

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT**

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October 10, 2019

**Regional Early Action Planning Grants Program (REAP)
(The regional component of the Local Government Planning Support Grants
Program as described in Health and Safety Code section 50515.02)
Advance Allocation Request for Councils of Government and Multiagency
Working Groups**

Amount available: 25% of total maximum funding allocation

On or after October 1, 2019, Health and Safety Code Section 50515.02(d)(3) permits a council of governments or a fiscal agent of a multiagency working group to request up to 25 percent of funding available to it through this program in advance of submitting an application to request an allocation of funds, to develop and accelerate preparation of the application requirements described in Health and Safety Code Section 50515.02(d)(1), including, but not limited to education and outreach strategies related to the sixth cycle regional housing need allocation. Submission of this form, along with a resolution of the Council or fiscal agent authorizing this request shall constitute an advance allocation request pursuant to Health and Safety Code section 50515.02(d)(3).

APPLICANT INFORMATION

| | |
|---|-----------|
| Entity Name: | |
| Address: | |
| City: | Zip Code: |
| Website Address: <input type="checkbox"/> | |

CONTACT INFORMATION

| | |
|---------------|----------------|
| Title: | |
| Name: | |
| Phone Number: | Email Address: |

Amount requested:

Please describe the proposed activities that would be funded through this request, and how your regional entity will use these funds to prepare for the full application requirements:

- (1) An allocation budget for the funds provided pursuant to this section.
- (2) The amounts retained by the council of governments, regional entity, or county, and any suballocations to jurisdictions.
- (3) An explanation of how proposed uses will increase housing planning and facilitate local housing production.
- (4) Identification of current best practices at the regional and statewide level that promote sufficient supply of housing affordable to all income levels, and a strategy for increasing adoption of these practices at the regional level, where viable.
- (5) An education and outreach strategy to inform local agencies of the need and benefits of taking early action related to the sixth cycle regional housing need allocation.

| Proposed Activity | Application Requirement(s) Developed or Accelerated through the Proposed Activity | Timing of Proposed Activity | Amount of Funds Utilized for Proposed Activity |
|-------------------|---|-----------------------------|--|
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Use additional pages as needed. The fund recipient should discuss and seek approval from HCD if there are desired changes in proposed uses of these funds after submission of this funding request.

Proposed Uses

Health and Safety Code Section 50515.02(e) sets forth the eligible uses of Early Action Planning Grants funding by regional entities. Please select all that apply to this Request for Initial Funding. This selection represents your commitment to use funds on these eligible uses.

(select all that apply)

- Developing an improved methodology for the distribution of the sixth-cycle Regional Housing Need Assessment
- Suballocating moneys to jurisdictions or other subregional entities to support planning to accelerate housing production in ways which align with state planning priorities, housing, transportation, equity, and climate goals. If any of this initial funding request is used to suballocate, an entity that receives the suballocation shall only use that suballocation for housing-related planning activities, described in Health and Safety Code Section 50515.02(f).
- Providing jurisdictions and other local agencies with technical assistance, planning, temporary staffing or consultant needs associated with updating local planning and zoning documents, expediting application processing, or other actions to accelerate additional housing production.
 - If proposing to use other actions please describe:
- Covering the costs of administering this grants program.

The Council of Governments or Multiagency Working Group agrees to all statutory requirements of the program set forth in Health and Safety Code Section 50515.02, to limit spending to eligible uses, to comply with all guidelines, Notices of Funding Availability and application requirements subsequent to this request pursuant to Health and Safety Code section 50515.02(d)(1) and to complete of all forms and reporting requested by the Department of Housing and Community Development.

Print Name: _____

Signature of Person Designated by the Council of Governments or the Fiscal Agent of the Multiagency Working Group to Submit this Advance Allocation Request on Behalf of the Council or Multiagency Working Group:

_____ Date: _____

Send completed advance application request, the executed Resolution and any additional supporting documents to:

EarlyActionPlanning@hcd.ca.gov

OR

California Department of Housing and Community Development
Attention: Housing Policy Division, Early Action Planning Grants
2020 W. El Camino Ave. Suite 500
Sacramento, CA 95833