

XV. Reporting Requirements

A. DRGR Reporting Requirements

1. DRGR Overview

HUD requires recipients of CDBG NDR grants to submit an Action Plan detailing the projected use of funds and to report on their accomplishments. The DRGR System is used to submit these plans and quarterly reports. DRGR is managed under the auspices of HUD's Office of Community Planning and Development (CPD). HCD is responsible for all DRGR submissions. Subgrantees, partners, and USFS are responsible for submitting supporting data and information to HCD when required.

HUD collects information from DRGR to comply with congressional reporting requirements with respect to the use of NDR funds awarded under HUD's Disaster Recovery Initiative and for other program management purposes. The use of DRGR for reporting purposes is mandatory and information submitted to HUD via the DRGR system is public.

DRGR is a web-based system used to gather, package, and provide access to a central database containing a wide body of information. The system allows reporting across an integrated set of information. Data can be aggregated and analyzed in a number of forms convenient to HUD management. This, in turn, allows for comprehensive report generation and provides an accurate picture of the program when reporting to Congress. The system also provides a common format for capturing, storing, searching, and reporting DRGR System information, while also providing a consistent data archive of historical information on program performance.

B. Quarterly Performance Report

HUD requires a Quarterly Performance Report (QPR) to assess the progress of CDBG NDR grant activities. QPRs are submitted through the DRGR system on a set schedule. Refer to the table below for the standard QPR reporting dates. The HCD GMR is responsible for submission of QPRs.

Table 1- QPR Reporting Dates

Reporting Period End Date	Grantee QPR Submission Deadlines
31-March	30-Apr
30-Jun	30-Jul
30-Sep	30-Oct
31-Dec	30-Jan

Due to the unique requirements for NDR grants, the QPR reporting differs slightly from guidance previously made available to CDBG DR grant recipients.

The QPR must relate back to the activities expressed in the NDR approved application. The following items must be reflected in the QPR:

- 1) Update race/ethnicity and income data, if applicable
- 2) Report baselines (one time only) and update values per the frequency outlined in the Action Plan (Outcome Value Activities only)
- 3) Update performance measures as accomplishments are made
- 4) Report CDBG NDR expenditures
- 5) Report direct leverage expenditures
- 6) Report supporting leverage expenditures
- 7) Enter progress narrative
- 8) Enter the actual completion date (when the activity is completed)

C. NDR Performance Metrics and Outcome Values

In addition to standard performance metrics, HCD is required to report on the unique outcome values which were identified for each NDR approved project.

1. NDR Performance Measures

HCD is required to report on the status of performance measures for each NDR program or project. These measures are the standard DRGR performance metrics that are utilized for traditional CDBG and CDBG DR projects. Each project or program has performance measures that are the basis for the monthly and quarterly reporting.

2. NDR Outcome Values

NDR awardees were required to determine the outcome values for the overall NDR effort or for each awarded program or project. Outcome values are defined as resilience, social, environmental, and economic impacts resulting from the NDR projects. The outcome values can be either quantitative or qualitative measures and represent both outcomes and outputs which were negotiated with HUD. HUD uploaded these outcome values to DRGR for reporting purposes. Projections of these values are included in the DRGR Action Plan and are updated regularly based on percentage completed in the QPR. Many outcome values may not be fully achieved until after grant closeout is completed. Additionally, HCD may need to alter the outcome values as projects are implemented. All changes are to be included in the QPR narrative.

D. Long Term Commitments (NDR)

Phase I of the application for NDR funding required HCD to demonstrate its commitment to a more resilient future for the State of California by taking measurable actions to significantly improve resilience from the existing status or policy baseline for the state before the Rim Fire. These actions had to be implemented before submission for Phase II of the application or within one year of Phase II grant award

announcements. The long-term commitments or actions HCD implemented are as follows:

- 1) Recovery work on the Rim including reforestation, erosion control, rehabilitation and timber salvage in the area of the Rim Fire
- 2) A fire prevention and fuel reduction project in the target area, implemented by CALFIRE
- 3) A Forest Climate Action Plan, which outlined strategies to meet greenhouse gas emissions reductions targets, and increase carbon storage in California forests

1. Legislative Action

Executive Order B-30-15, established a 2030 greenhouse gas emission reduction target and multipart resilience program, issued on April 29, 2015.

Senate Bill 246 created the Integrated Climate Adaptation and Resilience Program, signed October 8, 2015.

Senate Bill 350 increased procurement of electricity from renewable resources from 33 to 50 percent, signed October 7, 2015.

Senate Bill 379, requires local governments to address climate change in the safety element of their general plan, signed October 8, 2015.

Assembly Bill 1482, requires the CA Natural Resources Agency to update the *Safeguarding California Plan* every three years, and directs the Strategic Growth Council to ensure that funding programs are consistent with *Safeguarding California*, signed October 8, 2015.

2. Raising Standards

Update of the *General Plan Guidelines* to include resources, data, tools and model policies to help cities and counties update their general plans and address climate change goals and adaptation.

3. Plan Updates and Alignment

- Tuolumne County Water Management Plan
- Tuolumne County General Plan Update
- Safeguarding California – Implementation Action Plans
- Assembly Bill (AB) 32 Scoping Plan
- Forest Carbon Plan

Actions were also taken within one year of award announcements. These actions included programs that were awarded Proposition 1 funds, which support the development of a sustainable water system, as well as expanding financing opportunities for local small businesses with workforce opportunities included.