

CDBG Office Hours

Team HCD CDBG

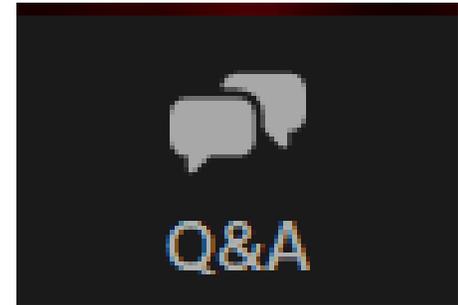
Wednesday, June 15, 2022





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





Reminder: CDBG 2022 NOFA Deadline



2022 NOFA Tentative application deadline extension to August 19, 2022, 3:00pm for all allocations under the 2022 NOFA. Amendment is routing for Director approval. Once approved an eblast will go out.



Reminder: 2022 NOFA Trainings and Workshops

The following recordings of trainings and workshops for the 2022 NOFA are now available on the CDBG Workshops and Training Playlist!

- Resolution Training
- 2022 NOFA Workshop Sessions 1 and 2
- State Objectives, What you need to know
- Racial Equity Workshop
- National Objectives & Matrix Codes
- NEPA level of review workshop
- How to write an effective narrative
- eCivis Budget Training

To access these trainings and stay updated on other CDBG trainings and workshops, please visit [HCD Youtube - CDBG Workshops and Trainings Playlist](#)



Now Available! Additional Trainings and Workshops

In addition to the 2022 NOFA trainings, the following trainings are now available on the CDBG Workshops and Training Playlist:

- Cost Types
- Procurement Types
- Formal Bids
- Informal Bids
- Subrecipient Selection
- Procurement & Crosscutting
- Affirmative Fair Housing Marketing Plan (AFHMP)
- Section 3
- Davis-Bacon and Related Acts (DBRA)
- Equitable Design & Implementation

These trainings have also been uploaded to the [HCD Youtube - CDBG Workshops and Trainings Playlist.](#)



CDBG Program Income Reporting Due 7/15/2022

On Friday, June 10, 2022, an email went out to all grantees to announce that the Program Income Reporting Form is available in the Grants Network Portal. Please complete by July 15, 2022.

Link is available: [eCivis Solicitation: PI Receipting and Reporting](#)

Questions? Email felicity.gasser@hcd.ca.gov



CDBG Program Updates

2020 CDBG NOFA

- ❖ 1 Pending SA routing for final approval

2021 CDBG NOFA

- ❖ 64- applications submitted and reviewed for threshold
- ❖ 46 are recommended for approval.
- ❖ We are pending HCD internal process for DO approval

2022 CDBG NOFA

- ❖ Dropped to the website 4/19/2022
- ❖ Housing & Community Development (Competitive) Programs anticipated application deadline will be **August 19, 2022 @ 3:00PM Pacific Daylight Time**
- ❖ Economic Development Projects and Programs due **August 19, 2022 @ 3:00PM PDT**
- ❖ Applications in partnership with Non-Federally Recognized Tribes due **August 19, 2022 @ 3:00PM PDT**
- ❖ 2022 NOFA amendment is currently routing to the director's office for approval. Once approved an eBlast will go out.
- ❖ Amended 2019 Program Guidelines Published to HCD Website
- ❖ The Appendices to the NOFA are in the files tab of the solicitations, except **Appendix N**- Please keep in mind that the Appendix N is supplemental and not critical nor evaluated in terms of scoring.



CDBG-CV

- CDBG-CV1
 - ❖ 82 Approved and Executed
- CDBG-CV2 and 3
 - ❖ 145 Approved and Executed



CDBG-CV Set-Asides

- CDBG-CV Homekey Set-Aside*
 - 25 Submitted Applications:
 - 0 Awaiting Corrections
 - 15 Routing
 - 11 Pending Signatures
 - **0** Approved

- CDBG-CV Tribal Set Aside*
 - 19 Submitted Applications:
 - 6 Awaiting Corrections
 - 10 Routing
 - 2 Pending Signatures
 - **7** Approved

*As of 6/13/2022

Questions and Answers: Recap from Prior Office Hours





Program Census Location

Question:

Can you advise how to enter "Program Census Location" and the census tracts for a program (subsistence payments) that will be County-wide?

Answer:

You need to list all of the Program Census Location and Block Group data, whether that includes the entire county or a specific Census Tract and Block Group. There is a set of questions that asks if it covers more than one census tract and block group, if you answer yes, you will be given additional three fields, if you need more than that just upload a word/PDF document with all of the Census Tract and Block group data for your activity.



AD Cap vs. Activity

Question:

Siskiyou County has a 2020 housing rehabilitation standard agreement. When applying for that contract, AD had a cap. Since then, it is my understanding that there is no longer an AD cap and is now considered Activity. Would this also be the case for older contracts?

Answer:

Unfortunately, the removal of the caps are not retroactive. Under 2019-20 NOFA there was a 20% AD cap on Housing Rehab activities that remains effective for those contracts.



Jurisdiction Location

Question:

How to find out the jurisdiction you're located in?

Answer:

To find the region you are in, you can go onto HCD CDBG link on our website and you can find the “Representative Map” (which lists all counties) and determine your region that way.



Tribal Applications

Question:

In the past, Tribes would be able to apply on their own as they are their own jurisdictions. The NOFA has them listed as unable to apply. Would this mean, if they are interested, the County needs to apply on their behalf?

Answer:

Most recently the CDBG-CV program HUD specifically allowed a waiver that allowed federally recognized tribes to be direct applicants to the state for funding. Non-federally recognized tribes are not considered an eligible “jurisdiction” under the state CDBG program. Therefore, they are not eligible to apply directly and instead need to have a CDBG eligible city or county apply on their behalf.



Tribal Benefits

Question:

What if the program that a jurisdiction is implementing is not something that the federally recognized tribe does not offer?

Answer:

If a federally recognized tribe and a local jurisdiction in the vicinity run similar programs, the program design should take into consideration that there may be other resources available to members of federally recognized tribes, and focus on those areas and populations not served by the tribal program. It is a good implementation practice to coordinate and communicate closely with the tribe to ensure that the funds are used to meet the needs of the most beneficiaries without duplication. Clear policies and procedures would need to be in place for the implementation of that program. A tribal member who is a community member of the local jurisdiction can choose to apply for a program administered by the local jurisdiction, but the local jurisdiction's program rules would apply to them, just as they would to any other resident of the local jurisdiction.



Tribal Members

Question:

Does it affect members of federally recognized tribes not on tribal land or only on tribal lands?

Answer:

It would apply to both. The program must be for the primary purpose of benefitting the jurisdiction that is applying. If there happens to be members of a federally recognized tribe participate in the program, that's acceptable as long as that's not the primary purpose of the program. Administering a program involving real property on tribal land can be very complicated so be aware of that when designing a program.



Neighborhood Cleanups

Question:

In the past, for Neighborhood Cleanups, the activity could only take place in public right-of-ways and not on private property. Has this changed?

Answer:

From a CDBG national objective perspective, it is an area benefit which would require work to be done on the public right of ways not on private property because beneficiaries are defined by the area not the private households. It is also allowed as slum and blight area or urgent need national objectives, but the state limits grantees ability to use non LMI activities. Neighborhood cleanup on private property can only be done when slum and blight or urgent need national objectives are used. In order to use these national objectives, the applicant must consult with HCD. HCD has full discretion over whether these national objectives can be used.



PI Commitment Request Pt. 1

Question:

Will there be a template for the PI commitment request? Will we be using the previously established PI True Up Form for this?

Answer:

There is no template that is going to be distributed for PI commitment requests. HCD is willing to review commitment plans should you need to submit them, please note that you will need to specify in your plan why you are unable to meet the June 30th deadline.



PI Commitment Request Pt. 2

Question:

In our PI commitment request, should we also list the PI that has been committed thus far?

Answer:

Yes, this shows good faith that you are actively planning and using the program income and that's what HCD is looking for in terms of getting your commitments completed for your program income. You should also include this in your PI Report submitted via the eCivis Grants Management Network: [eCivis - Grants Network](#)



Future Receipted PI

Question:

With the PI Amendment Request, can we request allocation of 2022 expected PI so that we don't have to go through this process again next year?

Answer:

We strongly encourage you to include your future receipted PI in your Amendment Request, that will also help you to avoid a full amendment process. If you are including future receipts in your PI Amendment Request you need to identify the future receipts in your budget. This is done using the Program Income section of the budget. Cash on hand should go into the General Administration or Activity section of the budget and be labeled "PI Cash on Hand"



New Resolution Template

Question:

I really don't understand why the instruction on the resolution needs to stay in the resolution, this is very confusing to governing boards and plays no role in the legality of the actual resolution.

Answer:

We hear your frustration and we have brought this back to our legal affairs division for additional clarity but have not received further information yet. We currently do not have the answer to this, but we will circle back as soon as we have information.



Stalled eCivis Financial Report

Question:

My financial reports in eCivis appear to have stalled a month ago and I cannot Request Grant Amendment (allocate 1/1/22 PI) until they are approved. To whom should I inquire to get them reviewed?

Answer:

Please reach out to your grant administrator if this is a CV contract. If this is a standard allocation contract, please reach out to your CDBG representative. If you are unsure about this, please reach out to the general CDBG inbox at CDBG@hcd.ca.gov



CV Close-Out Memo

Question:

Do you have an estimated date on the CV closeout memo, we have several CV-1 grants that are complete and expired, some of which are past the 90 days from expiration.

Answer:

The memo is being reviewed and finalized. We do not have an ETA as of now but will provide this as soon as possible.



CDBG Programs Benefitting Tribal Areas

Question:

Can county-wide CDBG programs benefit residents who live in Tribal areas?

Answer:

This is technically allowed, however, you have to keep in mind that the resources that are being allocated should be focused on the non-tribal areas. Tribes get their own source of funding, so you need to make sure that the types of programs that you're planning are not significantly benefitting or geared towards tribal residents at the expense of the other residents in the county.



Old eCivis Applications

Question:

I have an old app in eCivis. Would I use that app or start a new application?

Answer:

This is a new NOFA, so it would require a NEW application. If you are a nonprofit organization you would need to go through your county as this NOFA is for non-entitlement jurisdictions, so if you are a nonprofit or a private citizen you would need to go through your county or city depending on your location as we only award our non-entitlement grantees directly.



ED OTC Allocation

Question:

What is the Economic Development "Over the Counter" allocation? The Public Hearing Notice template has a blank number.

Answer:

The maximum total Jurisdiction grant award for ED activities is \$1.5 million. When applying for ED and CD activities, the combined maximum may not exceed \$1.5 million. Applicants may apply for up to \$750,000 maximum to be used for Business. ED activities and grant awards include:

- Business Assistance and Microenterprise Assistance (including both Micro-Financial Assistance and Technical Assistance)- up to \$750,000
- Infrastructure in Support of Business- up to \$1.5 million
- Economic Development Planning and Technical Assistance- up to \$250,000.

Questions and Answers

