

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT****DIVISION OF FINANCIAL ASSISTANCE**

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September 30, 2020

To: CDBG/CDBG-DR/NDR/HOME funding recipients

**Semi Annual Labor Standards Reporting**

Reporting Period- April 1, 2020 – September 30, 2020

If you have projects awarded in the reporting period subject to Davis-Bacon and Related Act (DBRA) and Contract Work Hours and Safety Standards Act (CWHSSA) please complete and return the forms below by 10/4/2020 to your respective program inbox –

[CDBG.Reports@hcd.ca.gov](mailto:CDBG.Reports@hcd.ca.gov)[HOME@hcd.ca.gov](mailto:HOME@hcd.ca.gov)For CDBG-DR reporting email [Samina.Akhtar@hcd.ca.gov](mailto:Samina.Akhtar@hcd.ca.gov)For NDR reporting email [Patrick.Talbott@hcd.ca.gov](mailto:Patrick.Talbott@hcd.ca.gov)

- 1) Labor Standards Cover Memo - Please fill out grey areas and return ONLY IF you had an active Davis-Bacon project during the Reporting Period. If you did not have an active Davis- Bacon project you do not need to return the cover memo.
- 2) Semi-Annual Labor Standards Enforcement Report HUD 4710- Please indicate the project's HCD Standard Agreement number in the "LR2000 Agency ID # (HUD Use Only)" box. Please Complete Part I and II. If nothing to report for Part I and II there is no need to return.
- 3) Davis-Bacon Labor Standards Report 5.7 (if applicable) –  
If in the Reporting Period underpayments by a construction contractor or subcontractor totaled \$1,000 or more to his/her entire workforce (it needn't total \$1,000 for an individual employee), or if there is reason to believe that the violations are aggravated or willful (or the construction contractor has disregarded its obligations to employees and subcontractors under the Davis Bacon Act) then the State Recipient/CHDO/CDBG Non- participating Jurisdiction must submit a 5.7 Enforcement Report (if you have not previously done so). You may email the 5.7 Enforcement Report in an Adobe Acrobat PDF format, but it must be followed by the original hard copy of the Report (with copies of any attachments) within 10 days.