

CDBG Office Hours

Team HCD CDBG

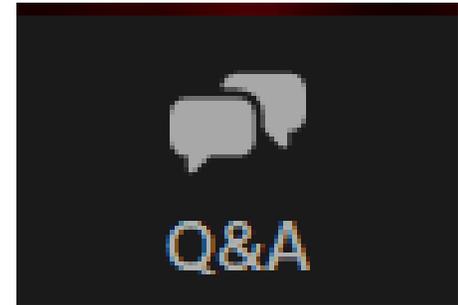
Wednesday, June 8, 2022





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





Now Available! 2022 NOFA Trainings and Workshops

The following recordings of trainings and workshops for the 2022 NOFA are now available on the CDBG Workshops and Training Playlist!

- Resolution Training
- 2022 NOFA Workshop Sessions 1 and 2
- State Objectives, What you need to know
- Racial Equity Workshop
- National Objectives & Matrix Codes
- NEPA level of review workshop
- How to write an effective narrative
- eCivis Budget Training

To access these trainings and stay updated on other CDBG trainings and workshops, please visit [HCD Youtube - CDBG Workshops and Trainings Playlist](#)



CDBG Announcement



2022 NOFA Tentative application deadline extension to August 19, 2022, 3:00pm for all allocations under the 2022 NOFA. Amendment is routing for Director approval. Once approved an eblast will go out.



CDBG Program Updates

2020 CDBG NOFA

- ❖ 1 Pending SA routing for final approval

2021 CDBG NOFA

- ❖ 64- applications submitted and reviewed for threshold
- ❖ 46 are recommended for approval.
- ❖ We are pending HCD internal process for DO approval

2022 CDBG NOFA

- ❖ Dropped to the website 4/19/2022
- ❖ Housing & Community Development (Competitive) Programs anticipated application deadline will be **August 19, 2022 @ 3:00PM Pacific Daylight Time**
- ❖ Economic Development Projects and Programs due **August 19, 2022 @ 3:00PM PDT**
- ❖ Applications in partnership with Non-Federally Recognized Tribes due **August 19, 2022 @ 3:00PM PDT**
- ❖ 2022 NOFA amendment is currently routing to the director's office for approval. Once approved an eBlast will go out.
- ❖ Amended 2019 Program Guidelines Published to HCD Website
- ❖ The Appendices to the NOFA are in the files tab of the solicitations, except **Appendix N**- Please keep in mind that the Appendix N is supplemental and not critical nor evaluated in terms of scoring.



CDBG-CV

- CDBG-CV1
 - ❖ 82 Approved and Executed
- CDBG-CV2 and 3
 - ❖ 145 Approved and Executed



CDBG-CV Set-Asides

- CDBG-CV Homekey Set-Aside*
 - 25 Submitted Applications:
 - 0 Awaiting Corrections
 - 25 Routing
 - 0 Pending Signatures
 - **0** Approved
- CDBG-CV Tribal Set Aside*
 - 19 Submitted Applications:
 - 6 Awaiting Corrections
 - 11 Routing
 - 2 Pending Signatures
 - **6** Approved

*As of 6/1/2022

Questions and Answers: Recap from Prior Office Hours





Threshold Section of 2022 Application

Question:

In the Threshold section of the 2022 applications, there is a question about Duplication of Benefits. The question reads: Do you have 100% of the funds necessary to complete the activity? Would you please clarify if this question refers to existing funds, or funds should we be awarded the requested funds for the project.

Answer:

In the threshold section where you are asked about having 100% of the funds necessary to complete the activity, you can answer as if you have been funded by CDBG. The idea behind the question is we want to ensure that if you are funded, that you have 100% of funding in place for you to achieve a national objective.



Neighborhood Clean Up Activity

Question:

Can we get sample program information for a Neighborhood Cleanup activity? We are late choosing this as an activity and starting from scratch. I'd appreciate application/guideline/budget info. Also, can we create a program to fund our code enforcement officers with activity delivery funds for outreach and referrals, pay our public works employees with activity delivery to clean up public spaces and then complete an RFP for a junk removal service to complete the junk removal from private properties?

Answer:

We can look at other neighborhood cleanup activities and put you in touch to see if they're willing to share their program design. From an eligibility perspective, as long as it is clearly defined as a component of the eligible activity/project and hours are tracked specifically to the CDBG activity, it shouldn't be a problem. Please make sure this is clearly defined in the budget and noted as necessary for the activity.



Economic Development

Question:

Just wanted to confirm some details in Appendix M: Economic Development. 1. Are DUNS numbers still required or will UEI's be used, since SAM.gov is not using DUNS anymore? 2. Is the public service benefit going back down to \$35,000 for LMJ? Was the increase to \$85,000 just for CV contracts? 3. Can BA loans be structured as forgivable/grants for Business Assistance as long as they meet the LMJ creation/public service benefit? The City of Yreka is interested in using CDBG for a construction mitigation program, as Cal Trans will be replacing main street over the next 3 years and the business disruptions are already significant.

Answer:

- 1.) UEI's will be used.
- 2.) \$85,000 was allowed under the CDBG-CV federal register, the normal amount is \$35,000.
- 3.) It is allowed to do a forgivable loan/grant for Business Assistance as long as a national objective is met (In this case that would be LMJ).



Resolution Dates

Question:

What dates are we putting on the Resolutions (Jurisdiction and Appendix D)? The resolution states January 2022 and funding year 2021-2022. Are we changing these? Today is our last day to submit our resolutions to get them on the board by the June 20th deadline. Or can we get an idea of the new application due date?

Answer:

You can leave it exactly as it is. We are probably going to rectify any issues with an Exhibit F to the standard agreement. If you want to change it, you can change it to April 2022, neither date listed will be penalized.



Resolution Template Pt. 1

Question:

In regard to the Resolution template: may we eliminate the italicized wording, which appear to be notes (i.e. “activity totals should include Activity Delivery dollars and General Administration associated with the activity” and “Note: Similar to the above, any Colonia or Native American Set-Aside activities must be included separately in the Resolution.”)

Answer:

You can leave the italicized version. Anything intended for the jurisdictions to adjust is a dropdown on the fillable PDF, or highlighted on the word doc. Please do not remove the italicized instructional language.



Resolution Template Pt. 2

Question:

I just noticed that a new version of appendix D (the resolution) was uploaded today, and I do not see N. When will all final versions of all appendices/documents be uploaded so we can review the appendices and utilize the correct version? I started working on the resolution last week due to Council meeting deadlines and utilized the version that was up at that time.

Answer:

We have been working to get all of the completed version into eCivis, but have hit a few snags. What is in there right now is current except for appendix A, which does need to be updated. Appendix N, has not yet been finalized, and we hope to get it out by the end of the week. Please note that this appendix is only advisory and not critical to the completion of the application. If you already started on the previous template of the resolution that is fine. If any deficiencies are found, an Exhibit F will be added to the Standard Agreement and the resolution can be corrected retroactively.



Resolution Template Pt. 3

Question:

Today a new resolution template has been uploaded to ECivis. Our resolution is scheduled to be published in 2 days with our Board of Supervisors agenda. It is too late for us to change the resolution. It appears the main difference is in Section 2 regarding Program Income "in an amount not to exceed \$0.00" instead of "in the amount of \$__" . Does this mean that our application will be disqualified due to this change in resolution language?

Answer:

We're not going to penalize jurisdictions due to errors put out in the previous template. You can inflate the "in the amount of" section in your program income. You can still use the template that was uploaded last week and you will not be penalized for this.



Resolution Template Pt. 4

Question:

so our resolution will be disqualified if we removed the italicized instructions???

Answer:

This will ultimately be up to our legal affairs division. If your resolution is determined to be deficient, an Exhibit F will be added to your Standard Agreement which will require that you submit a corrected resolution within 30 days of executing the Standard Agreement.



2022 Public Service

Question:

If a program is currently using CV money and is applying for new monies to continue this program when those funds are exhausted, would you like us to select: 1. new program 2. expansion of program or 3. modify existing?

Answer:

This depends on how you are structuring the program. If you are going to operate it exactly the same as it was under CV you could do “expansion of program”. If you are removing the COVID nexus, it can be “modify existing”. If you are completely restructuring it, then it may be “new program”. Please answer according to what fits your current situation the best.



Close Out

Question:

What is the CV grant close out process? Can we close out CV-1 & CV-2&3 grants at the same time? What documentation is required to be uploaded or submitted to HCD staff?

Answer:

We are in the process of preparing a closeout management memo that will outline what documentation is needed. You cannot close out both grants at the same time, they must be closed out separately. The only exception is that if your CV2-3 is a continuation of CV-1, then you may conduct the public hearing at the end of the CV2-3, but please note that this is contingent upon your program details, so please check with your GA for guidance and confirmation.



Racial Equity Gaps

Question:

How do you account for racial equity gaps if the percentage that is not being accessed may be over income?

Answer:

You want to look for “like for like” data to the greatest extent possible. When you are looking at your program participation, you are looking at those who qualified as being 80% of the area median income or below to the degree its feasible. You’d want to know what your general population is of people with similar demographic and similar income level. You are looking gaps between the service area demographics and those that are participating in the program.



CV Rental Relief Program Considerations

Question:

The CV Rental Relief Program Policy Considerations documents mentions at least 51% of families assisted must be at 80 or below AMI. Does this mean we can assist persons over the income limits under CV if they have been financially affected by COVID?

Answer:

No, per the language in the CDBG-CV NOFAs and the Subsistence Payment Guidance, subsistence payment programs operated by grantees must serve 100% households that income qualify at 80% AMI or below.

CDBG-CV1 NOFA (page 5): [CDBG Coronavirus Response Round 1 - Notice of Funding Availability](#)

CDBG-CV2/3 NOFA (page 5-6): [Coronavirus 19 Tranche 2 and 3 \(CDBG-CV2 and 3\) NOFA Amendment #1](#)

CDBG-CV Sample Subsistence Payment Program Guidelines: [CDBG and CDBG-CV Subsistence Payment Guidelines](#)



Equity Priority Survey

Question:

I looked on eCivis could not find Equity Priority Survey. Where is it?

Answer:

If you look at the text of the miscellaneous task, the link to the form is in the text of the task. This is the link: [Equity Priorities Survey](#)



Amendment Process and Environmental Review Form

Question:

Please update on what you expect the due date to be based on the amendment in process and any update on the Environmental Finding Form and if this document will be required.

Answer:

CDBG Program staff as recommended that the NOFA deadline be extended to August 19 at 3:00pm PDT for all application types. The amendment is currently routing for approval. The Environmental Finding Form is not required. We will update this in the application.



Racial Equity

Question:

Is racial equity a federal CDBG requirement or HCD requirement? If federal please let us know the regulation citation. If it's an HCD requirement, does it meet the national objective and therefore it can be billed as activity or does it need to be billed as administration?

Answer:

The requirement to prioritize racial equity is not a regulation, but it is an initiative from HUD. All of the information we are circulating and questions that we are asking are based on HUD guidance on how to make sure that racial equity is prioritized in federal programs including CDBG. The national objectives still apply as originally indicated, but the requirements around racial equity are to look at your program design carefully to make sure that you are serving marginalized communities. Again, this is not a regulation, but is best practice for conducting your activity delivery. Developing programs that prioritize racial equity are Administration costs. Actual implementation of the program would be an Activity Delivery cost.



Rental Assistance

Question:

For CDBG COVID-19 program. With rent being included again in the program, previously arrears utility expenses on the first application was counted as 1st month of assistance. To avoid lead test (100 day rule) rent assistance has a maximum 3 months. Will rent assistance arrears be counted as 1st month of assistance or coverage only available for 3 months of billed amounts in the 3 consecutive months regardless or arrears?

Answer:

Rental assistance arrears can be counted as the first month of assistance, as long as the assistance is for arrears incurred no earlier than April 1st, 2022.

Questions and Answers

