



# Disability Advisory Committee

## *Meeting Notes Action Items*

August, 18, 2020

**Location** | Housing and Community Development  
2020 West El Camino Ave, Sacramento, CA 95833  
Conference Room: TEAMS

**Team Members** | **Chair:** Mauro Lara **Vice Chair:** Suzanne Hemphill **Secretary:** (Rotation/Peter Villarreal) **SDAC Representative:** Sergio Garcia **General Members:** Esmie Martina, Tiffany Garner, Daniel Humphreys, Theresa Melendez, Anthony Scott, Amanda Ohman

**Technical Support:** Nicole Placencia, Martina Cruz-Rivas, Peter Villarreal

Absent Member: Amanda Ohman, Martina Cruz-Rivas, Tiffany Gardner, Esmeralda Martin, Anthony Scott

Guests: N/A

<b>Time</b>	<b>Topic</b>	<b>Notes/Action</b>
<b>1:00 – 1:05</b>	Welcome / Introductions Mauro Lara	Rollcall, confirmed attendees. No quorum established. Agreed to discuss topics but would wait to vote on approving items.
<b>1:05 – 1:10</b>	Review of prior meeting minute notes from July 21, 2020	Will approve minutes during next meeting when there is a quorum.
<b>1:10 – 1:20</b>	Review and Discuss Action Plan	Discussed Nicole's recommendation for Pride Industry representative Sharon Mindy to present on the topic of Reasonable Accommodations (RA) for Disability Awareness in October 2020. The presentation should also include personal accounts and experience. It was recommended for the presentation to be an hour in length with Sharon to speak for 30-40 minutes and the Medical Management Unit

Time	Topic	Notes/Action
		<p>to speak for the remainder of the time regarding HCD RA Resources.</p> <p><b>Action:</b> Regarding internal communication, Daniel suggested that DAC should send out an agency wide email twice a year to provide more exposure about DAC awareness and to recruit for DAC members. Mauro suggested that such publications should be focused on the awareness of two to three events per year such as NDEAM in October. Daniel also suggested to have a statement in the HR newsletter advertising the DAC to HCD.</p>
1:20-1:25	Reasonable Accommodation Awareness-Items brought by each member	<p>Will continue discussion for next meeting.</p> <p><b>Action:</b> DAC Members are expected to audit SharePoint content for Reasonable Accommodation. DAC members are expected to bring suggestions to next meeting to update content. Suzanne will take the lead for next meeting's discussion on sharing Reasonable Accommodation Awareness items.</p>
1:25-1:30	Public Comment	No public comment.
1:30	Adjourn – Next Meeting	Next meeting September 15, 2020.