

APPENDIX G
REQUEST FOR ADDITIONAL WAGE CLASSIFICATION (FORM 4230A)

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT REPORT OF ADDITIONAL CLASSIFICATION AND RATE		HUD FORM 4230A OMB Approval Number 2501-0011 (Exp. 01/31/10)	
1. FROM <i>(name and address of requesting agency)</i> CA Dept. Housing & Comm. Dev. Patrick Talbott – NDR Contract Manager and Labor Standards 2020 W. El Camino Avenue, #400 Sacramento, CA 95833	2. PROJECT NAME AND NUMBER 3. LOCATION OF PROJECT (City, County and State) 		
4. BRIEF DESCRIPTION OF PROJECT 	5. CHARACTER OF CONSTRUCTION ☐ Building ☐ Heavy ☐ Highway ☐ Residential ☐ Other (specify) _____		
6. WAGE DECISION NO. (include modification number, if any) ☐ COPY ATTACHED		7. WAGE DECISION EFFECTIVE DATE 	
8. WORK CLASSIFICATION(S) 	BASIC WAGE 	HOURLY WAGE RATES FRINGE BENEFIT(S) (if any) 	
9. PRIME CONTRACTOR (name, address) 	10. SUBCONTRACTOR/EMPLOYER, IF APPLICABLE (name, address) 		
FOR HCD USE ONLY Check All That Apply FOR HCD USE ONLY ☐ The work to be performed by the additional classification(s) is not performed by a classification in the applicable wage decision. ☐ Proposed classification is utilized in the area by the construction industry. ☐ The proposed wage rate(s), including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage decision. ☐ The interested parties, including the employees or their authorized representatives, agree on the classification(s) and wage rate(s). ☐ Supporting documentation attached, including applicable wage decision.			
FOR HCD USE ONLY Check One FOR HCD USE ONLY ☐ Approved, meets all criteria. DOL confirmation requested. ☐ One or more classifications fail to meet all criteria as explained in agency referral. DOL decision requested.			
HCD Rep: _____ Date: _____		FOR HUD USE ONLY L2000: Log in: _____ Log out: _____	

APPENDIX G
INSTRUCTIONS FOR COMPLETING & SUBMITTING HUD FORM 4230a

**INSTRUCTIONS FOR COMPLETING AND SUBMITTING
REPORT OF ADDITIONAL CLASSIFICATIONS AND RATE (HUD FORM 4230A)**

Completing the Form 4230A – State Recipient

- Section 1 [**FROM** (*name and address of requesting agency, e.g. HCD*)] has already been completed for you. Please send the completed Form 4230A and all accompanying documentation to this address.
- Complete Sections 2 – 9 (and, if applicable, Section 10). All Sections are self-explanatory.

Do not complete: “Check All That Apply” and “Check One” Sections
(However, you *should* ensure that all statements are true and applicable.)

“For HUD USE ONLY LR2000” Section

Documentation

In addition to the Form 4230A, the following documentation must be submitted to support the request for an additional classification:

1. A copy of the Wage Decision being used on the project.
2. A signed letter on company letterhead, which:
 - a. provides the name of the additional work classification,
 - b. proposes the basic wage to be paid,
 - c. proposes the fringe benefit(s), if any to be paid, and
 - d. states that all interested parties, including the employees or their authorized representatives, agree on the classification(s) and wage rate(s)

If the prime contractor is requesting the additional classification(s), the letter must come from the prime contractor, through the State Recipient. If the subcontractor is requesting the additional classification(s), the subcontractor must submit the letter to the prime contractor. The prime contractor then, in turn, should submit the subcontractor's letter to the State Recipient. The prime contractor's letter of transmittal to the State Recipient implies approval of the wage rate (and fringe benefits).

Proposed Hourly Wage Rate

The proposed hourly wage rate (which includes both the basic wage and fringe benefits, if any) must be at least as much as the lowest wage rate for other trade or “journeymen” classifications already contained in the Wage Decision. The “journeymen” classifications specifically **exclude** the Laborer and Operator classifications.

DOL Decision

HCD will notify the State Recipient of DOL's decision in writing. If the DOL *does not approve* the request, the State Recipient will be notified of the classification and/or wage rate that DOL suggests should be used for the work in question.