



Disability Advisory Committee Meeting Minutes Notes/Action Items

Tuesday, January 21, 2020

Time: 1:00 P.M. – 2:00 P.M.

Location: 555 Conference Room, Mt Shasta

Conference Call: 888-204-5984 Participant Code 6178519

Sponsor: Nicole Placencia

Team Members in Attendance: Melinda Coy, Martina Cruz-Rivas, Sergio Garcia, Suzanne Hemphill, Daniel Humphreys, Esmeralda B. Martin, Anthony Scott

Absent Members: Amanda Ohman

Guests: NA

Time	Topic/Discussions	Notes	Action Items
1:00 - 1:05	Welcome/ Introductions Melinda Coy, Chair	Welcome two new members! Discussed the DAC's work in 2019 on invisible/hidden disabilities	Nicole: share version of a DAC year-end report Melinda: draft 2019 year-end DAC report
1:05 - 1:10	Review & Approve November 19, 2019 Meeting Minutes	Martina motioned to approve minutes; Anthony seconded. Melinda took a vote; the minutes were approved.	
1:10 - 1:20	Update on DAC recruitment & membership	Currently have nine members. DAC needs a new Secretary.	Action: take a vote at the next meeting
1:20 – 1:30	Facilities & DAC review of facility/ emergency/ workplace plans	Clarified that DAC can serve in an advisory role on facility changes. Nicole regularly meets with BSO.	DAC members promote our work, ability to serve as a resource to the Department
1:30 – 1:45	Update on reasonable accommodation		Nicole: share current reasonable

	activities review and approve survey questions		accommodation policy and HCD's flow chart on the RA process – DAC will discuss in February
1:45 – 1:50	Statewide Disability Advisory Council report	Carlos shared an update, concerns regarding how persons with disabilities are accommodated while traveling on state business and using rental vehicles.	
1:50 – 1:55	Public Comment	No public comment	
2:00	Adjourn - Next Meeting: February 18, 2020		