

CDBG Office Hours

Team HCD CDBG

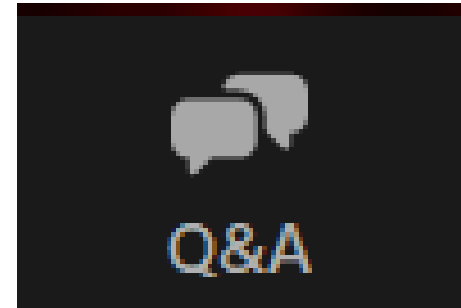
Wednesday, March 9, 2022





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





CDBG Program Updates

2020 CDBG NOFA

- ❖ 1 Pending SA routing for final approval

2021 CDBG NOFA

- ❖ 64- applications submitted and reviewed for threshold
- ❖ DQ letters were emailed out on December 17, 2021
- ❖ Appeal deadline ended December 31, 2021
- ❖ HCD response to the appeals were emailed out on Friday, January 7, 2022
- ❖ Scoring and non-award letters were emailed out by 1/28/22. The appeal process ends 2/11/2022

2022 CDBG NOFA

- ❖ Drop date TBD. Deadline dates will be updated to correspond with the NOFA date.
- ❖ Finishing internal review process. All workshops will be posted along with training materials on the CDBG website once materials have been ADA remediated.
- ❖ Eblast will go out once posted.



Completed Trainings

- ✓ 1/6/22 Single Audits- What are they and why do they matter?
- ✓ 1/11/22 DUNS Number & Debarment Workshop
- ✓ 1/13/22 Resolution Training
- ✓ 1/19/22 2022 NOFA Workshop
- ✓ 1/19/22 State Objectives, What you need to know
- ✓ 1/26/22 Racial Equity Workshop
- ✓ 1/27/22 2022 NOFA Workshop
- ✓ 2/3/22 National Objectives & Matrix Codes
- ✓ 2/3/22 NEPA level of review workshop
- ✓ 2/8/22 How to write an effective narrative
- ✓ 2/17/22 eCivis Budget Training



Upcoming Training Continued....

- TBD 2022 Application Technical Assistance Session – **Has been rescheduled until after the NOFA has dropped and the application has been opened. Look for notification of the new date.**
- To register for these trainings, please visit HCD's Eventbrite page at [California Dept. Housing & Community Development Events | Eventbrite](#)



CDBG-CV

- CDBG-CV1
 - ❖ 82 Approved and Executed
- CDBG-CV2 and 3
 - 145 Submitted Applications:
 - 0 Awaiting Corrections
 - 3 Routing
 - 16 Pending Signatures
 - **126** Approved

Questions and Answers: Recap from Prior Office Hours





Income Limits

Question:

There are two income limits that have been issued by HCD one is on the website <https://www.hcd.ca.gov/grants-funding/income-limits/state-and-federal-income-limits.shtml> and the other came through a memo on December 31, 2021 by Megan Kirkeby, Deputy Director. The income limits on the memo are higher than what are on the website. We are receiving conflicting guidance on which income limits to use. This is hugely detrimental to not only the programs that are being implemented by the jurisdictions in that if we are using the wrong income limits funds will have to be returned because of faulty guidance but also to the families that need assistance that are over income on one but not the other. My recommendation is that clear guidance needs to be issued to all jurisdictions immediately via a management memo regarding income guidelines for the CDBG program and the dates in which those income limits are effective.

Answer:

The income limits that should be used for the State CDBG Program are those found here: [2021 State CDBG Income Limits \(ca.gov\)](#) which are the same as the income limits published by HUD. The income limits that are found in the December 31, 2021 memo from Megan Kirkeby which is posted to the website on the same page as the CDBG limits are for designated programs and are not to be used for CDBG. The person asking the question was correct to note that some of the income guidelines in the memo are higher than those for state CDBG. Grantees should use care to qualify beneficiaries based on the CDBG funding, or in the case of combined funding sources, to use the most restrictive limit to qualify households.



Part 5 Income

Question:

When calculating Part 5 income, the guidelines are not clear on income of a minor. Is it counted? I have a client that her 6-year daughter gets death benefits for her deceased father. Is this counted under 24 CFR 5.609 (b) and (c) #4 or because she is a minor, does it not count?

Answer:

Generally, if minors are dependents they are not included. However, death benefits are generally included under income inclusions. Please see the link below for additional guidance.

https://www.hud.gov/sites/documents/DOC_35699.PDF



2022 NOFA

Question:

Apologies, I missed the first couple of minutes. Do we have an update on the eta of the 2022 NOFA?

Answer:

The date has not yet been determined. The NOFA is currently in its final review stages in the Director's Office. You will receive a notification via e-blast and we will announce the date in office hours as soon as its available.



PI Funds

Question:

Do you have a date the 12 months will begin for encumbering PI funds?

Answer:

Any Program Income you have on hand as of December 31st of a given year will need to be encumbered to a project by June 30th of the following year to avoid having it recaptured by the state.



OTC Applications

Question:

Was there an update on the OTC applications? I may have missed it in the beginning.

Answer:

No there was not an update on OTC applications. That announcement will come soon, our internal finalization process is almost complete, projected for the end of March. We can share that we are funding projects down the waitlist! We will be reaching out to grantees that can be funded down to make sure that the project is still viable.



Encumbering PI

Question:

Can you define "encumbered"? Is it when our local Board/Council approves allocating the PI to a specific program? Or is it applying to HCD?

Answer:

There are three ways to encumber Program Income.

1. Submit a program income only application to HCD.
2. Put program income into your budget for an upcoming application. For the 2022 NOFA for example, you will have to let us know if you are planning on using program income for the activity.
3. Amending an existing contract to include program income. This can be done by submitting a revision amendment form. Contact your representative or grant administrator for more information regarding the amendment process.

We are also working on a program income management memo that we are hoping to get out soon.



HCD Trainings

Question:

Will the trainings that occurred in January and February be posted in the Trainings section on HCDs CDBG webpage?

Answer:

Yes, the trainings will be posted, we will let you know via e-blast and announcing in office hours when/where specifically the trainings will be available.

Questions and Answers

