

**APPENDIX G  
REQUEST TO USE FORCE ACCOUNT**

**NOTICE OF "FORCE ACCOUNT" FOR PUBLIC CONSTRUCTION PROJECTS  
FUNDED IN WHOLE OR IN PART WITH FEDERAL FUNDS**

Force account - work carried out by city or county employees. The use of force account on "public projects" is subject to the provisions of Sections 20160 et seq. of the California Public Contract Code.

See also Chapter 5 of the CDBG Grant Management Manual: <http://www.hcd.ca.gov/fa/cdbg/manual/chapter5.html>

<b>Jurisdiction Name:</b> _____
<b>Standard Agreement number:</b> _____ - _____ - _____
<b>Project Name:</b> _____ <b>Address/Project Location:</b> _____
<ol style="list-style-type: none"><li>1. Justification for performing the work by force account rather than by procured contractor: _____</li><li>2. Name(s), qualification(s) and similar project experience(s) of personnel supervising and/or performing the work:<ol style="list-style-type: none"><li>a. _____</li><li>b. _____</li><li>c. _____</li><li>d. _____</li></ol></li><li>3. Information on workload as it may effect capacity to complete the project within the required time frame: _____</li><li>4. Additional Comments: _____</li></ol>
_____ Signature of Authorized Representative
Name _____ Job Title _____ Date _____