

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE**

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MEMORANDUM FOR: Potential Applicants and Interested Parties

FROM:


Jennifer Seeger, Deputy Director
Division of Financial Assistance

SUBJECT:

**Extension Requests for No Place Like Home (NPLH)
Applications Using Noncompetitive Allocation (NCA)
Funds**

The NPLH Program provides deferred payment loans to Counties applying independently and to Counties applying with a Development Sponsor for the development of Permanent Supportive Housing for persons living with a serious mental illness who are Chronically Homeless, Homeless, or At-Risk of Chronic Homelessness. NPLH funds must be used to acquire, design, construct, rehabilitate, or preserve Permanent Supportive Housing, which may include a Capitalized Operating Subsidy Reserve.

On August 15, 2018, the Department announced the availability of \$190 million in Noncompetitive Allocation (NCA) funds through the NPLH Program. Under the Noncompetitive Allocation, every County has available to it a share of funds based on the County's proportionate share of the statewide homeless population. Section 102 (c) of the NPLH Program Guidelines provides that Noncompetitive Allocation funds for which the County has not submitted successful Project applications by February 15, 2021, may be made available by the Department for redistribution under the NPLH Competitive Allocation. However, the Department may also extend this application submission deadline by up to 12 months where it is clear that extension of this deadline will result in submission of a project application utilizing NCA funds.

This memo outlines the process for Counties to request an extension so that they may have additional time to submit an application utilizing NCA funds. A listing of NCA funds currently available to each County is also provided in Appendix A of the 2020 Amended Noncompetitive Allocation NOFA available on the [NPLH webpage](#).

For purposes of this memo, Projects which propose use of both NPLH Competitive Allocation funds and a County's NCA funds will be referred to as "Combination Projects". Projects which propose use of NPLH NCA funds but not NPLH Competitive Allocation funds will be referred to as "Stand-Alone" Projects.

Extension Request Form: A County wishing to request an extension beyond February 15, 2021 to utilize their NCA funds must submit an [NCA Extension Request Form](#) along with the requested supporting documentation, if available, to NPLH@hcd.ca.gov **no later than 5:00 P.M. on February 15, 2021.**

In order for the Department to adequately assess whether granting an extension will result in submission of a Project application utilizing NCA funds, the Extension Request Form should contain the requested Project-specific information. If a County needs an extension to submit more than one Project application in order to fully utilize its NCA, separate Extension Request Forms must be submitted for each Project that the County anticipates will need an extension.

Department Review: The Department will review each Extension Request Form and supporting documentation to determine if the information provided demonstrates that providing the extension will result in the County being able to submit an application to utilize its NCA funds no later than by the deadlines below for Combination Projects or Stand-Alone Projects. Extension Request Forms that lack the necessary detail or supporting documentation will be denied.

The Department anticipates being able to provide a response via e-mail on each request for an extension within 45 days of receipt of the Extension Request Form and the accompanying documentation.

Key Dates:

- Combination Projects
 - 1) For Counties needing an extension in order to submit a Combination Project under the Round 4 Competitive Allocation NOFA, the Department will not grant extensions for these Projects beyond the application due date under the Round 4 Competitive Allocation NOFA, anticipated to be mid-January 2022.

- 2) Counties proposing Combination Projects under the [Round 3 Competitive Allocation NOFA](#) may still submit an NCA Extension Request Form. The Department will evaluate this request in the event that the County's Round 3 application(s) utilizing NCA funds do not rank high enough to be funded.
- Stand-Alone Projects
 - 1) In order to ensure that any uncommitted NCA funds can be available for redistribution under the Round 4 Competitive Allocation NOFA, and also meet other required program timeframes, no extensions for submission of Stand-Alone Project applications will be granted beyond February 1, 2022.
 - 2) Stand-Alone project applications can be submitted at any time up until the application submission deadline utilizing the NCA NOFA and Application materials on the [NPLH webpage](#).

Plan to Combat Homelessness: Sections 201 (c) and 202 (h) (5) of the NPLH Guidelines require Counties to submit their Plan to Combat Homelessness meeting NPLH requirements no later than submission of their first NPLH Project application. Counties that have not yet submitted their Plan to Combat Homelessness to the Department must do so no later than the submission deadline for their first Project application.

Questions on this memo or the Extension Request Form should be directed to NPLH@hcd.ca.gov.