

# City of Dorris

P.O. Box 768 ~ Dorris, CA 96023

Ph: 530-397-3511 ~ Fax: 530-397-8831 ~ [citystaff@cot.net](mailto:citystaff@cot.net)

April 24, 2008

HOUSING POLICY  
DEVELOPMENT, HCD

APR 29 2008

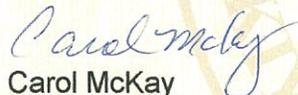
Department of Housing and Community Development  
Division of Housing Policy Development  
P.O. Box 952053  
Sacramento, CA 94252-2053

RE: Annual Housing Element Progress Report

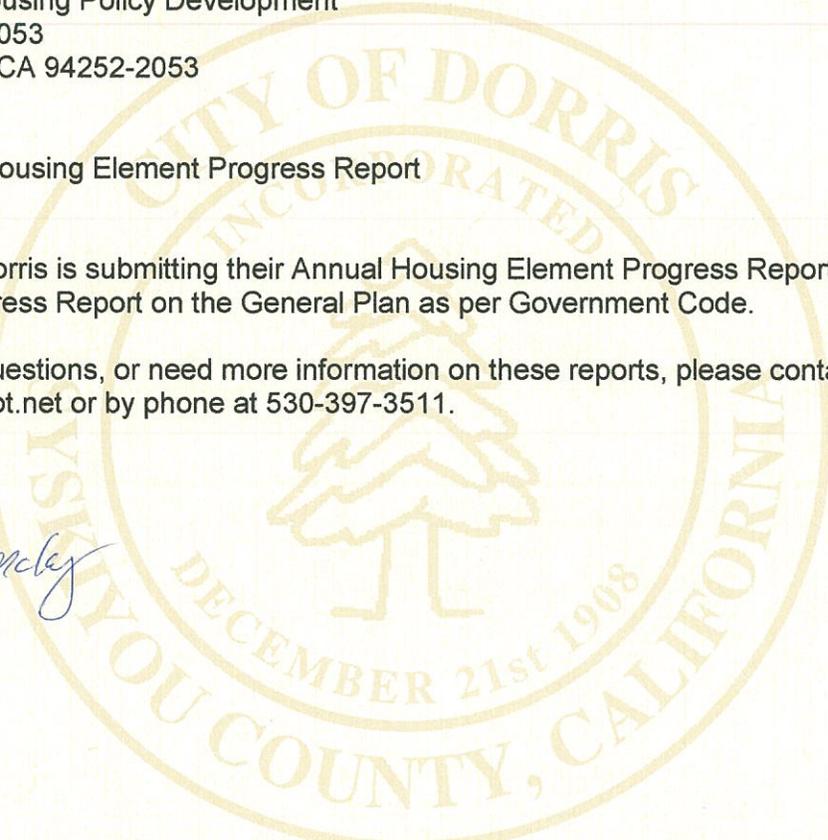
The City of Dorris is submitting their Annual Housing Element Progress Report along with the Progress Report on the General Plan as per Government Code.

If you have questions, or need more information on these reports, please contact me at [cityadmin@cot.net](mailto:cityadmin@cot.net) or by phone at 530-397-3511.

Sincerely,



Carol McKay  
City of Dorris



# *CITY OF DORRIS*

Established 1908

HOUSING POLICY  
DEVELOPMENT, HCD

APR 29 2008



## Annual General Plan Report

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## **INTRODUCTION**

### **COMMUNITY CHARACTER**

The City of Dorris typifies the image of a rural, small American town. The population of 888 persons allows most residents to know each other in passing and many residents have spent most or all of their lives in Dorris. The character of Dorris is strongly rooted in the agricultural heritage of Butte Valley and the lumber industry of the area. Since the General Plan had a comprehensive update in late 2007, there has not been much time for implementation measures to be executed and outcomes noted except for the Housing Element which had its update in 2006. Listed review of the Housing goals is made in bold print. In addition, Attachment A is the Annual Housing Element Progress report for the HCD.

### **PHYSICAL DESCRIPTION & LOCATION**

The City of Dorris is located in northeastern Siskiyou County along U.S. Highway 97 in northern California, approximately three miles south of the Oregon border. The City covers an area of approximately 0.72 square miles and is situated at the northern end of Butte Valley, a high desert plateau known for its agricultural value and wildlife viewing. The elevation of the City is approximately 4,240 feet. Land within the City is relatively flat with Dorris Hill rising from the valley floor at the northern end of the City. U.S. Highway 97 and the Union Pacific Railroad cross through and divide the town. According to the U.S. Census, Dorris had 886 residents in the year 2000, or roughly two percent of the population of Siskiyou County at that time. Based on the 2000 census, the California Department of Finance has estimated a population of 888 for January 2006.

### **PURPOSE**

The General Plan, simply described, is the City's "constitution" for development. The General Plan is developed by establishing basic "goals" and "programs" to resolve and/or direct significant community issues.

The General Plan is also regularly referred to by individuals and businesses contemplating potential development activity within the community. The document explains what the community expects from new development and where development should occur. Goals in the General Plan also aid the Council in seeking grants and other funding to address local issues and needs.

The State has mandated General Plan requirements to emphasize planning for the physical and environmental development of the City and address the social and economic concerns of the citizens. Policy and implementing programs have been developed with consideration given to the impacts on low- and moderate-income households as well as on business development, employment, and the costs and revenues of the City.

The General Plan for the City of Dorris may be said to have the following main purposes:

- To enable the City Council to reach agreement on long-range development policies.
- To provide consistency in community development policy over the life of the plan. This allows for changes in the plan, but only after reasonable study and consideration.

- To provide a basis for the zoning of land for specific uses, and for judging whether private development proposals and public projects are consistent with the City's long-range policies.
- To allow other public agencies and private developers to design projects that are consistent with the City policies, or to seek changes in those policies, when warranted, through the process of amending the General Plan.

Local planning and land use powers are granted to cities and counties by the State Constitution. However, State legislation shapes the manner in which these powers are exercised.

## **KEY PLANNING ASSUMPTIONS**

Assumptions are statements of apparent facts and observations concerning development and resource management issues and trends in the planning area. These assumptions, along with the goals, policies and implementation measures, provide the basic framework for the General Plan. The following assumptions serve as the basis upon which the General Plan for the City of Dorris is framed:

- Residents of Dorris locate or remain here primarily due to the small town atmosphere, natural beauty of the area, affordable housing and overall quality of life.
- The population will remain relatively unchanged during the life of the Plan.
- There will be a continuing demand for affordable single-family housing with limited demand for multiple-family housing.
- The primary means of transportation in the Dorris area will continue to be the automobile due to the need to access a greater variety of commercial and professional services in Southern Oregon and other areas of Siskiyou County.
- The State may realign, or initiate realignment of, Highway 97 during the planning period.
- Historically significant employment in the public sector, lumber industry and agriculture will remain unchanged.
- Due to limited employment opportunities in Dorris, individuals moving into the community will tend to be retired or will be employed elsewhere (e.g. Klamath Falls) and will commute or telecommute to work.
- Due to the relative isolation of the community, few large industries are expected to move to Dorris. The most likely industries are expected to be small businesses that employ less than twenty people.

### **1. Land Use Element**

#### **GOALS, OBJECTIVES, POLICIES AND IMPLEMENTATION MEASURES**

***GOAL LU-1: - A sufficient mix and quantity of land uses to serve the needs of the community.***

**OBJECTIVE:** The City wishes to ensure that a sufficient variety of land uses are available to meet the housing, employment, service and social needs of the existing and future population.

**Policy LU-1.1:** The City shall provide for a compatible mix and quantity of land uses that will serve the needs of the community.

**Implementation Measure LU-1.1.1:** The City adopts General Plan **Figure 2.1, Land Use Map**, as the City's official General Plan Land Use Map.

**Implementation Measure LU-1.1.2:** The City shall allow for the development of commercial and industrial areas where suitable land exists with good access, adequate infrastructure, and where such uses will have a minimum of conflict with current and future adjacent land uses.

**Implementation Measure LU-1.1.3:** The City shall maintain flexibility in the Zoning Ordinance by allowing opportunities for the development of appropriate uses not allowed "by right" in particular districts through the Conditional Use Permit process.

***GOAL LU-2: Maintain the distinct rural nature of a small town environment.***

**Objective:** As a means to protect exiting neighborhoods from added noise, traffic, light and other characteristics that may adversely affect the neighborhoods, the City wishes to ensure that new development is compatible with adjacent land uses.

**Policy LU-2.1:** Careful attention should be given to preserving those aspects of the City of Dorris that add to its rural qualities as opposed to those characteristics of more concentrated urban population centers.

**Implementation Measure LU-2.1.1:** The City of Dorris will provide all types of land use that are necessary to meet the needs of a rural, agriculturally-oriented community.

**Implementation Measure LU-2.1.2:** Upon review of discretionary permits by the City, conditions shall be added to the project approval, when warranted, to support neighborhood land use compatibility.

**Implementation Measure LU-2.1.3:** Land use designations and zoning shall be applied in a manner that is consistent with the prominent existing development, taking care not to encroach upon an established neighborhood with potentially incompatible uses.

**Implementation Measure LU-2.1.4:** Land uses not conforming to the Land Use Map and corresponding land use designations may continue if the use qualifies and continues to qualify for recognition as a non-conforming uses pursuant to the City's zoning code.

**Implementation Measure LU-2.1.5:** The City will attempt to disperse future multi-family development throughout the town to preserve the feeling of "one community" rather than creating specific separate districts.

***GOAL LU-3: - Fiscally-sound and orderly expansion of the City to meet the needs of a growing population.***

**Objective:** The City wishes to ensure that providing services to an expanding population does not place an undue burden upon limited City resources.

**Policy LU-3.1:** Promote infill to reduce the costly extension of services.

**Policy LU-3.2:** The City shall not extend City services outside the city limits without an agreement to annex.

**Policy LU-3.3:** As available housing and vacant land becomes limited, or if the City otherwise determines that expansion of the city limits is in the interest of the City, the City will consider annexation of lands adjacent to the City.

**Implementation Measure LU-3.3.1:** As vacant land within the City becomes limited, the City may petition LAFCo to expand the City's sphere of influence, as well as pursue annexation of land that can be readily served with City sewer and water, provided that the expansion of City services is consistent with the City's policies for annexation and expansion of municipal services.

**Implementation Measure LU-3.3.2:** When consistent with the City's policies for annexation and expansion of municipal services, the City will work with owners of property adjacent to the City to 1) pre-zone the proposed annexation area for land uses that are compatible with adjacent uses that are already within the city limits, and 2) develop the necessary infrastructure plans to support annexation and community expansion.

## **2. Open Space and Conservation Element**

### **GOALS, OBJECTIVES, POLICIES AND IMPLEMENTATION MEASURES**

#### ***GOAL OC-1: - Protection of the City's water resources.***

**Objective:** The City's water supply is vital to the community. The City must protect the quality of its groundwater.

**POLICY OC-1.1:** Work with public agencies and private landholders to protect the quality of the region's groundwater and the City's municipal water supply.

**Implementation Measure OC-1.1.1:** The City shall continue to monitor the quality of water at all existing and future sources of water in the City's system.

**Implementation Measure OC-1.1.2:** The City shall work with property owners and Siskiyou County to control uses of land in Butte Valley that may threaten the quality of the City's water resources.

#### ***GOAL OC-2: - Ample and accessible public open space resources for outdoor recreation within the City.***

**Objective:** Meet the needs of the community by providing and maintaining an adequate amount of public open space for outdoor recreation.

**POLICY OC-2.1:** The City, in cooperation with other agencies and non-profit organizations, shall continue to enhance and, when warranted, increase open space resources in the City, as well as improve accessibility to existing resources.

**Implementation Measure OC-2.1.1:** Where practical, the City shall acquire additional lands to expand City parks.

**Implementation Measure OC-2.1.2:** Where practical, the City shall improve City-owned open space with designated access points, parking, picnic areas and trails.

**Implementation Measure OC-2.1.3:** Maintain a ratio of not less than five acres of community park land per one thousand City population.

**Implementation Measure OC-2.1.4:** The City shall adopt a "Quimby Act" ordinance to enable the City to collect capital improvement and acquisition fees for parks from new residential development.

### **3. Circulation Element**

#### **GOALS, OBJECTIVES, POLICIES AND IMPLEMENTATION MEASURES**

**GOAL C-1:** - Safe and efficient access to and from all land uses.

**Objective:** An adequate street system is the backbone of the community, permitting safe and convenient transportation from home to schools, work, recreation, shopping, and to all other community services. Adequate and safe walkways, bikeways and trails for non-motorized transportation is also important. It is the objective of the City to see that all transportation routes within the City, motorized and non-motorized, are appropriately designed, constructed and maintained.

**POLICY C-1.1:** The City shall review existing and proposed roadways, bikeways and walkways to ensure that they meet general safety standards. If it is found that any routes are not safe, the City should make or require the necessary improvements to ensure that the routes are improved to appropriate safety standards.

**Implementation Measure C-1.1.1:** The City shall work with the Siskiyou County Local Transportation Commission to coordinate, as appropriate, the incorporation of the City's Circulation Element provisions into the County's Regional Transportation Plan, and will use the regional planning process to help improve the City's transportation network.

**Implementation Measure C-1.1.2:** The City will seek resources to develop a non-motorized circulation plan to provide more specific direction for appropriate bikeway and pathway routes and recommendations to accomplish the development of those routes.

**Goal C-2:** - *A transportation system that provides for the social, economic and environmental well-being of City residents.*

**Objective:** Ensure that new development does not result in a decline in the effectiveness of the existing transportation network.

**POLICY C-2.1:** Existing roads should be maintained at levels of service that ensure they are safe, efficient and economical.

**Implementation Measure C-2.1.1:** Support long-range plans for improvement of U.S. Highway 97 through Dorris by the California Department of Transportation to maintain safety and efficiency of traffic.

**Implementation Measure C-2.1.2:** New streets to serve developing areas should be adequate in size and design to support new construction as well as future development.

**Implementation Measure C-2.1.3:** New development projects shall dedicate adequate rights-of-way to allow for construction of roadways and utilities as determined by the City Engineer.

**Implementation Measure C-2.1.4:** Existing local collector streets should eventually be fully improved with curb, gutter, sidewalk and a minimum paving width of 36-40 feet.

**Implementation Measure C-2.1.5:** In coordination with Caltrans, require turning lanes at key access points from U.S. 97 to maintain safety and road capacity.

**Implementation Measure C-2.1.6:** The City shall encourage the enhancement of the visual appearance of both pedestrian and vehicular routes

**Implementation Measure C-2.1.7:** The City may establish fees, assessment districts, reimbursement agreements or other mechanisms to either pay for or reimburse construction of roadways and roadway improvements and parking.

**Implementation Measure C-2.1.8:** During development of the preliminary City budget each year, the City shall consider a proposed improvement program for City streets.

**POLICY C-2.2:** New development shall provide adequate off-street parking spaces to accommodate parking demands generated by the use.

**Implementation Measure C-2.2.1:** When practical, parking lot and service drives of adjacent commercial uses shall be designed to connect and allow traffic to travel from one commercial use to an adjacent one without using public streets.

**Implementation Measure C-2.2.2:** The City's zoning ordinance shall specify the required amount of off-street parking needed for various types of land uses.

**POLICY C-2.3:** Level of service shall be the standard for judging whether a road has adequate capacity for average daily traffic to be generated by a proposed project.

**POLICY C-2.4:** Level of service "C" shall be the minimum acceptable service level during normal conditions, as indicated by **Table 4-1**. Peak-hour reduction to level of service "D" may be permitted provided there are plans in place to make improvements required to improve the level of service.

**Implementation Measure C-2.4.1:** As part of the CEQA process, the City will require traffic analysis to be conducted for proposed projects that will generate traffic volumes that may substantially impact the level of service of City streets, and will require mitigation if it is determined that the resulting impacts will be significant. The City will be particularly concerned if: 1) it is determined that a street serving the project is already at LOS "C" or worse, or 2) the addition of traffic from the proposed project will bring the level of service of a street serving the project to LOS "C" or worse.

**Implementation Measure C-2.4.2:** When a project proposed within the city limits will impact U.S. 97 or the intersection of a City street with the highway, the City will

coordinate with Caltrans to address and resolve issues that may affect the safety and efficiency of related traffic.

**POLICY C-2.5:** The City supports the provision and improvement of sidewalks and trails to provide for the safety of pedestrians, bicyclists and other non-motorized transportation.

**Implementation Measure C-2.5.1:** The City will support the development of sidewalks and/or bike lanes on major streets, when appropriate, as a means to accommodate a variety of transportation modes.

**Implementation Measure C-2.5.2:** The City should prioritize the provision of sidewalks in the vicinity of schools on major streets that are used by school-bound pedestrian traffic.

**Implementation Measure C-2.5.3:** The City should work with Caltrans to develop a carpooling lot to encourage and support regional commuting.

**Implementation Measure C-2.5.4:** The City shall encourage the inclusion of bike and pedestrian paths in subdivision design.

***Goal C-3: - The availability of public transit for the citizens of Dorris.***

Objective: Public transit provides an opportunity for efficient use of roads, allows an affordable alternative to car ownership, and reduces air quality impacts. The objective of this goal is to expand public transit services such as provided by STAGE or BTS to citizens of Dorris.

**POLICY C-3.1:** The City shall encourage and promote the expansion of public transit to serve the City of Dorris.

**Implementation Measure C-3.1.1:** The City shall encourage the expansion of Siskiyou Transit and General Express (STAGE) and/or Basin Transit Service (BTS) to serve the City of Dorris.

**Implementation Measure C-3.1.2:** When appropriate, the City shall incorporate transit facilities such as bus turnouts and shelters into new and reconstructed roadways and private development.

**4. Noise Element**

**GOALS, OBJECTIVES AND IMPLEMENTATION MEASURES**

***GOAL N-1: - Citizens protected from unhealthy noise levels.***

Objective: It is the City's desire to control noise within existing developed areas as well as in areas that may accommodate future development.

**Policy N-1.1:** The City shall take measures within its authority to protect residents and noise-sensitive land uses from high noise levels that would be detrimental to public health and comfort.

**Implementation Measure N-1.1.1:** To the extent practical, new residential development and development of structures containing other sensitive receptors shall take necessary

steps to reduce exposure to the impacts of existing and projected vehicular noise upon future occupants to acceptable levels as specified in the standards of Noise Element **Table 5-1**. This action should occur during City review of parcel maps, subdivisions, conditional use permits and other discretionary actions.

**Implementation Measure N-1.1.2:** During review of proposed noise generating uses that are non-vehicular, the City shall require compliance with noise standards noted in **Table 5-2** at the property line when adjacent uses are residential or otherwise determined to be sensitive receptors.

**Implementation Measure N-1.1.3:** The City shall consider the potential effects of noise in consideration of all proposed general plan amendments or rezoning actions, with the intent to allow only those uses that can, when practical, meet the standards noted in **Table 5-1** and **Table 5-2** of this Noise Element.

**Implementation Measure N-1.1.4:** The City shall develop and adopt an ordinance that requires the implementation of noise reduction techniques, when necessary to achieve the City's standards, on ministerial permits adjacent to sensitive receptors.

**Implementation Measure N-1.1.5:** The City should develop a noise monitoring program to identify areas in the community having substantial noise impacts from U.S. 97 and the railroad, and monitor changes in noise levels over time.

**Implementation Measure N-1.1.6:** All housing receiving CDBG grants for rehabilitation should, if practical, include improvements to reduce noise exposure to acceptable levels.

**Implementation Measure N-1.1.7:** The City will continue to work with the Union Pacific Railroad to seek development of mitigation measures to reduce noise impacts through operational modifications or other measures, where possible.

## **5. Safety Element**

### *GOALS, OBJECTIVES, POLICIES AND IMPLEMENTATION MEASURES*

#### **GOAL S-1: - PROTECT RESIDENTS FROM FIRE HAZARDS.**

***Objective: It is the objective of this goal to reduce the likelihood of fire losses through preventative measures in project development.***

**Policy S-1.1:** In the review of proposed development projects, the City shall consider fire-related hazards and appropriate fire protection measures.

**Implementation Measure S-1.1.1:** During the environmental review phase of proposed projects (CEQA), the City will review fire protection issues and appropriate safety standards, including adequate fire flow supply and emergency access.

**Implementation Measure S-1.1.2:** The City shall take appropriate measures to support a well staffed, trained and equipped volunteer fire department, and will maintain supportive mutual aid agreements with other fire protection agencies.

**GOAL S-2: - A city that has minimized, to the extent feasible, the dangers of injury, loss of life, property damage and social and economic dislocation as a result of natural disasters.**

Objective: It is the objective of this goal that the City will be prepared to adequately respond in the event of seismic, volcanic and other natural disasters.

**Policy S-2.1:** The City shall take measures to minimize impacts to the City and its citizens should a natural disaster strike.

**Implementation Measure S-2.1.1:** Participate with Siskiyou County in the development and periodic review of an Emergency Services Plan that outlines procedures to respond to natural disasters, and inform the public of the plan's content and implications.

**Implementation Measure S-2.1.2:** All emergency personnel and facilities should develop the capability to function when utility services are interrupted.

**Implementation Measure S-2.1.3:** The domestic water system should have a method and capacity for retaining stored treated water for emergency use.

**Implementation Measure S-2.1.4:** Maintain enforcement of safety standards for new construction contained in the California Uniform Building Code for seismic zone 3.

**GOAL S-3: - A city protected from potential hazardous material spills.**

Objective: With two major transportation routes and the daily transport of hazardous materials through the City, it is likely that hazardous material spills will affect the City at various times in its future. It is the City's objective to minimize both the potential for hazardous materials spills and the resulting impacts should one occur.

**Policy S-3.1:** The City shall take reasonable steps to prepare for a hazardous materials spill and protect its residents should one occur.

**Implementation Measure S-3.1.1:** The City will, in cooperation with other emergency service providers, maintain an emergency response plan that identifies the necessary steps to be taken in the case of hazardous materials spills related to the railroad and/or the highway, and will be prepared to quickly implement these measures in the event of an accident.

**Implementation Measure S-3.1.2:** The City will identify and maintain the proper emergency contacts to notify in the case of hazardous materials spills, and will make this information readily available to City staff and emergency services personnel in order to facilitate a rapid response should the need arise.

**Implementation Measure S-3.1.3:** The City shall work with Union Pacific Railroad, the California Highway Patrol, and the Siskiyou County Sheriff's Office to ensure that rapid notification of residents and other necessary actions are implemented in the event of a hazardous materials spill.

**Implementation Measure S-3.1.4:** The City will continue to promote the training of, and the provision of appropriate protection gear for, local "first responders" who would respond to hazardous material spills in the Dorris area.

## **6. Housing Element**

### **GOALS, POLICIES, AND IMPLEMENTATION MEASURES**

#### **GOALS:**

- 1. Keep Housing Element up to date**
- 2. Preservation of existing housing stock**
- 3. Assist in increasing the affordability and availability of housing in Dorris, including meeting regional housing needs.**
- 4. Provide for the accessibility of decent housing regardless of any arbitrary factors.**

#### **POLICIES AND IMPLEMENTATION MEASURES**

- 1) The City shall review and update the Housing Element on an annual basis**

##### **IMPLEMENTATION MEASURES:**

- A) The City will replace 1990 census data with 2000 census data as that information becomes available.

**This goal was put in place in 2002, the City has already met this goal.**

- B) The City will review the Goals and Implementation Measures on an annual basis to determine if they continue to meet the needs of the City of Dorris residents.

**The City is continuing with the Housing Element review annually to meet the needs of the community.**

- 2) The City shall assist homeowners obtain funds for housing rehabilitation. The City shall seek assistance for a minimum of 40 in the next 5 years. In addition, the City shall seek low cost weatherization for 40 additional units.**

##### **IMPLEMENTATION MEASURES:**

- A) The City will apply for Community Development Block Grant funds during the planning period to assist homeowners with low interest loans or grants to rehabilitate the existing housing. The City Council will take the lead with these applications.

**The City has and continues to apply for CDBG Grants for rehabilitating homes and the first-time homebuyer program. The City also works with Great Northern Corporation to fund low-cost weatherization of units.**

**3) The City shall seek to provide 19 new housing units within the next 5 years, and establish the number of new and rehabilitated units to be a goal in this planning period.**

**IMPLEMENTATION MEASURES:**

A) The City shall cooperate with builders interested in creating housing in the City of Dorris. The City staff shall meet with any potential developers and seek to reduce possible conflicts with City concerns. The City staff shall develop, by 9/06, a checklist of actions necessary for property development for any interested developer. The City shall cooperate with the County in their effort to assist developers of affordable housing locate in the region. The County effort shall begin in 2006.

**The City has met with a couple of developers, but so far no development has taken place. The City did develop a checklist for development and is working with Siskiyou County on reducing the permit process.**

**4) The City shall seek to provide the opportunity for the development of low income and multi-unit housing.**

**IMPLEMENTATION MEASURES:**

A) The City shall bring the Zoning Ordinance and the General Plan Housing Element and Land Use Element, into compliance with each other using a CDBG Planning and Technical Assistance Grant in 2005. The City has been awarded a Planning and Technical Assistance Grant for this activity and will complete the measure by mid 2007

**The City finished their General Plan and Zoning Ordinance in August of 2007. City will review and give annual Progress Reports on the implementation measures.**

B) The City shall cooperate with homebuilders and residential developers designing low-income housing by assisting developers in their preparation of permit applications.

C) The City shall apply for Community Development Block Grant or "Home" funds in 2006 to build affordable housing on City owned property.

**The City received the CDBG and HOME program funds. They are approved by the State to build one new unit for affordable housing and have rehabilitated 22 homes and first time homebuyers since the last comprehensive housing element update of 2002**

D) The City shall maintain adequate water and wastewater disposal service. The City Manager shall work with the City's consultant to prepare a CDBG PTA application to complete

**The City has applied for four water/wastewater grants for upgrading infrastructure. So far they have not been funded. The city will apply for a PTA this year.**

E) The City shall annually meet with the local non-profit housing organization, Great Northern Corporation, to discuss available governmental housing and infrastructure programs, as well as current private-public cooperation. In addition, the City Clerk shall annually contact Rural Development (Farmers Home Administration) to seek assistance in addressing the needs of lower-income renter households or senior housing.

**The City does meet regularly with GNC to discuss the housing needs in the community.**

**5) The City shall support the elimination of housing discrimination.**

**IMPLEMENTATION MEASURES:**

A) The City shall keep on hand a report form for any complaints. The City staff shall investigate all reported housing discrimination claims. The City shall enforce all applicable laws and regulations. The City shall post their written anti-discrimination procedures at prominent places in City Hall and the Community Center.

B) The City shall refer all persons with housing discrimination complaints to other appropriate local, state, or federal agencies in addition to making their own investigation.

C) The City shall encourage the construction of new units or the retrofitting of existing units for "special needs" residents, such as the physically limited, elderly, female head of household by giving those groups priority in the ongoing City CDBG housing rehabilitation program. The City shall review available housing programs, including Proposition 46, and develop a program of applications for these funds by December 2006. The City has and shall continue to make members of these groups aware of City programs through program summaries delivered along with water bills, posting of summaries in the City Hall and the Dorris Community Center and newspaper articles.

**The City has a complaint form for discrimination, but no complaints have been filed. City continues to encourage construction or retrofitting for special needs residents. The City continues to post flyers and newspaper articles on available low-income housing.**

**6) The City shall attempt to assist lower income households to increase their incomes in order to afford better housing.**

**IMPLEMENTATION MEASURE:**

A) The City shall attempt to support economic development programs and assist local project proponents. The City has and will continue to support the activities of the Great Northern Corporation, Siskiyou County Economic Development Council, and the Ore-Cal RC&D. The City shall meet with these and other groups on a regular basis to further economic development in Dorris.

**The City along with the county applied for designation as an Enterprise Zone to enhance Economic Development. We continue the process of applying for EDBG funds also to support economic development.**

**7) The City shall review ordinances for unnecessary governmental constraints to housing development.**

**IMPLEMENTATION MEASURE:**

- A) The City staff shall hold a public meeting annually to review governmental constraints. The staff shall report to the City Council the suggestions of the public and the staff recommendations for the Council's possible action.
- B) The City shall review and if necessary revise their variance ordinance(s) to assure that residents with disabilities may retrofit their residence to increase the suitability of their home in order to comply with ADA requirements. As an example: residents that may require a ramp that would extend into "set-back" areas should be able to easily obtain a variance and building permit for that construction.
- C) The City shall review and modify zoning ordinances, permit and permit processing procedures and building codes to assure that State law requirements are met for group homes, second units and other special needs groups

**Public meeting is set for May to review governmental constraints. Staff has no finding of constraints. Variance permits were updated in 2007 and is compatible for retrofitting as needed for disabilities. Zoning Ordinance was updated in 2007 and new permitting process is being developed in conjunction with County.**

# ATTACHMENT A

## ANNUAL ELEMENT PROGRESS REPORT

### Housing Element Implementation

(CCR Title 25 §6202 )

Jurisdiction: City of Dorris  
 Reporting Period: 1-Jan-07 - 31-Dec-07

Table A

#### Annual Building Activity Report Very Low-, Low-, and Moderate-Income Units and Mixed-Income Multifamily Projects

Housing Development Information										
1 Project Identifier (may be APN No., project name or address)	2 Unit Category	3 Tenure R= renter O= owner	4 Affordability by Household Income:				5 Total Units Per Project	6 Assistance Programs for Each Development See Instructions	7 Deed Restricted Units See Instructions	8 Note below the number units determined to affordable without financial or deed restrictions a attach an explanation in the jurisdiction determine the units were affordable. Refer to instructions.
			Very Low- Income	Low- Income	Moderate- Income	Above Moderate- Income				
051-022-150	MH	O					1*	0	0	



## Regional Housing Needs Allocation Progress

### Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		RHNA Allocation by Income Level	1999	2000	2001	2002	2003	2004	2005	2006	2007	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level	Year 1		Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9			
Very Low	Deed Restricted	5											
	Non-deed restricted												
Low	Deed Restricted	5											
	Non-deed restricted												
Moderate	Deed Restricted	4											
	Non-deed restricted												
Above Moderate		5									1	1	4
Total RHNA by COG. Enter allocation number:		19										1	
Total Units											1		
Remaining Need for RHNA Period													

**Table C**  
**Program Implementation Status**

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including progress in removing regulatory barriers as identified in Housing Element .		
Name of Program	Objective	Deadline in H.E.	Status of Program Implementation
Government Constraints	Update zoning to include Group Home	2006	Adopted new zoning Ord in 2007 with group care homes added to residential zoning.
Update General Plan & Zoning Ord. PTA Grant	Bring all elements & Zoning into compliance	2006	Adopted updated General Plan and Zoning Ord. in 2007
HOME Program application	Build Affordable Housing	2006	HOME grant was received/Building to start in 2008 for 2 affordable housing units
CDBG Program	Conserve and improve existing affordable housing and for special needs residents.	2006	Rehabilitated 22 existing houses. Continuing with applications for CDBG and infrastructure proj.
EDBG Program	Support economic development	2006	Applied and received Grant continuing with economic development to create jobs.
Annual Review	Review HE goals and measures	2007	City will hold public meeting in 2008 to review HE report, government constraints and General Plan Review.
Weatherization Assistance	City to help find weatherization programs for residence.	2006	City did contact Great Northern who provided funding for weatherization.
Provide new housing Unit	Build 19 Affordable Housing units Develop checklist for interested developers	2006	A checklist was developed for subdivision. City is working with county on streamlining permitting process and forms. Expected to be finished by June of 2008. City has worked with a couple of developers, but no one has started development yet.
Elimination of housing discrimination	Have report form for any housing discrimination complaints and investigate if claim is filed.	2006	City has report form. No complaints have been received.


**Annual Element Progress Report to the State Department of Housing and Community Development.**