



Disability Advisory Committee (DAC) Meeting Minutes

April 8, 2025
1:00 P.M. – 2:00 P.M.

Location | Housing and Community Development
651 Bannon Street, SW475
Sacramento, CA 95811
TEAMS Meeting

Committee Members in Attendance: Leann Maxwell, Jenny Geminder, Melissa Hoge, Jamie Buckner **Technical Consultant:** April Partington

- 1) Welcome
- 2) Approval of February 2025 Meeting Minutes: Motion to approve by Leeann Maxwell. Second by Jenny Geminder. Approved by committee. No Abstaining. No no votes.
- 3) 2025 Ideas and Plans:
 - Focus on Onboarding/Orientation- Members discussed managers and new managers needing assistance learning what to do when an employee needs a reasonable accommodation or other services from MMU. A guide on how to talk to an employee about disability needs and who and how to send the employee to speak with about their needs. Other units have toolkits for managers and members discussed adding to an existing toolkit or creating a DAC toolkit or how to.
 - Recruitment of PWD's to HCD: Jamie's manager worked for DOR for many years and is open to adding specific recruitment for PWDs. The committee discussed reaching out to the disability community at Sac City College based on information that they are developing a new accessibility center. Sac City has a WorkAbility III program helping students with disabilities connect to job opportunities. Rachel Stewart, who spoke at the Accessibility Symposium on April 1, 2025, would be a good resource. The committee discussed that the percentage of PWDs at HCD went from 13.1% at the end of 2023 to 16.6% at

the end of 2024. LEAP recruitment was discussed and Jaime offered to look for numbers of the LEAP hires from 2024.

- Recruitment to the DAC: Jaime suggested that we post a news story on LinkedIn to showcase the committee members in hopes of gaining interest in joining the committee. Per April, she has a meeting with DEI and will discuss collaboration with their unit.
- NDEAM Plans: The committee discussed having a speaker speak to staff, preferably during DEI's Connect the Dots session for October. Jenny suggested speaking to Racheal Stewart from Sac City College as a possible speaker and committed to offer a "22 Day Challenge" of articles and videos during NDEAM as in previous years.

4) Public Comments: No public comments.

5) Adjourn: Next meeting June 10, 2025.