

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

4-2-14
HHS
PDF

Jurisdiction EL CERRITO
Reporting Period 01/01/2013 - 12/31/2013

Pursuant to GC 65400 local governments must provide by April 1 of each year the annual report for the previous calendar year to the legislative body, the Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD). By checking the "Final" button and clicking the "Submit" button, you have submitted the housing portion of your annual report to HCD only. Once finalized, the report will no longer be available for editing.

The report must be printed and submitted along with your general plan report directly to OPR at the address listed below:

Governor's Office of Planning and Research
P.O. Box 3044
Sacramento, CA 95812-3044

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ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction EL CERRITO
 Reporting Period 01/01/2013 - 12/31/2013

Table A

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information										Housing with Financial Assistance and/or Deed Restrictions		Housing without Financial Assistance or Deed Restrictions	
1	2	3	4				5	5a	6	7	8		
			Affordability by Household Incomes									Total Units per Project	Est. # Infill Units*
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Renter O=Owner	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income							
(9) Total of Moderate and Above Moderate from Table A3			0	0	0	0							
(10) Total by Income Table A/A3			0	0	0	0							
(11) Total Extremely Low-Income Units*			0										

* Note: These fields are voluntary

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Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program it its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

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Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
 (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate	0	0	0	0	0	0	0
No. of Units Permitted for Above Moderate	0	0	0	0	0	0	0

* Note: This field is voluntary

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Table B
Regional Housing Needs Allocation Progress
 Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		RHNA Allocation by Income Level	Year	Total Units to Date (all years)	Total Remaining RHNA by Income Level									
			1	2	3	4	5	6	7	8	9			
Very Low	Deed Restricted	93	0	0	0	0	0	0	0	0	0	0	93	
	Non-Restricted		0	0	0	0	0	0	0	0	0			
	Deed Restricted		0	0	0	0	0	0	0	0	0			
Low	Deed Restricted	59	0	0	0	0	0	0	0	0	0	0	59	
	Non-Restricted		0	0	0	0	0	0	0	0	0			
Moderate		80	0	0	0	0	0	0	0	0	0	0	80	
Above Moderate		199	0	0	0	5	0	0	0	0	0	5	194	
Total RHNA by COG.		431												
Enter allocation number:			0	0	0	5	0	0	0	0	0	0	5	
Total Units			0	0	0	5	0	0	0	0	0	0	5	
Remaining Need for RHNA Period													426	

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

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Table C

Program Implementation Status

Program Description (By Housing Element Program Names)	Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Timeframe in H.E.	Status of Program Implementation
dummy			see hardcopy

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EL CERRITO

Reporting Period

01/01/2013 - 12/31/2013

General Comments:

CY 2013₁₈

Housing Policy Department
Received on:

APR - 7 2014



Annual Progress Report on the General Plan 2013

March 2014

City of El Cerrito
Community Development Department
10890 San Pablo Avenue
El Cerrito, CA 94530

INTRODUCTION

As required by Government Code Section 65400 (b), every city must submit an annual progress report to their legislative body, the Governor's Office of Planning and Research (OPR), and the Department of Housing and Community Development (HCD) on the implementation status of their General Plan. The annual report must also include discussion on the City's progress in providing its required share of affordable housing pursuant to Government Code Section 65584 and its efforts to remove governmental constraints for the maintenance, improvement and development of affordable housing per Section 65583.c(3) of the California Government Code.

This General Plan Annual Progress Report covers the period from January 1, 2013 to December 31, 2013.

The purpose for the Annual Progress Report is to assess how the General Plan is being implemented in accordance with adopted goals, policies and implementation measures; identify any necessary adjustments or modifications to the General Plan as a means to improve local implementation; provide a clear correlation between land use decisions that have been made during the 12-month reporting period and the goals, policies and implementation measures contained in the General Plan; and, to provide information regarding local agency progress in meeting its share of regional housing needs.

BACKGROUND

On August 30, 1999, the El Cerrito City Council adopted the City's current General Plan for implementation. The General Plan has nine elements contained within four separate chapters: Community Development and Design, Transportation and Circulation, Public Facilities and Services, Resources and Hazards. The General Plan contains the seven state-required elements which are land use, circulation, housing, conservation, open space, safety and noise. The State allows the combining of elements or the addition of new elements as long as the required seven elements are present in some fashion.

The General Plan is the City's vision for achieving more balanced residential, commercial, and civic uses within the city. The process of preparing the General Plan took place in 1998 and 1999 as the City embarked on a program to bring its 1975 General Plan up to date so that it could better meet future challenges. The process resulted in the following ten key principles designed to improve the quality of development and the long-term fiscal health of the City so that it can remain an attractive place to live and work:

1. No major changes in land-use patterns are expected to occur.
2. Emphasis will be on quality of development.
3. Incentives, if used, will have clear criteria and limits.
4. Emphasis will be on impacts of development, not on the type of development itself.
5. Increased residential development, where allowed, must be done with care in order to enhance neighborhoods.
6. New development in the San Pablo Avenue Corridor will be encouraged to take place in mixed-use activity centers that may extend up selected perpendicular streets in order to allow a more pedestrian friendly environment.

7. The preservation and enhancement of natural features – trees, creeks, natural open space areas – and historical features will be a high priority for the City.
8. The City should have distinct destination areas, including commercial areas, a civic center and community meeting places.
9. Development should contribute to the fiscal health of the City while minimizing adverse impacts.
10. Access should be improved by balancing automobile use with improved transit, bicycle, and pedestrian opportunities.

The General Plan sets forth the City's policies regarding the types and locations of future land uses and activities. It describes the desired character and quality of development as well as the process for how development should proceed.

While this General Plan can address many City issues, factors beyond El Cerrito's control have significant influence over its future land use and development patterns:

- Market forces play an important role in determining what types of uses are economically feasible and, therefore, built.
- Land use and transportation decisions in other cities and counties, and by state and regional agencies, affect El Cerrito.
- Our system of property rights places certain limitations on what cities can do in prescribing future land uses.
- California environmental law requires that we designate land uses in accordance with available infrastructure capacity (streets, sewer, water, natural resources, etc.).

Thus in creating the current General Plan, El Cerrito went through a process that ascertained the community's values for future land uses and activities, and balanced these values with market factors, city revenues, environmental constraints, and private property rights.

The El Cerrito General Plan reflects the aspirations and values of El Cerrito's residents and their elected representatives. The City Council and Planning Commission use the Plan in considering land use and planning-related decisions. City staff use the Plan on a day-to-day basis to administer and regulate land use and development activity. Citizens can use the Plan to understand the City's approach to regulating development, protecting resources, and upholding community values.

GENERAL PLAN ADOPTION AND AMENDMENTS

1. Adoption Dates of Mandatory General Plan Elements

General Plan Element	Latest Adoption
Land Use	1999
Circulation	1999
Housing	2012
Open Space	1999
Conservation	1999

Safety	1999
Noise	1999

2. List of General Plan Amendments

No General Plan amendments were made during the 2013 reporting period.

GENERAL PLAN UPDATES

1. General Plan Housing Element Update

On February 6, 2012, the 2007-2014 Draft Housing Element was adopted by City Council. The document was certified by the Department of Housing and Community Development on March 6, 2012.

2. Overall General Plan Update

Staff is generating a scope for a General Plan update to commence as soon as funding can be identified.

GENERAL PLAN IMPLEMENTATION

Chapter 4: Community Development and Design

Land Use

Goal LU1: A high-quality residential character within El Cerrito.

Goal LU2: A land use pattern and mix of uses that contribute to the financial health and stability of the community.

The City continued to implement the 2008 Zoning Ordinance which allows for a mix of commercial and residential uses, generally along the San Pablo Avenue corridor.

Goal LU3: A development pattern that enhances a strong sense of community.

The City continues to implement the Zoning Ordinance, recently updated in 2008. The revised ordinance puts a focus on more intense development in the “nodes” around the BART station and Civic Center areas as designated within the General Plan.

Goal LU4: A safe, attractive, and interesting community

During the 2013 reporting period, the City completed construction of safety improvements on Potrero Avenue at Interstate 80. The City also bid the construction contract for Central Avenue and Liberty Street Streetscape Improvements and Ohlone Greenway Major Street Crossing projects. These projects will enhance pedestrian and bicycle safety on Central Avenue and the Ohlone Greenway.

The City continued implementation of the San Pablo Avenue Streetscape Public Art Project that will move the City's identity forward through a public art project on the light poles that line San Pablo Avenue.

In 2013, BART continued the retrofit of the aerial BART structure through El Cerrito. BART began work on safety improvements to the Ohlone Greenway pursuant to the Ohlone Greenway Master Plan.

Goal LU5: A land use pattern and types of development that support alternatives for the movement of people, goods, and ideas.

In 2009, the city voters approved a bond measure (Measure A) to improve local streets. In 2013 Measure A funds were used to pay for street improvements such as paving, installation of curb ramps, and replacing damaged storm drain pipes throughout the City.

Goal LU6: Development patterns that promote energy efficiency, conservation of natural resources, and use of renewable rather than nonrenewable resources.

The City continues to implement the Zoning Ordinance recently updated in 2008. The revised ordinance puts a focus on more intense development in the "nodes" around the BART station and Civic Center areas as designated within the General Plan.

In May 2013, the City adopted a Climate Action Plan which identifies energy efficiency and efficient development patterns as methods to achieve the City's greenhouse gas reduction targets.

Community Design

Goal CD1: A city organized and designed with an overall attractive, positive image and "sense of place."

Goal CD2: A city with attractive, safe, and functional streets, parking areas, and pedestrian walkways.

In 2012, the City received a grant for a complete streets plan which will be part of the San Pablo Avenue Specific Plan. In 2013, the City continued the preparation of this plan.

Goal CD3: A city with attractive landscaping of public and private properties, open space, and public gathering spaces.

In 2013, the City bid the construction of the Ohlone Greenway Natural Area and Raingardens project which will improve landscaping on the Ohlone Greenway. The Design Review Board continues to review new landscaping plans on private properties.

Goal CD4: Well designed buildings that are compatible with their surroundings.

The City continued to implement the Design Review process pursuant to the Zoning Ordinance to ensure that new development is well-designed.

Goal CD5: A design process that achieves design objectives while being efficient and allowing for flexibility.

In 2013, the City continued to utilize the design review process to achieve the General Plan goals above. Design review in the City of El Cerrito is intended to encourage high-quality design, well-crafted and maintained buildings and landscaping, the use of higher-quality building materials, and attention to the design and execution of building details and amenities in both public and private projects.

Goal CD6: An urban form that sustains a vital commercial community to meet the diverse needs of the local and regional population.

Housing – see attachment for Housing Element annual report

Growth Management

Goal GM1: A coordinated regional and sub-regional planning system that provides better service and less congestion for residents of El Cerrito

In 2013, the City participated in the I-80 Integrated Corridor Mobility Project, a multi-agency effort to ease congestion on Interstate 80. This project is an effort of CalTrans in cooperation with ten municipalities, two transit agencies and four regional agencies.

Goal GM2: Compliance with applicable level of service standards.

In 2013, the City, through the CEQA review process, continued to ensure that new development meets the level of service standards in the General Plan.

Goal GM3: Timely review of projects that are heavy traffic generators.

All development projects processed by the City are evaluated against and comply with applicable level of service standards. All applications regardless of traffic generation are processed in a timely fashion.

Goal GM4: Effective community-wide programs to reduce traffic impacts of new projects.

In 2010, the Council directed staff to study ways of reducing traffic impacts from new development, with particular focus on balancing local and commuter traffic in the area around the Del Norte BART Station. As a result, the City initiated the Del Norte Transit Oriented Development Strategy. In 2011, this strategy led the City to crafting the Transit-Oriented Development Feasibility and Parking study, therefore, implementing the directive from Council. As a result, the study will be used as a reference to be incorporated into the San Pablo Avenue Specific Plan. The City continues to prepare the San Pablo Avenue Specific Plan as a means to address traffic impacts in the San Pablo Avenue corridor.

Goal GM5: An effective system of providing urban services.

The City, in partnership with Albany, Piedmont, San Pablo, and Strategic Energy Innovations (SEI), a local non-profit agency, participated in the Small Cities Climate Action Partnership. The central premise of the program is to create a model in which the four small cities will pool staff and consultant resources and aggregate the population base to support the implementation of common municipal and community emissions reduction activities, while also supporting each jurisdiction to advance individual emissions reduction activities. As a result of the partnership the City was able to:

- Complete the Climate Action Plan, which was adopted in May 2013.
- Continued to implement a utility management protocol and monitoring system that will provide easily assessed information on city facility energy and water use.
- Conduct energy efficiency and/or clean energy retrofits of city facilities. Completed installation of 324 kw of solar energy.

Chapter 5: Transportation and Circulation

Goal T1: A transportation system that allows safe and efficient travel by a variety of modes and promotes the use of alternatives to the single-occupant vehicle.

In 2010, the Public Works Department developed a Neighborhood Traffic Management Program (NTMP) to address resident concerns regarding speeding, high traffic volumes and pedestrian and bicycle comfort and safety in El Cerrito's neighborhoods. The NTMP was based on previous efforts in the City, guidance provided by the City's General Plan and City Council, policies and lessons learned from other jurisdictions, practices published by the transportation industry, and community input. In 2013 the ongoing NTMP process allowed neighborhoods and applicants to achieve safer streets through adding striping or speed bumps in neighborhoods.

In 2013, the Public Works Department completed engineering and traffic studies for remaining corridors to update enforceable speed limits.

In May 2013, the City sponsored an "Energizer Station" as part of Bike to Work Day, a regional effort to increase bicycling.

In May 2013, the City sponsored a Family Cycling Workshop at Harding School.

Goal T2: A land use pattern that encourages walking, bicycling, and public transit use.

The City continues to implement the Zoning Ordinance with a focus on Transit Oriented Development nodes. The Climate Action plan also envisions land use patterns that encourage alternative modes of transportation as a way of meeting the City's greenhouse gas reduction targets.

Goal T3: A transportation system that maintains and improves the livability of the City.

The Measure A Street Improvement Program, approved by El Cerrito voters on February 5, 2008, was initiated as an accelerated multi-year program to improve pavement conditions in El Cerrito and this effort culminated in 2010. The program was then continued as an annual maintenance and repair program aimed at keeping street conditions in the good category and addressing a handful of streets that still remained in the poor category. In 2013, the City leveraged outside funding for street projects and designed and bid the next round of Capital Improvement projects.

Goal T4: A minimum amount of land used for parking and minimal parking intrusion in neighborhoods.

The San Pablo Avenue Specific Plan is examining different methods of reducing parking in future development projects and minimizing the intrusions into neighborhoods. The Transit Oriented Development Feasibility and Parking study was funded and completed in 2011. The study will be used as a reference in completing the San Pablo Avenue Specific Plan. In 2013, the City continued the drafting of the San Pablo Avenue Specific Plan to incorporate strategies for reducing land used for parking in the Specific Plan Area.

Chapter 6: Public Facilities and Services

Parks, Recreations and Open Space

Goal PR1: Adequate, diverse, and accessible recreational opportunities for all residents – including children, youth, seniors, and others with special needs – in parks, school yards, and open space.

To provide better recreational opportunities for the City's youth, the City has created after-school band programs at all Elementary Schools in the City. These programs replace previous school program which was cut due to funding shortages.

In conjunction with the City of Albany, the City of El Cerrito sponsored a community event called "Alberrito Streets." A section of Ashbury Avenue/Key Route Boulevard that runs through the two cities was closed to automobile traffic. The event featured classes and workshops tailored to various interests and age groups. The also City sponsored an additional "streetplay" event near the intersection of Conlon Avenue and Key Boulevard.

In 2013, the City continued to sponsor the popular worldOne 4th of July Festival at Cerrito Vista Park. The event features programs and activities for diverse audiences. The City also continued to sponsor various community film events at the Rialto Cinemas Cerrito Theatre and City Hall over the course of 2013.

The City offers ESL conversation classes at the El Cerrito Community Center. The City continues to offer a range of programs for seniors at the Senior Center as well as a range of programs for youth at various City facilities.

Goal PR2: High quality open space protected for the benefit of present and future generations, reflecting a variety of important values: ecological, educational, aesthetic, economic and recreational. These values are interwoven throughout the community in

numerous ways so that the preservation of open space is very important to the well being of the City.

The City received a grant for improvements to the Ohlone Greenway south of the El Cerrito Plaza BART Station in 2010. The Ohlone Greenway Urban Natural Area and Raingardens project is intended to enhance community, environmental quality and neighborhood livability through integrating additional ecological and community functions along the Greenway. The project completed the design phase and went to bid in 2013. Completion of the project is expected in September 2014. The project's design includes elements to treat urban stormwater runoff; create an informal play and gathering area; improve walkability; utilize and demonstrate low-maintenance, low water using native landscaping; improve riparian habitat; and foster connection to nature in an urban and accessible location adjacent to neighborhoods, schools, retail, transit and future development.

In 2012, the City was awarded a grant to prepare an Urban Greening plan for El Cerrito. The preparation of the Urban Greening Plan continued in 2013.

Goal PR3: Public access to open space areas while protecting important habitats.

In 2013, the City entered into a Purchase and Sale Agreement with the Trust For Public Land for the acquisition of the 8-acre Madera Hillside Open Space property. This property is adjacent to the City's Hillside Natural Area and provides a unique opportunity to connect Hillside Natural Area North to Hillside Natural Area South.

Non-Recreational Facilities

Goal CF1: Safe and adequate community facilities that allow the City to offer better services and inspire a sense of community pride.

In 2013, the City continued to enhance operations at the new Recycling and Environmental Resources Center which was completed in 2012. This project was funded entirely from the City's Integrated Waste Management Fund. With the 2009 change in the method of collection to a single stream (also known as "fully commingled") method with the larger carts instead of a small sorted bin method that had been in place for years, the amount and variety of recyclables has increased. Also the decision to discontinue sorting recyclables at the Center, and instead taking them directly to the recycling processor, eliminates the need for a sorting area. This reduced the size and cost of the facility, and allows for a greater focus on community education and drop-off for items that are difficult to recycle such as florescent lights, electronics and items that could be reused.

The City continued to serve the community from the City Hall which was completed in 2009 and allows

Public Services and Infrastructure

Goal PS1: An adequate, comprehensive, coordinated law enforcement system consistent with the needs of the community.

In 2013, the City of El Cerrito continued its participation in National Night Out as a way to promote anti-crime programs in the City. The El Cerrito Police Department conducted a Citizen's Academy in September 2013. The City also participated in Tri-City Safety Day in conjunction with the City of Albany and the Community of Kensington in September 2013.

Goal PS2: A community that has minimized the risks to lives and property due to fire hazards.

El Cerrito's comprehensive fire hazard reduction program focuses upon reducing fire hazards in four areas: (1) on City property, (2) on property owned by other agencies (3) large landowners, and (4) on residential property.

The fire hazard abatement program is designed to reduce fire hazards on a large number of private properties during the spring and early summer months. A process of advance notice and hearings for property owners is coupled with a public education program involving the promulgation of standards for vegetation management in residents' yards and vacant lots.

This program seeks to remove weeds, rubbish, litter or other flammable material from private properties where such flammable material endangers the public safety by creating a public nuisance and a fire hazard. Most property owners voluntarily abate these hazards without Fire Department involvement. Ideally, 100% of the property owners would do so. We anticipate that a small number of owners are content to have the City do the work and place the costs on their tax bill.

Over the past eighteen years, the City's annual fire hazard abatement program has been very successful in reducing fire hazards throughout the hill neighborhoods of El Cerrito.

Goal PS3: Safe and adequate public infrastructure to serve El Cerrito's residents, now and in the future.

As mentioned previously, the City continued implementation of the Street Paving Project funded by Measure A.

Goal PS4: An adequate storm drainage system to serve existing and future planned development

In March 1993, the voters of the City of El Cerrito approved the issuance of \$6.3 million in revenue bonds for the reconstruction of the City's storm drain system. In June 1993, the City Council adopted Ordinance 93-4, providing for the imposition and collection of Storm Drain Fees to pay the debt service on the revenue bonds. Ordinance 93-4 set the Storm Drain Fee and provided that the fees be collected through the property tax based on amounts specified in an annual Engineer's report. This Engineer's report contains the description of each parcel of real property receiving storm drain services and the amount of the annual fee for each parcel. The City held its required annual public hearing to consider the method of collecting the City Storm Drain Fee on May 21, 2013.

Goal PS5: A system that minimizes the City's generation and disposal of solid waste materials by providing an adequate and integrated waste management program and related facilities to serve existing and future planned development.

In 2012, the City completed construction of the Recycling and Environmental Resource Center. The Center allows the City to improve collection for all constituents. In addition to the City's continued curb-side pickup program, the Recycling and Environmental Resource Center provides convenient drop-off facilities. The Center allows the City to expand the range of items accepted for disposal. The Center has expanded the items that the City is able to accept, including compact fluorescent light bulbs and styrofoam. The Center has been designed as a facility that will provide maximum flexibility to meet future, changing waste disposal needs. In addition, in 2013 the City held an e-waste recycling event and conducted a compost giveaway program at the new Center. In 2013 the City again sponsored citywide garage sale events, which allowed additional goods to be diverted from landfills.

Chapter 7: Resources and Hazards

Natural and Historic Resources

Goal R1: Protected natural resources (important habitat, ecological resources, key visual resources, ridges and ridgelines, creeks and streambanks, steeper slopes, vista points, and major features), and clean air and water.

The Energy and Water Efficiency Program (EWEP) was begun in 2009 in which projects are developed that will save on non-renewable resources. The first few years of cost savings are then reinvested into other projects that will save even more resources.

In 2011 in conjunction with the Cities of Albany, Piedmont, and San Pablo, the City conducted an evaluation of solar energy resources for civic buildings. In 2013, the City completed installation of solar panels at five City facilities.

Goal R2: Protected and rehabilitated architectural, historical, cultural, and archaeological resources that are of local, state, or federal significance.

In 2013, the City prepared an Environmental Impact Report for the Eden Housing San Pablo Mixed Use Senior Apartments project. This EIR identified the former Contra Costa florist shop as a resource eligible for listing on the State Register. The florist shop will be preserved, rehabilitated, and enhanced with interpretive materials as part of the project which was approved by the Planning Commission in December 2013.

Hazards

Goal H1: Minimal potential for loss of life, injury, damage to property, economic and social dislocation and unusual public expense due to natural and man-made hazards, including protection from the risk of flood damage, hazards of soil erosion, fire hazards, weak and expansive soils, potentially hazardous soils materials, other hazardous

materials, geologic instability, seismic activity, and release of hazardous materials from refineries and chemical plants in West County.

In 2013, the City continued to oversee the residential rental inspection program.

The City also continued implementation of the Unreinforced Masonry (URM) building hazard mitigation ordinance. The City continues to work with property owners to permit retrofit work for URM buildings.

Goal H2: Government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.

In 2013, the Fire Department continued the very popular Community Emergency Response Team (CERT) program. The program teaches neighbors to help themselves and help each other. Through CERT, citizens receive hands-on training in Disaster First Aid, Disaster Preparedness, Basic Firefighting, Light Search and Rescue, Damage Assessment, and How to Turn Off Utilities.

The Fire Department has also continued internal National Incident Management System (NIMS) and the Incident Command System (ICS) training for City staff. Through the training, staff members directly involved in managing an emergency will understand command reporting structures, common terminology, and roles and responsibilities inherent in a response operation.

Goal H3: New development complies with the noise standards established in the General Plan, all new noise sources are within acceptable standards, and existing objectionable noise sources are reduced or eliminated.

All new development is evaluated under CEQA using the noise standards currently in the General Plan. These noise standards were incorporated into updated Zoning Ordinance in 2008 as performance standards required of all development.

CONCLUSION

To date, staff believes the City has continued to faithfully implement the City's 1999 General Plan as the actions, plans, programs and projects documented in this report represent the City's commitment to achieve the goals and objectives set forth in the elements of the El Cerrito General Plan.

ATTACHMENTS:

1. HCD - Housing Element Annual Report

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Housing Element Implementation**
(CCR Title 25 §6202)

Jurisdiction City of El Cerrito
Reporting Period 1/1/2013 - 12/31/2013

**Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)**

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household incomes				TOTAL UNITS	(4) The Description should adequately document how each unit complies with subsection (c) (7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-income			
(1) Rehabilitation Activity	0	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	0	
(5) Total Units by Income	0	0	0	0	0	

* Note: This field is voluntary

**Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)**

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate						0	
No. of Units Permitted for Above Moderate	1			9		10	10

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Attachment 1

Housing Element Implementation (CCR Title 25 §6202)

Jurisdiction: El Cerrito
Reporting Period: 2013

Table C
Program Implementation Status - Certified HE 2012

Program Description (By Housing Element Program Names)	Name of Program	Deadline in HE	Status of Implementation
Program 1.1 - Continue to implement the Residential Rental Inspection Program		Ongoing	New cycle started in 2013
Program 1.2 - Continue to investigate complaints and take action about rental housing code violations		Ongoing	Ongoing
Program 1.3 - Continue to encourage the rehabilitation of existing housing units by providing program information		2010	Information available to the public at the front counter
Program 1.4 - Continue to permit new housing units & rehabilitation in mixed use & commercial zoning districts		Ongoing	Allowed for by Zoning Ordinance
Program 1.5 - Continue to regulate condominium conversions		Ongoing	Mandated by Zoning Ordinance
Program 1.6 - Continue to regularly monitor assisted housing units to help preserve existing stock of affordable housing		Annual	Annual monitoring completed in 2013
Program 1.7 - Continue to enforce notification requirements on BMR and Section units		Ongoing	Mandated by Zoning Ordinance
Program 1.8 - Annual review of the City Capital Improvements Program (CIP)		Annual	The Planning Commission reviewed and certified the CIP in 2013.
Program 2.1 - Retain existing residential zoning and discourage non-residential uses		Ongoing	Mandated by Zoning Ordinance
Program 3.1 - Consider enacting additional incentive programs to encourage retrofit of seismically unsafe buildings		Ongoing	Ongoing
Program 3.2 - Explore possible funding sources to minimize financial impact of retrofits on low/mod income residents		Ongoing	Ongoing
Program 4.1 - Conduct an annual evaluation of the City's inventory of available sites		Annual	To be completed by end of 2014
Program 5.1 - Maintain General Plan designations for mixed use and high density housing		Ongoing	Ongoing
Program 6.1 - Continue to fast track processing for second units meeting established City standards		Ongoing	Allowed for by Zoning Ordinance
Program 6.2 - Consider the establishment of a "pre-approved" second unit program.		2012-2013	Evaluating Santa Cruz second unit program
Program 7.1 - Continue to implement City regulations that allow manufactured and prefab housing in residential districts		Ongoing	Allowed for by Zoning Ordinance
Program 8.1 - Continue to identify underutilized properties where transit oriented development can occur.		Ongoing	Ongoing
Program 9.1 - Use existing zoning regulations to allow innovative approaches to increasing affordable housing.		Ongoing	Allowed for by Zoning Ordinance
Program 10.1 - Revise the Zoning Ordinance to include housing size diversity standards		2012	To be analyzed with annual ZO update in 2014
Program 11.1 - Continue to enforce the Zoning Ordinance which provides incentives for affordable housing		Ongoing	Mandated by Zoning Ordinance
Program 11.2 - Continue to inform developers about and allow density bonuses		Ongoing	Ongoing

Table C
Program Implementation Status - Certified HE 2012

Program Description (By Housing Element Program Names)	Name of Program	Deadline in HE	Status of Implementation
Program 12.1 - During the annual Master Fee Schedule revision, evaluate development fees.		Annual	Fees were updated with Master Fee Schedule as part of 2013 Budget
Program 13.1 - Streamline the application process by continuing to offer interdepartmental team meetings for applicants		Ongoing	Ongoing
Program 14.1 - Continue to enforce the Zoning Ordinance and encourage Transit Oriented development		Ongoing	Ongoing
Program 15.1 - Assist developers in obtaining state and federal funding available to develop affordable housing		Ongoing	Ongoing
Program 15.2 - Continue to enforce Federal and State Accessibility and Adaptability standards		Ongoing	Required by Building Code
Program 15.3 - Continue to fast track inspection processes for large family and special needs housing.		Ongoing	Ongoing
Program 15.4 - Continue to encourage and support development of senior housing		Ongoing	Ongoing
Program 15.5 - Facilitate the provision of housing that supports 'aging in place' for the City's senior population		Ongoing	The Planning Commission approved 56 units of "age in place" senior housing in December 2013.
Program 15.6 - Update the Zoning Ordinance to include a definition of transitional and support housing		2012	To be completed with annual ZO update in 2014
Program 16.1 - Assist in the development of extremely low-, very low-, low- and moderate income housing		Ongoing	Ongoing
Program 16.2 - Study the feasibility of an inclusionary housing ordinance		2012	Under development
Program 16.3 - Encourage developers to leverage limited Housing Funds with other assistance		Ongoing	Ongoing
Program 17.1 - Continue to allow emergency and transitional housing as a permitted use within the CC zone		Ongoing	Mandated by Zoning Ordinance
Program 17.2 - Consult with other agencies to maintain 2007-2014 demand estimate for emergency housing		Ongoing	Ongoing
Program 17.3 - Coordinate with the County and cities to develop the annual 5-year consolidated plan		Ongoing	Ongoing
Program 18.1 - Look for opportunities with non-profits and other cities to expand the City's supply of affordable housing		Ongoing	56 units of affordable housing were approved in 2013
Program 19.1 - Continue to provide non-discrimination clauses in rental agreements and deed restrictions		Ongoing	Ongoing
Program 19.2 - Reasonable Accommodation procedures		Ongoing	Required by Building Code
Program 19.3 - Continue the City's participation in the Contra Costa Urban County CDBG Consortium.		Ongoing	Ongoing
Program 19.4 - Continue to allow emergency, transitional and supportive housing as a permitted use within the CC zone		Ongoing	Mandated by Zoning Ordinance
Program 20.1 - Develop an energy conservation strategy		2011	The City adopted a Climate Action Plan in 2013
Program 21.1 - Continue to enforce the State Energy Conservation Standards		Ongoing	Mandated by Building Code
Program 22.1 - Develop policies consistent with AB32 and SB375 to establish common thresholds for green buildings		2011	The City adopted a Climate Action Plan in 2013 with goals for such projects.
Program 23.1 - Continue to provide for increased density, reduced parking and design and development standards		Ongoing	Allowed for by Zoning Ordinance

