DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF HOUSING POLICY DEVELOPMENT
651 Bannon Street, Suite 400, Sacramento, CA 95811
(916) 263-2911 / FAX (916) 263-7453
www.hcd.ca.gov

ERF 3L Del Norte County — Crescent City

Table of Contents

Application
Application Budget
Map
Change Request #1
Current Budget

SUBMISSION PORTAL OVERVIEW

Is the Application a "Test" Submission?
No, this is my official Submission.

Part 1: ADMINISTRATIVE INFORMATION

Application Window

This application is being submitted in the following application window:
Window #3, 5/1/2023 - 6/30/2023

Eligible Applicant

Select the eligible applicant's jurisdiction type.
County

What is the name of the city or county?
Del Norte County

Implementing Organization

Implementing Organization
Del Norte County

Specific Unit or Office Within the Implementing Organization
Department of Health & Human Services (DHHS)

Implementing Organization's Address
880 Northcrest Drive

City	Zip Code	County
Crescent City	95531	Del Norte

Implementing Organization's Tax ID Number
94-2254126

Project Director

Name
Ranell Brown

Title
Director

Phone	Email
(707) 464-3191 x2589	ranell.brown@co.del-norte.ca.us

Grant Administrator

Name
Michael Coats

Title
Interim Housing Service Manager

Phone	Email

(707) 464-3191 x2565 michael.coats@co.del-norte.ca.us

Contact Person for Application

Name
Michael Coats

Title
Interim Housing Service Manager

Phone
(707) 464-3191 x2565

Email
michael.coats@co.del-norte.ca.us

Authorized Representative

Name
Ranell Brown

Title
Director, Department of Health & Human Services (DHHS)

⚠This Application uses character limits ⚠

Reaching these limits is not required. Competitive responses may fall well short of these limits.

Part 2: PROPOSAL OVERVIEW

People Served

Number of people currently residing in prioritized encampment site
400

Of people currently residing in prioritized encampment site, how many will be served by this proposal?
400

Given the potential for inflow of people into the prioritized encampment site, how many people are projected to be served across the entire grant period?
475

Of people projected to be served across the entire grant period, number of people projected to transition into interim shelters
330

Of people projected to be served across the entire grant period, number of people projected to transition into permanent housing
150

Is the prioritized encampment site part of a larger encampment area?
No

Encampment Information

1. Briefly describe the characteristics of the people residing within the prioritized encampment site. The description must include demographics and may include household compositions, disabilities, and projected service and housing needs. (1500 character limit)
A large encampment complex south of Crescent City has been prioritized for this project. Approximately 400 individuals reside in the South Bend/Waldo encampment area known as “The Swamp”. About two-thirds of encampment residents are male and one-third are female. 63% are White; 15% are Native American; 12% are Latino; 10% are Mixed race; and 1 person is Black. About 25% are under age 25; 65%

are aged 26-54; and 10% are aged 55+. About 50% have mental, physical, or developmental disabilities. Encampment residents live in makeshift shacks, cars, trailers with no water or power, and tents. Many suffer from drug addiction and mental health issues. Residents include veterans, pregnant women, seniors, and former foster youth. Sex trafficking, drug dealing, and theft take place here. The vast majority have experienced trauma. Indeed, simply living in such conditions is itself a form of trauma. Some have lived in the encampment on and off for years. In 2022, 6 residents died due to an inability to connect to medical, addiction, and other critical services, and 5 were incarcerated.

Service needs include housing case management, assistance accessing medical care, job skills, drug and alcohol recovery, housing support, life skills, and money management. We anticipate that about one-half of encampment residents will be willing to move into shelter at the beginning. As others see the improved situations and success of the sheltered individuals, they will overcome their hesitancy.

2. Briefly describe physical characteristics of the prioritized encampment site in which the people you are proposing to serve are residing. The description must include the specific location, physical size of the area, the types of structures people are residing in at the site, whether vehicles are present, and any other relevant or notable physical characteristics of the site. (1000 character limit)
The Swamp is located just south of Crescent City and consists of a total of approximately 180 acres divided into 408 parcels. The area is bisected by Elk Valley Road, a major arterial road running along the edge of the Elk Creek Watershed. The encampment area is completely within the watershed and abuts the CA Department of Fish & Wildlife Elk Creek Wetland Wildlife Area and the Crescent City Marsh Wildlife Area, which is the largest known habitat for the endangered western lily. A few dozen parcels in the area are developed, but most are paper lots and streets in environmentally sensitive areas. The Swamp has vacant cars, dilapidated and burned RVs, and makeshift shacks and tents. Some cars are used for sleeping. There are large piles of garbage throughout the site. The entire area is prone to flooding, is within the boundary of the Coastal Commission zone, and is in a tsunami zone.

3. Why is this particular encampment site being prioritized? (1000 character limit)
The Swamp has been prioritized due to high levels of crime, including murder, arson, drug dealing, sex trafficking, theft, and blight, as well as the environmental sensitivity of the area. Past sweeps took place without a coordinated plan to relocate residents, and the encampments quickly re-filled. To avoid repeating this, the County formed a multi-sector Ad Hoc Housing Committee December 2022, which includes encampment residents, County Supervisors, six County Departments, Law Enforcement, Solid Waste Management Authority, Crescent City Council, the local Housing Authority, Legal Aid, landlords, local non-profit organizations, and concerned residents. This Committee selected the targeted encampment site and created a comprehensive plan to build necessary infrastructure to serve the relocation needs of encampment residents and help prevent future encampments from forming.

Attachment: Map
Map of Prioritized Encampment.pdf

4. Is the prioritized site on a state right-of-way?
No

Proposal's Outcomes

5. What are the outcomes this proposal seeks to accomplish by the grant close (6/30/2026)? If funded, what are the primary activities you are planning to implement to achieve the proposal's outcomes? (1000 character limit)
Outcome 1: Establish essential, currently non-existent interim housing and navigation resources.

Activities:

A. Subcontract with CBO Del Norte Mission Possible for navigation and shelter operations.
B. Complete development of emergency shelter, navigation center, storage, and Micro Shelter Village.
C. Hire & train staff to support encampment residents' pathways to permanent housing.

Outcome 2: Assist 475 individuals to move out of encampments and develop individual pathways to permanent housing.

Activities:
A. Provide outreach, preparation, and moving assistance.
B. Provide individualized assistance to access safe shelter/housing options.
C. Provide safe, harm-reducing interim shelter options.
D. Develop strengths-based, participant-centered Permanent Housing Plans.
E. Engage landlords, developers, and government to access permanent housing.

Outcome 3: Assist 150 individuals to move into and maintain permanent housing.
A. Provide ongoing case management and financial support.

6. How will the applicant measure progress towards the proposal's outcomes? (1000 character limit)
All data collection will utilize the VI-SPDAT assessment tool and HMIS intake form. Individual progress will be tracked through HIMS and other program-specific tools as determined necessary and appropriate.

Outcome 1: Measured by the completion of critical, currently nonexistent interim housing infrastructure designed to provide safe, supervised settings in which to provide services that will place encampment residents on individualized pathways to permanent housing.

Outcome 2:
Achievement measured by the number of individuals successfully moved out of encampments (475).
Progress measured by:
A. Peer outreach staff activities engaging with encampment residents.
B. Navigation Center intakes.
C. Individual Permanent Housing Plans created.
D. Individual achievement of Permanent Housing Plan goals.

Outcome 3: Measured by the number of former encampment residents moving into and maintaining permanent housing after 3, 6 and 12 months (150).

7. Are there any local ordinances, resources, or other factors that may hinder achieving the proposal's outcomes? If so, how will the applicant navigate these challenges? (1000 character limit)
Del Norte's Board of Supervisors has declared a Shelter Crisis, relaxing building codes so that we can house people in the Micro Village.

Individuals in this community will not be successful in permanent housing unless strong, individualized navigation, case management, and interim housing are available as optional "stepping stones" to permanent housing. Chronically homeless people who have lived for years in encampments face many barriers including trauma, addiction, behavioral health challenges, and medical issues. They are among the most difficult to help. Many strongly distrust authorities and the organizations that wish to assist them. They are ill-equipped to maintain a lifestyle that conforms to the standard rules and expectations of traditional permanent housing. This proposal focuses on establishing currently non-existent or inadequate "shelter-first" resources for those experiencing chronic homelessness so that they may ultimately be successful in permanent housing settings

8. Is this proposal a standalone project or part of a larger initiative?
Larger initiative

8. a) How would this larger initiative be categorized?
Part of a larger project for this specific encampment site
Part of a larger initiative

Please describe. (1000 character limit)
This proposal is part of a larger community vision of a continuum of services that meet the unhoused where they are, and assist them to develop individualized, achievable pathways to permanent housing. Low-income (mostly 50% AMI) permanent housing options currently available: Valhalla Pacific (25 PBV's). The Legacy (HomeKey project with 30 PBV's for homeless, extremely low residents); Seabreeze (56 units) Seagull Villa (50 units); Totem Villa (38 units); Surf Apartments (56 units for seniors 55+); Summer Park (56 units); Hidden Creek (81 units); Redwood Cove Senior Apartments (39 units of low-income senior housing subsidized by a HUD PRAC 202 contract); BHA has MHSA FSP funds for those who qualify; The Tolowa Dee-ni' Nation and Yurok Tribe provide supportive housing for tribal families earning 30-60% AMI. Additionally, CCHA will publish an RFP on June 28th announcing 30 PBV's for new development; New affordable units are being developed on C Street & Battery Point (160 units)

Part 3: IMPLEMENTATION

Core Service Delivery and Housing Strategies

9. Describe the proposed outreach and engagement strategy, case management, and / or service coordination for people while they are continuing to reside within the encampment site. Quantify units of service to be delivered including the ratio of staff to people served, frequency of engagement, and length of service periods. (2000 character limit)

DHHS will subcontract with Del Norte Mission Possible (DNMP) to provide outreach, navigation, case management, interim shelter services, and individual Permanent Housing Plan support. DNMP staff and volunteers, trained in de-escalation, trauma-informed services, and service navigation, have provided street outreach to encampment residents since 2019. They distribute essential, life preserving items, address immediate needs, and provide relationship-based case management to connect residents to services. This has built a high level of recognition, trust, and understanding among encampment residents.

To implement service delivery, formerly unhoused Peer Mentors will meet at least weekly with encampment residents to explain that the encampment is going to be closed. Assistance will be offered to prepare encampment residents for a successful transition and to develop individualized plans for leaving the camp and ultimately achieving permanent housing. Residents will not be forced to enter shelter but will be informed that staying where they are is not an option. Peer Mentors will explain about the various shelter and housing options available, including where pets are allowed, storage options for personal belongings, and additional supports available at the Navigation Center. For those who choose to pursue a Permanent Housing Plan, Peer Mentors will provide a soft hand-off to a Case Worker at the Navigation Center. The Case Worker will conduct intake, assessment of immediate needs, HMIS sign up, exploration of alternative housing options, shelter applications, storage access, and permanent housing navigation. Throughout the process, the safety of encampment residents and the need for harm reduction intervention will be assessed and referrals made to appropriate services.

Ratio of staff to people served: 1:20
Frequency of engagement: Weekly
Length of service periods: Individualized by client. Navigation ongoing throughout 3-year project period.

10. Describe the role of Coordinated Entry in the context of this proposal and how Coordinated Entry policies or processes will support and / or hinder the implementation of this proposal. (1000 character limit)

Coordinated Entry is a standardized process to identify and triage homeless individuals using common assessment and data management tools to collect information, provide referrals, and prioritize access to interventions and services to end homelessness. DHHS and DNMP use a common Homeless Management Information System (HMIS) that includes the VI-SPDAT assessment tool. DNMP regularly collaborates with the County and other non-profit partners and participates in the local CoC, which meets weekly to coordinate placements and evaluate data to determine service gaps.

Coordinated Entry helps ensure that there is “no wrong door” for the homeless to access services and that individuals do not slip through the cracks after initial contact. The policies and procedures already in use in Del Norte County will be critical to maintaining the extensive partnerships needed to insure successful encampment resolution and support of homeless services.

11. Please describe the interim shelter and permanent housing opportunities proposed to support this proposal and provide evidence of the applicant's demonstrated ability and commitment to deliver permanent housing for people residing in the prioritized encampment. (2000 character limit)

This proposal requests funding to develop interim shelter opportunities that do not currently exist in Del Norte and are essential to harm-reduction strategies by providing safe, managed shelter settings in which

former encampment residents can focus on Permanent Housing Plan goals and objectives. Without the availability of interim shelter opportunities for those who choose them, no encampment resolution plan will be successful. The development of interim shelter facilities is an allowable use of ERF funds, especially when those resources do not exist in the community to be served.

Interim shelter facilities will include a 60-bed, year-round Clinically Enhanced Emergency Shelter with wraparound services such as healthcare and mental health support, and a 50-unit Micro Shelter Village with lockable single-household-occupancy units; communal toilets and showers; a community room; storage lockers; and a coin-operated laundry. Both sites will be staffed 24/7 with fencing, locked doors, and security systems.

DHHS will contract with DNMP to operate the interim shelters. Together, DHHS and DNMP will facilitate assessments, strengths-based case planning, goal setting, recovery services, job training, mental health support, and life skills. Two meals a day will be offered. Residents will be asked to assist with food preparation, cleaning, and outdoor maintenance activities, providing workforce development opportunities.

Permanent housing resources include the Legacy Permanent Supportive Housing and many other sites (listed in the timeline), supported by ERF-funded and leveraged Housing Vouchers, Rapid Rehousing funds, and rental and utility assistance as needed.

In 2022, DNMP and DHHS assisted 95 individuals/families to move into permanent housing. DHHS and DNMP will build on established relationships with landlords, the Housing Authority, and both existing and new permanent housing opportunities to continue to move encampment residents into permanent housing.

12. Describe how this proposal is tailored to meet the needs and preferences of people residing within the prioritized encampment. (1500 character limit)
DNMP provides outreach and assistance directly to encampment residents where they live. Using relationship-based, trauma-informed practices, DNMP has developed trust and engaged encampment residents in conversations to determine their goals, needs, and wishes. Residents were asked where they would and would not be willing to go, and the proposed plan is based on their feedback.

A multi-sector Ad Hoc Committee, including representatives of encampment residents, developed the plan following USICH's 7 Principles for Addressing Encampments. Peer Mentors with lived experience will provide outreach for the project. The Navigation Center and storage facility locations were chosen for ease of access from the encampment. Unhoused individuals were involved in the design of the Micro Village. Whenever possible, the project will prioritize hiring staff with relevant lived experience, including hiring prior residents to assist with 'moving out days' for residents leaving the encampment, as well as work opportunities during encampment cleanup events.

On an individual level, this project focuses on developing individualized permanent housing plans, recognizing that each person will be at a different place on that pathway. Resources need to be developed for each person to find the appropriate interim/permanent shelter option that meets their needs and supports ongoing development. Housing Plans may change as residents imagine new opportunities for themselves after leaving the encampment.

Table 1: Projected Living Situations Immediately Following the Encampment

Briefly Describe Each Projected Living Situation	Is This Permanent Housing?	Quantify The Capacity (e.g., number of beds/units, frequency of	Prioritized or Set-Aside for ERF-2-R?	Is this living situation funded by ERF-2-R and / or Leveraged	% of Served Persons Projected to Fall

Immediately Following the Encampment		bed/unit availability)		Funds?	Within This Living Situation
Clinically Enhanced Congregate Emergency Shelter	No	60 beds	40 beds set aside	Both	42
Interim Micro Village	No	50 units	50 units set aside	Both	25
Mission Possible House	No	6 beds	No	Lev	2
Harrington House (Domestic Violence shelter)	No	5 beds	No	Lev	2
Legacy (HomeKey Project)	Yes	30 units	No	Lev	5
Living with family or friends, with access to Navigation Center Services	Yes	N/A	No	Both	5
Battery Point Affordable Housing	Yes	160 units	No	Both	5
Redwood Cove Senior Apartments	Yes	39 units	No	Lev	3
Tolowa or Yurok tribal permanent housing	Yes	30 units	No	Lev	5
Permanent housing supported by BHA MHSA Full Service Partnership funds	Yes	N/A	No	Lev	3

Affordable housing site	Yes	337 units	No	Both	3

Table 2: Projected Housing and Service Pathways to Permanent Housing

Describe Projected Housing and Service Pathway to Permanent Housing	Quantify the Capacity of the Housing and Service Pathway	Is this Housing and Service Pathway Funded by ERF-2-R and / or Leveraged Funds?
Encampment – Emergency Shelter – Micro Village – Legacy (HomeKey)	50	Both
Encampment – Emergency Shelter – Micro Village – Rental Assistance in Rented Room / Unit	50	Both
Encampment – Emergency Shelter – Mission Possible House – Legacy or Rental Assistance in Rented Room / Unit	6	Both
Encampment – Emergency Shelter – Senior Housing	10	Both
Encampment - Harrington House - Micro Village - Permanent Housing	5	Both
Encampment - Permanent Housing with friend or relative	N/A	Both
Encampment - Permanent affordable housing with rental assistance	Depends on vacancy	Both

Table 3: Strategies to Mitigate Displacement

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
Navigation Center / Case Management / Housing Specialist to assist with identification of permanent housing, with on-going rental assistance	Both
Peer Mentors provide outreach and preparation assistance using Motivational Interviewing, to encourage encampment residents to move into shelter	ERF
Employment opportunities at the Shelter & Micro Village	Both
Range of wraparound supportive services including recovery services, life skills classes, AA and NA groups, job training, money management, behavioral health support, connections to a medical home	Both
Vouchers, Rapid Rehousing, rental and utility assistance, and landlord	Both

mitigation to support stable permanent housing placements	
BHA MHSA Full Service Partnership wraparound supports for those who qualify	Lev

Table 4: Strategies to Mitigate Returns to Unsheltered Homelessness

Strategy	Is this Strategy Funded by ERF-2-R and / or Leveraged Funds?
On-going rental and utility assistance funds	ERF
Rapid re-housing, Moving On and Emergency Housing Vouchers	Lev
Assistance to apply for public benefits	Both
Ongoing Supportive Services: Life Skills Education, Mental Health Counseling, Medication Monitoring, Substance Use Counseling, Basic Needs Assistance, Employment Assistance, job training	Both
Ongoing Case Management, continuing after placement into permanent housing as needed	Both

13. Describe how this proposal considers and plans for the dynamic nature of encampments including potential inflow of people into the geographically served areas. (1000 character limit)
In order to minimize the inflow of people into the encampment, we plan to methodically coordinate the moving out of residents in smaller sections of the encampments, followed by cleanup in that section, followed by securing the section and blocking roads and pathways onto the cleaned-up area. Before and throughout this process, the Peer Mentors will continue to provide outreach and work to connect people to shelter services whenever possible, as well as navigation services and storage options. Furthermore, the Peer Mentors will engage encampment residents in mitigating the inflow of new people by patrolling cleaned-up areas and implementing other solutions they think will be successful. We have already begun discussing strategies with encampment residents, a number of whom are ready to assist. Having lived in close proximity for months or years, the current residents already have a good sense of what will work to protect cleaned up sites.

14. Describe how this proposal will support individuals with continued access to and / or the storage of their personal property. (1000 character limit)
Encampment residents have told us that the ability to safely store their personal items is essential for them to be able to participate in supportive services. The Navigation Center will include a 42-foot shipping container with lockable storage containers and boxes. Navigation Center staff will monitor the facility on weekdays, 1-4pm, to ensure it is secure and that individuals can only access their own personal items. The Emergency Shelter will provide a standard, lockable school locker for each resident to store their personal belongings. Guests will also be provided with a plastic storage bin with their name on it if needed. In the Micro Village, plastic storage bins that fit under the beds in the units will be provided to participants. Additional storage will be provided in newly purchased large, lockable, individual storage containers that will be stored in a designated, locked, supervised location on-site.

15. Describe how this proposal will support individuals with service animals and/or pets. (1000 character limit)
Both service and emotional support animals and pets are eligible to come into the Emergency Shelter and

the Micro Village. All animals must be registered with the shelter, and there will be an intake interview/assessment to ensure their behavior is appropriate for a communal living space. If an animal displays inappropriate aggressive or destructive behavior, the animal will not be allowed, and the owner will be provided with alternative resources to assist with the issue. Residents will be responsible for taking care of their animals, including providing food and fresh water. Dogs must be walked on a daily basis; waste material is to be picked up and properly disposed; and the animal must be kept clean. All animals must be appropriately controlled on a leash or in a crate/carrier when not in an individual living unit. The Del Norte Humane Society will provide vaccinations, spay/neuter services, and flea medicine.

Budget and Resource Plan

16. State the total amount of ERF-2-R funds requested.
$10,823,724.00

17. State the estimated dollar value of secured, non-ERF-2-R resources that will help meet this proposal's outcomes.
$3,806,039.00

18. Identify and describe these non-ERF-2-R resources. (1000 character limit)
DHHS (focused on permanent housing): $615,314. This includes HHAP rounds 1, 2, 3; HomeKey; HHIP; FSP; HSP; HDP; HomeSafe; and BHBH.

Crescent City Housing Authority:
- $1,323,270- HCV program

DNMP:
- $200,806 in HHAP round 1 and $340,000 HHIP funds for Emergency Shelter renovation.
- $65,500 in OARR-NI funds awarded to Del Norte Senior Center for Emergency Shelter commercial kitchen renovation.
- $365,000 PATH-CITED from the CA DHCS for outreach & navigation services.
- Contracts with Partnership Health Plan of California to provide fee-for-service Enhanced Care Management (ECM) and Community Supports for approximately 25% of project operating costs.

Tolowa Nation:
- 540,000 – Rapid Rehousing

19. Describe how the proposal is a prudent and effective use of requested funding relative to the number of people it seeks to serve and the types of services and housing to be provided in the proposal. Include an explanation of how the requested ERF-2-R amount was determined. (1000 character limit)
The project will deliver long-term solutions to Del Norte's encampment situation by creating a new, seamless shelter continuum to support encampment residents as they progress from dangerous unhoused situations into permanent housing. The requested amount was determined by a thorough analysis of the infrastructure, staffing, and ongoing costs that will be necessary to truly provide a solution to the dangerous and ecologically damaging encampment.

The proposed plan has wide-ranging political and community support, with multi-sector stakeholders agreeing on viable solutions for the first time. Over the next three years, at least 150 encampment residents will relocate to permanent housing, with continuing supportive services to remain successfully housed. Even more encampment residents will receive navigation, case management, and housing planning services. The budget is a prudent and effective use of both grant and leveraged funds with a demonstrated vision for sustainability.

Attachment: Standardized Budget
ERF-2-R^LJ Budget Template_DelNorteCounty.xlsx

Key Entities and Staff

20. First, describe the implementing organization and specific unit or office within the implementing organization that would administer ERF-2-R. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)
The County of Del Norte Department of Health and Human Services (DHHS) is the implementing agency for the project. Upon receipt of the grant, DHHS will immediately begin the development of the Micro Village, which will be owned by the County and operated by DNMP. DHHS will subcontract with DNMP to upgrade the Clinically Enhanced Emergency Shelter, develop the Navigation Center, and hire staff to operate the Navigation Center, Emergency Shelter, and Micro Village. DHHS will subcontract with Arcata House Partnership, a highly experienced provider of shelter services in Humboldt County, to provide technical assistance and staff training.

DHHS addresses homelessness through programs funded by CA Department of Health and Human Services including CalWORKs Housing Support Program, CalWORKs Homeless Assistance, Housing and Disability Advocacy Program, Home Safe, and a Homekey-funded conversion of a motel into 30 units of Permanent Supportive Housing. The motel, renamed The Legacy, currently serves as transitional housing. The County, in partnership with Rural Community Housing, is in the process of securing a contract to convert the units into permanent housing. The County and the City of Crescent City provide non-congregate shelter services at motels and use Rapid Rehousing to help people quickly return to permanent housing. Housing services are also provided through DHHS' Behavioral Health Branch through Full Service Partnership using Mental Health Services Act funding.

Table 5: Key Staff

Title	Currently Filled Position?	FTE of Staffing for This Proposal	Funded by ERF-2-R and / or Leveraged Funds?	Brief Description of Duties
Director of Homeless Services	Yes	1FTE	Both	Oversees all subrecipient homeless services programs.
Homeless Services Program Coordinator	No	1FTE	Both	Coordinates the staff and activities of all service programs.

Homeless Services Admin Assistant	No	1FTE	Both	Provides advanced clerical, data-keeping and reporting support.
Account Clerk	No	1FTE	Both	Provides fiscal support, including A/P, A/R and budget tracking.
Housing/Medical Navigation Specialist	No	2FTE	Both	Provides medical & housing navigation support to homeless.
Navigation Center Intake	No	2FTE	Both	Conducts intake at navigation center, inlcuding HMIS enrollment.
Greeter	No	2FTE	Both	Greets clients at navigation center & welcomes then into services.
Peer Mentor	No	1.5FTE	ERF	Assists encampment residents prepare for move to alternate sites.
Maintenance / Driver	No	1FTE	ERF	Provides maintenance and transportation services.
Emergency Shelter Operations Supervisors	No	3FTE	ERF	Supervises shelter operations staff.
Recovery Specialist	Yes	1FTE	Lev	Carries out drug & alcohol recovery programs within shelter.
Life Recovery/Case Mgmt Specialist	No	8FTE	Both	Works with shelter / village residents to develop and meet life-skills goals.
Shelter Operations Staff	No	8FTE	ERF	Insures efficient operation of the shelter & oversight of residents.
Shelter Intake	No	.5FTE	Both	Conducts intake at shelter, inlcuding HMIS enrollment/updates.
Cook	No	1FTE	ERF	Prepares meals with help of residents in workforce development.
Maintenance / Driver	No	0.25FTE	ERF	Provides maintenance and transportation services.
Micro Village Operations	No	2FTE	ERF	Supervises village operations

Supervisors				staff.
Village Operations Staff	No	8FTE	ERF	Insures efficient operation of the village & oversight of residents.
Micro Village Intake	No	0.5FTE	Both	Conducts intake at village, inlcuding HMIS enrollment/updates.

21. First, describe key partners that will collectively pursue the proposal's outcomes. Then, describe their role and primary responsibilities for this proposal. Finally, if these entities have managed a complex homelessness project or grant, describe how those experiences informed this proposal. (1500 character limit)
DHHS will subcontract with DNMP to upgrade the Emergency Shelter, develop the Navigation Center, and hire staff to operate the Navigation Center, Emergency Shelter, and Micro Village. Founded in 2019, DNMP is the only community-based organization in Del Norte solely dedicated to assisting the unhoused. DNMP conducts street outreach, bringing food distribution, emergency living and shelter supplies, case management, trash management, etc. to the homeless where they are. DNMP's Transitional Home provides housing for up to 6 women transitioning from homelessness. DNMP's Director of Services has a BA in Drug and Alcohol Counseling, has worked with the homeless for 22 years, and is formerly unhoused.

DHHS will sub-contract with Arcata House Partnership (AHP) to provide staff training and technical assistance for the program. Founded in 1991, AHP provides shelter and permanent supportive housing to homeless individuals in Humboldt County. AHP's mission is not only to provide shelter, housing, and support to homeless people, but to educate the community and to be a leader in the local social services community. Staff of AHP sit on the Executive Committee for Humboldt County's CoC.

DNMP brought the voices of encampment residents to the table in all planning activities for this proposal. AHP has informed project planning and budgeting from the perspective of an experienced shelter operator.

22. Describe specific examples of how Local Jurisdiction(s) and the CoC have collaborated on the design and implementation of this proposal. (1000 character limit)
Del Norte County is a member of the NorCal Continuum of Care (NorCal CoC), a consortium of 7 rural northern California counties including Del Norte. A Del Norte representative sits on the NorCal CoC Governing Board, and Del Norte County DHHS participates in CE planning and attends monthly CoC meetings. The local Del Norte CoC, chaired by the local NorCal CoC Governing Board Representative, is a working group of the NorCal CoC with representatives of the County, the City, a member with lived experience, McKinney Vento, local tribes, and DNMP. It meets monthly to oversee local planning and coordination of homelessness services, is responsible for Del Norte's Point in Time count, and oversees local CoC spending. The local CoC coordinated closely with the NorCal CoC on the development of the ERF-2-R proposal, to ensure that the proposed plan is in alignment with regional planning, and that efforts are not duplicated. See letter of support from NorCal CoC.

Optional Upload: Evidence of Cross-Jurisdictional Collaboration
LoS cover-combined.pdf

CDFW LOS.pdf

23. Identify any entities that have a right to and/or control of the property upon which the encampment site resides and discuss whether each of these entities committed allowing the implementation of this proposal. If they have not committed, please explain how you have or plan to engage with this entity to implement your proposal. (1000 character limit)
The encampment is spread across 2 undeveloped subdivisions of mostly single-family, privately-owned lots. These were never developed, and roads were never built, because they are in an environmentally

sensitive wetland which is a habitat for the endangered western lily, and are unsuitable for building. The County owns the undeveloped rights-of-way. No other public entity has an interest in the parcels. Most encampment residents are trespassing on private property, though a few people are homesteading on property they own. In either case, the encampments are in violation of the building code, the zoning code, the Coastal Act, and the Clean Water Act. As the cost of cleaning up these properties will far exceed their value, we expect most property owners will be amenable to negotiate with the County. We will begin engagement with the owners soon, with the intention to acquire these properties through tax sales, negotiated purchase, or donation.

Centering People

24. How were persons with lived experience meaningfully incorporated into the planning and proposed implementation of this proposal? Please identify whether any perspectives were incorporated from persons that are currently unsheltered and / or formerly or currently residing within the prioritized encampment. (1000 character limit)

Through extensive outreach within the encampment over a number of years, DNMP has worked hard to ensure that persons with lived experience and encampment residents have been involved at every step of planning the proposed project. Encampment Ambassadors are included in the Ad Hoc Committee that designed the proposal and have assisted in discovering what kinds of alternative housing situations and locations would be welcomed by current encampment residents.

DNMP's Founder and Director of Services was formerly unhoused. Similarly, our training and technical partner, Arcata House Partnership, strives to hire and support formerly unhoused people within its staff, and the organization's Executive Director was formerly homeless. Furthermore, the project selected Pallet Shelter as the provider of the Micro Village units because they consulted with homeless individuals to assist with the design of their units.

25. Briefly describe how the proposal exemplifies Housing First approaches as defined in Welfare and Institutions Code section 8255. (1000 character limit)

This project exemplifies the definition of "housing first" in that immediate access to shelter and supportive services will not be conditioned on sobriety or program compliance. All work is guided by the belief that people need necessities like food and a safe place to live before attending to anything less critical, such as getting a job, budgeting, or addressing substance use issues. Applicants will not be rejected on the basis of poor credit or lack of stable housing history. Services will be conducted by staff trained in motivational interviewing and client-centered counseling and will emphasize engagement, problem solving and the development of individualized, tenant-driven goals and housing plans. Though considered "interim" in nature, both the Emergency Shelter and Micro Shelter Village provide landing places that address immediate harm reduction, safety, and stability, and provide an optional first step on the path to permanent housing.

26. Briefly describe how this proposal will center an individual's choice and provide trauma informed services and supports. (1000 character limit)

DNMP's philosophy is that our people want to re-enter the mainstream community and are willing to work very hard to do so. However, after years of trauma and struggling to survive, many lack the basic social and life skills that lead to success in getting and maintaining permanent housing. The Peer Mentors will meet with encampment residents to explain that the encampments are going to be closed, and that a range of new housing options are becoming available. While no one will be required to enter shelter, they will be encouraged to select the housed situations that best meet their needs. For those who do not choose to enter shelter, the Navigation Center and storage facility will be available for their use. Navigators will work with each individual to help them explore available housing options, which may include moving in with friends or family, and troubleshoot to mitigate any barriers. For those who enter shelter, an array of trauma informed supportive services will be available.

27. Describe how this proposal will operationalize harm reduction and provide services that improve a person's health, dignity, and safety while they continue to reside within the prioritized encampment site. (1000 character limit)
DNMP's staff and volunteers, trained in de-escalation, trauma-informed services, and service navigation, will go into the encampments to distribute essential, life-preserving items, and educate residents about available services and how to access them, understanding that many are currently unable to reach services due to the rural location of the encampments and lack of transportation. The new Navigation Center and storage facility are located close to the camp to maximize access to services. Staff will address immediate needs, hand out contractor trash disposal bags to empower residents to clean up their camps, provide safe sharps disposal, install porta-potties, and continue to partner with the Del Norte Senior Center to provide weekly mobile shower services. All of this will improve the pride the unhoused feel in themselves and their living situations, and improve community perception of the homeless from being seen as part of the problem to being seen as part of the solution.

28. For encamped locations that are objectively dangerous, describe how the proposal will seek to prevent harm for people experiencing unsheltered homelessness in these locations. (1000 character limit)
Our plan gives unhoused individuals living in the encampments concrete support to improve their immediate living standards, increase food security, connect to services, and build pride and safety for themselves and their community. By providing opportunities to advocate for themselves and participate in environmental cleanup, the program will increase safety of residents through regular visits shining a light on the encampments, so people do not feel forgotten, and those who would harm others know they are being observed.

By providing access to medical services, mental health and substance abuse treatment, and harm reduction materials, and offering a safe place to be heard with respect, we will lessen the anxiety and anger felt by many of the unhoused that can lead to violent and antisocial behaviors. Additionally, connecting residents with resources, public benefits, mental health, and medical treatments, etc. assists those who do not know any other way than stealing to survive.

29. Identify what controls are or will be in place to ensure that all ERF-2-R funded parties will not penalize homelessness. The term "penalize homelessness" means to impose, by a governmental unit, criminal or civil penalties on persons who are homeless in a manner that is related to those persons' engagement in necessary human activities, including sleeping, resting, and eating. (1000 character limit)
Del Norte County stopped using punitive enforcement against the homeless a long time ago, and the Sheriff and Police Chief, both on the Ad Hoc Committee, have committed to continuing this policy. Legal Services of Northern California has agreed to participate and collaborate with County Counsel and other stakeholders to draft procedures for relocating encampment residents covering such topics as notice, connection to service providers, storage of personal items, and complaint and dispute resolution procedures. By reaching agreement on all issues of legal rights and responsibilities prior to relocation activities, we expect to minimize later disputes and create opportunities to address and resolve those disputes. By having Legal Services already involved, there will be a clear pathway to free legal representation for encampment residents who feel their rights have been violated. It may also be possible for Legal Services to provide some "know your rights" training for the residents.

30. Describe how this proposal considers sanitation services for people residing in the prioritized encampment. This may include but is not limited to non-intrusive, curb-side waste removal and access to clean and available bathrooms. (1000 character limit)
DNMP gives the unhoused contractor trash disposal bags to empower them to clean up their camps. In 2022, 150 tons of garbage were collected by encampment residents. DNMP staff and volunteers gather the garbage and dispose of it free of charge through a partnership with Del Norte Solid Waste Management Authority (SWMA). SWMA may also provide a transfer trailer for disposing of trash during

moving out days. DNMP is a core partner in the county's mobile shower service, a partnership between Del Norte County, DNMP, and the Del Norte Senior Center's Community Action Partnership of Del Norte. In 2022, the shower program provided 2,020 showers at its two locations. Shower services will continue to be provided weekly as part of outreach activities conducted near the target encampment. Finally, port-a-potties will be set up in appropriate locations, as well as safe disposal of sharps.

Accelerated Timeline

31. How is your community currently supporting and / or engaging with people residing within the prioritized encampment? (1000 character limit)
In recent months, the prioritized camp, has seen incidences of murder, arson, trafficking, dealing, and theft. Both the encampment residents and the wider community have come to a similar conclusion that the status quo is not tenable, and bold moves must be taken to resolve the issue in a way that enhances safety, dignity, and opportunities for the unhoused, many of whom are vulnerable young adults, seniors, and people with disabilities. 'Ambassadors' who represent the encampment residents have been involved in our planning since the beginning of this process, and they will continue to shape the process as we create sheltered alternatives and gradually move residents from the encampments into a variety of permanent housing situations. DNMP will continue to provide outreach, education, and essential services for encampment residents throughout the 3-year project. Legal Services of Northern California is also involved to ensure that the rights of the unhoused are respected at all times.

32. If this proposal is selected, in advance of receiving funding, what steps will your community take to support the people living in the encampment and swift implementation of this proposal? (1000 character limit)
DNMP's leadership has been invaluable in the efforts to include voices of those most impacted in all phases of project planning. DNMP will continue its successful Street Outreach program to support the immediate needs of people living in the targeted encampment, including food, sleeping bags, tents, tarps, warming supplies, and other essential survival items. DNMP will also continue its outreach and navigation services to help individuals develop housing plans and connect with available services.

The community, including law enforcement, governmental leaders, CBOs, and businesses, is aligned like never before to provide a swift, humane, and lasting infrastructure to assist those experiencing homelessness. Legal Services of Northern California will ensure that the rights of the unhoused are respected. DNMP is currently finalizing a lease agreement for the Emergency Shelter and the County owns the proposed Micro Village site. Project implementation will begin immediately after award.

Table 6: Projected Milestones

Outreach to the people residing in the prioritized encampment site began / will begin in month ____.	**This proposal will reach full operating capacity in month _____.**	**The first planned exit of a person or household from the prioritized encampment will occur in month_____.**	**The last planned exit of a person or household from the prioritized encampment will occur in month _____.**
December 2022	November 2023	September 2023	September 2025

Attachment: Standardized Timeline
ERF-2-R Project Timeline Template_5.23-6.23_Jurisdiction_06.23.xlsx

Applicants must use the ERF-2-R Timeline Template available on box.com

CERTIFICATION

Before certifying, applicants are strongly encouraged to review the NOFA.

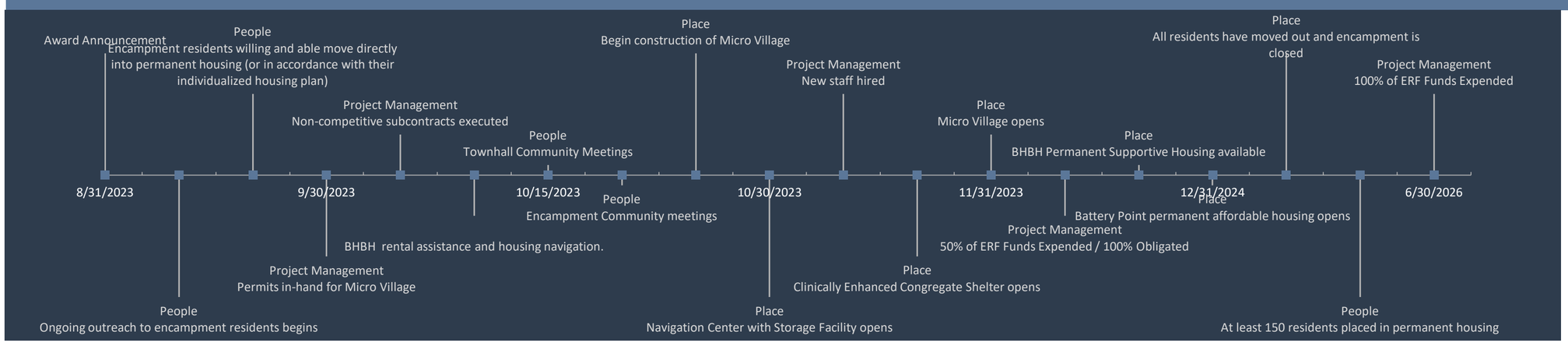
I certify that all information included in this Application is true and accurate to the best of my knowledge.

Name
Ranell Brown

Title
Director, DHHS

Email
ranell.brown@co.del-norte.ca.us

ERF-2-R Project Timeli Del Norte County



Project Milestones

Date	Milestone	Category	Vertical Position	Additional Detail for Milestone
8/31/2023	Award Announcement		120	
9/1/2023	Ongoing outreach to encampment residents begins	People	-120	Peer Mentors provide ongoing outreach to encampment residents to let them know about the forthcoming encampment closure and new shelter / IH / PH options, and to help them develop an individualized move out plan / housing plan. It should be noted that outreach to residents has been ongoing suince December 2022, and encampment residents have been closely involved with the development of this proposal.
9/1/2023	Encampment residents willing and able move directly into permanent housing (or in accordance with their individualized housing plan)	People	80	For encampment residents who are willing and able to move directly into permanent housing, the following options are available, depending on vacancy rates: Valhalla Pacific, located at 911 Pacific in CC, has received an allocation of 25 PBV's. CCHA has opened a new waiting list for units at the complex, which will become available to PBV participants upon turnover (13 are currently utilized); The Legacy (HomeKey project) has a commitment of 30 PBV's for homeless, extremely low residents; CCHA is planning to publish an RFP on June 28th announcing the availability of 30 PBV's for new construction development; New affordable units are currently being developed in CC on C Street; Seabreeze provides 56 units for 50% AMI families; Seagull Villa provides 50 units for 50% AMI families; Totem Villa provides 38 units for 50% AMI families; Surf Apartments provides 56 units for 50% AMI seniors (55+); Summer Park provides 56 units for 50% AMI families; Hidden Creek provides 81 units for 60% AMI families; Redwood Cove Senior Apartments provides 39 units of low-income senior housing subsidized by a HUD PRAC 202 contract; The Tolowa Dee-ni' Nation's new 21-home development (funded with equity from low-income housing tax credits and renewable energy investment tax credits) will open in Fall 2023, for tribal families earning 30-60% AMI (with supportive services). Sites that accept vouchers include Seawood Village (280 units), Pebble Beach Apartments (8 units), 1600 Northcrest (9 units), Valhalla Pacific (45 units), Crescent Arms (60 units), and Sea Mist (36 units). These sites will continue to be available for encampment residents (as determined by their housing plan and depending on vacancies / availability) for the duration of the project and beyond.
9/30/2023	Permits in-hand for Micro Village	Project Management	-80	The site (on Williams Drive) is already owned by the County. Because the property is located outside of the Coastal Zone we are not obligated to follow any zoning laws (City or County), the only requirement is that the building code is followed. The Board of Supervisors' declaration of a housing state of emergency opened up the opportunity to use the Appendices in the State Building Code for emergency shelter housing.
9/30/2023	Non-competitive subcontracts executed	Project Management	40	Non-competitive Subcontracts executed (DNMP, AHP, Pallet, Container).
9/1/2023	BHBH rental assistance and housing navigation.		-40	Del Norte County's Department of Health and Human Services, Behavioral Health Branch (BHB) has been awarded its allocation of $2.618,164 million Bridge Housing for Behavioral Health (BHBH) funds to address the needs of homeless residents with serious behavioral health issues, through outreach, interim supportive housing, housing navigation, case management, rental assistance, landlord mitigation and outreach, and systems support. CARE Court clients will be prioritized for services. Housing navigation and rental assistance will be available for up to 7 individuals.
10/15/2023	Townhall Community Meetings	People	10	At least 2 community meetings will be held in the Bercht Tract & downtown Crescent City during October 2023, to address community concerns and solicit feedback
10/15/2023	Encampment Community meetings	People	-10	At least 1 community meeting will be held in the Encampment to answer residents' questions, address concerns, and solicit feedback, during October 2023. This is in addition to ongoing outreach provided by DNMP's Peer Mentors.
10/15/2023	Begin construction of Micro Village	Place	120	Pallet Homes delivers units and constructs them on site. Community structures built and utilities hooked up.
10/30/2023	Navigation Center with Storage Facility opens	Place	-120	DNMP was able to open a Navigation Center, located directly adjacent to the encampment, on 5/31/2023, but with extremely limited staffing and hours. This will be a new Navigation Canter at the other end of town, near the Micro Village and Clinically Enhanced Congregate Shelter. Case Workers provide intake, assess immediate needs, HMIS sign up, development of housing plan, exploration of alternative housing options, shelter applications, storage access, and permanent housing navigation. Navigation Center case management will also connect individuals to housing vouchers, rental and utility assistance, etc., as needed.
10/30/2023	New staff hired	Project Management	80	New staff hired (DNMP), staff training begins (AHP)
11/31/2023	Clinically Enhanced Congregate Shelter opens	Place	-80	Shelter is fully staffed and operational, providing intensive wraparound services such as case management and recovery, healthcare, and mental health services, etc. for up to 60 people
11/31/2023	Micro Village opens	Place	40	Micro Village Interim Housing opens, providing 50 lockable single-household-occupancy units; communal toilets and showers; a community room; storage lockers; and a coin-operated laundry.
6/30/2024	**50% of ERF Funds Expended / 100% Obligated**	**Project Management**	**-40**	**Statutory Deadline for 50% of ERF funds to be spent and 100% Obligated**
3/31/2024	BHBH Permanent Supportive Housing available	Place	**10**	BHBH funds will provide permanent supportive housing for homeless residents with serious behavioral health issues through a master lease for 4 hotel rooms to house individual clients, and long-term rental of two 2/3-room houses, prioritized for families that include one or more members who meet the target population guidelines (4-6 bedrooms total). Strengths-based assessments will determine emotional, behavioral, and mental status, and an individualized Treatment Plan will be created.
12/31/2024	Battery Point permanent affordable housing opens	Place	-10	Battery Point is a new, 160-unit complex on E Street that will provide permanent housing for low-income seniors and families. Crescent City Housing Authority (CCHA) has committed 70 Project Based Vouchers (PBVs) to the development, and the units are designated as "workforce housing," meaning the income scale for residents will be from 30%-80% AMI. Thus far, the project has received Infill and Infrastructure funds ("IIG") from HCD ($8M) and CAL-HFA mixed-income program funds ($4M). The next step is an application for tax exempt bonds ($38M) and tax credits ($16M), which are in the pipeline.
9/1/2025	All residents have moved out and encampment is closed	Place	120	Encampment officially closed, with all residents moved into alternative sheltered or housing situation according to their choice.
6/30/2026	At least 150 residents placed in permanent housing	People	-120	Ongoing supportive services, and move-in costs, landlord incentives, application fees, rental subsidies, utility assistance, etc., will continue to be provided as needed to assist individuals and families to maintain stable, permanent placements. DHHS, DNMP, CCHA, and the Tribes will build on established relationships with landlords, the Housing Authority, and other permanent housing opportunities, to continue to move encampment residents into permanent housing. In 2022, DNMP and DHHS assisted 95 individuals/families to move into permanent housing. For DHHS, this included the Housing Stabilization Program (15 families placed into permanent housing) and the CalWORKs Permanent Housing Program (25 families placed into permanent housing). DHHS currently has active cases that we are assisting with permanent placements, including 15 families in the Housing Support Program, 8 families in the Family Stabilization Program (FSP), and 3 individuals in the Housing and Disability Advocacy Program (HDAP). The CalWORKs Homeless program averages 12 applications for CalWORKs homeless assistance per month. In DHHS' Housing/Homelessness Programs, 19 individuals in 14 households exited homelessness to permanent housing in the last year, with 3 additional individuals in 2 households pending exit to permanent housing. The budget includes substantial match funding from Public Assistance and Housing/Homelessness that will be usedby DHHS to support permanent housing placements, in addition to Rapid Rehousing and rental assistance funds from local tribes, the Crescent City Housing Authority, and DNMP.
6/30/2026	**100% of ERF Funds Expended**	**Project Management**	**80**	**Statutory Deadline for 100% of ERF funds to be spent**

PROJECT TIMELINE TIPS

1. Fill in the light blue cells to customize this template with your project's specific milestones.

2. Insert entire rows to the Project Milestones table to add additional milestones.

3. Column B should be a date

3. Column C should be the milestone name- however your team refers to it.

4. Column D provides a dropdown menu with options to help categorize milestones into broad groups. To add an option, go to sheet 1 and add the option in one of the green calls at the bottom of the list.

5. Column E Indicates the *Vertical Position* of milestone markers in the Project Milestones table at the top of the sheet. Changing this number allows you to change the vertical position of the milestone relative to the horizontal axis. Use positive numbers to position them above the axis and negative numbers to position them below.

6. Column F is a space to provide additional context, detail, or description for a specific milestone.

		ELIGIBLE USE CATEGORY	<5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL				ERF-2-R PROPOSED BUDGET	LEVERAGED FISCAL SUPPORT	2 SENTENCE DESCRIPTION
Guidance and Intended Use	*This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will serve as your community's official project budget. Any changes to this budget must be authorized through the change request process.* ***Prinicple**: Cal ICH should be able to navigate only your submitted budget and understand the general parameters of the proposal and how it may be funded.*	*Use dropdowns. See NOFA, III. A.*	*Enables Cal ICH to immediately understand the line item.*	*Enables Cal ICH to associate the line item with specific entities or parts of a proposal.*				*Only ERF-2-R Funds*	*Non ERF-2-R Funds That WILL be Used to Support this Proposal*	*Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.*
PERSONNEL COSTS					**SALARY**	**FTE**	**MONTHS**			
			Overall Program Management & Support							
		Systems Support	Director of Homeless Services	Del Norte Mission Possible	$ 64,480	1.00	34	$45,673	**$137,020**	**Oversees all subrecipient homeless services programs.**
		Systems Support	Homeless Services Program Coordinator	Del Norte Mission Possible	$ 51,293	1.00	34	$36,332	**$108,997**	**Coordinates the staff and activities of all service programs.**
		Systems Support	Homeless Services Admin Assistant	Del Norte Mission Possible	$ 45,760	1.00	34	$32,413	**$102,960**	**Provides advanced clerical, data-keeping and reporting support.**
		Systems Support	Account Clerk	Del Norte Mission Possible	$ 42,557	1.00	34	$30,144	**$95,753**	**Provides fiscal support, including A/P, A/R and budget tracking.**
			Outreach & Navigation Center							
		Services Coordination	Housing/Medical Navigation Specialist	Del Norte Mission Possible	$ 47,195	2.00	34	$66,860	**$200,580**	**Provides medical & housing navigation support to homeless.**
		Services Coordination	Navigation Center Intake	Del Norte Mission Possible	$ 36,400	2.00	34	$103,133	**$103,133**	**Conducts intake at navigation center, inlcuding HMIS enrollment.**
		Services Coordination	Greeter	Del Norte Mission Possible	$ 33,280	2.00	34	$94,293	**$94,293**	**Greets clients at navigation center & welcomes then into services.**
		Services Coordination	Peer Mentor	Del Norte Mission Possible	$ 32,240	1.50	34	$137,020	**$0**	**Assists encampment residents prepare for move to alternate sites.**
		Systems Support	Maintenance / Driver	Del Norte Mission Possible	$ 41,122	0.50	34	$58,256	**$0**	**Provides maintenance and transportation services.**
			Clinically Enhanced Emergency Shelter							
		Interim Sheltering	Operations Supervisors	Del Norte Mission Possible	$ 39,520	3.00	34	$335,920	**$0**	**Supervises shelter operations staff.**
		Interim Sheltering	Recovery Specialist	Del Norte Mission Possible	$ 45,222	0.50	34		**$64,065**	**Carries out drug & alcohol recovery programs within shelter.**
		Interim Sheltering	Life Recovery/Case Mgmt Specialist	Del Norte Mission Possible	$ 41,122	6.00	34	$349,534	**$349,534**	**Works with shelter residents to develop and meet life-skills goals.**
		Interim Sheltering	Shelter Operations Staff	Del Norte Mission Possible	$ 36,041	8.00	34	$816,928	**$0**	**Insures efficient operation of the shelter & oversight of residents.**
		Interim Sheltering	Shelter Intake	Del Norte Mission Possible	$ 36,400	0.50	34	$25,783	**$25,783**	**Conducts intake at shelter, inlcuding HMIS enrollment/updates.**
		Systems Support	Cook	Del Norte Mission Possible	$ 43,680	1.00	34	$123,760	**$0**	**Prepares meals with help of residents in workforce development.**
		Systems Support	Maintenance / Driver	Del Norte Mission Possible	$ 41,122	0.25	34	$12,892	**$0**	**Provides maintenance and transportation services.**
			Micro Shelter Village							
		Interim Sheltering	Village Operations Supervisors	Del Norte Mission Possible	$ 49,570	2.00	34	$280,894	**$0**	**Supervises village operations staff.**
		Interim Sheltering	Recovery Specialist	Del Norte Mission Possible	$ 45,222	0.50	34		**$64,065**	**Carries out drug & alcohol recovery programs at village site.**
		Interim Sheltering	Life Recovery/Case Mgmt Specialist	Del Norte Mission Possible	$ 41,122	2.00	34	$116,511	**$116,511**	**Works with village residents to develop and meet life-skills goals.**
		Interim Sheltering	Village Operations Staff	Del Norte Mission Possible	$ 36,041	8.00	34	$816,928	**$0**	**Insures efficient operation of the village & oversight of residents.**
		Interim Sheltering	Micro Village Intake	Del Norte Mission Possible	$ 36,400	0.50	34	$25,783	**$25,783**	**Conducts intake at village, inlcuding HMIS enrollment/updates.**
		Systems Support	Maintenance / Driver	Del Norte Mission Possible	$ 41,122	0.25	34	$29,128	**$0**	**Provides maintenance and transportation services.**
Subtotal - Personnel Costs								**$3,538,186**	**$1,488,478**	
NON-PERSONNEL COSTS					**UNIT**	**RATE**	**TIME**			
STARTUP COSTS										
		Interim Sheltering	Emergency shelter renovation	Del Norte Mission Possible	1	$540,000	1 time	$0	$540,000	Renovation of former short-term shelter into Clinically Enhanced year-round shelter.
		Interim Sheltering	Commercial washing machine (shelter).	Del Norte Mission Possible	1	$1,400	1 time	$1,400		Commercial washing machine for emergency shelter.
		Interim Sheltering	Commercial clothes dryer (shelter).	Del Norte Mission Possible	1	$1,300	1 time	$1,300		Commercial clothes dryer for emergency shelter.
		Interim Sheltering	Micro-Shelter site development	County of Del Norte	1	$1,920,000	1 time	$1,920,000		Predevelopment, permitting, utilities, fencing, security system, and all construction costs including construction management and 20% contingency for micro-village site.
		Interim Sheltering	Micro-Shelter unit purchase & setup	County of Del Norte	1	$800,000	1 time	$800,000		Purchase and setup of 53 micro-shelter units and community facility.
		Interim Sheltering	Bathroom/Shower/Laundry container	County of Del Norte	1	$150,000	1 time	$150,000		Purchase and setup of converted container bathroom/laundry/shower.
		Interim Sheltering	Commercial washing machine (village).	County of Del Norte	1	$1,400	1 time	$1,400		Commercial washing machine for emergency shelter.
		Interim Sheltering	Commercial clothes dryer (village).	County of Del Norte	1	$1,300	1 time	$1,300		Commercial clothes dryer for emergency shelter.
		Interim Sheltering	Tables for village common room.	County of Del Norte	15	$300	1 time	$4,500		Dining tables for village common room.
		Interim Sheltering	Chairs for village common room	County of Del Norte	60	$55	1 time	$3,300		Dining table chairs for village common room.
		Interim Sheltering	Lockable storage boxes.	County of Del Norte	50	$100	1 time	$5,000		Large lockable storage for village residents. One to a unit.
		Interim Sheltering	Underbed storage boxes.	County of Del Norte	200	$25	1 time	$5,000		Underbed storage for village residents. Four to a unit.
		Systems Support	Office furniture	Del Norte Mission Possible	6	$1,500	1 time	$4,950	$4,050	Office furniture for six staff offices.
		Systems Support	Computer/Office equipment.	Del Norte Mission Possible	10	$1,500	1 time	$7,500	$7,500	Computers, printers, scanners for six offices; laptops for field work.
		Systems Support	Storage for non-shelter homeless	County of Del Norte	1	$5,000	1 time	$5,000		Shipping container storage for those not participaing in shelters.
		Systems Support	Lockable storage boxes.	County of Del Norte	200	$100	1 time	$20,000		Large lockable storage for non-shelter participants.
		Systems Support	Vehicles	Del Norte Mission Possible	3	$60,000	1 time	$80,000	$100,000	Accessible van for client transportation; outreach vehicles.
ONGOING COSTS										
Direct Operating										
		Systems Support	PL M&M insurance	DHHS	Annual	$20,000	3 years	$60,000		Property, liability, and medical insurance for Micro Village
		Systems Support	Postage, Mailing Service	Del Norte Mission Possible	Monthly	$100	34 months	$2,550	$850	
		Systems Support	Printing and Copying	Del Norte Mission Possible	Monthly	$1,000	34 months	$25,500	$8,500	
		Systems Support	Accounting Services	Del Norte Mission Possible	Annual	$20,500	3 years	$46,125	$15,375	Direct costs for accounting, payroll and reporting to meet grant obligations
		Systems Support	Audit Services	Del Norte Mission Possible	Annual	$10,000	3 years	$22,500	$7,500	Program share of annual audit costs.
		Systems Support	Legal Services	Del Norte Mission Possible	Annual	$1,000	3 years	$2,250	$750	Fees for legal advice related to the project.
		Systems Support	Other Profesional Services (Technology)	Del Norte Mission Possible	Annual	$5,000	3 years	$11,250	$3,750	Information technology costs associated with the project.
		Systems Support	Direct Management Support Fees	Del Norte Mission Possible	Annual	$30,000	3 years	$67,500	$22,500	Costs for upper-level management oversight and project support.
		Systems Support	Telephone, Telecommunications	Del Norte Mission Possible	Monthly	$500	34 months	$12,750	$4,250	
		Systems Support	Internet	Del Norte Mission Possible	Monthly	$200	34 months	$5,100	$1,700	
		Systems Support	Website	Del Norte Mission Possible	Monthly	$100	34 months	$2,550	$850	
		Systems Support	Payroll Expenses	Del Norte Mission Possible	Monthly	$670	34 months	$17,085	$5,695	Payroll software and processing costs not related to staff costs.
		Systems Support	Licenses, Permits & Business Fees	Del Norte Mission Possible	Annual	$1,000	3 years	$2,250	$750	
		Systems Support	Taxes	Del Norte Mission Possible	Annual	$500	3 years	$1,125	$375	
		Systems Support	Office Supplies	Del Norte Mission Possible	Monthly	$400	34 months	$10,200	$3,400	
		Systems Support	Software	Del Norte Mission Possible	Annual	$5,000	3 years	$11,250	$3,750	HMIS and other software licensing fees.
		Systems Support	Training & technical support	Arcata House Partnership	5,200 hours	$90	34 months	$468,000		Training & technical assistance provided by experienced agency to new staff.
		Systems Support	Travel and Meetings	Del Norte Mission Possible	Annual	$5,000	3 years	$11,250	$3,750	Costs for travel to out-of-town meetings and program events.
		Systems Support	Liability Insurance	Del Norte Mission Possible	Monthly	$2,500	34 months	$63,750	$21,250	
		Systems Support	Security Monitoring Services	Del Norte Mission Possible	Annual	$35,000	3 years	$105,000	$0	Live video security monitoring.
		Systems Support	Office Space Rent & Lease Payments	Del Norte Mission Possible	Monthly	$1,400	34 months	$35,700	$11,900	Navigation center, storage, and village office space rental.
		Systems Support	Equipment Rental	Del Norte Mission Possible	Monthly	$500	34 months	$12,750	$4,250	Occasional rental of maintenance or office equipment.
		Systems Support	Electricity	Del Norte Mission Possible	Monthly	$2,500	34 months	$63,750	$21,250	
		Systems Support	Water/Sewer	Del Norte Mission Possible	Monthly	$1,650	34 months	$42,075	$14,025	
		Systems Support	Trash Service	Del Norte Mission Possible	Monthly	$1,650	34 months	$42,075	$14,025	
		Systems Support	Janitorial Supplies	Del Norte Mission Possible	Monthly	$4,200	34 months	$107,100	$35,700	
		Systems Support	Building Maintenance	Del Norte Mission Possible	Monthly	$400	34 months	$10,200	$3,400	
		Systems Support	Equipment Maintenance	Del Norte Mission Possible	Monthly	$100	34 months	$2,550	$850	
		Systems Support	Linen & Laundry Service	Del Norte Mission Possible	Monthly	$1,000	34 months	$25,500	$8,500	
		Systems Support	Grounds Maintenance	Del Norte Mission Possible	Monthly	$100	34 months	$2,550	$850	
		Systems Support	Vehicle Insurance	Del Norte Mission Possible	Annual	$5,000	3 years	$11,250	$3,750	
		Systems Support	Gasoline	Del Norte Mission Possible	Monthly	$400	34 months	$10,200	$3,400	
		Systems Support	Vehicle Maintenance	Del Norte Mission Possible	Monthly	$125	34 months	$3,188	$1,063	
		Systems Support	Registration & DMV Fees	Del Norte Mission Possible	Annual	$800	3 years	$1,800	$600	
Direct Client Support Activities										
		Street Outreach	Client Transportation	Del Norte Mission Possible	Monthly	$850	34 months	$21,675	$7,225	Bus passes, gas vouchers.
		Street Outreach	Emergency Health & Welfare Support	Del Norte Mission Possible	Monthly	$2,500	34 months	$63,750	$21,250	Food, health, survival supplies to support unsheltered homeless.
		Street Outreach	Community Cleanup Activities	Del Norte Mission Possible	Monthly	$250	34 months	$0	$8,500	Supplies for regular community cleanup. Not encampment cleanup.
		Street Outreach	Participant Incentives	Del Norte Mission Possible	Monthly	$1,250	34 months	$31,875	$10,625	Incentives for unsheltered homeless participation in activities
		Interim Sheltering	Food Services - Shelter & Village	Del Norte Mission Possible	Monthly	$59,400	34 months	$1,514,700	$504,900	90 residents x 2 meals/day x 30 days/month x 34 months.
		Interim Sheltering	Resident Personal Supplies	Del Norte Mission Possible	Monthly	$1,700	34 months	$43,350	$14,450	Hygiene and personal care supplies for village and shelter residents.
		Interim Sheltering	Resident sleeping bags/bed linens/pillows	Del Norte Mission Possible	Annual	$7,000	3 years	$15,750	$5,250	$35 each x 200 persons served x 3 years.
		Systems Support	Volunteer Support	Del Norte Mission Possible	Monthly	$400	34 months	$10,200	$3,400	Volunteer mileage reimbursement and appreciation costs.
		Delivery of Permanent Housing	Permanent Housing Support	Del Norte Mission Possible	Monthly	$24,000	34 months	$612,000	$204,000	Housing rental subsidies $1,200/month x 34 months x 20 clients
		Delivery of Permanent Housing	Permanent Housing Support	Del Norte Mission Possible	Monthly	$5,000	34 months	$127,500	$42,500	Landlord incentives $5,000/month x 34 months
		Delivery of Permanent Housing	Permanent Housing Support	County of Del Norte	Annual	$205,118	3 years	$0	$615,354	DHHS funds to support permanent housing from BHBH, HHAP, HHIP, FSP, HSP, HDP, HomeKey, and HomeSafe
Subtotal - Non-Personnel Costs								**$6,770,123**	**$2,317,562**	
ADMINISTRATIVE COSTS										
		Administrative Costs	Administrative allowance	County of Del Norte				$515,415.00		5% administration retained by applicant County DHHS.
Subtotal - Administrative Costs								**$515,415.00**	**$ -**	
TOTAL BUDGET								**$ 10,823,724.00**	**$ 3,806,039.00**	

Superseded by Current Budget

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State of California – Natural Resources Agency
DEPARTMENT OF FISH AND WILDLIFE
Eureka Field Office
619 2nd Street
Eureka, CA 95501
www.wildlife.ca.gov

GAVIN NEWSOM, Governor
CHARLTON H. BONHAM, Director

February 28, 2023

Ranell Brown, Director
Del Norte County Health and Human Services
880 Northcrest Drive
Crescent City, CA 95531

SUPPORT OF DEL NORTE COUNTY ENCAMPMENT RESOLUTION PLAN

Dear Director Brown,

The California Department of Fish and Wildlife (CDFW) is writing in support of Del Norte County's Encampment Resolution Plan (Plan). The Plan brings together a partnership of local and regional organizations experienced with unsheltered homelessness to implement the four-phase Plan that will attempt to address the safety and wellness of approximately 100 people living in encampments. The encampments observed on the north side of the Crescent City Marsh Wildlife Area (CCMWA) in and around Temple Street are not compatible with the conservation and protection of wetlands in California. Since early 2019, CDFW staff have been aware of substantial encampment issues (Photo 1) which occupied vacant parcels and county right-of-ways associated with a historic and likely "unbuildable" subdivision.

The principal reason for the "unbuildable" nature of the subdivision is that it is overlaid on a jurisdictional wetland that is ultimately inconsistent with the Clean Water Act of 1972, California Coastal Act of 1976, and the State and Federal mandate of no-net-loss of wetlands, in addition to local building code and land use goals/zoning. Wetlands are extremely important for basic ecosystem services such as providing clean water, floodwater and storm damage attenuation, and habitat for common and rare species. The subdivision abuts the CCMWA a 475-acre wetland and mature Sitka spruce (*Picea sitchensis*) forest; public land purchased explicitly for the purpose of wetland/habitat conservation and protection of the western lily (*Lilium occidentale*), a State and Federal endangered species. The CCMWA contains the largest western lily population remaining in California, and the only population that currently meets recovery goals.

California has lost 90% of its historic wetlands and those that remain are important. CDFW observed numerous violations of the Clean Water and Coastal Acts, as well as numerous Fish and Game Code Violations, such as trash and debris placed in Waters of the State, car batteries, vehicles, feces, and petroleum products, etc. CDFW observed at least four large Sitka spruce felled to allow a van and a RV access through

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the right-of-way well into the wetland complex (Photo 2 and 3). CDFW recognizes that homelessness is a complex societal and public policy concern interrelated with

addiction, mental illness, availability of affordable housing, and poverty. However, homelessness' environmental and public health and safety impacts are also clear, and at Temple Street, they are substantial.

If you have any questions or comments regarding this letter, please contact Senior Environmental Scientist Supervisor Michael van Hattem at (707) 499-9457 or email at Michael.vanHattem@wildlife.ca.gov .

Sincerely,
On behalf of

DocuSigned by:
Rebecca Garwood
B5D12ECE94324AF...

Tina Bartlett
Regional Manager, Northern Region

ec: Heidi Kunstal
Del Norte County Planning and Building Department hkunstal@co.del-norte.ca.us

Jeffrey Stoddard, Michael van Hattem, Shawn Fresz, and
AJ Bolton
California Department of Fish and Wildlife
Rebecca.Garwood@wildlife.ca.gov, Jeffrey.Stoddard@wildlife.ca.gov,
Michael.vanHattem@wildlife.ca.gov, Shawn.Fresz@wildlife.ca.gov,
AJ.Bolton@wildlife.ca.gov

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Photo 1: At the southern end of Temple Street a homeless camp begins that has substantially impacted the natural habitat and wetlands on undevelopable parcels and within the County right-of-way. Trash/debris, inoperable vehicles, and pallets structures are found throughout the immediate area and constitute illegal fill and development within coastal wetlands (Photo CDFW 2019).

Photo 2. Mature Sitka spruce trees have been felled and moved to make way for van/RV access into the wetland complex. The van in this photo is being winched into the wetland on split spruce logs/pallets to an unknown destination. The van is near the border of the Crescent City Marsh Wildlife Area. Lush green vegetation in this photo is

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Director Brown
Del Norte County Health and Human Services
emerging skunk cabbage (*Lysichiton americanus*), an obligate hydrophytic plant, found exclusively in wetlands (Photo CDFW 2019).

Photo 3. Well within the wetland complex at the boundary of the subdivision and the Crescent City Marsh and Wildlife Area was extensive trash/debris and a RV. The occupant was supposedly trying to reach a parcel that was “given” to him where he could live in his RV. This activity is inconsistent with local land use code, as well as State and Federal law (Photo CDFW 2019).

Del Norte County, ERF-2-R Proposal

Letters of Support

1. NorCal Continuum of Care (CoC)
2. Senator Mike McGuire
3. California Department of Fish & Wildlife
4. Yurok Indian Housing Authority
5. Del Norte and Tribal Lands Community Food Council
6. Sutter Coast Hospital
7. Open Door Community Health Centers

NorCal Continuum of Care™

February 22, 2023

Ranell Brown, Director
Department of Health & Human Services
County of Del Norte
880 Northcrest Drive
Crescent City, CA 95531

Dear Ranell,

I am writing on behalf of Lead Agency to express support for your Department's application to the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Funding Program, Round 2, Second Disbursement (ERF-2-R).

NorCal Continuum of Care (CoC) is a consortium of individuals and organizations with the common purpose of planning a housing and services system for people who are homeless. The CoC serves as a convening entity tasked with the critical mission of ending homelessness in the in Shasta, Lassen, Plumas, Sierra, Siskiyou, Del Norte and Modoc Counties. The CoC is responsible for managing Housing and Urban Development funds for homelessness and is uniquely positioned to identify system needs and take steps to address them with the collaboration and partnership of community stakeholders.

Homeless encampments are a critical issue in Del Norte County and the plan outlined in your ERF-2-R proposal describes a significant and impactful vision for resolving this issue and moving residents as quickly as possible into permanent housing. The plan clearly addresses the county's current lack of emergency or interim shelter options. Without the support of emergency and interim housing, making the leap from the streets to more long-term, permanent housing would be nearly impossible. If funded, this grant will have a dramatic impact for many years to come and will help hundreds of unhoused individuals to stabilize their lives and achieve self-sufficiency.

I wish you every success with your proposal.

Sincerely,

Lisa Towns

Lisa Towns
Staff Services Analyst II

California State Senate

SENATOR MIKE MCGUIRE

MAJORITY LEADER

NORTHERN CALIFORNIA'S SECOND SENATE DISTRICT

February 28, 2023

Dhakshike Wickrema, Deputy Secretary
Interagency Council on Homelessness
Encampment Resolution Funding Program
801 Capitol Mall Suite 601
Sacramento, CA

Dear Secretary Wickrema:

I am writing to express my strong support for Del Norte County's application to the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Funding Program. Homeless encampments are a critical issue in Del Norte. This proposal describes a significant and impactful plan for moving residents into permanent housing as quickly as possible.

Under the strong leadership of the Del Norte County Board of Supervisors, partnerships have been formed between local government, tribes, service providers, and the community in support of a more effective and humane approach to housing the homeless. The project will deliver long-term solutions to Del Norte's encampment situation by improving existing resources to support encampment residents as they progress from dangerous unhoused situations into permanent housing. The solutions are at a scale appropriate for the Del Norte community and will address those with most urgent needs first.

As a rural community, Del Norte lacks the necessary infrastructure to address the barriers faced by the chronically homeless. Without the support of emergency shelters, making the leap from the streets into permanent housing is nearly impossible. This project has potential to make a huge impact by upgrading the county's current shelter into a year-round, 60-bed emergency shelter that operates under a Housing First model. Case managers will work one-on-one with participants to set goals and work toward relocation to long-term housing in Del Norte proposed tiny home village.

This project is a critical step in helping unhoused individuals to stabilize their lives and achieve self-sufficiency. I strongly endorse this application, and if our office can be of any assistance, please do not hesitate to call us at (707) 445-6508.

Warmest regards,

MIKE McGUIRE
Senator

YUROK INDIAN HOUSING AUTHORITY

15540 US Hwy 101 North, Klamath, CA 95548-9351 • (707) 482-1506; (800) 281-4749; (707) 482-3117 fax

February 24, 2023

Ranell Brown, Director
Department of Health & Human Services
County of Del Norte
880 Northcrest Drive
Crescent City, CA 95531

Dear Mr. Brown,

I am writing to express my support for Del Norte County's application to the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Funding Program, Round 2, Second Disbursement (ERF-2-R).

The Yurok Indian Housing Authority (YIHA) is the Tribally Designated Housing Entity for the Yurok Tribe, the largest federally recognized tribe in the State of California. The Yurok Reservation is located in the Counties of Humboldt and Del Norte. YIHA works to provide affordable, safe, and decent housing to lower-income tribal members, including rental and homeownership programs.

Our programs are aimed at long-term permanent housing options for tribal members. Yet, we are often the front line of assistance to homeless tribal members seeking stable housing options. Many individuals experiencing homelessness do not have the skills necessary to be a good tenant/neighbor—so even if they find housing, they may get evicted, making long term housing stability more difficult and out of reach. But also, many of these individuals are the unsheltered on the streets of Del Norte County.

Over the past decade, we have witnessed the growth of homeless encampments in Del Norte County, and a disproportionate number of tribal members are among the unhoused residing in such camps. The county's lack of year-round emergency or interim shelter options is compounding the homeless issue.

The Yurok Indian Housing Authority applauds Del Norte County for stepping up to address emergency and interim housing. As mentioned, this is an essential step toward long-term, permanent housing. The four phase approach proposed by Del Norte County with the Encampment Resolution grant funds will enable the County to help hundreds of unhoused individuals. We are at a point where this type of project is not desirable, it is essential to adequately address the homeless population.

I wish you every success with your proposal.

Sincerely,

Board Members
Alicia McKellar, President
Jeff Harris
Lonnie Reyman
Patti Vernelson
Executive Director
Amira Long

Family Resource Center of the Redwoods

Children and families are happy, healthy, safe and successful in life.

Family Resource Center
494 Pacific Avenue
Crescent City, CA 95531

Telephone: 707.464.0955

February 22, 2023

Ranell Brown, Director
Department of Health & Human Services
County of Del Norte
880 Northcrest Drive
Crescent City, CA 95531

Dear Ranell,

I am writing to express my support for your Department's application to the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Funding Program, Round 2, Second Disbursement (ERF-2-R).

As one of the programs of the Family Resource Center of the Redwoods, The Del Norte and Tribal Lands Community Food Council (DNATL CFC) operates the Emergency Food Assistance Program (TEFAP) that provides free food for low-income families. We have partnered with Del Norte Mission Possible for many years to distribute free food to encampment residents during their street outreach services.

Homeless encampments are a critical issue in Del Norte County, and the county's current lack of year-round emergency or interim shelter options is a big problem. Without the support of emergency and interim housing, making the leap from the streets to more long-term, permanent housing would be nearly impossible. If funded, this grant will have a dramatic impact for many years to come and will help hundreds of unhoused individuals to stabilize their lives and achieve self-sufficiency.

I wish you every success with your proposal.

Sincerely,

Amira Long

Amira Long (along@frcredwoods.org)
Executive Director
Family Resource Center of the Redwoods

Sutter Health
Sutter Coast Hospital

February 23, 2023

Ranell Brown, Director
Department of Health & Human Services
County of Del Norte
880 Northcrest Drive
Crescent City, CA 95531

Dear Ranell,

I am writing to express my support for your Department's application to the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Funding Program, Round 2, Second Disbursement (ERF-2-R).

Sutter Coast Hospital is a community-based, not-for-profit hospital serving residents of Del Norte County, Calif., and Curry County, Ore. Our 49-bed acute care hospital is a Sutter Health affiliate. Sutter Coast Hospital is governed by a volunteer board comprised of community leaders and healthcare professionals. Our local governance structure means critical healthcare decisions are made by experts in our community who can respond to local health and community needs.

Sutter Coast has partnered with the County and Del Norte Mission Possible (DNMP) to better serve our homeless population. DNMP's Emergency Recuperative Shelter Assistance program provided 230 nights of shelter for unhoused individuals after hospital discharge; 9 were connected to CES for supportive housing because they were vulnerable seniors.

Homeless encampments are a critical issue in Del Norte County, and the county's current lack of year-round emergency or interim shelter options is a big problem. Without the support of emergency and interim housing, making the leap from the streets to more long-term, permanent housing would be nearly impossible. If funded, this grant will have a dramatic impact for many years to come and will help hundreds of unhoused individuals to stabilize their lives and achieve self-sufficiency.

I wish you every success with your proposal.

Sincerely,

Mitchell J. Hanna

Mitchell J. Hanna
Chief Executive Officer
Sutter Coast Hospital

open door
Community Health Centers

Administration, Finance, and Human Resources
1275 Eighth Street
Arcata, CA 95521
(707) 826-8633

Billing
1385 Eighth Street
Arcata, CA 95521
(707) 826-8642

Burre Dental Center
Mobile Dental Services
959 Myrtle Avenue
Eureka, CA 95501

Del Norte Community Health Center
550 East Washington Boulevard
Crescent City, CA 95531

Eureka Community Health & Wellness Center
2200 Tydd Street
Eureka, CA 95501

Ferndale Community Health Center
638 Main Street (PO Box 1157)
Ferndale, CA 95536

Fortuna Community Health Center
3750 Rohnerville Road
Fortuna, CA 95540

Humboldt Open Door Clinic
770 Tenth Street
Arcata, CA 95521

McKinleyville Community Health Center
1644 Central Avenue
McKinleyville, CA 95519

Mobile Health Services / Telehealth & Visiting Specialists Center
2426 Buhne Street
Eureka, CA 95501

NorthCountry Clinic
785 18th Street
Arcata, CA 95521

NorthCountry Prenatal Services
3800 Janes Road, Suite 101
Arcata, CA 95521

Open Door Downtown
622 H Street,
Eureka, CA 95501

Open Door Gynecology Services
3770 Janes Road,
Arcata, CA 95521

Redwood Community Health Center
2350 Buhne Street, Suites A & C
Eureka, CA 95501

Willow Creek Community Health Center
38883 Highway 299
Willow Creek, CA 95573

Member Services
550 E Washington Blvd, Suite 100
Crescent City, CA 95531

963 Myrtle Avenue
Eureka, CA 95501

February 22, 2023

Ranell Brown, Director
Department of Health & Human Services
County of Del Norte
880 Northcrest Drive
Crescent City, CA 95531

Dear Ranell,

I am writing to express my support for your Department's application to the California Interagency Council on Homelessness (Cal ICH) Encampment Resolution Funding Program, Round 2, Second Disbursement (ERF-2-R).

Open Door Community Health Centers provides quality medical, dental, and mental health care and health education to all regardless of financial, geographic, or social barriers. As a patient-centered medical home (PCMH), Open Door employs a model of patient care that uses a team-based approach and emphasizes care coordination and communication across specialties to achieve an excellent patient care experience and help lower medical costs.

Poor housing conditions and a lack of housing stability are associated with a wide range of health conditions, including respiratory infections, asthma, lead poisoning, injuries, and impacts behavioral health. Addressing housing issues offers health care practitioners an opportunity to address an important social determinant of health.

Open Door's Case Managers are an integral part of the Care Team and help our patients access safe and affordable housing options. They work alongside many community partners, including Del Norte County and Del Norte Mission Possible, in the shared goal of advancing health equity and housing security for all.

Homeless encampments are a critical issue in Del Norte County, and the county's current lack of year-round emergency or interim shelter options is a big problem. Without the support of emergency and interim housing, making the leap from the streets to more long-term, permanent housing would be nearly impossible. If funded, this grant will have a dramatic impact for many years to come and will help hundreds of unhoused individuals to stabilize their lives and achieve self-sufficiency.

I wish you every success with your proposal.

Sincerely,

Tory Starr
President & Executive Officer

Map of Prioritized Encampment, Crescent City, CA

California Department of
Housing and Community Development

ERF Budget Change Request Form

This budget change request was submitted on 10/14/2024 11:52 PM

Introduction

Please select from the list of jurisdictions
Del Norte County

The selected jurisdiction is associated with the following ERF award(s). Select the award(s) for which you are submitting this budget change request:

ERF-3L award in the amount of $10,823,724.00
Yes

Please confirm the selections are accurate before proceeding in this form.

ERF-3L Budget Change Request

Answer all of the questions below. Reponses should be concise and provide specific details explaining any proposed changes to funding and/or project plans.

Generally, the effective date is the date this form is submitted, however, in unique circumstances HPD Homelesness Grants will consider approving retroactive effective dates.

What date are you requesting that the revised budget be effective?
10/14/2024

If you would like this date to be retroactive, please explain why.
N/A

Are you requesting an expedited review?
No

Provide a proposed budget below.
Budget ERF Grant - modified change request 10-14-24.xlsx

New Proposed Budget for ERF-3L funds by Eligible Use Category

Rapid Rehousing	**Operating Subsidies**	**Street Outreach**	**Services Coordination**
Rapid rehousing, including housing identification services, rental subsidies, security deposits, incentives to landlords, and holding fees for eligible persons, housing search assistance, case management and facilitate access to other community-based services.	*Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.*	*Street outreach to assist eligible persons to access crisis services, interim housing options, and permanent housing and services.*	*Services coordination, which may include access to workforce, education, and training programs, or other services needed to improve and promote housing stability for eligible persons, as well as direct case management services being provided to persons.*
New Proposed Budget $0.00	**New Proposed Budget** $133,769.00	**New Proposed Budget** $39,100.00	**New Proposed Budget** $0.00
Previously Approved Budget $0.00	**Previously Approved Budget** $401,306.00	**Previously Approved Budget** $117,300.00	**Previously Approved Budget** $0.00

Systems Support	**Delivery of Permanent Housing**	**Prevention and Shelter Diversion**	**Interim Sheltering**
Systems support for activities that improve, strengthen, augment, complement, and/or are necessary to create regional partnerships and a homeless services and housing delivery system that resolves persons' experiences of unsheltered homelessness.	*Delivery of permanent housing and innovative housing solutions, such as unit conversions that are well suited for eligible persons.*	*Prevention and shelter diversion to permanent housing, including flexible forms of financial assistance, problem solving assistance, and other services to prevent people that have been placed into permanent housing from losing their housing and falling back into unsheltered homelessness. This category is only available to serve people who were formerly residing in the prioritized ERF encampment site.*	*Interim sheltering, limited to newly developed clinically enhanced congregate shelters, new or existing noncongregate shelters, and operations of existing navigation centers and shelters based on demonstrated need that are well suited for eligible persons.*
New Proposed Budget $1,136,789.00 line item budget shows $1,136,788	**New Proposed Budget** $246,500.00	**New Proposed Budget** $0.00	**New Proposed Budget** $8,752,151.00 line item budget shows $8,752,152

Previously Approved Budget $1,814,922.00	**Previously Approved Budget** $739,500.00	**Previously Approved Budget** $0.00	**Previously Approved Budget** $7,235,281.00

Improvements to Existing Emergency Shelters	**Administrative Costs**
Improvements to existing emergency shelters to lower barriers, increase privacy, better address the needs of eligible persons, and improve outcomes and exits to permanent housing.	*Up to 5% of grant funds may be applied to administrative costs. Administrative costs incurred by the city, county, continuum of care, to administer its program allocation.*
New Proposed Budget $0.00	**New Proposed Budget** $515,415.00
Previously Approved Budget $0.00	**Previously Approved Budget** $515,415.00

Budget Change Request Total

Total New Proposed Budget
10,823,724.00

Total Previous Budget
10,823,724.00

Reason for the Request and Resulting Change

What prompted the need for this change?
Del Norte County's application for the ERF -3L grant included a subcontract CBO Del Norte Mission Possible (DNMP). DNMP was in the process of developing a 60 bed Clinically Enhanced Emergency Shelter, which the County of Del Norte proposed to support using these grant funds. This was the first step in the inadequate or currently non-existent "shelter-first" resources for those experiencing chronic homelessness within our county. Acquiring a building or locating a site for this shelter proved to be an obstacle. Over the course of two years thirty sites within our county were identified as potential locations for the emergency shelter. Working with a local realtor DNMP entered into negotiations on several sites and were unable to procure a building or land. After the award of the ERF-3L a new site was identified by our partner DNMP. This site was brought to the County Board of Supervisors meeting in December of 2024. Ultimately our CBO declined to move forward with this site/property due to public objection.

At this point Del Norte County was left with a dilemma. We wanted to be able to fulfill the mandates set forth in our grant application of service delivery and housing strategies to prioritize the emptying of the

South Bend/Waldo encampment site and providing a pathway to permanent housing for those experiencing homelessness in our county. We met several times with our Ad-Hoc housing committee whose members represent our Board of Supervisors, the Department of Health and Human Services , the Community Development Department, Building Maintenance, Del Norte Mission Possible, True North, Realtors and community stake holders. Through many hours of discussion the committee came up with the idea of asking the county if DNMP could use part of a property owned by the county designated as the site of the micro village that was also part of the ERF-3L housing grant application. This proposal was brought to our Board of Supervisors in December of 2023. We were ultimately given permission to use the county owned land for the location of the Clinically Enhanced Emergency Shelter.

Working with this new plan has led Del Norte County to request changes to the use of the funding provided under the ERF-3L grant. The overall focus of the grant was to provide interim Sheltering and this change request is asking for more funds to focus on that area of the grant to accommodate our lack of a current shelter. The county has several challenges with the new site location. First was an existing structure, the county's old Mental Health building. This building would have to be torn down to accommodate the new shelter building. Asbestos remediation, a training burn for our county fire department and site cleanup have shifted/delayed timelines for completion of the shelter and micro village. After that process is complete the county has been faced with building the new structure for the Clinically Enhanced Emergency shelter. We estimated the delays and our need to build a new structure are going to shift costs and timelines from the budgeted three years of Operating Subsidies down to one year. So we are proposing shifting costs from Street Outreach, System Support and Delivery of Permanent Housing to Interim Sheltering. Our partner CBO DNMP has pledged their $540,000 matching funds under the ERF-3L grant from the purchase/renovation of an existing of shelter site to the dedicated use of System Support for the shelter. This change will accomplish our keeping to the timelines within the grant of 50% of funds expended by June 2025 and grant fully expended by June 2026.

At the program level, what will change if this budget change request is approved?

Programmatically, what will be eliminated, reduced, or augmented from the previously approved budget?
We are moving System Support monies to Interim Sheltering. Due to delays and the need to focus on a clinically enhanced shelter.

Programmatically, what will be added, expanded, or augmented in the newly proposed budget?
We will be building a Clinically Enhanced Emergency Shelter on site, along with the micro homes. We also have increased costed at the proposed site due to delays.

Certify and Submit

Title
Deputy Director- Admin/Fiscal

Name
Paula Henry

Phone
(707) 464-3191 x2559

Email
phenry@co.del-norte.ca.us

[Form.Introduction.JurisdictionAndContractSelection.PleaseSelectYourJurisdiction.JurisdictionSelection] certifies that all information included in this form is true and accurate to the best of their knowledge.
Yes

		ELIGIBLE USE CATEGORY	<5 WORD DESCRIPTION	NAME OF ENTITY OR PART OF PROPOSAL				ERF-2-R PROPOSED BUDGET Change	LEVERAGED FISCAL SUPPORT	2 SENTENCE DESCRIPTION
This budget template may be slightly modified to meet local needs. If awarded funding, this budget, once approved, will serve		*Use dropdowns. See NOFA, III. A.*	*Enables Cal ICH to immediately understand the line item.*	*Enables Cal ICH to associate the line item with specific entities or parts of a proposal.*				*Only ERF-2-R Funds*	*Non ERF-2-R Funds That WILL be Used to Support this*	*Enables Cal ICH to better understand the line item, context, and / or other pertinent information related to the proposed line item.*
PERSONNEL COSTS		**PERSONNEL**			**SALARY**	**FTE**	**MONTHS**			
			Overall Program Management & Support							
	5	Systems Support	Director of Homeless Services	DNMP	$ 64,480	1.00	34	$15,224	**$137,020**	**Oversees all subrecipient homeless services programs.**
	5	Systems Support	Homeless Services Program Coordinator	DNMP	$ 51,293	1.00	34	$12,111	**$108,997**	**Coordinates the staff and activities of all service programs.**
	5	Systems Support	Homeless Services Admin Assistant	DNMP	$ 45,760	1.00	34	$10,804	**$102,960**	**Provides advanced clerical, data-keeping and reporting support.**
	5	Systems Support	Account Clerk	DNMP	$ 42,557	1.00	34	$10,048	**$95,753**	**Provides fiscal support, including A/P, A/R and budget tracking.**
			Outreach & Navigation Center							
	2	Services Coordinatio	Housing/Medical Navigation Specialist	DNMP	$ 47,195	2.00	34	$22,287	**$200,580**	**Provides medical & housing navigation support to homeless.**
	2	Services Coordinatio	Navigation Center Intake	DNMP	$ 36,400	2.00	34	$34,378	**$103,133**	**Conducts intake at navigation center, inlcuding HMIS enrollment.**
	2	Services Coordinatio	Greeter	DNMP	$ 33,280	2.00	34	$31,431	**$94,293**	**Greets clients at navigation center & welcomes then into services.**
	2	Services Coordinatio	Peer Mentor	DNMP	$ 32,240	1.50	34	$45,673	**$0**	**Assists encampment residents prepare for move to alternate sites.**
	5	Systems Support	Maintenance / Driver	DNMP	$ 41,122	0.50	34	$19,419	**$0**	**Provides maintenance and transportation services.**
.			**Clinically Enhanced Emergency Shelter**							
	8	Interim Sheltering	Operations Supervisors	DNMP	$ 39,520	3.00	34	$111,973	**$0**	**Supervises shelter operations staff.**
	8	Interim Sheltering	Recovery Specialist	DNMP	$ 45,222	0.50	34	$0	**$64,065**	**Carries out drug & alcohol recovery programs within shelter.**
	8	Interim Sheltering	Life Recovery/Case Mgmt Specialist	DNMP	$ 41,122	6.00	34	$116,511	**$349,534**	**Works with shelter residents to develop and meet life-skills goals.**
	8	Interim Sheltering	Shelter Operations Staff	DNMP	$ 36,041	8.00	34	$272,309	**$0**	**Insures efficient operation of the shelter & oversight of residents.**
	8	Interim Sheltering	Shelter Intake	DNMP	$ 36,400	0.50	34	$8,594	**$25,783**	**Conducts intake at shelter, inlcuding HMIS enrollment/updates.**
	5	Systems Support	Cook	DNMP	$ 43,680	1.00	34	$41,253	**$0**	**Prepares meals with help of residents in workforce development.**
	5	Systems Support	Maintenance / Driver	DNMP	$ 41,122	0.25	34	$4,297	**$0**	**Provides maintenance and transportation services.**
			Micro Shelter Village							
	8	Interim Sheltering	Village Operations Supervisors	DNMP	$ 49,570	2.00	34	$93,631	**$0**	**Supervises village operations staff.**
	8	Interim Sheltering	Recovery Specialist	DNMP	$ 45,222	0.50	34	$0	**$64,065**	**Carries out drug & alcohol recovery programs at village site.**
	8	Interim Sheltering	Life Recovery/Case Mgmt Specialist	DNMP	$ 41,122	2.00	34	$38,837	**$116,511**	**Works with village residents to develop and meet life-skills goals.**
	8	Interim Sheltering	Village Operations Staff	DNMP	$ 36,041	8.00	34	$272,309	**$0**	**Insures efficient operation of the village & oversight of residents.**
	8	Interim Sheltering	Micro Village Intake	DNMP	$ 36,400	0.50	34	$8,594	**$25,783**	**Conducts intake at village, inlcuding HMIS enrollment/updates.**
	5	Systems Support	Maintenance / Driver	DNMP	$ 41,122	0.25	34	$9,709	**$0**	**Provides maintenance and transportation services.**
Subtotal - Personnel Costs								**$1,179,392**	**$1,488,478**	
NON-PERSONNEL COSTS					**UNIT**	**RATE**	**TIME**			
STARTUP COSTS										
	8	Interim Sheltering	Emergency Shelter - Building	County				$2,814,481		Building for a Clinically Enhanced Emergency Shelter
	8	Interim Sheltering	Emergency shelter - Supplies and Support	DNMP	1	$540,000	1 time	$0	$540,000	Renovation of former short-term shelter into Clinically Enhanced year-round shelter.
	8	Interim Sheltering	Commercial washing machine (shelter).	DNMP	1	$1,400	1 time	$1,400		Commercial washing machine for emergency shelter.
	8	Interim Sheltering	Commercial clothes dryer (shelter).	DNMP	1	$1,300	1 time	$1,300		Commercial clothes dryer for emergency shelter.
	8	Interim Sheltering	Micro-Shelter site development	County	1	########	1 time	$3,517,112		Predevelopment, permitting, utilities, fencing, security system, and all construction costs including construction management and 20%
	8	Interim Sheltering	Micro-Shelter unit purchase & setup	County	1	$800,000	1 time	$800,000		Purchase and setup of 53 micro-shelter units and community facility.
	8	Interim Sheltering	Bathroom/Shower/Laundry container	County	1	$150,000	1 time	$150,000		Purchase and setup of converted container bathroom/laundry/shower.
	8	Interim Sheltering	Commercial washing machine (village).	County	1	$1,400	1 time	$1,400		Commercial washing machine for emergency shelter.
	8	Interim Sheltering	Commercial clothes dryer (village).	County	1	$1,300	1 time	$1,300		Commercial clothes dryer for emergency shelter.
	8	Interim Sheltering	Tables for village common room.	County	15	$300	1 time	$4,500		Dining tables for village common room.
	8	Interim Sheltering	Chairs for village common room	County	60	$55	1 time	$3,300		Dining table chairs for village common room.
	8	Interim Sheltering	Lockable storage boxes.	County	50	$100	1 time	$5,000		Large lockable storage for village residents. One to a unit.
	8	Interim Sheltering	Underbed storage boxes.	County	200	$25	1 time	$5,000		Underbed storage for village residents. Four to a unit.
	5	Systems Support	Office furniture	DNMP	6	$1,500	1 time	$4,950	$4,050	Office furniture for six staff offices.
	5	Systems Support	Computer/Office equipment.	DNMP	10	$1,500	1 time	$7,500	$7,500	Computers, printers, scanners for six offices; laptops for field work.
	5	Systems Support	Storage for non-shelter homeless	County	1	$5,000	1 time	$5,000		Shipping container storage for those not participaing in shelters.
	5	Systems Support	Lockable storage boxes.	County	200	$100	1 time	$20,000		Large lockable storage for non-shelter participants.
	5	Systems Support	Vehicles	DNMP	3	$60,000	1 time	$80,000	$100,000	Accessible van for client transportation; outreach vehicles.
ONGOING COSTS										
Direct Operating										
	5	Systems Support	PL M&M insurance	DHHS	Annual	$20,000	3 yrs	$60,000	#REF!	Property, liability, and medical insurance for Micro Village
	5	Systems Support	Postage, Mailing Service	DNMP	Monthly	$100	34 mths	$2,550	#REF!	
	5	Systems Support	Printing and Copying	DNMP	Monthly	$1,000	34 mths	$25,500	#REF!	
	5	Systems Support	Accounting Services	DNMP	Annual	$20,500	3 yrs	$46,125	#REF!	Direct costs for accounting, payroll and reporting to meet grant obligations
	5	Systems Support	Audit Services	DNMP	Annual	$10,000	3 yrs	$7,500	#REF!	Program share of annual audit costs.
	5	Systems Support	Legal Services	DNMP	Annual	$1,000	3 yrs	$2,250	#REF!	Fees for legal advice related to the project.
	5	Systems Support	Other Professional Services (Technology)	DNMP	Annual	$5,000	3 yrs	$11,250	#REF!	Information technology costs associated with the project.
	5	Systems Support	Direct Management Support Fees	DNMP	Annual	$30,000	3 yrs	$67,500	#REF!	Costs for upper-level management oversight and project support.
	5	Systems Support	Telephone, Telecommunications	DNMP	Monthly	$500	34 mths	$12,750	#REF!	
	5	Systems Support	Internet	DNMP	Monthly	$200	34 mths	$5,100	#REF!	
	5	Systems Support	Website	DNMP	Monthly	$100	34 mths	$2,550	#REF!	
	5	Systems Support	Payroll Expenses	DNMP	Monthly	$670	34 mths	$17,085	#REF!	Payroll software and processing costs not related to staff costs.
	5	Systems Support	Licenses, Permits & Business Fees	DNMP	Annual	$1,000	3 yrs	$2,250	#REF!	
	5	Systems Support	Taxes	DNMP	Annual	$500	3 yrs	$1,125	#REF!	
	5	Systems Support	Office Supplies	DNMP	Monthly	$400	34 mths	$10,200	#REF!	
	5	Systems Support	Software	DNMP	Annual	$5,000	3 yrs	$11,250	#REF!	HMIS and other software licensing fees.
	5	Systems Support	Training & technical support	Arcata House Partnership	5,200 hours	$90	34 mths	$156,000	#REF!	Training & technical assistance provided by experienced agency to new staff.
	5	Systems Support	Travel and Meetings	DNMP	Annual	$5,000	3 yrs	$11,250	#REF!	Costs for travel to out-of-town meetings and program events.
	5	Systems Support	Liability Insurance	DNMP	Monthly	$2,500	34 mths	$63,750	#REF!	
	5	Systems Support	Security Monitoring Services	DNMP	Annual	$35,000	3 yrs	$105,000	#REF!	Live video security monitoring.
	5	Systems Support	Office Space Rent & Lease Payments	DNMP	Monthly	$1,400	34 mths	$35,700	#REF!	Navigation center, storage, and village office space rental.
	5	Systems Support	Equipment Rental	DNMP	Monthly	$500	34 mths	$12,750	#REF!	Occasional rental of maintenance or office equipment.
	5	Systems Support	Electricity	DNMP	Monthly	$2,500	34 mths	$63,750	#REF!	
	5	Systems Support	Water/Sewer	DNMP	Monthly	$1,650	34 mths	$42,075	#REF!	
	5	Systems Support	Trash Service	DNMP	Monthly	$1,650	34 mths	$42,075	#REF!	
	5	Systems Support	Janitorial Supplies	DNMP	Monthly	$4,200	34 mths	$35,700	#REF!	
	5	Systems Support	Building Maintenance	DNMP	Monthly	$400	34 mths	$3,400	#REF!	
	5	Systems Support	Equipment Maintenance	DNMP	Monthly	$100	34 mths	$850	#REF!	
	5	Systems Support	Linen & Laundry Service	DNMP	Monthly	$1,000	34 mths	$8,500	#REF!	
	5	Systems Support	Grounds Maintenance	DNMP	Monthly	$100	34 mths	$850	#REF!	
	5	Systems Support	Vehicle Insurance	DNMP	Annual	$5,000	3 years	$11,250	#REF!	
	5	Systems Support	Gasoline	DNMP	Monthly	$400	34 mths	$10,200	#REF!	
	5	Systems Support	Vehicle Maintenance	DNMP	Monthly	$125	34 mths	$3,189	#REF!	
	5	Systems Support	Registration & DMV Fees	DNMP	Annual	$800	3 years	$1,800	#REF!	
Direct Client Support Activities										
	3	Street Outreach	Client Transportation	DNMP	Monthly	$850	34 mths	$7,225	$7,225	Bus passes, gas vouchers.
	3	Street Outreach	Emergency Health & Welfare Support	DNMP	Monthly	$2,500	34 mths	$21,250	$21,250	Food, health, survival supplies to support unsheltered homeless.
	3	Street Outreach	Community Cleanup Activities	DNMP	Monthly	$250	34 mths	$0	$8,500	Supplies for regular community cleanup. Not encampment cleanup.
	3	Street Outreach	Participant Incentives	DNMP	Monthly	$1,250	34 mths	$10,625	$10,625	Incentives for unsheltered homeless participation in activities
	8	Interim Sheltering	Food Services - Shelter & Village	DNMP	Monthly	$59,400	34 mths	$504,900	$504,900	90 residents x 2 meals/day x 30 days/month x 34 months.
	8	Interim Sheltering	Resident Personal Supplies	DNMP	Monthly	$1,700	34 mths	$14,450	$14,450	Hygiene and personal care supplies for village and shelter residents.
	8	Interim Sheltering	Resident sleeping bags/bed linens/pillows	DNMP	Annual	$7,000	3 years	$5,250	$5,250	$35 each x 200 persons served x 3 years.
	5	Systems Support	Volunteer Support	DNMP	Monthly	$400	34 mths	$3,400	$3,400	Volunteer mileage reimbursement and appreciation costs.
	6	Delivery of Permanei	Permanent Housing Support	DNMP	Monthly	$24,000	34 mths	$204,000	$204,000	Housing rental subsidies $1,200/month x 34 months x 20 clients
	6	Delivery of Permanei	Permanent Housing Support	DNMP	Monthly	$5,000	34 mths	$42,500	$42,500	Landlord incentives $5,000/month x 34 months
	6	Delivery of Permanei	Permanent Housing Support	County	Annual	$205,118	3 years	$0	$615,354	DHHS funds to support permanent housing
Subtotal - Non-Personnel Costs								**$9,128,917**	**#REF!**	
TOTAL BUDGET		Administrative Costs	Administrative allowance	County				$515,415.00		5% administration