions to assess need for transitional housing and develop plans to address this problem. Develop a plan by June 2010.	CED/ Other Cities	CDBG	Ongoing.	Ongoing.
28.2B	Continue to work with the Sacramento County Department of Housing Assistance to provide emergency shelters and other support services.	CED/DHA	CDBG/ESG	Ongoing.	Ongoing.
28.2C	Provide CDBG funds and other resources as available to help finance the City's fair share of homeless services.	CED/DHA/ SHRA	CDBG/ESG	Ongoing.	The City is currently partnering with KidsFirst and Sacramento Self Help Housing to provide residents with housing crisis prevention

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<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
28.3A	Support SHRA efforts to provide housing assistance within the community.	CED/SHRA	CDBG/HOME/ Bonds/ Tax Credits	Ongoing.	Ongoing. services.
28.3B	Enforce Federal and State anti-discrimination laws.	CED/FH	CDBG/GF	Ongoing.	Ongoing.
28.3C	Continue to fund and support the Human Rights and Fair Housing Commission.	CED/FH	CDBG/GF	Annually	Ongoing.
28.4A	Conduct annual review as part of the submittal of the Annual Report to HCD as required by law.	CED	GF	Annually	Ongoing.
28.4B	Continue to seek grant funding to implement housing programs. The City will aggressively monitor the availability of new housing resources and program funds. In recent years the City has been successful in obtaining a \$1 million grant from the State Housing Trust Fund. The City has also received over \$1 million in State grants (Cal HOME and HOME Consortium funding) to provide down – payment assistance to first time homebuyers. The City has also been the recipient of special funding to assist in the redevelopment of Sayonara Drive which is the City's most hard – pressed low income area. The City will pursue housing resources consistent with the priorities outlined in the City's Housing Element and Consolidated Plan., including pursuing funds for the City's Housing Trust Fund, First Time Homebuyer Program, the Sayonara neighborhood and other pockets of low income and the City's ten mobile home communities. The City will continue housing rehabilitation as a priority need and the City will direct internal resources (Housing Trust funds and Redevelopment Set Aside funds) as well as State and Federal funding resources in addressing these needs.	CED	GF	Annually	The City has successfully implemented these efforts.
28.4C	Ensure existing affordable housing developments are meeting their rent and income restrictions.	CED	CDBG/GF	Annually	In place
28.5A	Review the City's available land inventory annually to ensure that sufficient land is designated for an appropriate range of housing types.	CED	GF	Annually	The City's available land inventory was completed in 2008.

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28.6A	Continue to fund the Human Rights and Fair Housing Agency to support of its efforts to prevent housing discrimination. The City will actively promote the Human Rights and Fair Housing Agency to any resident with a question related to Fair Housing. In addition the City will distribute information through the City's website, make information available at City Hall, information at the Library, and provide direct mailings upon request. Most importantly the City will provide information to Neighborhood Associations regarding the agency and distribute pamphlets to residents that participate in these meetings or residents they see that are in need. In addition, the City will provide office space for the Human Rights and Fair Housing representative, including a direct phone line to provide easy access to these services.	CED/CC	CDBG/GF	Annually	In place.
28.7A	Continue to staff the Interdepartmental Development Review Committee to ensure timely processing of development applications.	CED	GF	Ongoing.	Project Review Team meets 2 times per month to review development projects. This past year SMUD has joined the team.
28.7B	Continue to make development decisions at the lowest level possible (e.g. staff approvals) in order to expedite development decision making.	CED	GF/Fees	Ongoing.	The Zoning Code update in 2006 included the addition of a Minor Use Permit that can be approved by staff as well as a revised Land Use Table that increased the number of land uses that could be approved by staff.
28.7C	Continue to use density bonuses, City Redevelopment funds, federal funds and other available resources to promote housing opportunities, especially for low-income persons (including Extremely Low Income) and those with special needs. Meet with developers, including nonprofits and service providers and community stakeholders every two years to promote the City's resources, including available sites, zoning, various incentives and opportunities and financial and other available resources to develop action plans for developing 100 units in the planning period	CED/CC	GF/CDBG /Other	On-going and every two years with the first meeting in February 2009	Ongoing.
28.7D	Examine all City development fees to ensure they are fair, necessary and not an undue impediment to housing production. Consult with outside agencies such as the Human Rights and Fair Housing Agency, housing advocates, building trade organizations, Chamber of Commerce, and other private interests in making this assessment.	CED	GF	Ongoing.	Fees adopted in 2006.
28.7E	Establish Council policy on fee waivers and deferrals for future development.	CM/CED	GF	July, 2009	The City Council has used, and continues to use this authority.

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28.7F	Partner with outside agencies including the Sacramento Metropolitan Fire District, San Juan Unified School District, Sunrise Recreation and Park District, and Sacramento Regional Sanitation District to provide input in evaluating how these agencies' fees impact housing production.	SACOG City Manager CED	GF	Ongoing.	Ongoing.
28.7G	Research the access to services, facilities, and transportation for special needs populations, including the adequacy of major streets and sidewalks.	CED/GS	GF, CDBG	Ongoing.	Ongoing.
28.8A	Use City Redevelopment "Set Aside" funds and Low Income Housing funds for low and moderate-income housing projects.	CED/CC	RD/Low Income Housing	Ongoing.	With the dissolution of the City's Redevelopment Agency, the City is currently exploring new funding sources for these activities.
28.8B	Update the five-year plan to identify specific projects and priorities for City Redevelopment "Set Aside" funds and Low Income Housing Funds.	CED/CC	RD	July 2008	With the dissolution of the City's Redevelopment Agency, the City is currently exploring new funding sources for these activities.

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Goal #	Action	Responsible Party	Time Line	2011 Comments
29.1A	Update the Capital Improvement Program annually to incorporate necessary circulation system improvements.	GSD	Ongoing	Ongoing.
29.1B	Evaluate projects to ensure that the safety, comfort, and convenience of pedestrians and bicyclists are given equal level of consideration to drivers.	GSD	Mid-term	All Traffic Safety Accessibility & Walkability projects include the evaluation for all modes of travel.
29.1C	Consider ways to increase and improve travel choices when reviewing development or transportation infrastructure projects.	GSD	Mid-term	Ongoing.
29.1D	Require sidewalks on all arterial and collector streets. Where feasible, separate sidewalks from streets on arterials and collectors with landscaping including a tree canopy to create shade.	GSD	Mid-term	Ongoing.
29.1e	Improve the existing street network to minimize travel times and improve mobility for transit, bicycle, and walking trips between new projects and surrounding land uses to reduce vehicle trips.	GSD	Mid-term	Ongoing.
29.2A	Modify the existing traffic impact fee program to include a mitigation fee designed to reduce vehicle trips and vehicle miles of travel per capita within the City to avoid or minimize the need to expand existing roadway capacity. This program should include a multi-modal (Complete Streets) capital improvement program (CIP) and, in conjunction with public funding, provide full funding for the City's general plan mobility improvements.	GSD/CED	Short-term	Future project.
29.2B	The City shall develop and adopt transportation impact study guidelines within one year of General Plan adoption.	GSD/CED	June 2012	Future project.
29.4A	Modify the existing street network to enable direct physical connections within neighborhoods and between neighborhoods, neighborhood-commercial areas, and	GSD/CED	Ongoing	Ongoing. City continues to work with property owners for connections between commercial areas (Sam's Club/Safeway).

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	commercial-commercial areas, including connections accessible only by pedestrians and bicycles on existing cul-de-sac streets.			
29.4B	Provide direct connections from residential areas to neighborhood parks and open space.	GSD	Ongoing	City continues to work with residents and the public for these types of connections (Mesa Verde Trail).
29.4C	Where feasible, provide pedestrian crosswalks on all intersection approaches.	GSD	Ongoing	Ongoing.
29.4D	Develop and implement an ADA Transition Plan that focuses on compliant sidewalk improvements that provide continuous pedestrian access where compatible with the surrounding area.	GSD	Short-term	Ongoing.
29.4E	Develop and implement a Pedestrian Master Plan (PMP) that indicates which streets in addition to arterials and collectors will install sidewalks and what other pedestrian facilities and amenities (such as 'resting spots') are needed to complete the pedestrian network shown in Map 9. Sidewalk widths and shade coverage should also be addressed in the context of the adjacent land use, vehicle volumes, and vehicle speeds.	GSD/ CED	Mid-term	City continues to seek funding.
29.4F	Update the Bikeway Master Plan (BMP) and complete the proposed bikeway network shown in Map 8 within 10 years and prioritize projects that close existing gaps in the network.	GSD	Mid-term	Bikeway Master Plan has been updated and the City has received a variety of grants to work toward completion/connection of bike network.
29.4G	Develop and implement a Safe Routes to School Plan. This effort should complement the ADA Transition Plan, the PMP, and the BMP.	GSD	Mid-term	Working towards completion as grant ends in 2014.
29.5A	Designate official truck routes to minimize the impacts of truck traffic on residential neighborhoods and other sensitive land uses.	GSD	Mid-term	Ongoing.
29.5B	Establish a protocol to minimize noise and other impacts of truck traffic, deliveries and staging in residential areas.	GSD	Mid-term	Truck Route identification project with Consultant hired.
29.5C	Consider restricting truck traffic on City streets	GSD	Mid-term	Truck Route identification project with Consultant hired.

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Goal #	Action	Responsible Party	Time Line	2011 Comments
29.5D	during peak periods in collaboration with Caltrans, California Highway Patrol, and the California Trucking Association. Consider other methods to reduce regional through trucks on City streets to the extent feasible.	GSD	Mid-term	Truck Route identification project with Consultant hired. Police Department personnel scheduled for commercial inspection certification classes.
30.1A	Actively enforce compliance with truck route designations and any time period restrictions.	GSD	Mid-term	Ongoing.
30.1B	Install improvements along roadway segments as identified on Map 4.	GSD	Mid-term	Ongoing.
30.2A	Update the Capital Improvement Program annually to incorporate aesthetic improvements on roadways. Seek additional funding for roadway maintenance to provide safe, functional and attractive streets and roads.	GSD/CEd	Short-term	Future project.
31.1A	The City shall develop and adopt ultimate right-of-way dimensions for public roadways through a plan line study or equivalent. This study/plan should also address key complete street issues such as intersection and access spacing, lane widths, land use context, landscaping, transit, and non-motorized vehicles.	GSD	Mid-term	Expected to begin in 2013.
31.2A	Develop and implement a long-range transit plan. The plan should identify desired service expansion, transit operating enhancements, and transit terminals especially within the transit enhancement areas shown in Map 10. The service expansion should address coverage area, types of vehicles, routes, operating times, and frequency. The operating enhancements should address how to improve transit travel times through actions such as transit signal priority, peak hour bus-only lanes, queue jump lanes, etc. The transit terminals should include facilities to accommodate transit transfers and use while also supporting transit oriented development.	GSD	Ongoing	The City continues to work with property owners to acquire property for the installation of bus shelters.

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Goal #	Action	Responsible Party	Time Line	2011 Comments
32.1A	<p>Prepare and implement an Intelligent Transportation System master plan that strives to achieve the following objectives: Regulate operating speeds on City streets that balance the City's desire to minimize air pollution and greenhouse gas emissions, reduce the severity of collisions (especially for bicyclists and pedestrians), and provide stable traffic flows (e.g., 40 miles-per-hour or lower on arterial streets, 30 miles-per-hour or lower on collector streets). Connect all City traffic signals to the traffic control center to coordinate signal operations and improve incident response. Reduce transit travel or wait times. Improve traveler information about travel choices and travel times.</p>	GSD	Mid-term	<p>Traffic signals added to system 2011-2012, Antelope Rd from Saybrook to Garden Gate. Moving forward with additional traffic signal controller changes to add connection to Sylvan Rd and Auburn Blvd. New and modified signals on Sunrise will be designed to operate on Advanced Traffic Management System</p>
33.1A	<p>Coordinate with the Sacramento Area Council of Governments, Sacramento Transportation Authority, Sacramento Regional Transit, the California Department of Transportation and other appropriate agencies on regional transportation improvements and City transportation goals and plans.</p>	GSD/ CED	Ongoing	Ongoing.
33.1B	<p>Continue working with other agencies to develop an integrated bikeway system that connects regional bikeway facilities with local facilities.</p>	GSD	Ongoing	Ongoing.
33.1C	<p>Work with the providers of services such as water supply, sewage disposal, and parks and recreation facilities to ensure adequate service levels.</p>	GSD/ CED	Ongoing	Ongoing.
33.2A	<p>Continue meeting with regional agencies on a regular basis to discuss development issues.</p>	CED/ GSD	Ongoing	<p>The City's development departments in conjunction with CHWD, SMUD, SMFD, meet on a bi-monthly basis to discuss the City's development activities. General Services also participates in the APWA Utility Coordination meetings.</p>
33.2B	<p>Actively seek and maintain City representation on appropriate regional boards and</p>	City Clerk	Ongoing	<p>Use local media as well as the City's website to actively recruit for open positions on local boards and commissions when appropriate.</p>

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Goal #	Action	Responsible Party	Time Line	2011 Comments
	commissions.			
34.2A	Prepare and adopt Community Design Guidelines to include standards to protect habitat areas from encroachment of lighting, non-native landscaping, noise, soil erosion, and toxic substances.	CED	Mid-term	Reviewed as part of the development process.
34.2B	Revise grading guidelines to minimize removal of significant vegetation and promote creation of pervious surfaces around natural habitat areas.	CED/GS	Mid-term	Future Project.
34.2C	Adopt a landscape ordinance complying with Department of Water Resources' Model Landscape guidelines. The City's landscape ordinance should update landscape provisions to incorporate climate-appropriate native trees and water conserving landscaping that increase infiltration rates and protect sensitive areas.	CED	Mid-term	Reviewed as part of the development process.
34.2D	Ensure that maintenance activities along the City's creeks and waterways are carried out in compliance with Memoranda of Understanding with the California Department of Fish and Game, and will not create habitat that exceeds thresholds established by the Sacramento-Yolo Mosquito and Vector Control District.	GSD/CED	Mid-term	Ongoing.
34.3A	Update development standards to limit construction activity and development to maximize the water-holding capacity and maintain natural nutrient levels of the soil within buffer zones adjacent to drainages.	GSD	Mid-term	The City has implemented the requirements of State Law and continues to work towards developing City LID standards.
34.3B	Require new development and redevelopment projects to incorporate LID measures and source controls in all cases to reduce runoff to community's sensitive habitat areas.	GSD/ CED	Ongoing	Ongoing.
36.1A	Review and strengthen the City's Tree Preservation Ordinance.	CED	Short-term	Completed with the update of the Zoning Code in 2006.
36.1B	Prepare a plan to systematically increase tree canopy in the City.	CED/ GSD	Mid-term	Future project.

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Goal #	Action	Responsible Party	Time Line	2011 Comments
36.2A	Participate in Arbor Day programs and promote planting of trees on a City wide basis.	GSD/CED	Short-term/ Ongoing	Ongoing.
36.2B	Involve community groups, such as schools and youth, and partner with other regional non-profit organizations in tree planting programs.	GSD	Ongoing	Ongoing.
36.2C	Prepare and adopt a climate-appropriate tree list to inform community planting and preservation choices.	CED	Mid-term	Future Project.
38.1A	Pursue development of recreational trails that respect privacy of adjoining properties, safety of users, and maintenance of natural areas.	Police/CED	Mid-term	The City was awarded a grant to study the feasibility of multi-use trails along the creek corridors.
38.2A	Establish a city trail network program for acquisition, development and administration of a natural trails system and recruiting volunteers for trail construction and maintenance.	GSD/Sunrise	Long-term	Continuing to study the installation of an expanded bike trail around the creek area near Mesa Verde High School. The City has also received funding to establish the Stock Ranch Nature Preserve. Included in the development of this preserve is a volunteer program that would help maintain the area and provide education outreach.
38.2B	Coordinate with the Police Department and Sunrise Recreation and Park District for patrol of creekside trails and open space areas.	GSD/Sunrise	Short-term/ Ongoing	PD coordinates with the Park District regarding upcoming activities and special events. The PD deploys resources as needed.
38.2C	Implement low impact development strategies such as pervious paving for trails, water conserving landscapes along the trails to enhance water quality of creeks and promote public education.	GSD	Mid-term	Implemented as opportunity arises.
39.1A	Amend the Zoning Code to establish standards for incorporating open space in new development.	CED	Short-term	Completed with the update of the Zoning Code in 2006.
39.3A	Develop and adopt Community Design Guidelines that include standards for earthwork and grading.	CED/GS	Mid-term	Ongoing
40.1A	Amend the Zoning Code to include standards for building construction and siting to promote energy conservation.	CED	Short-term/ Ongoing	Reviewed as part of the development process.

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41.1A	Explore use of grant funds and programs with SMUD and non-profit agencies to establish programs for energy conservation (such as home weatherization, Energy Star appliances) and transition to the use of clean and renewable energy (such as photovoltaic retrofit, solar hot water heating and pumps).	CED	Mid-term	The City helps promotes SMUD's efforts in energy saving programs and other funding programs that would provide residents the ability to weatherize their homes.
41.1B	Consider ordinances that would require energy audits, solar access, insulation, solar retrofit, and solar water heating.	CED	Mid-term	Ongoing.
42.1A	In the event that any prehistoric, historic, or paleontological resources are discovered during construction-related earth-moving activities, all work within 50 feet of the resources shall be halted and the developer shall consult with a qualified archaeologist or paleontologist to assess the significance of the find. If any find is determined to be significant by the qualified archaeologist, then representatives from the City of Citrus Heights and the qualified archaeologist and/or paleontologist would meet to determine the appropriate course for action.	CED	Ongoing	Ongoing.
42.1B	In the event that human remains are discovered during the implementation of the proposed project, the local coroner must be contacted immediately. Both the Native American Heritage Commission (pursuant to NAGPRA) and any identified descendants should be notified and recommendations received if the remains are determined to be of Native American origin (CEQA Guidelines Section 15064.5, Health and Safety code Section 7070.5, Public Resources Code Sections 5097.94 and 5097.98).	CED	Ongoing	Ongoing.
43.1A	Adopt a Historic Preservation Ordinance to identify and preserve important historic	CED	Mid-term	Historic resource inventory was completed in 2006.

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	resources.			
43.2A	Review and revise the grading ordinance to require appropriate mitigation measures when historic or archaeological resources are discovered prior to or during development of property.	CED	Mid-term	Ongoing.
43.3A	Pursue grants for historic preservation.	CED	Short-term/ Ongoing	Ongoing.
43.3B	Implement the State Historical Building Code on eligible resources.	CED	Mid-term	Ongoing.
43.3C	Establish thresholds by which future projects can be judged when considering historic impacts. These standards should include height and massing considerations for proposed projects that are located in close proximity to historic resources (individual structures of districts) and define locations for potential prehistoric resources.	CED	Mid-term	Ongoing.
44.2A	Maintain historic markers to delineate sites of historic buildings, events, people and activities.	CED	Short-term	Completed in 2007.
45.1A	Explore opportunities to involve volunteers in carrying out needed City programs.	GSD	Ongoing	Volunteers used in CHPD, Community Garden, and Community Center, Rose Garden.
45.1B	Work with REACH and the Neighborhood Associations to develop methods to increase citizen participation in City programs and processes.	HRCI	Ongoing	HR & City Information Department continues to work on increasing participation in neighborhood activities and all City programs and better linking of REACH to overall community activities. Designed a new community resource called REACH Out that launched in January 2012.
45.1C	Increase use of technology and the City's website to promote participation in the City and the community.	HRCI	Ongoing	The City's website continues to be utilized to communicate with the public and promote participation. New components and pages are added such as the new "Green" environmental focus. More information has been posted about city partnerships and community partners.
45.3A	Work with public and private schools to bring	HRCI	Ongoing	The City participates in SJUSD schools in a variety of ways. City employees

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	students into City Hall and City officials to classrooms.			partner with the Chamber of Commerce to attend interview days for high school students and community reading days at the elementary schools. CHPD's School Resource Officers are regularly speaking to classes of students and working on all of the local SJUSD campuses. Students are encouraged to attend the City Council's meeting. The City Clerk's Office prepared a student welcome and tip sheet for high school students that attend Council meetings.
46.3A	Work with government, private and non-profit entities to provide a broad range of support in such areas as transportation, job training, recreation and housing.	GSD/Sunrise/ CED/PPD	Ongoing	Ongoing. PD is a partner in the Citrus Heights Collaborative and in December 2010 began a partnership with local service clubs to work together throughout the year for community assistance.
46.3B	Ensure that all City facilities, including communication devices, comply with applicable Americans with Disabilities Act (ADA) provisions.	GSD/HRCI	Ongoing	The City has continued to make improvements to the civic center in order to be in compliance and more accessible for the disabled community. The City is in the process of updating its ADA Transition Plan and self-evaluation document.
47.1A	Work with agencies and non-profits to address the problems of youth in innovating, caring ways.	HRCI	Ongoing	Continue to identify partners to address needs of youth in the community. Promote the CHPAL program through the Citrus Heights Collaborative.
47.1B	Work with the private sector to develop businesses that serve youth and families.	CED	Ongoing	Ongoing.
47.2A	Continue to help support and host community building events such as Sunday FunDay; the Red, White, and Blue Parade; Community Campout; Race Unity Day and the Christmas Tree Lighting ceremony.	C Clerk	Ongoing	City Clerk's Office continues to support and participate in community events in order to promote community building.
47.3A	Prepare and adopted Community Design Guidelines that encourage child care facilities to be located in multi-family housing developments and in commercial developments, especially near major transportation corridors.	CED	Mid-term	This item was addressed in the Zoning Code update, but was not included.
47.3B	Ensure access to childcare referral services for Citrus Heights citizens and workers.	CED	Short-term/ Ongoing	Ongoing.
47.3C	Pursue funding for development of childcare	HRCI	Short-term/	The Bridges After School/ASSETS program managed by SJUSD in partnership

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
	facilities and programs.		Ongoing	continues to provide excellent after school programming to hundreds of Citrus Heights students. Bridges After School program is present at all 11 elementary schools in Citrus Heights as well as Sylvan Middle School and the New San Juan High School.
47.3D	Support training programs for child care providers.	HRCI	Ongoing	No work in this area has occurred.
47.4A	Review community needs for elder care and assess how well the supply of care in the private sector is meeting the demand.	HRCI	Short-term	No work in this area has occurred.
49.1A	Work with Sacramento County and other local, regional, state and federal agencies to develop Best Management Practices (BMP) through stormwater management programs, and to finance, construct and plan improvements to improve health of the watershed and minimize flooding in and around the City of Citrus Heights.	GSD/CED	Ongoing	Maintenance and abatement in the creeks is an ongoing activity.
49.1B	Continue working on solutions to localized flooding problems in the vicinity of Cripple and Arcade Creeks.	GSD	Ongoing	Ongoing. A model plan was developed for Neighborhoods 6 and 7 that will be used for other neighborhoods in the future.
49.1C	Modify the storm drainage program to provide for City collection and allocation of all storm drainage fees.	GSD	Mid-term	Future project.
49.1D	Develop a capital improvement program for storm drainage projects.	GSD	Long-term	Ongoing.
49.2A	Request that the Federal Emergency Management Agency update and revise City flood maps.	GSD	Mid-term	Adoption of new maps expected in August 2012 with additional revisions in 2013.
49.3A	Require major proposed development projects to submit accurate topographic and flow characteristic information, including depiction of 100-year floodplain boundaries under fully developed, pre- and post-project runoff conditions.	GSD	Short-term/ Ongoing	Ongoing.

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
49.3B	Require new development projects to maximize on-site stormwater control measures to minimize flooding within the City.	GSD	Ongoing	Ongoing.
49.4A	Continue annual maintenance of the channels, pipes and inlets of the storm drain system.	GSD	Ongoing	Ongoing.
49.4B	Discourage construction activities, including grading, building, and fill within natural swale areas.	GSD/CDD	Ongoing	Ongoing.
49.4C	Support private organizations and other group's efforts to clean-up creeks and streams.	GSD	Mid-term	Ongoing. City also sponsors the regional annual "Creek Week".
49.5A	Strongly implement federal and state laws regarding modifications or use of creek areas.	GSD	Ongoing	Ongoing.
49.5B	Identify locations within parks and City-owned open spaces especially with creeks running through them to implement low impact development programs for both to enhancing water quality and flood control while promoting public education.	GSD	Mid-term	The City recently identified the Stock Ranch Nature Preserve Area and is currently developing concept plan that includes educational signage.
49.6A	Develop an Emergency Preparedness and Response Plan that includes flood notification and evacuation procedures.	GSD/PD	Mid-term	Under the Disaster Mitigation Act Update the City has a Local Hazard Mitigation Plan
49.6B	Distribute materials that describe appropriate procedures to follow during and after a flood event, and incorporate educational efforts into the Emergency Preparedness and Response Plan.	GSD	Short-term/ Ongoing	Seasonally distribute materials through the website and mailings regarding emergency preparedness.
49.6C	Provide for notification of City residents and workers, especially those with mobility limitations, during flood events.	GSD/PD	Ongoing	The City has Reverse 911 calls that are placed in case of emergency or disaster.
49.7A	Use storm drainage fees and/or other funding sources to assist in the raising of existing residences above the 100-year base flood elevation.	GSD	Short-term/ Ongoing	No funding available at this time.
49.7B	Ensure that new construction conforms to all applicable provisions of the National Flood	CED	Ongoing	Ongoing.

City of Citrus Heights
General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
	Insurance Program.			
49.7C	Within flood plain overlay zones, require the lowest floor level for residential structures to be above the crown of the street frontage or the base flood level as prescribed by the National Flood Insurance Program.	CED	Ongoing	Ongoing.
49.8A	Continue to assist private developers seeking National Pollution Discharge Elimination System permits by serving as co-permittee.	GSD	Ongoing	Ongoing.
49.8B	Provide public education and awareness programs to reduce pollutant discharges into the drainage system.	GSD	Short-term/ Ongoing	Ongoing. Brochures are available at public counters as well as the City participates in a regional advertising campaign.
49.8C	Develop a set of Best Management Practices (BMPs) and design guidelines for all development to use to meet Federal National Pollution Discharge Elimination System.	GSD	Mid-term	The Sacramento Stormwater Quality Partnership has published several design manuals for development (www.sacramentostormwater.org).
49.8D	Establish erosion and sediment control standards as required in the National Pollutant Discharge Elimination System municipal permit.	GSD	Mid-term	Regional Water Quality Board is working on draft standards.
49.8E	Conduct regular public workshops to raise community awareness about ways to reduce water pollution.	GSD	Mid-term	Future project.
50.3A	Distribute materials that describe appropriate procedures to follow during and after an earthquake.	GSD	Ongoing	Ongoing.
50.3B	Incorporate educational efforts into the Emergency Preparedness and Response Plan.	GSD	Mid-term	Ongoing. The City partners with CERT to help educate and train community members to assist emergency responders during times of disaster.
51.1A	Ensure that the Fire District and other emergency response agencies are adequately prepared to respond to an emergency involving hazardous materials.	GSD	Short-term/ Ongoing	Ongoing. The City contracts with SMFD and PARC for response and clean-up of hazardous materials.
51.1B	Establish appropriate evacuation routes, and incorporate them into the Emergency Preparedness and Response Plan.	GSD/PD	Short-term/ Mid-term	Ongoing.
51.1C	Work with Union Pacific to establish early	GSD/PD	Ongoing	Ongoing.

City of Citrus Heights
General Plan Implementation Actions 2011

Goal #	Action	Responsible Party	Time Line	2011 Comments
	notification to businesses and residences in the event of a hazardous materials emergency.			
51.1D	Ensure that Sacramento County monitors environmental compliance records and proof of insurance of contract waste haulers.	GSD	Ongoing	Ongoing.
51.1E	Consolidate emergency response contracts within one agency.	GSD	Short-term	Ongoing.
51.2A	Distribute the instructional notice filed by Union Pacific to all persons who apply for a construction permit within one mile of the 1973 explosion site.	CEd	Ongoing	Ongoing.
52.2A	Revise the Noise Ordinance to reflect noise limits to protect noise sensitive land uses from intrusion by stationary noise sources.	CEd	Short-term	After consideration the City determined that the existing noise ordinance did not require any updates.
52.3A	Amend the Noise Ordinance to identify short- and long-term unacceptable noise generating activities (including certain music bass levels) and to establish allowable duration for certain noise generators (including construction activities, car alarms and leaf blowers).	CEd	Short-term	After consideration the City determined that the existing noise ordinance did not require any updates.
52.7A	Prepare and adopt Community Design Guidelines that favor site planning and design techniques over sound walls as techniques. Preferred approaches include: a) installing earth berms; b) increasing the distance between the noise source and the receiver; c) using non-sensitive structures to shield noise-sensitive areas; and d) orienting buildings to shield outdoor spaces from the noise source.	CEd	Mid-term	Completed with the update of the Zoning Code in 2006.
52.8A	Require non-earthen sound barriers to be landscaped, vegetated or otherwise designed and/or obscured to be attractive and discourage graffiti and other vandalism.	CEd	Short-term/ Ongoing	Ongoing.
52.9A	Review and update the Noise Ordinance to include appropriate and clear standards.	CEd	Ongoing	After consideration the City determined that the existing noise ordinance did not require any updates.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
53.1A	Work with local and regional agencies to develop a consistent and effective approach to air quality planning and management.	CED	Ongoing	Ongoing.
53.1B	Support the Sacramento Metropolitan Air Quality Management District in its development of improved ambient air quality monitoring capabilities and establishment of standards, thresholds and rules to address and where necessary mitigate the air quality impacts of new development.	CED	Ongoing	Ongoing.
53.1C	Enforce air pollution control measures during construction.	CED	Ongoing	Ongoing.
53.1D	Synchronize traffic signals on roads susceptible to high emission levels from idling vehicles.	GSD	Ongoing	Ongoing.
53.1E	Assure that recommended inclusions into the regional transportation plan are consistent with the quality goals and policies of this General Plan.	GSD	Ongoing	Ongoing.
53.3A	Incorporate alternative fuel vehicles into the City fleet to achieve the objective of using clean fuels in 70% of non-safety City vehicles.	GSD	Long-term	The City is in partnership with SMUD and the Dept of Energy and has testing the use of a hybrid plug in truck for City use.
53.3B	Adopt a "proactive contracting" policy that gives preference to contractors using reduced emission equipment for City construction projects as well as for City contracts for services (e.g. garbage collection).	CC/GSD	Short-term	Ongoing.
53.4A	Prepare and adopt Community Design Guidelines to require natural gas connections and exterior electrical outlets.	CED	Mid-term	Future project.
53.5A	Avoid siting new sensitive receptors within 1,000 feet of the Roseville Railyard.	CED	Ongoing	Ongoing.
53.5B	Consider health risks for new sensitive uses proposed within one mile of the Roseville Railyard or within 500 feet of I-80 south of Antelope Road.	CED	Ongoing	Ongoing.

**City of Citrus Heights
General Plan Implementation Actions 2011**

Goal #	Action	Responsible Party	Time Line	2011 Comments
56.1A	Explore additional opportunities for citizen participation in Citrus Heights' governance.	CC	Short-term/ Ongoing	Ongoing.
56.1B	Promote customer service training for all City staff on a regular basis.	HRCI	Ongoing	In May and June 2011, the City held two-hour customer service trainings provided by the City's employee assistance provider, MHN.
56.2A	Incorporate Strategic Plan core values into the delivery of services.	HRCI	Short-term	Staff makes a continuous effort to incorporate the strategic plan core values into the delivery of services. When hiring new employees, Human Resources and supervisors evaluate candidates based on the City's core values. When hired, new employees are educated on the core values and their importance. Actual enactment of each core value is evaluated for individual employees as part of the annual performance evaluation process.
56.3A	Continue to improve the City website to provide community information and respond to service needs.	HRCI	Ongoing	The City's webpage and Calendar are continually updated to publicize community events and distribute information about the City. In 2011, the City's Website Policy was updated to allow for interactive social media.
56.3B	Seek opportunities to provide e-commerce options on the City's website.	HRCI	Mid-term	The City continues to improve the website and place more interactive forms and information on the website. The City continues its current e-commerce options and looks to expand it when possible.
58.5A	Prepare and adopt a Building Security Ordinance.	Police/CED	Mid-term	Building security was addressed in the 2006 Zoning Code update.
58.7A	Establish agency responsibilities, and incorporate them into the Emergency Preparedness and Response Plan.	GSD/PPD	Mid-term	Sac Metro Fire has been attending NA meetings, introducing their staff and providing contact information to citizens. They are getting the word out about their roles and responsibilities.
58.7B	Invite Fire District representatives to City Council, neighborhood and beat meetings, when appropriate.	Police/CED	Ongoing	Ongoing.
58.8A	Continue to provide training and space at City Hall to allow Fire District staff to continue to check building and development plans and provide high-quality customer service.	CC/CED	Ongoing	Two Metropolitan Fire District personnel have established an office at the Civic Center Complex.
58.10A	Continue working with the California Office of Emergency Services to ensure that fire/emergency agencies in the region respond	GSD/PPD	Ongoing	Ongoing.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
	efficiently to a major disaster.			
58.15A	Analyze the animal control program to provide better customer service in a more cost effective and time efficient manner.	GSD	Short-term	Citrus Heights Animal Services is expected to begin in July 2012.
58.15B	Develop and implement an education program regarding animal control services.	GSD	Mid-term	Citrus Heights Animal Services is expected to begin in July 2012.
58.15C	Partner with other local agencies in the provision of animal control services.	GSD	Short-term	Ongoing.
59.1A	Promote the recreational needs of all age groups, abilities, and special interest groups in park, recreation and community services planning.	CC/Sunrise/PD	Short-term/ Ongoing	Summer 2010 PD formed Police Activities League Program (PAL) to serve the youth of our community. PAL members may choose from a variety of activities including tennis, baseball, roller derby, and wrestling. Sunrise Recreation and Parks District is a PAL partner.
59.1B	Continue to emphasize senior citizen programs and services.	CC/Sunrise	Short-term/ Ongoing	Ongoing.
59.1C	Ensure that a mechanism is in place to provide opportunities for participation by economically disadvantaged families and individuals.	HRCI/Sunrise	Short-term	Ongoing.
59.1D	Encourage the Sunrise Recreation and Park District to maintain and systematically renovate and upgrade existing parks and recreation facilities.	HRCI/Sunrise	Short-term	The City continues its partnership with Sunrise Recreation and Park District and the City and Park District continue to collaborate on park masterplanning and looking for additional funding opportunities to enhance parks and facilities.
59.1E	Provide supervision and law enforcement involvement in park areas to promote park safety and security.	Police/Sunrise/ HRCI	Ongoing	PD regularly conducts foot patrols and drive-by patrols through parks. Undercover operations continue to be performed in parks as well. PD has been in contact with private security patrol, and collaborated on problem areas within the parks. Park safety is highlighted during crime prevention meetings.
59.1F	Work with the Sunrise Recreation and Park District to update and implement the District Parks and Recreation Master Plan.	HRCI	Mid-term/ Ongoing	The City and Park District continue to collaborate on park master planning and looking for additional funding opportunities to enhance parks and facilities.
59.1G	Continue to collect development fees for all new development for the provision of park and recreation facilities.	CED	Ongoing	Ongoing.

City of Citrus Heights General Plan Implementation Actions 2011

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
59.1H	Continue working with the Sunrise Recreation and Park District and the San Juan Unified School District and other agencies to develop mutually beneficial joint-use park and recreation projects and programs.	HRCI	Ongoing	Ongoing. The City continues to meet with Sunrise Recreation and Park District Board Members and SJUSD Board Members on a variety of topics and to see if opportunities for joint-use arise.
59.1I	Amend the Zoning Code to require open space and recreation areas in multi-family housing projects.	CED	Ongoing	Ongoing
59.2A	In the design of new parks, encourage consideration of safety, security, maintenance, accessibility, travel distance for users, passive versus active use areas, restrooms, citizen input, adequacy of off-street parking, flexibility of programming activities, and landscaping that complements the surrounding environment.	Sunrise	Ongoing	PD continues to offer recommendations for environmental safety designs to deter criminal behavior at parks and other public places.
59.2B	Require dedication of parkland or payment of in-lieu fees for parkland pursuant to the Quimby Act.	CED/CC	Short-term/ Ongoing	Ongoing
59.5A	Work with public agencies, non-profit organizations and the private sector to develop programs and facilities, which serve youth, teens and seniors.	HRCI	Mid-term/ Ongoing	The opening of the Community Center includes dedicated room space for seniors and teens. Police Activities League was also established to provide youth in the community sports and recreation programs. Continue to work with the non-profit groups via the Citrus Heights Collaborative.
61.2A	Explore all options for achieving desired improvements, including joint use agreements for shared facilities.	CC/HRCI	Ongoing	Ongoing
61.2B	Ensure that school impact fees are collected in conjunction with building permit issuance.	CED	Ongoing	Ongoing
61.2C	Promptly contact and coordinate with the San Juan Unified School District following receipt of development applications that have the potential to significantly impact school capacity. This coordination shall include the proponents of development to assure the mutually agreed	CED	Ongoing	Ongoing

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
	mitigation is incorporated into the project.			
61.3A	Explore all options for achieving desired improvements, including joint use agreements for shared facilities.	HRCI	Long-term	The City actively works with SJUSD and Sunrise Recreation and Park District to explore shared facility options. As new facilities are created, the possibility of joint use is always discussed and reviewed.
61.6A	Work with the business sector and the School District to make latest-technology tools available to all students.	HRCI/CC/CED	Short-term/ Ongoing	Ongoing.
61.6B	Support the development of appropriately located private schools to provide additional educational facilities.	CC	Ongoing	Ongoing
61.7A	Work with UC Davis, Sacramento State University, other higher education entities, and local community colleges to continue to provide a range of educational services and facilities for Citrus Heights residents.	HRCI	Ongoing	In partnership with the Citrus Heights Regional Chamber of Commerce on providing resources and other educational opportunities for higher education.
61.9A	Continue working with Sacramento County to ensure that library facilities are convenient and available to Citrus Heights residents, and to improve library services where possible.	CC	Ongoing	Ongoing
61.9B	Work with Sacramento County to increase library hours of operation.	CC	Short-term	Ongoing
61.9C	Explore opportunities for shared library services, such as incorporation with the Sunrise Recreation and Park District facilities.	CC	Short-term	Ongoing
61.9D	Support expansion of the telecommunications program at the library.	HRCI	Mid-term	Completed. The Library has high speed wireless technology and additional computers available for public use.
62.1A	Approve new development only if water purveyors can demonstrate an adequate water supply and delivery system.	CED	Ongoing	Ongoing
62.4A	Require water-conserving building design and equipment in new construction.	CED	Ongoing	Ongoing

**City of Citrus Heights
General Plan Implementation Actions 2011**

Exhibit B

Goal #	Action	Responsible Party	Time Line	2011 Comments
62.4B	Adopt a landscape ordinance for new development, consistent with Department of Water Resources guidance.	CED	Short-term	Reviewed with development projects.
62.4C	Develop water conservation education programs to promote water efficient retrofits and landscaping.	CED/Districts	Ongoing	Ongoing.
62.4D	Prepare and adopt a water conservation program.	GSD	Ongoing	Ongoing.
63.2A	Distribute materials describing options for recycling, source reduction and composting, as well as proper disposal of construction and demolition debris and residential yard waste.	GSD	Mid-term	Ongoing.
63.2B	Promote a residential composting program.	GSD	Mid-term	Ongoing.
63.3A	Perform source reduction and recycling at City offices and operations.	GSD	Ongoing	Ongoing.
63.4A	Provide public recognition and awards to individuals or organizations that successfully implement source reduction activities.	GSD	Ongoing	Ongoing. The neighborhood groups participated in the "Trim Your Waste" program and Citrus Heights as businesses that received awards from BERCC.
63.4B	Allow variable rate structures for residential, commercial and industrial waste collection.	GSD	Short-term	Ongoing.
65.5A	Study the use of City right-of-way to foster development of a public utility telecommunications infrastructure to provide high-speed networking throughout the community, and to make the community attractive to information-based businesses.	CED/HRCI	Mid-term	Ongoing.
65.7A	Improve the City's website to achieve direct interactive communication with the public.	HRCI	Mid-term	The City's webpage is updated on a continuous basis to publicize community events and distribute pertinent information about the City.

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Citrus Heights
 Reporting Period 1/1/2011 - 12/1/2011

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low Income	Very Low Income	Low Income	Moderate Income	
(1) Rehabilitation Activity	44			44	In/next remodel rehabilitation of public housing units- Mariposa Manor and Tara Terrace
(2) Preservation of Units At-Risk				0	
(3) Acquisition of Units				0	
(5) Total Units by Income	44	0	0	44	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

No. of Units Permitted for Moderate	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of Infill units*
	No. of Units Permitted for Above Moderate	14	3				17

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Citrus Heights
 Reporting Period 1/1/2011 - 12/1/2011

Table B
Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		RHNA Allocation by Income Level	2006	2007	2008	2009	2010	2011	Year 7	Year 8	Year 9	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level	Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9			
Very Low	Deed												
	Restricted Non-deed	78											78
	restricted												
Low	Deed												
	Restricted Non-deed	20											20
	restricted												
Moderate	Deed												
	Restricted Non-deed	10											10
Above Moderate	Deed												
	Restricted Non-deed	154	45	51	30	21	39	17				203	-49
Total RHNA by COG. Enter allocation number:		262											
Total Units			45	51	30	21	39	17				203	59
Remaining Need for RHNA Period													

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

**City of Citrus Heights
General Plan Implementation Actions 2011
Housing**

Table C

<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
24.1A	Use City Housing funds to leverage private funds to create home ownership opportunities.	CED	CDBG, HOME, Other private/ public sources	Ongoing.	City has partnered with NeighborWorks and HCD and SHRA to leverage private funds to create home ownership for over 100 homeowners.
24.1B	Continue to participate in programs that encourage people to own homes close to their workplaces.	CED	Fannie Mae	Ongoing.	Ongoing.
24.1C	Develop and distribute the housing resource materials to potential homebuyers.	CED	General Fund/CDBG	June, 2008	Housing Resource materials are available on the City's website and by mail upon request. The City makes the materials available at various City events including Sunday Fun Day.
24.1D	Use available state and federal funds for the city-wide first time home buyer assistance program.	CED	CDBG, HOME, CHFA	Ongoing.	HOME, CalHOME and other forms of assistance used. The program was expanded in 2007 due to available funds of 400K from CalHOME grant. To date, the program has assisted more than 100 homeowners.
24.1E	Create and participate in partnerships that encourage home ownership.	CED	General Fund/CDBG	July, 2010	The City continues to work with local, state and federal partners to increase homeownership.
24.1F	Explore and pursue innovative ways of creating opportunities for increased home ownership.	CED	General Fund/CDBG	July, 2010	The City is continually applying for grant funding for its homeownership program.
24.1G	Assist homeowners facing possible foreclosure with technical assistance and support to prevent foreclosure.	CED	General Fund/CDBG	Ongoing.	The City has hosted multiple foreclosure workshops for its residents. The City also has a "foreclosure resources" Web page that features links to helpful information and HUD-approved foreclosure counselors.
24.2A	Develop a program to allow and encourage conversion of small rental properties to owner occupancy.	CED/SHRA	CDBG, HOME, Bonds	Ongoing.	This is one of the goals of the Sayonara Drive Redevelopment Project. 15 fourplexes have been purchased and demolished by the City. The vacant sites will be redeveloped.

Table C

<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
24.2B	Investigate ways to provide ownership of mobile home parks by their residents.	CED/State/ HCD	State Mobile Home Condo Funds	Ongoing.	This was examined but no action was taken.
25.1A	Support development of secondary dwelling units, cluster housing, work/live units, co-op housing, and other innovative housing types as allowed by the Zoning Code.	CED	GF	Ongoing.	Completed with the Zoning Code update in 2006.
25.2A	Develop an inventory of land suitable within the City for the development of housing for all segments of the community.	CED	GF	June, 2008	Staff applies analysis to each application.
25.2B	Prepare an Annual General Plan Progress Report to analyze the City's progress to meet the fair share allocation based on the RHNPP.	CED	GF	Ongoing.	Ongoing.
25.2C	Establish a housing monitoring program that includes annual review of the following: Inventory of land suitable within the City for the development of housing for all segments of the community Proposed and approved residential projects and building permits issued Home and apartment vacancies Rental and home sales survey and Multiple Listing Service summary Infrastructure and public services capacity.	CED	GF	July, 2010	Ongoing.
25.3A	Implement mixed-use development along the City's major corridors.	CED	GF	Ongoing.	Auburn Specific Plan and the revised Zoning Code encourage this type of development.
26.1A	Promote the use of administrative remedies to remediate substandard rental units.	CED	GF	Ongoing.	The City has over 120 administrative cases filed annually on deteriorated rental units per year.
26.1B	Remove unsafe or dilapidated housing through the Neighborhood Enhancement Program, secure vacant nuisance residential structures and require resolution through the Neighborhood Enhancement Program.	CED	GF	Ongoing.	In FY 10/11, the City pursued over 1,900 code compliance cases on residential and commercial properties.

Table C

Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
26:1C	Offer incentives and financing assistance for affordable housing and housing rehabilitation.	CED	CDBG/RD/ HOME / Tax Credit	Ongoing.	In 2010, the City provided 15 loans and grants through its Ongoing, Housing Rehabilitation Program. In 2011, the City provided 3 loans through the Ongoing program.
26:1D	Work with financial institutions, nonprofit organizations and government agencies to promote housing rehabilitation.	CED	CDBG/HOME /Private	Ongoing.	The City completed the rehabilitation of Mariposa Manor and Tiara Terrace with its Housing Trust Fund Grant. City annually provides low- or no-interest loans and grants through its Ongoing, Housing Rehabilitation Program. To date the City has awarded more than 170 loans and grants to residents for health and safety repairs to their homes.
26:1E	Support the efforts of all local service organizations and, schools, and other community groups to provide housing repair assistance, including the Rebuilding Together Program.	CED	CDBG	Ongoing.	The City has funded "Rebuilding Together" in the past with CDBG program funds.
26:1F	Continue and expand the City's Owner Occupied Rehabilitation Program where feasible.	CED	CDBG/HOME	Ongoing.	The City recently applied for the most recent round of CallHome grant funding.
26:1G	Examine the feasibility of creating a Resale Inspection Program.	CED	GF	2009	
26:1H	Fund the Senior Housing Emergency Repair Program, or develop a local "handyman" program for seniors.	CED/SHRA	CDBG	Ongoing.	Ongoing. The City also offers accessibility grants through its existing housing rehabilitation program for those who are permanently disabled.
26:1I	Use redevelopment funds to assist in rehabilitating housing.	CED	RD	Ongoing.	RDA funds have been used in the past for the Ongoing, Housing Rehabilitation Program. As the City's Redevelopment Agency has been dissolved, the City is seeking new grant funding for its program.
26:1J	Pursue a variety of funding sources such as the Housing Stock Fee and the Abandoned Vehicle Abatement Program to fund and strengthen the code enforcement activities.	CED	GF	Ongoing.	The City expanded its code enforcement activities in 2006 with the addition of a new officer.
26:1K	Use a system of cumulative and substantial fines to gain compliance from the owners of nuisance properties.	CED	GF	Ongoing.	Ongoing.

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Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
26.1L	Work with community based organizations to create self-help housing in the City.	CED	GF/CDBG	Ongoing.	The City is currently working with Sacramento Self Help Housing and Kids First to provide housing crisis services in the City.
26.1M	Seek new ownership opportunities to redevelop existing problematic housing developments.	CED	GF	Ongoing.	Ongoing.
26.1N	Encourage the use of Green Building practices for the revitalization or redevelopment of the existing housing stock.	CED	GF	Ongoing.	The Ongoing. Housing Rehabilitation Program incorporates Green Buildings practices such as installing energy star appliances when needed and installing dual pane windows.
26.1O	Seek grants and other funding mechanisms to assist in redevelopment of existing housing stock.	CED	GF/RD/CDBG	Ongoing.	Ongoing.
26.2A	Promote the development of mixed-use housing including clustered, live-work and above-retail uses in appropriate zones.	CED	GF	Ongoing.	Completed with the Zoning Code update in 2006 as well as the Auburn Boulevard Specific Plan.
26.2B	Continue streamlining the review process to minimize any constraints on or disincentives to housing development.	CED	GF	Ongoing.	Ongoing.
26.2C	Promote quality design by offering flexible housing development standards.	CED	GF	Ongoing.	Ongoing.
26.2D	Use Redevelopment Funds to assist in developing a variety of housing types for all income levels, including extremely low income.	CED	GF/RD/CDBG	Ongoing.	The City recently completed the rehabilitation of SHRA public housing units for very low-income residents with its Housing Trust Funds. The City's Redevelopment Agency has been dissolved, however the City plans to request funding for the completion of the Sayonara Drive Revitalization Project from the Successor Agency and its Oversight Board.
26.2E	Encourage and offer incentives to developments that include Green practices including LEED Certification and/or Photovoltaic Systems.	CED	GF	Ongoing. and July 2009	The City has implemented a "flat fee" policy for the installation of solar units on residential homes.

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Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
26.2F	Encourage and offer incentives to developments that promote Universal Housing.	CED	GF	July 2009	Ongoing.
26.3A	The City will investigate the feasibility of establishing a rental inspection program. The City will consider incorporating the concept of a resale inspection program as a priority as a part of the Climate Action plan, addressing energy efficiency into older homes. Investigate the feasibility of establishing a rental inspection program.	CED	GF	June, 2010	Not actively pursuing at this time.
26.3B	Work with the local housing authority (Sacramento) to enhance the quality and appearance of public housing in the City.	CED	GF	Ongoing.	The City recently completed a \$2.2 million dollar public housing renovation for both Tiara Terrace and Mariposa Manor in partnership with SHRA with Housing Trust Funds.
26.4A	Implement the Design Guidelines within the Zoning Code.	CED	GF	Ongoing.	Completed in 2006.
26.5A	Continue to pursue the use of local, state, and federal funds to make physical improvements to existing mobile home parks.	CED	CDBG/CA	Annually	Attempts have made without success; a partnership with local residents hasn't been achieved. However, the City does assist individual mobilehome owners with needed health and safety repairs through the Housing Rehabilitation Program.
26.5B	Continue to offer Community Development Block Grant (CDBG) funds to rehabilitate mobile and manufactured homes.	CED	CDBG	Ongoing.	To date the City has assisted more than 80 mobile home owners with needed health and safety repairs to their homes.
26.5C	Continue to fund the emergency repair program for lower income owners of mobile and manufactured homes.	CED	CDBG	Ongoing.	In place.
26.5D	The City will investigate the feasibility of converting mobile home parks to resident owned or similar ownership. The City will conduct annual assessment with Mobile Home Park owners and residents to evaluate the potential for partnerships to achieve resident ownership in mobilehome parks.	CED/CA	State Mobile Home Condo Funds	Annually	Attempts have made without success; a partnership with local resident hasn't been achieved.
26.5E	Redevelop / Rehabilitate existing deteriorated mobile home parks or manufactured homes.	CED/CA	State Mobile Home Condo Funds	Ongoing.	Attempts have made without success; a partnership with local residents hasn't been achieved.

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<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
27.1A	Annually review the status of housing projects whose government restrictions are expiring or near expiration to determine the need for intervention.	CED	CDBG	Annually	The City has historically worked to save units from converting. Actively work with owners on an Ongoing. basis.
27.1B	Work with the federal Housing and Urban Development Department (HUD), Sacramento Housing and Redevelopment Agency (SHRA), and other agencies to determine the City's options in preserving at risk units.	CED/SHRA	GF/CDBG	Ongoing.	Ongoing.
27.1C	Work with nonprofit housing organizations, SHRA, and other agencies to help purchase complexes where the owner wishes convert to market rate.	CED/SHRA	GF/CDBG	Ongoing.	Ongoing.
27.1D	If preservation of an "at-risk" development cannot be accomplished, work with the owners to ensure proper federal notification and moving assistance is provided.	CED	GF/CDBG	Ongoing.	Have not seen any conversions of at risk development to date.
27.1E	Use CDBG, Redevelopment funds and other available resources to subsidize identified "at-risk" units, rehabilitate standard units, and/or fund self-help projects, to retain their availability as low-income housing.	CED	CDBG; RDA - LMH; HOME; Local Impact Fees	Ongoing.	Ongoing.
27.1F	Continue to implement strategies to redevelop Sayonara Drive (Sunrise to Lialana)	CED	GF; CDBG; HOME; EDI	Ongoing.	City has made major strides in this area recently. 15 fourplexes on the street have been purchased and demolished by the City. The City is currently exploring redevelopment options.
28.1A	Enforce Code requirements to ensure that housing is accessible to the disabled.	CED	GF	Ongoing.	Ongoing.
28.1B	The City will consider development of Universal/Adaptable Design Guidelines for disabled and aging populations.	CED	GF	July, 2010	Ongoing.
28.2A	Work with other jurisdictions to assess need for transitional housing and develop plans to address this problem. Develop a plan by June 2010.	CED/ Other Cities	CDBG	Ongoing.	Ongoing.
28.2B	Continue to work with the Sacramento County Department of Housing Assistance to provide emergency shelters and other support services.	CED/DHA	CDBG/ESG	Ongoing.	Ongoing.
28.2C	Provide CDBG funds and other resources as available to help	CED/DHA/	CDBG/ESG	Ongoing.	The City is currently partnering with KidsFirst

Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
	finance the City's fair share of homeless services.	SHRA			and Sacramento Self Help Housing to provide residents with housing crisis prevention services.
28.3A	Support SHRA efforts to provide housing assistance within the community.	CED/SHRA	CDBG/HOME/ Bonds/ Tax Credits	Ongoing.	Ongoing.
28.3B	Enforce Federal and State anti-discrimination laws.	CED/FH	CDBG/GF	Ongoing.	Ongoing.
28.3C	Continue to fund and support the Human Rights and Fair Housing Commission.	CED/FH	CDBG/GF	Annually	Ongoing.
28.4A	Conduct annual review as part of the submittal of the Annual Report to HCD as required by law.	CED	GF	Annually	Ongoing.
28.4B	Continue to seek grant funding to implement housing programs. The City will aggressively monitor the availability of new housing resources and program funds. In recent years the City has been successful in obtaining a \$1 million grant from the State Housing Trust Fund. The City has also received over \$1 million in State grants (Cal HOME and HOME Consortium funding) to provide down – payment assistance to first time homebuyers. The City has also been the recipient of special funding to assist in the redevelopment of Sayonara Drive which is the City's most hard – pressed low income area. The City will pursue housing resources consistent with the priorities outlined in the City's Housing Element and Consolidated Plan., including pursuing funds for the City's Housing Trust Fund, First Time Homebuyer Program, the Sayonara neighborhood and other pockets of low income and the City's ten mobile home communities. The City will continue housing rehabilitation as a priority need and the City will direct internal resources (Housing Trust funds and Redevelopment Set Aside funds) as well as State and Federal funding resources in addressing these needs.	CED	GF	Annually	The City has successfully implemented these efforts.
28.4C	Ensure existing affordable housing developments are meeting their rent and income restrictions.	CED	CDBG/GF	Annually	In place
28.5A	Review the City's available land inventory annually to ensure that sufficient land is designated for an appropriate range of housing types.	CED	GF	Annually	The City's available land inventory was completed in 2008.

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Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
28.6A	Continue to fund the Human Rights and Fair Housing Agency to support of its efforts to prevent housing discrimination. The City will actively promote the Human Rights and Fair Housing Agency to any resident with a question related to Fair Housing. In addition the City will distribute information through the City's website, make information available at City Hall, information at the Library, and provide direct mailings upon request. Most importantly the City will provide information to Neighborhood Associations regarding the agency and distribute pamphlets to residents that participate in these meetings or residents they see that are in need. In addition, the City will provide office space for the Human Rights and Fair Housing representative, including a direct phone line to provide easy access to these services.	CED/CC	CDBG/GF	Annually	In place.
28.7A	Continue to staff the Interdepartmental Development Review Committee to ensure timely processing of development applications.	CED	GF	Ongoing.	Project Review Team meets 2 times per month to review development projects. This past year SMUD has joined the team.

Goal #	Action	Responsible Party	Funding Sources	Time Line	2011 Comments
28.7B	Continue to make development decisions at the lowest level possible (e.g. staff approvals) in order to expedite development decision making.	CED	GF/Fees	Ongoing.	The Zoning Code update in 2006 included the addition of a Minor Use Permit that can be approved by staff as well as a revised Land Use Table that increased the number of land uses that could be approved by staff.
28.7C	Continue to use density bonuses, City Redevelopment funds, federal funds and other available resources to promote housing opportunities, especially for low-income persons (including Extremely Low Income) and those with special needs. Meet with developers, including nonprofits and service providers and community stakeholders every two years to promote the City's resources, including available sites, zoning, various incentives and opportunities and financial and other available resources to develop action plans for developing 100 units in the planning period	CED/CC	GF/CDBG /Other	On-going and every two years with the first meeting in February 2009	Ongoing.
28.7D	Examine all City development fees to ensure they are fair, necessary and not an undue impediment to housing production. Consult with outside agencies such as the Human Rights and Fair Housing Agency, housing advocates, building trade organizations, Chamber of Commerce, and other private interests in making this assessment.	CED	GF	Ongoing.	Fees adopted in 2006.
28.7E	Establish Council policy on fee waivers and deferrals for future development.	CM/CED	GF	July, 2009	The City Council has used, and continues to use this authority.
28.7F	Partner with outside agencies including the Sacramento Metropolitan Fire District, San Juan Unified School District, Sunrise Recreation and Park District, and Sacramento Regional Sanitation District to provide input in evaluating how these agencies' fees impact housing production.	SACOG City Manager CED	GF	Ongoing.	Ongoing.
28.7G	Research the access to services, facilities, and transportation for special needs populations, including the adequacy of major streets and sidewalks.	CED/GS	GF, CDBG	Ongoing.	Ongoing.
28.8A	Use City Redevelopment "Set Aside" funds and Low Income Housing funds for low and moderate-income housing projects.	CED/CC	RD/Low Income Housing	Ongoing.	With the dissolution of the City's Redevelopment Agency, the City is currently exploring new funding sources for these activities.

<u>Goal #</u>	<u>Action</u>	<u>Responsible Party</u>	<u>Funding Sources</u>	<u>Time Line</u>	<u>2011 Comments</u>
28.8B	Update the five-year plan to identify specific projects and priorities for City Redevelopment "Set Aside" funds and Low Income Housing Funds.	CED/CC	RD	July 2008	With the dissolution of the City's Redevelopment Agency, the City is currently exploring new funding sources for these activities.