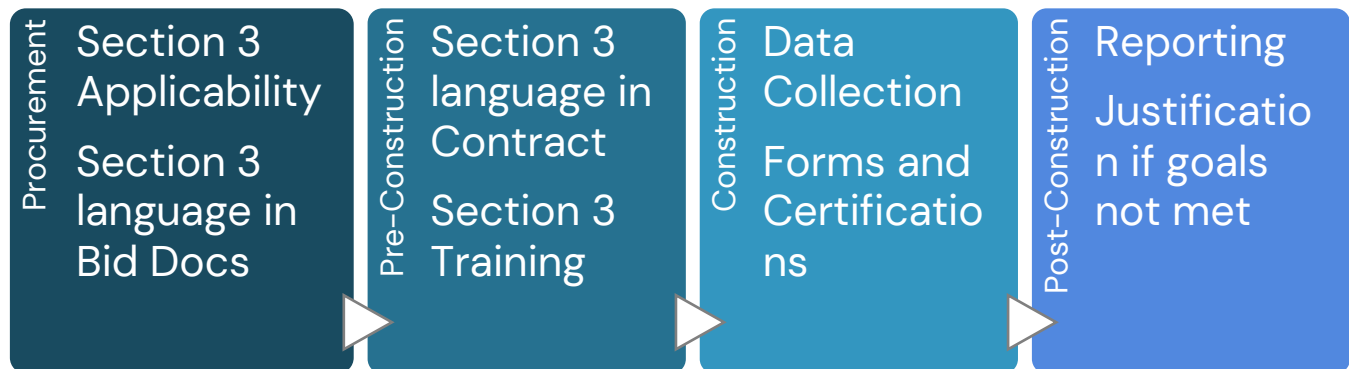




Section 3 of the HCD Act

Grantees must perform different tasks during the following phases of Section 3 covered projects:



Procurement Phase

- Determine if the project triggers Section 3 requirements
- Insert Section 3 language and documents into Bid documents

Pre-Construction Phase

- Inset Section 3 language into the Contract
- Provide Section 3 training to contractors and subcontractors

Construction Phase

- Collect data on labor hours, including Section 3 and Targeted Section 3 worker hours
- Collect forms and other documents to certify Section 3 workers and businesses

Post-Construction Phase

- Report Section 3 accomplishments to HCD
- If applicable, provide written justification if Section 3 goals were not met