DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT
651 Bannon Street, Suite 400, Sacramento, CA 95811
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov

ERF 2R City of Redlands — CA I-10, I-210, and Hwy 38

Table of Contents

Application
Application Budget
Map
Change Request #1
Change Request #2
Current Budget

Part 1: ADMINISTRATIVE INFORMATION

Application Window

This application is being submitted in the following application window:
Window #1, 12/1/2022 - 2/28/2023

Eligible Applicant

Select the eligible applicant's jurisdiction type.
City

What is the name of the city or county?
City of Redlands

Implementing Organization

Implementing Organization
City of Redlands

Specific Unit or Office Within the Implementing Organization
Facilities and Community Services, Homeless Solutions Division

Implementing Organization's Address
35 Cajon Street, Suite 222

City	Zip Code	County
Redlands	92373	San Bernardino

Implementing Organization's Tax ID Number
95-6000766

Project Director

Name
Don Craw

Title
Senior Manager

Phone	Email
(909) 798-7655	dcraw@cityofredlands.org

Grant Administrator

Name
David Rabindranath

Title
Homeless Solutions Coordinator

Phone	Email

(909) 761-5196 drabindranath@cityofredlands.org

Contact Person for Application

Name
David Rabindranath

Title
Homeless Solutions Coordinator

Phone
(909) 761-5196

Email
drabindranath@cityofredlands.org

Authorized Representative

Name
Christopher Boatman

Title
Assistant City Manager

⚠This Application uses character limits ⚠

Reaching these limits is not required. Competitive responses may fall well short of these limits.

Part 2: PROPOSAL OVERVIEW

People Served

Number of people currently residing in prioritized encampment site
100

Of people currently residing in prioritized encampment site, how many will be served by this proposal?
100

Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?
200

Of people projected to be served across the entire grant period, number of people projected to transition into interim shelters
100

Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing
200

Is the prioritized encampment site part of a larger encampment area?
No

Encampment Information

1. Briefly describe the characteristics of the people residing within the prioritized encampment site. The description must include demographics and may include household compositions, disabilities, and projected service and housing needs. (1500 character limit)
The prioritized encampment site consists of 3 major areas along Southern California state highways I-10, I-210, and Highway 38 (Lugonia Ave). According to the San Bernardino County Homeless Point in Time (PIT) Count report (2022), the combined areas host approximately 100 unsheltered persons ranging between 16 to 70 years of age. The report also describes that of these, roughly 80% meet the HUD

definition of chronically homeless and reflects encampment household demographics consisting of individuals, couples, and 3-person families with minors – many of whom are on a fixed income under $1,000 per month. Between 40 and 60% of the unhoused living in the priority sites are suffering from some type or combination of physical/mental and/or health disabilities, and 70-75% struggle with substance abuse. Over half of the population residing within this collective 3-area site identify as Caucasian, while more than 30% identify as Hispanic, and 5% as African American.

2. Briefly describe physical characteristics of the prioritized encampment site in which the people you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000 character limit)
The site consists of 3 main areas: Interstates 10, 210 and Highway 38 within the City of Redlands (San Bernardino County), California located approximately 60 miles east of Los Angeles and 45 miles west of Palm Springs. The affected area spans approx. 13 miles - encroaching on property owned by Caltrans, the city, San Bernardino Water Conservation District, and state right of way. Encampments can be seen on the highway shoulder, posing life-safety issues. Horrific accidents have occurred involving unhoused individuals being struck by vehicles on these highways. Encampments seep into the maintenance tunnels of the highway structure and into the endangered Kangaroo Rat Sanctuary, Santa Ana River Bottom, and spill onto pedestrian passageways, surrounding neighborhoods, and alleys. Scattered throughout, is a vision of self-made pallet homes, shopping carts, scores of trash, tents, and other debris. Some vehicles, RVs, camper trailers, and free-roaming dogs are also present.

3. Why is this particular encampment site being prioritized? (1000 character limit)
There are increasing life-safety concerns arising from the nature of encampment locations along state highways. A portion of the encampment sits on the bottom of the Santa Ana River, giving way to excess contamination of the area's water supply and posing a risk to the endangered Kangaroo Rat Species, which has a designated sanctuary in the same area. Persons residing along the highway shoulder and within the highway structures' maintenance tunnels pose an extreme risk to life safety and are hazardous to the structure of the freeway. Many of the unhoused in the priority area are deemed chronically homeless and are enduring extreme living conditions including weather ranging from triple-digit heat to below-freezing temperatures, in addition to threats from wild creatures. During dry months, there is an increased risk of wildfires started by persons residing in encampments surrounded by dry brush – posing a significant life and structural threat to all who live in the vicinity.

Attachment: Map
Priority Encampment Area Maps_Redlands, CA.pdf

4. Is the prioritized site on a state right-of-way?
Yes - partially

Attachment: Caltrans Letter of Support
CalTrans Letter of Support.pdf

Proposal's Outcomes

5. What are the outcomes this proposal seeks to accomplish by the grant close (6/30/2026)? If funded, what are the primary activities you are planning to implement to achieve the proposal's outcomes? (1000 character limit)
This proposal aims to provide permanent housing to 200 unsheltered persons residing in the prioritized encampment area. To support this goal, the project will expand staff capacity to dispatch outreach teams and engage resources from local partnerships. Agreements will be made with existing organizations and a local motel to increase the availability of interim shelters. Sober living transitional beds for interim shelter

and board and care facilities will be included for permanent placement options as appropriate. The city will also leverage its existing Homekey Round 2 project designed to provide pet-friendly permanent supportive housing in addition to engaging private landlords for permanent housing. Case managers will participate in the Coordinated Entry System and capture qualitative information in the Homeless Management Information System (HMIS) Clarity to measure progress towards successful placements and client engagement of services.

6. How will the applicant measure progress towards the proposal's outcomes? (1000 character limit)
In collaboration with the San Bernardino County Coordinated Entry System (CES), information will be entered into the Homeless Management Information System (HMIS) Clarity. Outreach staff will log information after completing the VI-SPDAT assessment and after each encounter. This information will be used to measure progress towards interim and permanent housing placement goals and will be evaluated bi-weekly. Based on the recorded information, housing outcomes will be effectively tracked and will guide any modifications to our programmatic approach. In addition, the annual Homeless Point in Time Count will be used to measure changes in the number of unhoused individuals on a year-over-year basis.

7. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000 character limit)
One anticipated factor that may influence the proposal's outcomes is the possible strife between the multiple agencies whose jurisdiction boundaries reach the encampment site. This will require coordination of jurisdiction overlap to ensure that unhoused persons residing along agency borders are not inadvertently excluded from outreach or services. To mitigate any concerns that may hinder the planned outcomes, these agencies have been identified and engaged in open dialogue regarding the proposed project. Roundtable discussions to develop a planned outreach schedule are among the mitigation tactics that will be deployed.

8. Is this proposal a standalone project or part of a larger initiative?
Standalone

Part 3: IMPLEMENTATION

Core Service Delivery and Housing Strategies

9. Describe the proposed outreach and engagement strategy, case management, and / or service coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000 character limit)

The City of Redlands has recently allocated $200,000 of American Rescue Plan Act funding towards city-wide encampment outreach efforts through Fall 2023 that provides a pathway toward the city's permanent supportive housing Homekey project. This proposal will expand these efforts to focus engagement within the priority encampment site and we have begun dialogues with potential partners including the Family Service Association of Redlands, Salvation Army, Step Up on Second Street Inc., County of San Bernardino Mental health, San Bernardino County Probation, San Bernardino County Sheriff Homeless Outreach HOPE team, Youth Hope, and the Redlands Charitable Resource Coalition. Responsibilities will be coordinated between each service provider to include outreach, case management, and service coordination. Six 2-person outreach teams will engage and connect unhoused persons with appropriate services including transportation as needed. These teams will provide bi-weekly engagement, conduct follow-ups, VI-SPDAT and HMIS assessments/entries. As needs are identified, the outreach team will be the link between the individual and service agency/resource and will ensure follow-through from receiving service provider. The ratio of staff to people served for outreach services will be 1 outreach worker to 20-30 unhoused clients. A Cal State Long Beach research study in partnership with the City of Long Beach (2017) suggests that it takes an average of 17 encounters before unhoused individuals accept services. It is anticipated that multiple outreach interactions will be necessary to successfully engage individuals. Once services are accepted by the client, the outreach worker will provide a warm handoff to the appropriate agency that will guide interim and/or permanent housing placement. A partnership of coordinated agencies will also provide case management and housing navigation. A case management ratio of 1 to 25, will allow for post-placement monthly follow-up for 6 months.

10. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000 character limit)

The City of Redlands is in collaboration with the San Bernardino County Coordinated Entry System (CES). The CES will hold a central role within this proposal to ensure a data-informed, person-centered, Housing First, and coordinated approach to transition individuals into interim shelter with clear pathways to permanent housing or to directly place them into permanent housing as appropriate. The outreach team and case managers will conduct the VI-SPDAT assessments that will inform the housing prioritization through the CES. This process will support the coordinated approach toward achieving outcome goals in addition to measuring progress, monitoring resource utilization, and expediting connections to appropriate resources.

11. Please describe the interim shelter and permanent housing opportunities proposed to support this proposal and provide evidence of the applicant's demonstrated ability and commitment to deliver permanent housing for people residing in the prioritized encampment. (2000 character limit)

The City of Redlands values its relationships with local housing and shelter providers. Through this proposal, the city seeks to expand on and strengthen these partnerships to deliver permanent housing to persons residing in the prioritized encampment. Recently, the city was awarded $29M in Homekey Round 2 funds for the conversion of a motel into 98 permanent supportive housing units. 75% of these units have been reserved for homeless and at-risk homeless persons and 25% are reserved for chronically homeless occupancy. Construction for this project is now completed and has begun move-in in January. This Homekey project has been featured by the League of California Cities Advocate Newsletter as an "important model" for other cities (League of California Cities, 2023). The ERF proposal is requesting

operating subsidies towards the Homekey project that will support the permanent placement and supportive services for 30 persons currently residing in the prioritized encampment area. Additional permanent housing will be secured by engaging private landlords and board and care facilities as appropriate. Interim and emergency shelter beds will be made available through partnerships with local organizations, namely the Center for Spiritual Living and the Holy name of Jesus, in addition to leasing a local motel. These interim housing and emergency shelter partnerships will provide 100 persons with up to 30 nights of emergency shelter and 90-day interim housing in 37 motel units. Case management services will be provided by the Salvation Army and Step Up on Second Street Inc. that will not only aid in linking individuals to permanent housing and supportive services but also provide post-placement follow-up for 6 months to ensure housing is maintained.

12. Describe how this proposal is tailored to meet the needs and preferences of people residing within the prioritized encampment. (1500 character limit)
According to the San Bernardino County Homeless Point in Time (PIT) Count report (2022), an estimated 80% of the persons residing within the prioritized encampment meet the HUD definition of chronically homeless and all are between the ages of 16-70. This includes individuals, couples, and 3-person families with minors – many of whom are on a fixed income of under $1,000 per month. The report reveals that 40% - 60% of these individuals are suffering from some type or combination of physical/mental and/or health disabilities, and 70% -75% struggle with substance abuse. Outreach and case management teams will be equipped to offer tailored services made possible through local partnerships that include senior living options, linkage to substance abuse treatment, behavioral health, healthcare, and employment services as appropriate. Many of these services can be offered prior to and during interim/emergency housing placement if necessary and may continue as needed after permanent housing placement. One proposed partnership organization, Youth Hope, will engage and offer services specifically to unaccompanied minors and youth residing in the prioritized encampment. Additionally, dialogues have been initiated with the Family Service Association of Redlands, the County of San Bernardino Mental health, and the Redlands Charitable Resource Coalition to ensure appropriate resources are available to meet the diverse needs of the persons residing in the prioritized encampment area.

Table 1: Projected Living Situations Immediately Following the Encampment

Briefly Describe Each Projected Living Situation Immediately Following the Encampment	Is This Permanent Housing?	Quantify The Capacity (e.g., number of beds/units, frequency of bed/unit availability)	Prioritized or Set-Aside for ERF-2-R?	Is this living situation funded by ERF-2-R and / or Leveraged Funds?	% of Served Persons Projected to Fall Within This Living Situation
Placed into Project Homekey units “Step Up in Redlands” studio apartments.	Yes	30 Studio units - throughout the proposal	Prioritized	Both	15
Placed into emergency shelter beds at Central of	No	100 shelter beds – up to 30 nights per	Prioritized	ERF-2-R	50

Spiritual Living and Holy Name of Jesus.		person			
Placement into interim housing – motel subcontractor	No	37 units – up to 90 nights	Set aside	ERF-2-R	25
Placement into permanent housing: through connections to private landlords and board and care facilities	Yes	170 Units - throughout the proposal	Prioritized	ERF-2-R	85

Table 2: Projected Housing and Service Pathways to Permanent Housing

Describe Projected Housing and Service Pathway to Permanent Housing	Quantify the Capacity of the Housing and Service Pathway	Is this Housing and Service Pathway Funded by ERF-2-R and / or Leveraged Funds?
Persons who will enter Interim housing made available through a motel partnership will be assigned a case manager that will assist with linkage to permanent housing and supportive services as needed.	37 motel units for up to 90 days each	ERF-2-R
Persons identified in dangerous or violent situations will be prioritized for emergency shelter and assigned a case manager that will link them to permanent housing.	Emergency shelter for 100 persons identified through local partners for up to 30 nights	ERF-2-R
When emergency or interim shelter is not an option for the individual, a case manager and housing navigator will be assigned to link individuals to permanent housing via room and board, private landlord connections, or project Homekey units.	30 Homekey units; 170 mixed units through private landlords and room and board facilities.	Both

Table 3: Strategies to Mitigate Displacement

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?

Interagency warm hand-offs between the outreach team and case managers along with follow-up by the outreach team and documentation captured in HMIS will ensure accountability and prevent displacement to another unsheltered location.	Both
Once clients are housed, case managers will follow up with clients once per month for 6 months to provide support with maintaining housing.	Both
Outreach teams from partnering agencies will coordinate to engage clients and mitigate situations that may result in displacement such as dangerous or domestic violence situations by placing client into emergency shelter.	Both

Table 4: Strategies to Mitigate Returns to Unsheltered Homelessness

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
Case managers will participate in weekly case conferencing calls to collaborate on available resources to aid housed individuals struggling with their transition into housing.	ERF
Case managers will conduct follow-ups with housed individuals for 6 months post-placement to mitigate returns to unsheltered homelessness. This approach uses evidenced based practices such as motivational interviewing and trauma-informed care.	ERF
Case managers will be responsible for resolving issues/complaints from landlords or housing managers to prevent eviction wherever possible. In extreme situations, relocation assistance will be provided if the situation cannot be remedied otherwise.	ERF

13. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000 character limit)
Through the effective use of the Coordinated Entry System (CES) data collection and practices for various programs reporting into the county-wide Homeless Management Information System (HMIS), project staff will access information for relevant services to track the inflow of people into the prioritized area. This will prevent duplication of services and instead inform the connection with resources as needed. The city understands the potential of the inflow of persons to the priority service areas due to the very dynamic nature of encampments. For each individual encountered within the geographically served areas, information will be entered timely by project staff in the field for data collection, evaluation, and linkage to services. Due to the city's experienced rise in the number of unhoused persons in recent years, this proposal takes into consideration the potential inflow of approximately 100 people over the next 3 years into the prioritized encampment area.

14. Describe how this proposal will support individuals with continued access to and / or the storage of their personal property. (1000 character limit)
Personal property is oftentimes seen as an extension of oneself and provides comforting familiarity and sentimental value. Access to personal property may aid individuals with coping with the transition into housing. This proposal will support the continued access to personal property by including personal belongings as individuals transition into housing. In situations where individuals express the need for

assistance or when hoarding situations become a threat to health and the securing/maintaining of housing, counseling services will be made available through County Behavioral Health partners. Participating in behavioral health services is not a condition for obtaining/maintaining housing, instead a housing first, harm reduction, and supportive housing approach will be implemented by case managers.

15. Describe how this proposal will support individuals with service animals and/or pets. (1000 character limit)
This proposal will support individuals with service animals and/or pets by providing linkage to pet-friendly housing options. The city's project Homekey permanent supportive housing site is designed to accept small animals and will be an available resource for providing permanent housing options for this proposal. Housing navigation will also include searching for other available pet-friendly permanent housing and negotiating with landlords where additional pet deposits are required. Additionally, the city will work with these pet owners for proper pet licensing and vaccinations through the Redlands Animal Shelter. To support individuals transitioning into permanent housing from non-pet-friendly interim/emergency housing, the city will also offer options for private kennels for animal boarding until adequate permanent housing for pets and owners can be secured.

Budget and Resource Plan

16. State the total amount of ERF-2-R funds requested.
$4,529,069.00

17. State the estimated dollar value of secured, non-ERF-2-R resources that will help meet this proposal's outcomes.
$32,869,485.00

18. Identify and describe these non-ERF-2-R resources. (1000 character limit)
The City of Redlands has appropriated $200,000 of its allocation from the American Rescue Plan Act (ARPA) to begin the outreach efforts for unhoused persons that include linkage to housing and other existing local support services. Through the California Department of Housing and Community Development's Homekey Round 2 Grant program, the city has secured a $29,020,000 award to convert an existing motel into 98 permanent supportive housing units with a live-in property/case manager. The city has also committed $3,573,485 towards the Homekey site and will provide permanent supportive housing for 30 persons currently residing in the prioritized encampment site. The city-funded Homeless Solutions Coordinator will dedicate 0.75 FTE ($71,000) to provide principal oversight of services, and partnerships, monitor subcontractor performance, and track outcomes.

19. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve and the types of services and housing to be provided in the proposal. Include an explanation of how the requested ERF-2-R amount was determined. (1000 character limit)
The requested funding will not only provide a pathway from encampment to permanent housing for 200 unhoused persons but will also ensure access and connection to much-needed services. These services include linkage to substance abuse treatment, behavioral health, healthcare, and employment services as appropriate –

evidence-based support known to increase housing retention rate. Case management support is available to help guide the success of all who are placed into housing for 6 months after placement. Without these support services, the chronically homeless that represent 80% of this priority site face an even greater level of barriers in securing housing due to their need for intensive support services and treatment linkages. The determination of the requested ERF-2-R amount is based on the cost of providing extended support as reported on globalgiving.org, the rental assistance Fair Market Rate, and the estimated cost associated with the pooled resources from multiple agencies.

Attachment: Standardized Budget
ERF-2-R_Budget_Redlands_02.23.xlsx

Key Entities and Staff

20. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-2-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)
The City of Redlands, is a general law city governed by the City Council/City Manager form of government. The City Council is dedicated to responding to the changing needs in our community. In April 2022, the city's Homeless Solutions Division was expanded with the hiring of the Homeless Solutions Coordinator following the Division's $29-million award of Homekey Round 2 funding from the California Department of Housing and Community Development. This Division, headed by the Homeless Solutions Coordinator has established relationships with service providers that support the area's housing and homeless resource efforts. A monthly Homeless Resource Collaborative is also coordinated by this division, where these organizations meet and collaborate on service delivery resources for the unhoused. The division provides guidance and oversight for City administered homeless programs and current outreach efforts. Through the management of the Homekey project, the need for greater outreach efforts has been identified. The first 2 move-in days of the project housed over 30 households. Included among the housed was a chronically homeless veteran who had been homeless for 17 years and an individual who had experienced homelessness for over 30 years. Our jurisdiction has seen an increased inflow of unhoused persons that has informed the need for further outreach, engagement, and collaboration of services to reach more chronically homeless within our community who have yet to be engaged.

Table 5: Key Staff

Title	Currently Filled Position?	FTE of Staffing for This Proposal	Funded by ERF-2-R and / or Leveraged Funds?	Brief Description of Duties
Homeless Solutions Coordinator	Yes	0.75	Leveraged	Principal oversight of services, partnerships, subcontractor performance, and programmatic outcomes.
Program Specialist (Outreach)	No	2	ERF-2-R	Conduct outreach, build rapport, collaborate with community partners and facilitate access to integrative services and

				resources, provide transportation, and lead the development and advancement of client housing plans.
Administrative Specialist	No	1	ERF-2-R	Support and evaluate implementation processes, facilitate planning and data collection, logistics, monthly reporting, and subcontractor evaluation and invoicing.

21. First, describe key partners that will collectively pursue the proposal's outcomes. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)
Key partnerships include several nonprofit organizations with varying areas of expertise and resources. Step Up on Second Street, Inc. has over 35 years of providing supportive services to individuals experiencing homelessness and chronic homelessness initially through the establishment of a recovery-oriented drop-in center that includes services such as employment training, coping skills, and service coordination. Bringing these services to this project will be Step Up's primary role and responsibility in addition to supporting outreach. Youth Hope provides outreach, case management, and supportive services to unhoused youth. This organization will support this project by providing population-specific linkage to supportive services, street outreach, and housing navigation to unhoused youth in the prioritized encampment area. Family Service Association and Salvation Army hold key community relationships that support rapid permanent housing placements. Central for Spiritual Living and Holy Name of Jesus are the current emergency shelter bed providers that will expand their capacity for this project in addition to the local Motel Super 8 that will provide interim housing options. The diverse resources and expertise made available by these organizations have guided the achievable approach of the elements of this proposal.

22. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000 character limit)
The City of Redlands has a close working relationship with the County of San Bernardino Office of Homeless Services (OHS) strengthened by an MOU to collaborate on projects and streamline data entry into the Coordinated Entry System (CES) and HMIS database. OHS is the administrative agent for the CoC and has been involved in the collaborative planning of most all of the city's unsheltered service delivery programs including informing the elements for this proposal design and successful implementation. In addition, the city has MOUs in place with Youth Hope and Step Up on Second Street Inc. for outreach efforts and implementation of project Homekey, which have also led to discussions for the design of this proposal.

Optional Upload: Evidence of Cross-Jurisdictional Collaboration
MOU_City of Redlands.pdf

Letters of Support.pdf

23. Identify any entities that have a right to and/or control of the property upon which the encampment site resides and discuss whether each of these entities committed allowing the implementation of this proposal. If they have not committed, please explain how you have or plan to engage with this entity to implement your proposal. Aditionally, describe how you collaborated with Caltrans on your program design, implementation plans, and timeline. (1000 character limit)
The encampment site resides on property owned by the City of Redlands, San Bernardino Water Conservation District, Bureau of Land Management, and CalTrans. Each agency has been in close discussions with the City of Redlands regarding the implementation of this proposal and pending award,

will develop a formal and legal Memorandum of Understanding. At present, each agency has provided letters of support for this proposal.

Centering People

24. How were persons with lived experience meaningfully incorporated into the planning and proposed implementation of this proposal? Please identify whether any perspectives were incorporated from persons that are currently unsheltered and / or formerly or currently residing within the prioritized encampment. (1000 character limit)

Step Up on Second Street Inc. and other local partners have hired former clients that have lived in the local jurisdiction and faced homelessness. With their expertise and experience, we have gained a better understanding of demographic information that may reveal further details of those experiencing homelessness (seniors, women, couples, youth ages 24 and younger, veterans, substance abuse, mental health, domestic violence, families with children under 18 years old, felons, sex offenders). This is vital in providing the best approach and coordinating resources that will have a greater long-term impact while taking into consideration of best temporary and permanent housing options for the homeless population.

25. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000 character limit)

Our population of individuals with long periods of homelessness and trauma are often not ready to engage in all the services available to them. Our Housing First approach will meet individuals where they are with their current needs and behaviors and attempt to get them into safe and stable housing. Interim housing may be used if needed until permanent housing can be located. We do not demand sobriety as a precondition for housing and use a harm reduction model to help residents maintain their housing while working toward lower volume and lower-risk substance use habits. We use the stability provided by the safety and structure of permanent housing to facilitate engagement in other needed services such as mainstream benefits (Medicaid, food assistance, SSA/SSI), primary care, outpatient behavioral health, and substance use services.

26. Briefly describe how this proposal will center an individual's choice and provide trauma informed services and supports. (1000 character limit)

Our proposal is designed around the individual's voice and choice throughout their engagement in services. Our approach centers on the awareness that individuals are their own experts and that recovery goals are self-selected. The project team will be trained to not ask questions unless they are necessary and avoid asking the same question twice. The project will also implement the use of the VI-SPDAT assessment tool which is designed to minimize re-traumatization.

27. Describe how this proposal will operationalize harm reduction and provide services that improve a person's health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000 character limit)

Our team is aware that many individuals within our target population may experience low motivation due to mental health challenges, substance use, depression, trauma, and structural barriers. In addition, a history of failures in obtaining or maintaining housing makes it harder for the affected individual to believe that change is possible. Staff will implement evidenced-based methods such as motivational interviewing to elicit hope and help the individual identify concrete, manageable steps towards housing and recovery. Once these are identified with the individual while continuing to reside within the prioritized encampment site, linkage to services will be made including offering transportation if desired.

28. For encamped locations that are objectively dangerous, describe how the proposal will seek to prevent harm for people experiencing unsheltered homelessness in these locations. (1000 character limit)

Our proposal will actively seek to prevent harm to persons experiencing unsheltered homelessness by assessing for immediate danger (domestic violence, substance abuse, mental health, suicidality). If a

dangerous situation is identified emergency shelter will be available to immediately remove the individual(s) from harm. Our proposal will also engage other resources offered through our current relationship with County Behavioral Health to support the practice of effective emotion management and begin to address the effects of past trauma and/or abusive relationship situations. This approach is to help participants develop increased mindfulness and a decreased tendency to self-harm.

29. Identify what controls are or will be in place to ensure that all ERF-2-R funded parties will not penalize homelessness. The term "penalize homelessness" means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons' engagement in necessary human activities, including sleeping, resting, and eating. (1000 character limit)
The City of Redlands is committed to offering housing and supportive services assistance to persons experiencing homelessness within the prioritized encampment area. The city does not penalize persons experiencing homelessness who are engaging in necessary human activities. Since 2017, Redlands Police Department has had an agreement with the local shelter, Steps 4 Life, to have beds available to offer to unhoused persons rather than imposing civil or criminal penalties on those individuals who may be encroaching on private property. Similarly, this proposal will engage individuals residing in the publicly and privately owned property previously referred to as the priority encampment area and respond with housing and supportive service resources rather than a criminalizing approach. All ERF-2-R funded parties will be in frequent communication and work closely to ensure unhoused individuals are guided towards services and not penalized.

30. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curb-side waste removal and access to clean and available bathrooms. (1000 character limit)
Local community organizations, Refresh and Renew Mobile Shower Unit, Redlands First United Methodist Church, Home of Ross and Sandy Cooper, and the Salvation Army offer showers, haircuts, hygiene items, and laundry services for unhoused on alternating days throughout the week. Many of these organizations operate out of the physical locations of our key partners such as the Family Services Association, The Holy Name of Jesus Church, and the Salvation Army. These services will continue to be made available throughout the period of performance to ensure that dignity and health are prioritized for the individuals experiencing homelessness in the encampment.

Accelerated Timeline

31. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000 character limit)
The City of Redlands is in contract with two local nonprofit organizations to provide outreach services and engage individuals residing in the prioritized encampment in addition to other encampments in the area through Fall 2023. The city also works closely with the Sheriff Homeless Outreach team, San Bernardino County Mental Health Outreach, Veteran Affairs outreach, and various other teams to engage individuals at the prioritized encampment site. Although some individuals within the prioritized encampment area are being engaged, additional resources are necessary to expand these outreach efforts and begin the pathway toward housing and supportive services.

32. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal? (1000 character limit)
In advance of receiving funds, the city will immediately formalize the previously mentioned community partnerships with a Memorandum of Understanding. This will set the structure for the formation of the outreach teams, solidify each community organization's role and responsibilities, secure emergency shelter beds, and interim and permanent housing that includes a landlord engagement approach. Next, planned approaches to encampment engagement will be specifically outlined along with an updated timeline.

Table 6: Projected Milestones

Outreach to the people residing in the prioritized encampment site began / will begin in month ____.	This proposal will reach full operating capacity in month _____.	The first planned exit of a person or household from the prioritized encampment will occur in month_____.	The last planned exit of a person or household from the prioritized encampment will occur in month _____.
June2023	August2023	October2023	November2025

Attachment: Standardized Timeline
ERF-2-R_Project Timeline_Redlands_02.23.xlsx

Applicants must use the ERF-2-R Timeline Template available on box.com

CERTIFICATION

Before certifying, applicants are strongly encouraged to review the NOFA.

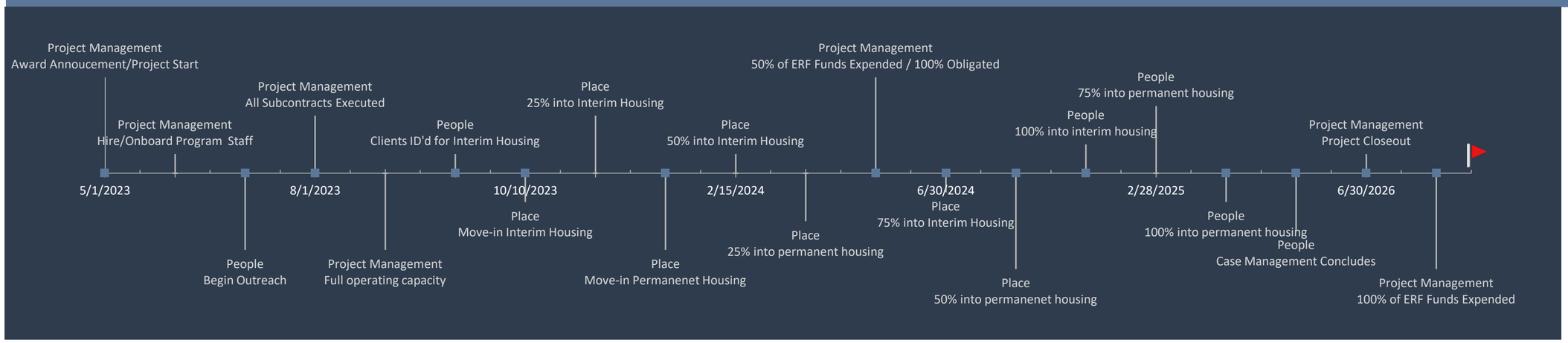
I certify that all information included in this Application is true and accurate to the best of my knowledge.

Name
David Rabindranath

Title
Homeless Solutions Coordinator

Email
drabindranath@cityofredlands.org

ERF-2-R Project Timeline City of Redlands 02/2023



Project Milestones

Date	Milestone	Category	Vertical Position	Additional Detail for Milestone
5/1/2023	Award Annoucement/Project Start	Project Management	50	
6/1/2023	Hire/Onboard Program Staff	Project Management	10	(2 FTE) Outreach staff and (1 FTE) Administrative staff
6/10/2023	Begin Outreach	People	-40	Identify most vulnerable first
8/1/2023	All Subcontracts Executed	Project Management	30	
8/1/2023	Full operating capacity	Project Management	-40	6 total outreach teams and interim shelter beds secured to support full capacity of project
9/31/2023	Clients ID'd for Interim Housing	People	10	
10/10/2023	Move-in Interim Housing	Place	-15	First 10 clients move into interim housing location
12/15/2023	25% into Interim Housing	Place	30	25 clients placed into interim housing
1/30/2024	Move-in Permanenet Housing	Place	-40	First 10 Clients moved into permanent housing
2/15/2024	50% into Interim Housing	Place	10	50 clients placed into interim housing
5/30/2024	25% into permanent housing	Place	-25	50 Clients placed into permanent housing
6/30/2024	**50% of ERF Funds Expended / 100% Obligated**	**Project Management**	**50**	**Statutory Deadline for 50% of ERF funds to be spent and 100% Obligated**
6/30/2024	75% into Interim Housing	Place	-10	75 clients moved into interim housing
9/28/2024	50% into permanenet housing	Place	-50	100 Clients moved into permnanent housing
12/15/2024	100% into interim housing	People	15	100 clients moved into interim housing
2/28/2025	75% into permanent housing	People	35	150 clients moved into permanent housing
11/1/2025	100% into permanent housing	People	-15	last planned exit of a person or household from prioritized encampment (200 clients into permanent
5/1/2026	Case Management Concludes	People	-30	conclusion of 6-month case management for individuals housed 6 months prior to this date
6/30/2026	Project Closeout	Project Management	10	Close-out reporting
6/30/2026	**100% of ERF Funds Expended**	**Project Management**	**-50**	**Statutory Deadline for 100% of ERF funds to be spent**

PROJECT TIMELINE TIPS

1. Fill in the light blue cells to customize this template with your project's specific milestones.

2. Insert entire rows to the Project Milestones table to add additional milestones.

3. Column B should be a date

3. Column C should be the milestone name- however your team refers to it.

4. Column D provides a dropdown menu with options to help categorize milestones into broad groups. To add an option, go to sheet 1 and add the option in one of the green calls at the bottom of the list.

5. Column E Indicates the *Vertical Position* of milestone markers in the Project Milestones table at the top of the sheet. Changing this number allows you to change the vertical position of the milestone relative to the horizontal axis. Use positive numbers to position them above the axis and negative numbers to position them below.

6. Column F is a space to provide additional context, detail, or description for a specific milestone.

		ELIGIBLE USE CATEGORY	<5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL				ERF-2-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	2 SENTENCE DESCRIPTION
Guidance and Intended Use	*This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will serve as your communitys official project budget. Any changes to this budget must be authorized through the change request process.* ***Prinicple**: Cal ICH should be able to navigate only your submitted budget and understand the general parameters of the proposal and how it may be funded.*	*Use dropdowns. See NOFA, III. A.*	*Enables Cal ICH to immediately understand the line item.*	*Enables Cal ICH to associate the line item with specific entities or parts of a proposal.*				*Only ERF-2-R Funds*	*Non ERF-2-R Funds That WILL be Used to Support this Proposal*	*Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.*
PERSONNEL COSTS					**SALARY**	**FTE**	**MONTHS**			
		Street Outreach	Program Specialist (Outreach)	City of Redlands	52,000.00	2.00	29	267,286.00		2 FTE - Field-based street outreach and collaboration with community partners
		Services Coordination	Administrative Specialist	City of Redlands	52,860.00	1.00	36	159,163.00		Subcontractor support, evaluation and invoicing, data collection
		Services Coordination	Fringe Benefits	City of Redlands				287,345.00		Health Benefits for 3 program staff
		Services Coordination	Homeless Solutions Coordinator	City of Redlands		0.75	36		71,000.00	Principal oversight of services, partnerships, subcontractor performance, and outcomes
Subtotal - Personnel Costs								**$ 713,794.00**	**$ 71,000.00**	
NON-PERSONNEL COSTS					**UNIT**	**RATE**	**TIME**			
		Interim Sheltering	Emergency Shelter Beds	Center for Spiritual Living	50 Persons	100 Per Night	36 Months	150,000.00		Subcontractor for Emergency Shelter Beds for up to 30 nights per person
		Interim Sheltering	Emergency Shelter Beds	Holy Name of Jesus	50 Persons	100 Per Night	36 Months	150,000.00		Subcontractor for Emergency Shelter Beds for up to 30 nights per person
		Interim Sheltering	Motel	Super 8	37 Units	110 Per Night	33 Months	366,300.00		Subcontractor for Motel Interim Housing for up to 90 days
		Street Outreach	Subcontractor delivery of services	Salvation Army	75 Persons	75,000 Annually	29 Months	225,000.00		Case management, street outreach, housing navigation
		Services Coordination	Subcontractor delivery of services	Youth Hope	25 Persons	30,000 Annually	29 Months	90,000.00		Linkage to supportive services, street outreach, housing navigation
		Street Outreach	Street Outreach and Engagement	Step Up on Second Street Inc	95 persons	100,000 Annually	29 Months	300,000.00		Case management, street outreach, housing navigation
		Services Coordination	Subcontractor delivery of services	Redlands Charitable Resource Coalition	25 Persons	50,000 Annually	33 Months	150,000.00		Linkage to supportive services, street outreach, housing navigation
		Delivery of Permanent Housing	Security Deposit	Family Service Association of Redlands	200 Units	1,398 - 1,751 Per unit	At move in	288,425.00		Security deposit calculated at one month of FY 2023 HUD Fair Market Rent for one and two-bedroom units.Calculation includes 175 1bd and 25 2bd units at a rent rate of $1,398 and $1,751 respectively
		Delivery of Permanent Housing	Rental subsidies	Family Service Association of Redlands and Salvation Army	200 Units	1,398 - 1,751 Per unit	6 months	1,730,550.00		6-month term of rental assistance calculated at one month of FY 2023 HUD Fair Market Rent for one and two-bedroom units. Calculation includes 175 1bd and 25 2bd units at a rent rate of $1,398 and $1,751 respective
		Street Outreach	Outreach Supplies	City of Redlands				60,000.00		Water, small food items, hygiene kits
		Street Outreach	Street Outreach and Engagement	Step Up on Second Street Inc. and Youth Hope					200,000.00	City of Redlands ARPA funds allocated towards initiating street outreach from November 2022 to November 2023
		Operating Subsidies	Permanent Supportive Housing	City of Redlands					3,573,485.00	City of Redlands committed general funds towards project Homekey
		Operating Subsidies	Permanent Supportive Housing	Step Up on Second Street Inc.	30 persons			300,000.00	29,020,000.00	Project Homekey Site - Requesting operating subsidy to provide permanent supportive housing including case management to 30 persons from the prioritized encampment area
Subtotal - Non-Personnel Costs								**$ 3,810,275.00**	**$ 32,793,485.00**	
ADMINISTRATIVE COSTS										
		Administrative Costs	Supplies and Equipment	City of Redlands				5,000.00	5,000.00	office supplies, and two cell phones for Program Specialists
Subtotal - Administrative Costs								**$ 5,000.00**	**$ 5,000.00**	
TOTAL BUDGET								**$ 4,529,069.00**	**$ 32,869,485.00**	

Superseded by Current Budget

California Department of Transportation

DISTRICT 8
464 W. 4TH STREET
SAN BERNARDINO, CA 92401

February 23, 2023

To: California Business, Consumer Services, and Housing Agency

Subject: City of Redlands Encampment Resolution Funding Letter of Support

To Whom It May Concern,

Caltrans District 8 is supportive of and committed to the City of Redlands for their proposal of the Encampment Resolution Funding request. City of Redlands Homeless Solutions and partnering agencies have been providing services such as emergency shelter, permanent housing, crisis intervention, mental health support, transitional housing, identification vouchers, and other services to homeless encampments along State Interstate 10, State Interstate 210, and State Highway 38 for the last 12 months. They are committed to the region and have shown their willingness to partner to improve the accessibility of those most in need by providing housing and other resources.

Caltrans District 8 is committed to:

- Provide recommendation/support for funding
- Provide support and evidence of homeless assisted to show the work that has been done by City of Redlands and partnering agencies
- Provide brief explanation why funding is necessary for homeless encampments along highways in the city of Redlands and surrounding areas
- Your agency's role in support for ERF funds

We are eager to be part of the City of Redlands partnership so we can strengthen and expand the resources to connect homeless with new opportunities in the community.

Sincerely,

for

Jim Rogers
Deputy District Director, Caltrans District 8
jim.a.rogers@dot.ca.gov
(909) 383-6320

United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Palm Springs - South Coast Field Office
1201 Bird Center Drive
Palm Springs, CA 92262
www.blm.gov/office/palm-springs-south-coast-field-office

February 6, 2023

To: California Business, Consumer Services, and Housing Agency

Subject: City of Redlands Encampment Resolution Funding Letter of Support

To Whom It May Concern,

The Bureau of Land Management (BLM), Palm Springs-South Coast Field Office is supportive of the City of Redlands' proposal of the Encampment Resolution Funding request. The City of Redlands Homeless Solutions and partnering agencies have been providing services such as emergency shelter, permanent housing, crisis intervention, mental health support, transitional housing, identification vouchers, and other services to homeless encampments along State Interstate 10, State Interstate 210, and State Highway 38 for the last 12 months. The BLM manages several parcels of federally owned public lands in these areas.

Addressing homelessness and providing support to individuals in need benefits public lands and the public from various associated impacts. Homeless encampments can cause impacts to the environment such as concentrations of illegal dumping of trash and hazardous waste, degradation of critical and sensitive habitat, and ignition of wildfires from unattended campfires.

The City of Redlands is committed to the region and have shown their willingness to partner with the BLM to reduce impacts to public lands and improve the accessibility of those most in need by providing housing and other resources. This was demonstrated on our partnering with them on the congressionally mandated Santa Ana Wash land exchange. The BLM, Palm Springs-South Coast Field Office recommends the California Business, Consumer Services, and Housing Agency support funding this initiative because of the associated benefits to local federally owned public lands.

Regards,

Tim Gilloon
Field Manager

San Bernardino Valley
Water Conservation District
Helping Nature Store Our Water

January 19, 2023

California Business, Consumer Services, and Housing Agency
500 Capitol Mall
Suite 1850
Sacramento, CA 95814

Re: City of Redlands Encampment Resolution Funding Letter of Support

To Whom it May Concern:

On behalf of the San Bernardino Valley Water Conservation District, I would like to express my support for the project encompassing outreach, emergency shelter, permanent housing, mental health/substance abuse support, and other resources for persons experiencing homelessness proposed by the City of Redlands under the Encampment Resolution Funding Program. As landowners of significant acreage used for groundwater recharge activities within the City of Redlands, we have worked closely with their team over the past several years to connect persons experiencing homelessness on District properties with shelter and services. Prior to the 2022 holiday season, our teams – along with Step Up, Steps4Life, Veteran's Affairs, and other partners – worked together to move seven individuals from unsheltered locations into temporary and then permanent supportive housing, including a donation of over $1,500 to the City of Redlands to fund this work. We have witnessed the professionalism and dedication of the City of Redlands staff and know that any additional funding provided to their team with be translated into significant benefits for those who need it most in our community.

Sincerely,

Betsy Miller
General Manager
San Bernardino Valley Water Conservation District

1630 W. Redlands Blvd, Suite A
Redlands, CA 92373
Phone: 909.793.2503
Fax: 909.793.0188
www.sbvwcd.org Email: info@sbvwcd.org

BOARD OF DIRECTORS

Division 1:
Richard Corneille

Division 2:
David E. Raley

Division 3:
T. Milford Harrison

Division 4:
John Longville

Division 5:
Melody McDonald

GENERAL MANAGER

Betsy Miller

January 12, 2023

To: California Business, Consumer Services, and Housing Agency

Subject: City of Redlands Encampment Resolution Funding Letter of Support

To Whom It May Concern,

The Salvation Army is supportive of and committed to the City of Redlands for their proposal of the Encampment Resolution Funding request. City of Redlands Homeless Solutions and partnering agencies have been providing services such as emergency shelter, permanent housing, crisis intervention, mental health support, transitional housing, identification vouchers, State Highway 38 for the last 12 months. They are committed to the region and have shown their willingness to partner to improve the accessibility of those most in need by providing housing and other resources.

The Salvation Army highly recommends the City of Redlands for funding. We have been partnering with the city over the past year to place single women and families into our homeless shelter. We have also collaborated to help the unhoused signup and receive monthly food vouchers from a local market. The City of Redlands is helping to tackle the ongoing epidemic of homelessness in our area. According to the 2022 Point-In-Time Count (PITC), there are over 3,333 individuals experiencing homelessness on any given day in San Bernardino County. This is an increase from prior years and does not include data from 2021, as the PITC was not conducted due to the COVID-19 pandemic. This upward trend is consistent with increases across the State and the nation. Approximately the same number of persons experiencing homelessness were counted during the 2016 and 2017 PITC, 1,887 and 1,866 persons respectively. Of these 27% reported that they became homeless for the first time during the 12 months prior to the survey.
The Salvation has been helping the most vulnerable in Redlands and surrounding communities since 1887, and we will enthusiastically support the City of Redlands and look forward to lending our expertise in the areas of emergency shelter, transitional housing, identification voucher distribution, outreach teams and more as we work together to help those who need us most.

We are eager to be part of the City of Redlands partnership so we can strengthen and expand the resources to connect homeless with new opportunities in the community.

Sincerely,

Steven Pinckney
Business Administrator
909-792-6868
Steven.pinckney@usw.salvationarmy.org

Step Up

1/13/2023

To: California Business, Consumer Services, and Housing Agency

Subject: City of Redlands Encampment Resolution Funding Letter of Support

To Whom It May Concern,

Step Up is supportive of and committed to the City of Redlands for their proposal of the Encampment Resolution Funding request. City of Redlands Homeless Solutions and partnering agencies have been providing services such as emergency shelter, permanent housing, crisis intervention, mental health support, transitional housing, identification vouchers, and other services to homeless encampments along State Interstate 10, State Interstate 210, and State Highway 38 for the last 12 months. They are committed to the region and have shown their willingness to partner to improve the accessibility of those most in need by providing housing and other resources.

Step Up is committed to providing on going case management and outreach services in support of ERF funds and in partnership and collaboration with the City of Redlands. The need in Redlands grows as each year more and more homeless hit the street. The current economic environment and extremely high rent and housing prices has led to a perfect storm leaving community members in need of funding to extend service programs ultimately extending the reach of local providers and the Redlands municipality. Step Up has partnered with the City on other housing and service programs that have had a profound impact on the surrounding communities and know that additional funding will be utilized with the most care and efficiency.

We are eager to be part of the City of Redlands partnership so we can strengthen and expand the resources to connect homeless with new opportunities in the community.

Sincerely,

Gregory Coffos

Gregory Coffos
Director of Inland Empire Housing Services
gcoffos@stepup.org
909-601-1181

The Blessing Center

"We Shelter, We Feed, We Care"

January 30, 2023

To: State of California Business, Consumer Services and Housing Agency

Re: Letter of Support,
Encampment Resolution Funding
City of Redlands, CA

To Whom it May Concern:

Please accept this Letter of Support for the City of Redlands, CA in their efforts to obtain State of California funding for alleviating the deleterious impact of ongoing homeless encampments along and within the Santa Ana River Watershed and Environmental Areas withing the city limits.

City of Redlands Homeless Solutions along with a multitude of partnering governmental and NGO agencies have been providing services to the general male/unaccompanied female populations such as Winter Seasonal Shelters, Cold Weather Shelters, Transitional Short Term/Long Term Housing and Permanent Supportive Housing combined with array of community support services including mental health services, motel vouchers, crisis intervention, outreach and navigation services, etc. to successfully address homelessness in our community.

The Blessing Center, Inc. currently operates short/long term Transitional Housing Programs for Homeless Children and their Mothers and has been providing much needed intervention, relief, direction and hope to many families for the last 14 years. We are committed to continue to assist the City of Redlands in their efforts to address, alleviate and work to solve ongoing and increasing homelessness in our community as a dedicated partner and supporter.

We are strongly recommending State of California also partner with us in providing much needed funding for these most important and urgent efforts!

This funding will most certainly result in reducing homeless encampments along the Interstate 215/Interstate 10 corridor and along Highway 38 by increasing outreach and services to the populations living in riparian and environmentally sensitive areas.

Sincerely Yours,

Dr. Craig Turley
President/CEO
The Blessing Center, Inc.

909.793.5677
theblessingcenterredlands@gmail.com
theblessingcenterredlands.org
1157 Judson St., Redlands, CA 92374
PO Box 8157 Redlands, CA 92375
EIN #26-2323673

SAN BERNARDINO VALLEY CONSERVATION TRUST

Established 2016

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: sbvct@sbvwcd.org
Website: www.sbvct.org

California Business, Consumer Services, and Housing Agency
500 Capitol Mall
Suite 1850
Sacramento, CA 95814

Re: City of Redlands Encampment Resolution Funding Letter of Support

Dear Colleagues:

I serve as the Executive Officer of the San Bernardino Valley Conservation Trust (Trust) and am writing to express our enthusiastic support for the application by the City of Redlands for funding under the Encampment Resolution program.

The Trust works closely with the San Bernardino Valley Water Conservation District implementing the Upper Santa Ana River Wash Habitat Conservation Plan (Wash Plan). Under the Wash Plan, of which the City of Redlands is a signatory, the District has extensive landholdings devoted both to stormwater capture and recharge basins for water supply security, and managed habitats for state and federal threatened and endangered species and protected aquatic resources. Such holdings include land adjacent to freeways, and major regional thoroughfares. Working with the District on issues tied to natural resource management on these protected lands, the Trust and the District face unique challenges in maintaining and preserving these critical assets, because their unoccupied nature, as with much of their surrounding properties, provides an attractive refuge for unhoused persons' outdoor encampments. As you might imagine, the degradation due to activity, fire threats, and waste from unauthorized human occupation of these sensitive areas pose a real threat to the very purposes millions of dollars of public funding have been invested in them to advance.

The City of Redlands has proven to be an effective and compassionate partner in our efforts to deal with this troubling situation. The District recently needed to move a group of encampments, some of unfortunately long duration, from environmentally sensitive areas to coordinate with the U.S. Bureau of Land Management in setting up habitat preserves necessary to mitigation for critical water supply infrastructure projects. Redlands assisted greatly in this effort. Redlands devoted unhoused referral and assistance services to occupants, coordinated transitional housing for persons needing that help, partnered with the District to provide for immediate relocation shelter needs, and lent dignified and caring law enforcement support when necessary and appropriate under the circumstances. Redlands has been a responsive and capable partner in addressing regional encampment challenges, and has developed an effective communication and service referral network to draw from in producing positive outcomes for what are often our most vulnerable populations. The Trust, working collaboratively with the District, has been grateful for their support, and proud to partner with Redlands in their efforts.

BOARD OF DIRECTORS

President
David E. Raley

Vice President
John Longville

Director
James Earsom

Director
T. Milford Harrison

Executive Officer/Secretary
Milan Mitrovich

SAN BERNARDINO VALLEY CONSERVATION TRUST

Established 2016

1630 West Redlands Boulevard, Suite A
Redlands, CA 92373-8032
(909) 793-2503
Fax: (909) 793-0188

Email: sbvct@sbvwcd.org
Website: www.sbvct.org

We are confident our positive experiences with Redlands in this regard will expand, perhaps exponentially, with additional funding. From our perspective, Redlands has shown it has both the capability and political will to apply broad and integrated regional solutions to solving issues of the unhoused. We are confident this work will result in even more benefit with the availability of additional resources, both to owners of properties dealing with encampments, the human beings occupying them, and natural resources that are present and valued by so many across the state and country.

For all the foregoing reasons, we support Redlands' application, and encourage your most favorable consideration of their application. Thank you.

Sincerely,

Milan Mitrovich, PhD
Executive Officer

BOARD OF DIRECTORS

President David E. Raley
Vice President John Longville
Director James Earsom
Director T. Milford Harrison
Executive Officer/Secretary Milan Mitrovich

MEMORANDUM OF UNDERSTANDING

Between

San Bernardino County

Acting By and Through

San Bernardino County Community Revitalization Group

Office of Homeless Services

And

City of Redlands

For Homeless Management Information System

Date of Execution through October 31, 2026

WHEREAS, the San Bernardino County (County) Community Revitalization Group (CRG) Office of Homeless Services (OHS) is responsible for coordinating countywide efforts to end and prevent homelessness in San Bernardino County; and,

WHEREAS, the United States Congress, in accepting Conference Report 106-988m indicated that "local jurisdictions should be collecting an array of data on homelessness in order to prevent duplicate counting of homeless persons and to analyze their patterns of use of assistance, including how they enter and exit the homeless assistance system and the effectiveness of the systems"; and,

WHEREAS, OHS has been allocated funds by the United States Department of Housing and Urban Development (HUD) to provide data collection services regarding the individuals experiencing homelessness in the San Bernardino County; and,

WHEREAS, OHS is responsible for administering and maintaining the HUD mandated county-wide Homeless Management Information System (HMIS), a web-enabled database used by homeless services providers to capture information about the San Bernardino County persons they serve; and

WHEREAS, OHS is responsible for ensuring that all homeless services providers within the San Bernardino County; adhere to HUD and local policy and procedures regarding the utilization of the HUD mandated HMIS; and,

WHEREAS, OHS is the system host and provides the personnel and administrative support to operate HMIS, and has the responsibility to establish, support and manage HMIS in a manner that will meet HUD's standards for minimum data quality, privacy, security and other requirements for agencies participating in HMIS; and,

WHEREAS, **City of Redlands**, hereafter referred to as "Agency," has been awarded, allocated funds, or seeks to provide homeless program services within the San Bernardino County;

NOW, THEREFORE, in consideration of the foregoing premises, the mutual covenants and obligations contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County, acting by and through OHS, and Agency agree to the following terms and conditions:

TABLE OF CONTENTS

I. BACKGROUND 3
II. OHS RESPONSIBILITIES 3
III. AGENCY RESPONSIBILITIES 3
IV. MUTUAL RESPONSIBILITIES 4
V. REQUIRED DATA COLLECTION ELEMENTS 4
VI. USAGE OF DATA 5
VII. CONFIDENTIALITY AND INFORMED CONSENT 5
VIII. POSTINGS 6
IX. RIGHTS 6
X. COPYRIGHT 6
XI. RIGHT TO MONITOR 6
XII. TERM 6
XIII. EARLY TERMINATION 6
XIV. GENERAL PROVISIONS 6
XV. CONCLUSION 8

I. BACKGROUND

In September of 2007, the San Bernardino County Board of Supervisors (Board) approved the formation of the San Bernardino County Homeless Partnership (Partnership) to provide leadership in creating a stronger countywide network of service delivery to homeless individuals, homeless families, and those at risk of becoming homeless through facilitating better communication, planning coordination, and cooperation among all entities that provide services to the County's homeless.

In addition, the Board created the OHS, originally under Human Services, Department of Behavioral Health, and the Community Develop and Housing Agency now administered by the Community Revitalization Group, to provide administrative support for the newly formed Partnership.

To address the multidimensional problem of homelessness locally and nationally, HUD, through a Congressional directive, required all Continuum of Cares (CoC) to implement an expanded HMIS to address the problem more effectively. An HMIS is a computerized data collection system used by homeless services providers to capture information about the persons they serve. This data collection system tracks collaborative agencies' services that are provided throughout each CoC to homeless individuals and families. Services tracked include emergency, transitional, and permanent housing bed usage, employment, veteran's status, referrals to health and human service providers, legal aid or other relevant supportive service agencies.

In February 2013, OHS accepted a grant agreement from HUD to administer and maintain the HMIS for San Bernardino County.

This MOU between OHS and the Agency delineates the roles and responsibilities of OHS and the Agency regarding HMIS participation to capture information about the San Bernardino County persons they serve.

II. OHS RESPONSIBILITIES

OHS shall:

A. Ensure compliance with all applicable federal and state laws and regulations regarding the protection of client privacy and confidentiality of client information.

B. Provide the Agency with a matrix clearly outlining the HUD required data elements that must be included in the data file to be migrated to the OHS HMIS system; (if applicable).

C. Provide User ID and Passwords to Users before being granted access to HMIS.

D. Provide monthly User's, Agency Administration and Report Training; and other trainings deemed necessary.

E. Conduct regular on-site monitoring visits to ensure compliance with HUD and HMIS Policies and Procedures.

F. Provide ongoing data and technical support through monthly trainings, one-on-one trainings as well as Webinars via Go-To-Meetings.

G. Create monthly reports as needed and submit them as an e-mail attachment for review.

H. Provide utilization reports to participating agencies on a regular basis to include data quality and tracking.

III. AGENCY RESPONSIBILITIES

Agency shall:

A. Ensure compliance with all applicable federal and state laws regarding protection of client privacy and confidentiality regulations, and the HMIS Policies and Procedures pertaining to client confidentiality, user conduct, security and the ongoing functionality and stability of services used to support the HMIS.

B. Attend monthly User's, Agency Administration and Reports Trainings as provided by OHS.

C. Ensure compliance with all the HUD required data elements.

D. Ensure compliance with HUD Technical Standards specified in the HMIS Policies and Procedures.

E. Keep Interagency data sharing agreements and Client Consent/Information release forms for all individual client data that is shared to non-custodial agencies where the internal policies of the Agency allows data sharing.

F. Ensure compliance and full participation with local CoC CA-609 Coordinated Assessment System written procedures.

IV. MUTUAL RESPONSIBILITIES

A. OHS and the Agency agree they will establish mutually satisfactory methods for the exchange of such information as may be necessary in order that each party may perform its duties and functions under this agreement; and appropriate procedures to ensure all information is safeguarded from improper disclosure in accordance with applicable State and Federal laws and regulations.

B. OHS and the Agency agree they will establish mutually satisfactory methods for problem resolution.

V. REQUIRED DATA COLLECTION ELEMENTS

It is the responsibility of the Agency to collect data based on the HUD 2022 HMIS Data Standards, Version 1.1, October 2021, unless the Agency has Read Only Access.

UNIVERSAL DATA ELEMENTS	PROGRAM SPECIFIC DATA ELEMENTS
3.01 Name	4.02 Income and Sources
3.02 Social Security Number	4.03 Non-Cash Benefits
3.03 Date of Birth	4.04 Health Insurance
3.04 Race	4.05 Physical Disability
3.05 Ethnicity	4.06 Developmental Disability
3.06 Gender	4.07 Chronic Health Condition
3.07 Veteran Status	4.08 HIV/AIDS
3.08 Disabling Condition	4.09 Mental Health Disorder
3.10 Project Start Date	4.10 Substance Use Disorder
3.11 Project Exit Date	4.11 Domestic Violence
3.12 Destination	4.12 Current Living Situation
3.15 Relationship to Head of Household	4.13 Date of Engagement (Street Outreach)
3.16 Client Location	4.14 Bed-night Date
3.20 Housing Move-In Date (RRH PSH PH)	4.19 Coordinated Entry Assessment
3.917 Prior Living Situation	4.20 Coordinated Entry Event
3. 917A Prior Living Situation	
3.917B Prior Living Situation	

HHS-RHY Only Required Elements	VA Required Elements
R1 Referral Source	V1 Veteran's Information
R2 RHY – BCP Status	V2 Services Provided – SSVF
R3 Sexual Orientation	V3 Financial Assistance – SSVF
R4 Last Grade Completed	V4 Percent of AMI (SSVF Eligibility)
R5 School Status	V5 Last Permanent Address
R6 Employment Status	V6 VAMC Station Number
R7 General Health Status	V7 HP Targeting Criteria
R8 Dental Health Status	V8 HUD-VASH Voucher Tracking
R9 Mental Health Status	V9 HUD-VASH Exit Information
R10 Pregnancy Status	
R11 Formerly a Ward of Child Welfare/Foster Care Agency	
R12 Formerly a Ward of Juvenile Justice System	
R13 Family Critical Issues	
R14 RHY Service Connections	
R15 Commercial Sexual Exploitation/Sex Trafficking	
R16 Labor Exploitation/Trafficking	
R17 Project Completion Status	
R18 Counseling	
R19 Safe and Appropriate Exit	
R20 Aftercare Plans	

VI. USAGE OF DATA

A. Data Use by OHS

For the purposes of system administration, user support, and program compliance, OHS will use the data contained within HMIS for analytical purposes only and will not disseminate client-level data. OHS will release aggregate data contained within HMIS for research and reporting purposes only.

B. Data Use by Agency

As the guardians entrusted with client personal data, HMIS Users have a moral and a legal obligation to ensure that the data they collect is being gathered, accessed and used appropriately. It is also the responsibility of each user to ensure that client data is only used for the ends for which it was collected, ends that have been made explicit to clients and are consistent with the mission of the Agency and the HMIS to assist families and individuals to resolve their housing crisis. Proper user training, adherence to HMIS Policies and procedures, and a clear understanding of client confidentiality are vital to achieving these goals. Any individual or participating Agency misusing or attempting to misuse HMIS will be denied access to the system.

VII. CONFIDENTIALITY AND INFORMED CONSENT

The Agency agrees to abide by and uphold all privacy protection standards established by HMIS as well as their respective agency's privacy procedures. The Agency will also uphold relevant and applicable Federal and California State confidentiality regulations and laws that protect client records, and the Agency will only release confidential client records with written consent by the client, or the client's guardian, unless otherwise provided for in the regulations or laws.

VIII. POSTINGS – Privacy and Mandatory collection notices must be posted at AGENCY

The participating Agency must post Privacy and mandatory Collection notices at each intake desk or comparable location. The Privacy and Mandatory Collection notices must be made available in writing at the client's request. If the Agency maintains a website, a link to the privacy notice must be on the homepage of the Agency's website.

IX. RIGHTS

HMIS data from agencies resides in one central database. Data sharing is currently limited to the data within the CoC. The CoC reserves the right at a later date to expand data sharing to include collaborative wide data.

X. COPYRIGHT

The HMIS is protected by copyright and is not to be copied, except as permitted by law or by contract with owner of the copyright. The Agency's users' storage of materials copyrighted by others on the systems or displaying the materials through web pages must comply with copyright laws and guidelines.

XI. RIGHT TO MONITOR

A. OHS staff or any subdivision or appointee thereof, and the State of California or any subdivision or appointee thereof, including the Inspector General, shall have absolute right to review and audit all records, books, papers, documents, corporate minutes, and other pertinent items as requested, and shall have absolute right to monitor the performance of the Agency in the delivery of services provided under this MOU. Full cooperation shall be given by the Agency in any auditing or monitoring conducted.

B. The Agency shall cooperate with OHS in the implementation, monitoring and evaluation of this MOU and comply with any and all reporting requirements established by this MOU.

C. The Agency shall provide all reasonable facilities and assistance for the safety and convenience of OHS's representative in the performance of their duties. All inspections and evaluations shall be performed in such a manner as will not unduly delay the work of the Agency.

XII. TERM

This MOU is effective upon Date of Execution through October 31, 2026, unless terminated earlier in accordance with the provisions of Section XIII of this MOU.

XIII. EARLY TERMINATION

This MOU may be terminated without cause upon thirty (30) days written notice by either party. The CRG Deputy Executive Officer, or his/her appointed designee, has the authority to terminate this MOU on behalf of CRG. The Agency Director, or his/her appointed designee, has the authority to terminate this MOU on behalf of the Agency.

XIV. GENERAL PROVISIONS

A. No waiver of any of the provisions of the MOU shall be effective unless it is made in writing which refers to provisions so waived and which is executed by the Parties. No course of dealing and no delay or failure of a Party in exercising any right under the MOU shall affect any other or future exercise of that right or any exercise of any other right. A Party shall not be precluded from exercising a right by its having partially exercised that right or its having previously abandoned or discontinued steps to enforce that right.

B. Any alterations, variations, modifications, or waivers of provisions of the MOU, unless specifically allowed in the MOU, shall be valid only when they have been reduced to writing, duly signed and approved by the Authorized Representatives of both parties as an amendment to this MOU. No oral understanding or agreement not incorporated herein shall be binding on any of the Parties hereto.

C. Indemnification. Agency agrees to indemnify, defend (with counsel reasonably approved by County) and hold harmless the County and its authorized officers, employees, agents and volunteers from any and all claims, actions, losses, damages, and/or liability arising out of this MOU from any cause whatsoever, including the acts, errors or omissions of any person and for any costs or expenses incurred by the County on account of any claim except where such indemnification is prohibited by law. This indemnification provision shall apply regardless of the existence or degree of fault of indemnitees. Agency's indemnification obligation applies to the County's "active" as well as "passive" negligence but does not apply to the County's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

XV. CONCLUSION

A. This MOU, consisting of eight (8) pages, is the full and complete document describing services to be rendered by CRG and Agency for the HUD Homeless Assistance grants.

B. The signatures of the Parties affixed to this MOU affirm that they are duly authorized to commit and bind their respective entities to the terms and conditions set forth in this document.

This Agreement may be executed in any number of counterparts, each of which so executed shall be deemed to be an original, and such counterparts shall together constitute one and the same Agreement. The parties shall be entitled to sign and transmit an electronic signature of this Agreement (whether by facsimile, PDF or other email transmission), which signature shall be binding on the party whose name is contained therein. Each party providing an electronic signature agrees to promptly execute and deliver to the other party an original signed Agreement upon request.

City of Redlands

Signature

Name: Paul T. Barich
Title: Mayor
Address: 35 Cajon Street, Suite 222
Redlands, CA 92373

Date: 9/6/22

SAN BERNARDINO COUNTY
COMMUNITY REVITALIZATION GROUP
OFFICE OF HOMELESS SERVICES

Tom Hernandez

Signature

Name: Tom Hernandez
Title: Chief of Homeless Services
Address: 215 North D Street, Suite 301
San Bernardino, CA 92415-0043

Date: 9/9/22

ATTEST:

Joanne Donaldson, City Clerk

Maps of Prioritized Encampment Site

Redlands, CA I-10 Encampment Area

Maps of Prioritized Encampment Site

Redlands, CA Wabash and 1-10 Encampment Area

Maps of Prioritized Encampment Site

Redlands, CA Colton and New York Encampment Area

Maps of Prioritized Encampment Site

Redland CA, I-210 Encampment Area

Maps of Prioritized Encampment Site

Redlands, CA Highway 38 Lugonia Ave Encampment Area

Maps of Prioritized Encampment Site

Redlands, CA Tennessee Street between Lugonia Ave and San Bernardino Ave Encampment Area

ERF Budget Change Request Form

Introduction

Please select from the list of jurisdictions
Redlands

The selected jurisdiction is associated with the following ERF award(s). Select the award(s) for which you are submitting this budget change request:

ERF-1 award in the amount of
No

ERF-2L award in the amount of
No

ERF-2R award in the amount of $4,529,069.00
Yes

ERF-3L award in the amount of
No

Please confirm the selections are accurate before proceeding in this form.

ERF-1 Budget Change Request

Answer all of the questions below. Reponses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances Cal ICH will consider retroactivity.

What date are you requesting that the revised budget be effective?

If you would like this date to be retroactive, please explain why.
N/A

Are you requesting an expedited review?
No

Please explain why.

Provide a proposed budget below.

New Proposed Budget for ERF-1 funds by Eligible Use Category

Direct Services and Housing Options	Capacity Building	Sustainable Outcomes	Administrative Costs
Activities to address immediate crisis needs and paths towards safe and stable housing for people living in encampments including, but not limited to, street outreach and engagement, housing and/or systems navigation, interim housing, and permanent housing.	*Activities to enhance the systems carrying out the demonstration project including, but not limited to, service coordination efforts, establishing and strengthening cross-system partnerships, and workforce development including specialized training and contracting with providers of culturally specific interventions.*	*Activities and interventions to ensure sustained outcomes for the people served and to support sustained restoration of encampment sites to their intended or original state.*	*up to 5% of awarded Program funds may be applied to administrative costs.*
New Proposed Budget	**New Proposed Budget**	**New Proposed Budget**	**New Proposed Budget**
Previously Approved Budget	**Previously Approved Budget**	**Previously Approved Budget**	**Previously Approved Budget**

Budget Change Request Total

Total New Proposed Budget
0.00

Total Previous Budget
0.00

Reason for the Request and Resulting Change

What prompted the need for this change?

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?	Programmatically, what will be added, expanded, or augmented in the newly proposed budget?

ERF-2L Budget Change Request

Answer all of the questions below. Reponses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances Cal ICH

will consider retroactivity.

What date are you requesting that the revised budget be effective?

If you would like this date to be retroactive, please explain why.
N/A

Are you requesting an expedited review?
No

Please explain why.

Provide a proposed budget below.

New Proposed Budget for ERF-2L funds by Eligible Use Category

Direct Services and Housing Options	Capacity Building	Sustainable Outcomes	Administrative Costs
Activities to address immediate crisis needs and paths towards safe and stable housing for people living in encampments including, but not limited to, street outreach and engagement, housing and/or systems navigation, interim housing, and permanent housing.	*Activities to enhance the systems carrying out the demonstration project including, but not limited to, service coordination efforts, establishing and strengthening cross-system partnerships, and workforce development including specialized training and contracting with providers of culturally specific interventions.*	*Activities and interventions to ensure sustained outcomes for the people served and to support sustained restoration of encampment sites to their intended or original state.*	*up to 5% of awarded Program funds may be applied to administrative costs.*
New Proposed Budget	**New Proposed Budget**	**New Proposed Budget**	**New Proposed Budget**
Previously Approved Budget	**Previously Approved Budget**	**Previously Approved Budget**	**Previously Approved Budget**

Budget Change Request Total

Total New Proposed Budget
0.00

Total Previous Budget
0.00

Reason for the Request and Resulting Change

What prompted the need for this change?

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?

ERF-2R Budget Change Request

Answer all of the questions below. Reponses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances Cal ICH will consider retroactivity.

What date are you requesting that the revised budget be effective?
12/12/2023

If you would like this date to be retroactive, please explain why.
N/A

Are you requesting an expedited review?
No

Please explain why.

Provide a proposed budget below.
ERF-2-R_Budget_Redlands_02.23 Update.xlsx

New Proposed Budget for ERF-2R funds by Eligible Use Category

Rapid Rehousing	Operating Subsidies	Street Outreach	Services Coordination
Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and	*Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.*	*Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.*	*Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case*

facilitate access to other community-based services.

management services being provided to persons.

New Proposed Budget
$0.00

New Proposed Budget
$300,000.00

New Proposed Budget
$942,286.00

New Proposed Budget
$596,508.00

Previously Approved Budget
$0.00

Previously Approved Budget
$300,000.00

Previously Approved Budget
$852,286.00

Previously Approved Budget
$686,508.00

Systems Support

Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons' experiences of unsheltered homelessness.

New Proposed Budget
$0.00

Previously Approved Budget
$0.00

Delivery of Permanent Housing

Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.

New Proposed Budget
$2,018,975.00

Previously Approved Budget
$2,018,975.00

Prevention and Shelter Diversion

Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.

New Proposed Budget
$0.00

Previously Approved Budget
$0.00

Interim Sheltering

Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.

New Proposed Budget
$666,300.00

Previously Approved Budget
$666,300.00

Improvements to Existing Emergency Shelters

Improvements to existing

Administrative Costs

Up to 5% of grant funds

emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.	*may be applied to administrative costs. Administrative costs incurred by the city, county, continuum of care, to administer its program allocation.*
New Proposed Budget $0.00	**New Proposed Budget** $5,000.00
Previously Approved Budget $0.00	**Previously Approved Budget** $5,000.00

Budget Change Request Total

Total New Proposed Budget
4,529,069.00

Total Previous Budget
4,529,069.00

Reason for the Request and Resulting Change

What prompted the need for this change?
No budget changes. Requesting change in category for Youth Hope from Services Coordination to outreach. Outreach is the new category and highlighted in attached budget in green. No dollar amounts were changed just category. Category was supposed to be street outreach for Youth Hope on original budget.

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?
Category for Youth Hope will change from Services Coordination to Street Outreach

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?
Category for Youth Hope will change from Services Coordination to Street Outreach

ERF-3L Budget Change Request

Answer all of the questions below. Reponses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances Cal ICH will consider retroactivity.

What date are you requesting that the revised budget be effective?

If you would like this date to be retroactive, please explain why.

N/A

Are you requesting an expedited review?
No

Please explain why.

Provide a proposed budget below.

New Proposed Budget for ERF-3L funds by Eligible Use Category

Rapid Rehousing	**Operating Subsidies**	**Street Outreach**	**Services Coordination**
Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitate access to other community-based services.	*Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.*	*Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.*	*Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.*
New Proposed Budget	**New Proposed Budget**	**New Proposed Budget**	**New Proposed Budget**
Previously Approved Budget	**Previously Approved Budget**	**Previously Approved Budget**	**Previously Approved Budget**

Systems Support	**Delivery of Permanent Housing**	**Prevention and Shelter Diversion**	**Interim Sheltering**
Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons'	*Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.*	*Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent*	*Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters based on demonstrated*

experiences of unsheltered homelessness.		*housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.*	*need that are well suited for eligible persons.*
New Proposed Budget	**New Proposed Budget**	**New Proposed Budget**	**New Proposed Budget**
Previously Approved Budget	**Previously Approved Budget**	**Previously Approved Budget**	**Previously Approved Budget**

Improvements to Existing Emergency Shelters	**Administrative Costs**
Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.	*Up to 5% of grant funds may be applied to administrative costs. Administrative costs incurred by the city, county, continuum of care, to administer its program allocation.*
New Proposed Budget	**New Proposed Budget**
Previously Approved Budget	**Previously Approved Budget**

Budget Change Request Total

Total New Proposed Budget
0.00

Total Previous Budget
0.00

Reason for the Request and Resulting Change

What prompted the need for this change?

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?

Certify and Submit

Please provide any additional comments
Category for Youth Hope will change from Services Coordination to Street Outreach

Title
City of Redlands Homeless Solutions Coordinator

Name
David Rabindranath

Phone
(909) 761-5196

Email
drabindranath@cityofredlands.org

California Department of
Housing and Community Development

ERF Budget Change Request Form

This budget change request was submitted on 9/3/2025 10:10 PM

Introduction

Please select the ERF Round for which you are submitting this budget change request:
ERF-2R

ERF-2R Budget Change Request

Select the ERF-2R Funded Encampment
City of Redlands — CA I-10, I-210, and Hwy 38

Answer all of the questions below. Reponses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances HPD Homelesness Grants will consider approving retroactive effective dates.

What date are you requesting that the revised budget be effective?
9/3/2025

If you would like this date to be retroactive, please explain why.
N/A

Are you requesting an expedited review?
No

Provide a proposed budget below.
ERF-2-R_Budget_Redlands_02.23 (004).xlsx

New Proposed Budget for ERF-2R funds by Eligible Use Category

Rapid Rehousing	Operating Subsidies	Street Outreach	Services Coordination
Rapid rehousing,	*Operating subsidies in*	*Street outreach to assist*	*Services coordination,*

including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitate access to other community-based services.	*new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.*	*eligible persons to access crisis services, interim housing options, and permanent housing and services.*	*which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.*
New Proposed Budget $0.00	**New Proposed Budget** $300,000.00	**New Proposed Budget** $892,286.00	**New Proposed Budget** $437,345.00
Previously Approved Budget $0.00	**Previously Approved Budget** $300,000.00	**Previously Approved Budget** $942,286.00	**Previously Approved Budget** $596,508.00

Systems Support	**Delivery of Permanent Housing**	**Prevention and Shelter Diversion**	**Interim Sheltering**
Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons' experiences of unsheltered homelessness.	*Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.*	*Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.*	*Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.*
New Proposed Budget $0.00	**New Proposed Budget** $2,018,975.00	**New Proposed Budget** $0.00	**New Proposed Budget** $666,300.00
Previously Approved Budget $0.00	**Previously Approved Budget** $2,018,975.00	**Previously Approved Budget** $0.00	**Previously Approved Budget** $666,300.00

Improvements to Existing Emergency Shelters	Administrative Costs
Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.	*Up to 5% of grant funds may be applied to administrative costs. Administrative costs incurred by the city, county, continuum of care, to administer its program allocation.*
New Proposed Budget $0.00	**New Proposed Budget** $214,163.00
Previously Approved Budget $0.00	**Previously Approved Budget** $5,000.00

Budget Change Request Total

Total New Proposed Budget
4,529,069.00

Total Previous Budget
4,529,069.00

Reason for the Request and Resulting Change

What prompted the need for this change?
HCD advised to shift the Administrative Specialist under Administrative Costs

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?
Outreach supplies will be reduced but will be replaced with the City's General Fund Budget.

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?
Administrative team for grant oversight.

Certify and Submit

Please provide any additional comments

Title

Homeless Solutions Manager

Name
David Rabindranath

Phone
(909) 798-7527

Email
drabindranath@cityofedlands.org

certifies that all information included in this form is true and accurate to the best of their knowledge.
Yes

SUBMISSION PORTAL OVERVIEW

Is the Application a "Test" Submission?
No, this is my official Submission.

		ELIGIBLE USE CATEGORY	<5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL				ERF-2-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	2 SENTENCE DESCRIPTION
Guidance and Intended Use	*This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will serve as your communitys official project budget. Any changes to this budget must be authorized through the change request process.* ***Prinicple** : Cal ICH should be able to navigate only your submitted budget and understand the general parameters of the proposal and how it may be*	*Use dropdowns. See NOFA, III. A.*	*Enables Cal ICH to immediately understand the line item.*	*Enables Cal ICH to associate the line item with specific entities or parts of a proposal.*				*Only ERF-2-R Funds*	*Non ERF-2-R Funds That WILL be Used to Support this Proposal*	*Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.*
PERSONNEL COSTS					**SALARY**	**FTE**	**MONTHS**			
		Street Outreach	Program Specialist (Outreach)	City of Redlands	52,000.00	2.00	29	267,286.00		2 FTE - Field-based street outreach and collaboration with community partners
		Services Coordination	Fringe Benefits	City of Redlands				287,345.00		Health Benefits for 3 program staff
		Services Coordination	Homeless Solutions Coordinator	City of Redlands		0.75	36		71,000.00	Principal oversight of services, partnerships, subcontractor performance, and outcomes
Subtotal - Personnel Costs								**$ 554,631.00**	**$ 71,000.00**	
NON-PERSONNEL COSTS					**UNIT**	**RATE**	**TIME**			
		Interim Sheltering	Emergency Shelter Beds	Center for Spiritual Living	50 Persons	100 Per Night	36 Months	150,000.00		Subcontractor for Emergency Shelter Beds for up to 30 nights per person
		Interim Sheltering	Emergency Shelter Beds	Holy Name of Jesus	50 Persons	100 Per Night	36 Months	150,000.00		Subcontractor for Emergency Shelter Beds for up to 30 nights per person
		Interim Sheltering	Motel	Super 8	37 Units	110 Per Night	33 Months	366,300.00		Subcontractor for Motel Interim Housing for up to 90 days
		Street Outreach	Subcontractor delivery of services	Salvation Army	75 Persons	75,000 Annually	29 Months	225,000.00		Case management, street outreach, housing navigation
		Street Outreach	Subcontractor delivery of services	Youth Hope	25 Persons	30,000 Annually	29 Months	90,000.00		Linkage to supportive services, street outreach, housing navigation
		Street Outreach	Street Outreach and Engagement	Step Up on Second Street Inc	95 persons	100,000 Annually	29 Months	300,000.00		Case management, street outreach, housing navigation
		Services Coordination	Subcontractor delivery of services	Redlands Charitable Resource Coalition	25 Persons	50,000 Annually	33 Months	150,000.00		Linkage to supportive services, street outreach, housing navigation
		Delivery of Permanent Housing	Security Deposit	Family Service Association of Redlands	200 Units	1,398 - 1,751 Per unit	At move in	288,425.00		Security deposit calculated at one month of FY 2023 HUD Fair Market Rent for one and two-bedroom units.Calculation includes 175 1bd and 25 2bd units at a rent rate of $1,398 and $1,751 respectively
		Delivery of Permanent Housing	Rental subsidies	Family Service Association of Redlands and Salvation Army	200 Units	1,398 - 1,751 Per unit	6 months	1,730,550.00		6-month term of rental assistance calculated at one month of FY 2023 HUD Fair Market Rent for one and two-bedroom units. Calculation includes 175 1bd and 25 2bd units at a rent rate of $1,398 and $1,751 respectively
		Street Outreach	Outreach Supplies	City of Redlands				10,000.00		Water, small food items, hygiene kits
		Street Outreach	Street Outreach and Engagement	Step Up on Second Street Inc. and Youth Hope					200,000.00	City of Redlands ARPA funds allocated towards initiating street outreach from November 2022 to November 2023
		Operating Subsidies	Permanent Supportive Housing	City of Redlands					3,573,485.00	City of Redlands committed general funds towards project Homekey
		Operating Subsidies	Permanent Supportive Housing	Step Up on Second Street Inc.	30 persons			300,000.00	29,020,000.00	Project Homekey Site - Requesting operating subsidy to provide permanent supportive housing including case management to 30 persons from the prioritized encampment area
Subtotal - Non-Personnel Costs								**$ 3,760,275.00**	**$ 32,793,485.00**	
ADMINISTRATIVE COSTS										
		Administrative Costs	Administrative Specialist	City of Redlands	52,860.00	1.50	36	209,163.00		Subcontractor support, evaluation and invoicing, data collection
		Administrative Costs	Supplies and Equipment	City of Redlands				5,000.00	5,000.00	office supplies, and two cell phones for Program Specialists
Subtotal - Administrative Costs								**$ 214,163.00**	**$ 5,000.00**	
TOTAL BUDGET								**$ 4,529,069.00**	**$ 32,869,485.00**	