

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCIAL ASSISTANCE****Asset Management and Compliance Branch**

2020 W. El Camino Avenue, Suite 400

P. O. Box 952054

Sacramento, CA 94252-2054

**ASSET MANAGEMENT AND COMPLIANCE (AMC)****ADMINISTRATIVE NOTICE****Notice Number: 24-01****DATE: June 14, 2024****TO: CHRP, FHDP, RHCP-BOND, and SUHRP Borrowers and Management Agents****FROM: Lindy Suggs, Branch Chief
Asset Management and Compliance Branch****SUBJECT: Consumer Price Index (CPI) Factor for Rent Increase Calculation for 2025 for
CHRP, FHDP, RHCP-Bond, and SUHRP**

Administrative Note: This Administrative Notice establishes a formal written notification of administrative guidelines that affect the operation of Department programs. This format is used to identify, clarify, and record administrative guidelines and interpretations of public interest.

The purpose of this notice is to inform borrowers and management agents that the Consumer Price Index factor (*rent of primary residence in West urban, all urban consumers, not seasonally adjusted, month of May*) to be used in the formula for calculating increases in project rents for fiscal years beginning in 2025 is **4.6** percent. This figure is based upon data from the U.S. Department of Labor, Bureau of Labor Statistics.

Program regulations require that borrowers submit proposed budgets and rent increase requests at least 60 days prior to the end of the current fiscal year. If you wish to request an increase in project rents that exceeds the CPI formula increase, please discuss it with your Asset Management Representative as early as possible to confirm that it will meet Regulatory requirements.

Please note that this CPI factor is used for all CHRP, FHDP, RHCP-Bond, and SUHRP rent increase calculations.

When submitting your annual budgets and rent information, please use the forms on the HCD website at: <https://www.hcd.ca.gov/grants-and-funding/reporting-and-compliance-loan-programs>

If you have any questions regarding the 2025 CPI factor or the electronic budget forms, please contact your Asset Management Representative.