CDBG Office Hours

Team HCD CDBG

Wednesday, June 29, 2022
How to ask a question

• Webinar questions:
  – Click “Q & A” chat bubble to submit a question to the team
  – You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
  – The team will read questions out loud throughout the presentation and will provide answers if possible
  – All questions will be saved and recorded as part of the public record
The 2022 NOFA application deadline extension to August 19, 2022, 3:00pm for all allocations under the 2022 NOFA has been approved by the Director's Office. You can find the NOFA amendment under the 'Files' tab in each solicitation.
2022 NOFA Trainings and Workshops

The following recordings of trainings and workshops for the 2022 NOFA are now available on the CDBG Workshops and Training Playlist!

– Resolution Training
– 2022 NOFA Workshop Sessions 1 and 2
– State Objectives, What you need to know
– Racial Equity Workshop
– National Objectives & Matrix Codes
– NEPA level of review workshop
– How to write an effective narrative
– eCivis Budget Training

To access these trainings and stay updated on other CDBG trainings and workshops, please visit HCD Youtube - CDBG Workshops and Trainings Playlist
Additional Trainings and Workshops

In addition to the 2022 NOFA trainings, the following trainings are now available on the CDBG Workshops and Training Playlist:

- Cost Types
- Procurement Types
- Formal Bids
- Informal Bids
- Subrecipient Selection
- Procurement & Crosscutting
- Affirmative Fair Housing Marketing Plan (AFHMP)
- Section 3
- Davis-Bacon and Related Acts (DBRA)
- Equitable Design & Implementation

These trainings have also been uploaded to the HCD Youtube - CDBG Workshops and Trainings Playlist.
Reminder! CDBG Program Income Reporting Due 7/15/2022

On Friday, June 10, 2022, an email went out to all grantees to announce that the Program Income Reporting Form is available in the Grants Network Portal. Please complete by July 15, 2022.

Link is available: PI Reporting Form in the Grants Network Portal

Questions? Email felicity.gasser@hcd.ca.gov
2020 CDBG NOFA
- 1 Pending SA routing for final approval

2021 CDBG NOFA
- 64 applications submitted and reviewed for threshold
- 46 are recommended for approval.
- We are pending HCD internal process for DO approval

2022 CDBG NOFA
- Dropped to the website 4/19/2022
- Housing & Community Development (Competitive) Programs anticipated application deadline will be August 19, 2022 @ 3:00PM Pacific Daylight Time
- Economic Development Projects and Programs due August 19, 2022 @ 3:00PM PDT
- Applications in partnership with Non-Federally Recognized Tribes due August 19, 2022 @ 3:00PM PDT
- 2022 NOFA amendment is currently routing to the director's office for approval. Once approved an eBlast will go out.
- Amended 2019 Program Guidelines Published to HCD Website
- The Appendices to the NOFA are in the files tab of the solicitations, except Appendix N- Please keep in mind that the Appendix N is supplemental and not critical nor evaluated in terms of scoring.
CDBG-CV

• CDBG-CV1
  ♥  82 Approved and Executed
• CDBG-CV2 and 3
  ♥  145 Approved and Executed
CDBG-CV Set-Asides

• CDBG-CV Homekey Set-Aside*
  ➢ 25 Submitted Applications:
    ➢ 0 Awaiting Corrections
    ➢ 10 Routing
    ➢ 14 Pending Signatures
    ➢ 1 Approved

• CDBG-CV Tribal Set Aside*
  ➢ 19 Submitted Applications:
    ➢ 1 Rescinded by Applicant
    ➢ 5 Awaiting Corrections
    ➢ 8 Routing
    ➢ 3 Pending Signatures
    ➢ 7 Approved

*As of 6/28/2022
Questions and Answers: Recap from Prior Office Hours
**Question:**
The HCD Revision/Amendment Request Form has a small box for the original scope of work and the original application Scope of Work (Deliverables and Tasks) is a page long. Do we use a summarized version of the Scope of Work or do we add an attachment?

**Answer:**
Please add an attachment if the proposed changes do not fit on in the space provided on the form.
**Question:**
For the APR I know we have to submit the PI Report in eCivis. For the remaining documents that need to be submitted via email, do we need to include the PI Report in the email as well or only the remaining Section 3 documents?

**Answer:**
You do not need to include the PI in the APR submitted by email. It is done through eCivis.
Neighborhood Cleanup Pt. 1

**Question:**
During a neighborhood cleanup, can a CDBG funded person (junk removal company) complete junk removal directly from residential property?

**Answer:**
Neighborhood cleanup must be in the public right of way and cannot be on a residential property. Based on the national objective it needs to be an area benefit not private, therefore, needs to be on a public right of way.

From: Office Hours 06/22/22
**Question:**
Can I get more information of what a Neighborhood Cleanup can do? We wanted to do direct removal from the properties for the elderly and disabled, allow residents to put trash bags and bulky items (in addition to normal pick up) at the street for special pick up, clean graffiti etc.

**Answer:**
We are working on a response and will get it out to the grantees who requested information as soon as possible.
Neighborhood Cleanup Pt. 3

**Question:**
Can Neighborhood Cleanup be used for vacant properties?

**Answer:**
This depends on the ownership of the vacant property. This gets difficult on making improvements on privately owned property and will likely not be eligible for cleanup on privately owned property.

From: Office Hours 06/22/22
Question:
HUD has published the updated household income guidelines. When will HCD update and post the update?

Answer:
We generally publish a few weeks after the HUD guidelines are released. Please stay tuned. An announcement is generally sent out via HCD’s listservs.
Question:
Regarding the RFP issue - I was not able to find this requirement in the NOFA. What I read was very unclear.

Answer:
In response to customer feedback, CDBG leadership is exploring options to lift the requirement to have prepared an RFP at application and instead moving this to an early milestone requirement in the Standard agreement. Additional information, including the language of the proposed amendment, is forthcoming shortly.
Question:
Can you guys discuss the necessity of a completed RFP and Contract more?

Answer:
In response to customer feedback, CDBG leadership is exploring options to lift the requirement to have prepared an RFP at application and instead moving this to an early milestone requirement in the Standard agreement. Additional information, including the language of the proposed amendment, is forthcoming shortly.
**Question:**
Our eCivis Financial Reports are stalled at Accounts Payable. If this is not addressed in the next week, we will be unable to submit our Amendment Request. Will it be sufficient to submit the paper form to our rep/CDBG email until we can submit in eCivis?

**Answer:**
Please send an email to the CDBG@hcd.ca.gov inbox and copy Felicity.Gasser@hcd.ca.gov by June 30th with details regarding what you need to amend, along with the completed amendment request form and we will work with you to successfully submit the request.
**Question:**
I have been attempting to create a new application (CDBG - Non-Housing Competitive (2022)) in eCivis since 06-09-22 but only receive an error message. I've attempted to get assistance from eCivis but haven't seen any traction. Do you have any stealthy ways to be in touch with people at eCivis who can help?

**Answer:**
Please reach out to Sandra.Veirs@hcd.ca.gov, including the email correspondence you have had with eCivis, and she will follow up with eCivis regarding this.

From: Office Hours 06/22/22
**Question:**
Any movement on hiring new staff?

**Answer:**
We are still working on this. Recruitment is closed and we are currently conducting interviews.

From: Office Hours 06/22/22
Question:
I submitted Financial and Activity reporting for one of my open grants and it shows Pending Approval under Award Activities but it also still shows up as due under Pending Tasks - is there something I need to do on my end?

Answer:
Please send an email to sandra.viers@hcd.ca.gov so that she can assist you.
Question:
For the CV-Small Business Assistance program is the program established to meet LMI for businesses with no employees to go off the business owner’s income only or calculate all the income in the business owner’s household?

Answer:
In order to qualify for a Microenterprise Assistance, the owner’s “Household Income” is used to determine LMI. One of the documents that is currently being finalized is the Appendix C: CDBG-CV Waivers and Alternative Requirements; Appendix C-I Economic Development Guide. In that Guide we include this flow chart, in the first column talks about microenterprise and “Owner household income”
Small Business Assistance: Income Calculation Cont'd

From: Office Hours 06/22/22
Questions and Answers