

# CDBG Office Hours

Team HCD CDBG

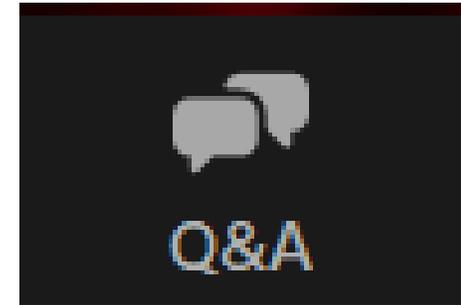
Wednesday, June 1, 2022





# How to ask a question

- Webinar questions:
  - Click “Q & A” chat bubble to submit a question to the team
  - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
  - The team will read questions out loud throughout the presentation and will provide answers if possible
  - All questions will be saved and recorded as part of the public record





# Now Available! 2022 NOFA Trainings and Workshops

The following recordings of trainings and workshops for the 2022 NOFA are now available on the CDBG Workshops and Training Playlist!

- Resolution Training
- 2022 NOFA Workshop Sessions 1 and 2
- State Objectives, What you need to know
- Racial Equity Workshop
- National Objectives & Matrix Codes
- NEPA level of review workshop
- How to write an effective narrative
- eCivis Budget Training

To access these trainings and stay updated on other CDBG trainings and workshops, please visit [HCD Youtube - CDBG Workshops and Trainings Playlist](#)



# Upcoming Training

- 2022 Application Technical Assistance Session – 06/07/22 @ 2:00PM
- To register for these trainings, please visit HCD's Eventbrite page at [California Dept. Housing & Community Development Events | Eventbrite](#)



# CDBG Program Updates

## 2020 CDBG NOFA

- ❖ 1 Pending SA routing for final approval

## 2021 CDBG NOFA

- ❖ 64- applications submitted and reviewed for threshold
- ❖ 46 are recommended for approval.
- ❖ We are pending HCD internal process for DO approval

## 2022 CDBG NOFA

- ❖ Dropped to the website 4/19/2022
- ❖ Housing & Community Development (Competitive) Programs due June 20, 2022 @ 3:00PM Pacific Daylight Time
- ❖ Economic Development Projects and Programs due July 18, 2022 @ 3:00PM PDT
- ❖ Applications in partnership with Non-Federally Recognized Tribes due August 19, 2022 @ 3:00PM PDT
- ❖ Amended 2019 Program Guidelines Published to HCD Website
- ❖ Some of the Appendices to the NOFA are awaiting approval. Once approved we will add them to the Files Tab, do an eBlast and announce them in OH.
  - ❖ Appendix A will be updated again to align with the amended guidelines on Housing Element Eligibility
  - ❖ All other Appendices excluding Appendix N have been uploaded



# CDBG-CV

- CDBG-CV1
  - ❖ 82 Approved and Executed
- CDBG-CV2 and 3
  - ❖ 145 Approved and Executed



# CDBG-CV Set-Asides

- CDBG-CV Homekey Set-Aside\*
  - 25 Submitted Applications:
    - 0 Awaiting Corrections
    - 25 Routing
    - 0 Pending Signatures
    - **0** Approved
- CDBG-CV Tribal Set Aside\*
  - 19 Submitted Applications:
    - 6 Awaiting Corrections
    - 11 Routing
    - 2 Pending Signatures
    - **6** Approved

\*As of 6/1/2022

# Questions and Answers: Recap from Prior Office Hours





# State Income Limits

## **Question:**

I received notification that State Income Limits for 2022 have been released. When will State CDBG income limits for 2022 be released?

## **Answer:**

HUD has not yet released income limits for CDBG. Once HUD publishes this, we will publish our CDBG memo.



# 2022 NOFA Application Pt. 1

## **Question:**

eCivis still shows that the CD application is due June 20. Will this be a problem?

## **Answer:**

There is an amendment coming out for the 2022 NOFA. Once the amendment is released, the application due date will also be updated.



# 2022 NOFA Application Pt. 2

## **Question:**

The application is due a month from now and there still hasn't been a TA Training on the NOFA. Will the deadline be moved as a result?

## **Answer:**

We are aware of this and are hoping to get the TA training scheduled next week. We do intend to update the deadline as stated in the previous question.



# 2022 NOFA Application Pt. 3

**Question:**

Is there an Appendix B & I?

**Answer:**

Appendix B and I have been uploaded to the solicitations.



# 2022 NOFA Application Pt. 4

## **Question:**

The NOFA doesn't specify the limits for the Colonia Set-Aside. Is it identical to the CD allocation?

## **Answer:**

Colonia's are not subject to the limits of the regular CDBG allocation. It is limited to the amount of the Colonia Set Aside, which is 5% of the total award. HUD has released the annual allocation amount for 2022, which is approximately 31 million dollars. 5% of this amount would be the maximum amount we are able to award for the Colonia Set Aside program. There is not a limit to how much you can apply for, but this will give you a good estimate of what will be available.



# 2022 NOFA Application Pt. 5

## **Question:**

Will there be live application trainings? I've come across some application issues.

## **Answer:**

Yes, we will be doing a 2022 CDBG application Technical Assistance session. The open session has been scheduled for June 6, 2022 at 2pm. You can register for this session on the CDBG Eventbrite soon. You can reach out to Sandra Veirs for technical questions if supplemental assistance is needed.



# 2022 NOFA Application Pt. 6

## **Question:**

In regards to the Racial Equity section of the application, what does HCD consider as a disparity as a percentage comparing population to program clientele? For example, if we have 20% Hispanic population and only 10% are accessing the program.

## **Answer:**

In general, the questions in this section are based on what data you can collect. There are no wrong or right answers, it is a survey that is embedded into the application. Your program should be serving at or above the percentages of marginalized groups. In this example, if you have a 20% Hispanic population and only 10% are accessing the program, then there is an equity issue. You would want to work on getting that percentage closer to 20%. Ways to do this are varied but it would likely include going to community organizations that historically serve this population, showing them your program and marketing plans, and asking them what would improve access.



# 2022 NOFA Resolution Pt. 1

## **Question:**

In the resolution can "designee\*" be replaced with "City Manager"?

## **Answer:**

In the resolution template, the only things that should be changed are the highlighted fields. If you are changing something that is not highlighted, it will likely be declined during review by our Legal Affairs Division. There is a blurb at the end of the template explicitly stating the direction for designees. We encourage you to read this section and use this guidance when completing your resolution.

There is a possibility that any resolution template that was edited will require an Exhibit F, which will not hold up standard agreements. If an Exhibit F is found to be needed it will be routed to the grantee via eCivis with the STD 213 and be followed up on 30 days after execution of the STD 213 by HCD. We realize there were issues with the version of the resolution that was put out and as a result our division partners are working with us on our error. We do apologize for any inconvenience this may have caused to our jurisdictions.



# 2022 NOFA Resolution Pt. 2

## **Question:**

The Resolution template notes that Colonia Set-Aside should be listed separately. Is this just providing another chart, or do we add an identical section specific to the Colonia allocation?

## **Answer:**

The intent here is if you are completing a resolution for Colonias as well as non-Colonias, you can itemize the amounts so that the Colonia Set-Aside is separate from the annual award. If you are preparing resolutions for Colonias and non-Colonias applications and you have questions about their preparation, please contact us at [CDBG@hcd.ca.gov](mailto:CDBG@hcd.ca.gov).



# 2022 NOFA Resolution Pt. 3

## **Question:**

The Appendix D Resolution Template, Section 1 notes the CDBG NOFA date of January 2022. Will we need to change this to April 2022? We can't change resolutions that have been approved by jurisdictions at this time so that they are re-approved by the application deadline. Therefore, we cannot change the date from January to April.

## **Answer:**

Thank you for bringing this to our attention. Our legal affairs division has informed us that it is fine to remain with January 2022 language. No penalty will be made against jurisdictions who have January 2022 reference in their resolution.



# 2022 NOFA Resolution Pt. 4

## **Question:**

Is the Appendix D resolution correct? It is not the fillable document shown in the training. It is a regular Word doc. with highlights in the areas that need to be completed.

## **Answer:**

Thank you for bringing this to our attention. Unfortunately, the resolution template that was uploaded was not the correct version, which is why the template on the training for Resolution looks different, but there are no legal differences between the word version and the PDF version seen in the trainings.



# 2022 NOFA Resolution Pt. 5

## **Question:**

Many hours of staff time have already been spent trying to get the resolution language right. Ours is currently under review by our legal counsel, will be published in a week for our only Board of Supervisors meeting before the grant deadline. Would HCD like to review the resolution prior to it being published and going to our Board? should I send to our grant rep?

## **Answer:**

We understand the heartaches the resolutions cause both our jurisdictions and our small but mighty team. At this time there is no need to send your resolutions to CDBG staff for review. As long as you use the template and only changed the highlighted fields it should be sufficient.



# CV1 Grant

## **Question:**

Do we have 60 days to submit funds requests after the expenditure deadline for CV1 grants?

## **Answer:**

The Milestone memo that each CDBG-CV grantee signed provides 90 days to complete close out after expenditure deadline. This is longer than the 30 day expenditure deadline provided in the Standard Agreement. The 90 day deadline prevails.



# Public Service Activities

## **Question:**

Is case management for permanent supportive housing a public service? Which Matrix Code would this fall under? Would we be able to include items such as interview clothing, bus passes, gas cards as needed in the supportive services plan?

## **Answer:**

Yes, case management for permanent supportive housing would be considered a public service. O5Z is a sort of catch all for if you're doing multiple activities that are not specific to a single action, so it may fall under this category. However, we recommend you use the link below to determine that your program does not better fit a different code.

[Matrix Code Definitions - HUD Exchange](#)



# Income Survey

## **Question:**

In follow up to the Income Survey response, that an income survey is not an eligible planning activity, is there a timeline in which I can let Montague's City Council know when HCD will have solutions for them?

## **Answer:**

Unfortunately, we do not have a precise timeline. This is a conversation to be had with leadership and we are also looking into what other states are doing so we are doing research on this topic, but there is no definitive timeline currently. The only path as of now is to use your General Administration dollars that you have in any open grant to help fund an income survey.



# Neighborhood Cleanup Eligibility

## **Question:**

Would we be allowed to apply for Neighborhood Cleanups under the CD and Colonias if each application is for different communities?

## **Answer:**

You can apply for this under the Community Development award but the Colonias Set Aside is limited by HUD to only projects that are improving the infrastructure within the Colonias. We have interpreted that language to mean that this can only be used for public facilities or housing related projects and not for public services. If that is what you are wanting to do with these funds, we'll need to have a conversation and consult with HUD as this is not historically what we've been able to fund for Colonia projects.



# State Objectives

## **Question:**

State objectives are complicated for small jurisdictions with 2 staff members in their office. We are using what was used in the 2020 Appendices. Is this a good guideline?

## **Answer:**

The 2022 Appendices have been uploaded to include the Appendix I which is identical to the 2021 Appendix. There is also a published training on YouTube on State objectives, which you can find at the link below.

[2022 NOFA State Objectives Training - HCD CDBG Workshops and Trainings](#)



# Fair Housing Activity Matrix Codes

## **Question:**

What activities are eligible under the 21 D Fair Housing Activity?

## **Answer:**

Under the Matrix Code definitions, 21D is where you could conduct Fair Housing Activities as part of program administration activities rather than as a public service. Under 21D, these activities would be subject to the 7% administration cap. For fair housing activities carried out as a public service, use 05J. We would not traditionally fund a Fair Housing activity under general administration, this is likely more for entitlement jurisdictions that are running a Fair Housing program as a mandated service the entitlement jurisdiction must provide. Under 05J, an example would be counseling on housing discrimination and would need to meet a national objective.



# NEPA Forms

## **Question:**

Can you send out the Level of Review form that you want us to complete as part of the NEPA section of the application Threshold section.

## **Answer:**

The DLR form is actually no longer needed and is now a part of the CENST and CEST forms. We will work to get the field "unrequired" from the solicitations this week.



# Threshold Items

## **Question:**

On the Threshold section you ask about outstanding reports for semiannual and annual reports. Currently the only reports would be related to Labor Compliance, correct? All of the reporting for CDBG is currently not known?

## **Answer:**

That is correct. We have not yet released the annual performance report or the PI report. At the time of application, it would just be labor compliance.



# General CDBG Inbox

## **Question:**

What is the estimated turnaround for questions we have submitted through the CDBG email address for application questions?

## **Answer:**

The window is 72 hours but if you have not heard back, please follow up.



# HCD Representatives

## **Question:**

How do we know who our Rep is? The map on the website is out of date.

## **Answer:**

Please reach out to [cdbg@hcd.ca.gov](mailto:cdbg@hcd.ca.gov) to find out who the best point of contact is for your jurisdiction. We are in process of hiring new reps, and potentially reassigning some territories as a result of staffing changes, leaves, etc. We thank you for your patience during this time of transition.



# 2022 Application Deadline

## **Question:**

Could we get an idea of what the new application deadline might be?

## **Answer:**

We currently do not have an estimated value of time being added to the application deadlines, as soon as we learn more from leadership we will notify you.

# Questions and Answers

