

# Homeless Housing, Assistance and Prevention (HHAP) Grant Program

2026 Annual Report Template

Covering Activity through December 31, 2025



# Instructions

California Health and Safety Code sections [50221](#), [50222](#), & [50223](#) contain the annual and final report requirements to demonstrate fiscal and programmatic outcomes for all rounds of the [Homeless Housing, Assistance and Prevention \(HHAP\) program](#). Grantees are required to submit an annual report by April 1 each year following an award of funding covering the activity through the prior calendar year (CY) and are required to submit a final report due April 1 following the 100% expenditure deadline reporting on activity through the prior CY. The final report requires the same content as the annual report but is the final summary of activities completed under the grant and is due April 1 following the 100% expenditure deadline reporting on activity through the prior CY. All annual and final reports submitted by grantees will be made available on HCD's website.

**Annual vs. Final Report:** This 2026 HHAP Annual Report Form serves as the annual report for HHAP Rounds 2 through 5, and the final report for HHAP Round 1.

**Reporting Timeframe:** In this 2026 annual report, grantees should report all cumulative program activity through December 31, 2025. The Department of Housing and Community Development (HCD) allows HHAP grantees to begin spending HHAP as of the date of their respective Notice of Funding Availability (NOFA) after HCD has made the award. HHAP Round 5 grantees, all of which were awarded during CY 2024, should report activity beginning as of the date of the [HHAP 5 NOFA](#), September 29, 2023.

**Report Scope:** The HHAP annual report allows each Administrative Entity to submit a single report covering all five rounds of HHAP that have been awarded. The report must cover activities funded by all rounds that the Administrative Entity administers.

**Note:** This Microsoft Word template is intended to be used as a planning document to guide grantees in drafting responses prior to submitting the HHAP Grant Program 2026 Annual Report in Cognito.

## Part I – Detailed Description of HHAP Funded Activities

Provide a detailed description of all budgeted activities funded by all rounds of HHAP that the Administrative Entity is administering. You may add as many activities as needed by clicking the "Add HHAP Activity" button. If a single activity is funded by multiple rounds of HHAP, you will only be asked to report the activity one time but must specify which rounds of HHAP fund the activity. Each reported activity will be tracked within the report by a number (ie. HHAP Activity #1, HHAP Activity #2, and so on). In Part II and Part III of this report, you will be asked to link successes and challenges to HHAP activities, and you will be able to select as many that apply. Save your work regularly by clicking the "save" button.

- **Definitions:**

- **Youth Set Aside:** Check this box if the activity is designated under the Youth Set Aside requirement. Youth Set Aside activities must be listed separately from non-Youth Set Aside activities.

- **Activity Description:** Activity (or project) name along with specific description. The activity may be anything within the allowable uses of the grant. If you check the Youth Set Aside box, your activity description must specify how the activity is dedicated to youth homelessness services or housing solutions.
- **HHAP Round(s):** Indicate the specific round(s) of HHAP the activity is funded by for a specific contractor. Select all that apply.
- **Sub:** Check the box if activities were subcontracted.
- **Payment to/ Contract with:** Indicate who the funds were obligated/contracted to, who payments were made to, or who funds were subgranted to.
- **Address of General Location (if applicable):** If the activity supports interim or permanent housing, or services to an encampment or a general area where multiple encampments are located, provide the address or general location here.
- **Eligible Use Category:** Select the eligible use funding category the activity supports.
  - **Permanent Housing:**
    - Rental Assistance and Rapid Rehousing
    - Operating Subsidies/Supportive Services – Perm Housing
    - Capital Costs - Perm Housing
    - Landlord Incentives
  - **Prevention and Diversion:**
    - Prevention and Diversion (other than Rental Assistance and Rapid Rehousing)
  - **Interim Housing:**
    - Operating Costs/Supportive Services – Interim
    - Motel/Hotel Vouchers - Interim
    - New Navigation Centers and Emergency Shelters
    - Shelter Improvements
  - **Non-housing:**
    - Street Outreach
    - Services and Services Coordination
  - **Administrative Costs:**
    - Systems Support
    - Strategic Planning and Infrastructure Development
    - Administrative Costs
    - Homeless Management Information System (HMIS)
- **Amount Obligated as of 12/31/2025:** Amount for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP funding for this activity.

- **Amount Expended as of 12/31/2025:** Amount of HHAP funds obligated under contract or subcontract that have been fully paid and receipted for this activity.
- **Activity Status as of 12/31/2025:** Select from one of the following options: Not Started, In Progress, Completed.
- **Completion Date or Estimated Completion Date:** If your Activity Status is Completed, specify the date the activity was completed, otherwise provide a projected or estimated date of completion.
- **SPM(s) Improved by the Activity:** Select one or more CA System Performance Measures (SPMs) the activity improved or will improve, if any. Measures listed below.
  - **Measure 1a:** Activity will increase the number of people experiencing homelessness who are accessing services relative to overall homeless population.
  - **Measure 1b:** Activity will decrease the number of people experiencing unsheltered homelessness on a single night (unsheltered PIT count)
  - **Measure 2:** Activity will increase in the number of people experiencing homelessness who are accessing services for the first time (*in the past two years*), relative to overall homeless population.
  - **Measure 3:** Activity will increase the number of people exiting homelessness into permanent housing.
  - **Measure 4:** Activity will reduce the average length of time that people experienced homelessness while accessing services.
  - **Measure 5:** Activity will decrease the percent of people who return to homelessness within 6 months of exiting homelessness response system to permanent housing.
  - **Measure 6:** Activity will increase the number of people with successful placements (*into shelter, interim, or permanent housing*) from street outreach.

Youth Set Aside (Y/N)	Activity Description (text-box)	HHAP Round(s) (multi-select)	Sub (Y/N)	Payment to/ Contract with (text-box)	Address or General Location	Eligible Use Category (Single-select by round)	Amount Obligated as of 12/31/25 (per round)	Amount Expended as of 12/31/25 (per round)	Activity Status as of 12/31/2025 (per activity; drop-down)	Activity Completion Date (per activity)	SPM(s) Improved by the Activity (per activity; multi-select)
									Not Started, In Progress, Completed		

## Part II – Notable Successes and Lessons Learned

In addition to Part I, describe notable quantifiable or concrete outcomes and accomplishments achieved through your HHAP funds. The purpose of this section is to showcase and share successes and lessons learned that may be shared with other grantees or jurisdictions. This can include activities such as engaging stakeholders, improving systems, developing and implementing strategies for reducing homelessness, addressing racial equity, adopting policy reforms that accelerate housing production and remove barriers to

housing production, fostering regional and subregional collaboration, administering technical assistance, etc. Please note that you will be asked to link successes to reported activities from Part I.

- **Definitions**

- **HHAP Round(s):** Indicate the specific round(s) of HHAP that funded the success. Select all that apply.
- **Lead Entity:** The HHAP grantee responsible for leading the progress on the designated outcome.
- **Collaborating Entities:** Entities partnering with the Lead Entity to achieve the outcome. May include a HHAP regional partner, group, organization, or jurisdiction working to address or improve the outcome.
- **Description of Accomplishments:** Include specific, relevant details to describe the accomplishment, including actions taken, quantifiable measures, outcomes, and next steps.
- **Timeframe of Accomplishment:** Include general timeframe for accomplishment, including starting and ending dates or projected completion dates.
- **Impact of Accomplishment:** A description of how this accomplishment impacted the grantee’s continuum of care (CoC) region CA SPMs, how it improved the grantee’s homelessness response system, how it added capacity to the grantee’s interim or permanent housing going forward, etc.
- **Link to Activity:** Referencing the HHAP Activity #, link the reported success to as many associated HHAP Activities as apply.

HHAP Round(s) (multi-select)	Lead Entity (text-box)	Collaborating Entities (text-box)	Description of the Accomplishment (text-box)	Timeframe of Accomplishment (text-box)	Impact of Accomplishment (text-box)	Which funded activity or activities was this success linked to? (HHAP Activity #)

### Part III – Challenges and Opportunities

Use this section to include notable challenges or areas where you have struggled to make the impact you intended while implementing HHAP funds. This can include potential risks you see ahead, changes you plan to implement to address these challenges in the future, and/or ways HCD can support you better through technical assistance. Please note that you will be asked to link challenges to reported activities from Part I.

#### **Definitions**

- **HHAP Round(s):** Indicate the specific round(s) of HHAP affected by the challenge. Select all that apply.
- **Description of Challenge:** General description of challenge, including entities/populations affected and timeframe, if applicable.

- **Impact of Challenge:** Include the scope of the challenge, including how this challenge impacted the services and/or housing solutions provided by the award, if applicable.
- **Lesson Learned:** Description of changes implemented or planned in response to address the challenge.
- **Link to Activity:** Referencing the HHAP Activity #, link the reported challenge to as many associated HHAP Activities as apply.
- **HCD Support:** Describe specific policy changes HCD could make, or technical assistance HCD could provide, to better support grantees in addressing this challenge in the future.

HHAP Round(s) (multi-select)	Description of Challenge (text-box)	Impact of Challenge (text-box)	Lesson Learned (text-box)	Which funded activity or activities was this challenge linked to? (HHAP Activity #)	HCD Support (text-box)

### HMIS Reporting Requirement

As part of the HHAP reporting responsibilities, grantees are required to enter client data into their local Homeless Management Information System (HMIS) and to ensure that data is uploaded by their CoC to the statewide Homeless Data Integration System (HDIS) on a quarterly basis. Grantees must ensure proper recording of activities associated with these program funds, including the correct program and round, “Other Funder Code,” and Grant Identifier (“Grant ID”) for all HHAP-funded projects, as described in the [AB 977 HMIS Project Setup Instructions for HCD Grantees](#). Grantees are required to accept training and technical assistance in this area if their HMIS projects are not set up correctly. HCD may seek additional information directly from grantees to capture missing or incomplete HDIS data to support the annual or final reports.

This effort helps efficiently capture many of the grantees’ non-fiscal reporting responsibilities. When grantees are properly reporting into HMIS, HCD can utilize that data to fulfill grantee reporting requirements. However, improper reporting into that system may require HCD to seek additional information directly from grantees.

To ensure project data is being accurately reflected in HDIS, please review the most up to date [HDIS/HMIS compliance spreadsheet](#) and follow the steps indicated below to identify issues or to ensure you see projects set up for all rounds of HHAP that you receive funding.

1) Visit the “Compliance Report” tab, and review the “Participation” status column:

- If Participation = **Not Found in HDIS**, that indicates that no projects found in HDIS for the given grantee and program. Grantees should double-check that Grant IDs and Other Funder Codes are entered correctly. Contact your HMIS lead and follow the project set up instructions to add projects related to your award.

- If Participation = **Grantee Participating but Contract # Not Found**, that indicates at least one project found with the given Grantee ID and correct HCD Other Funder Code. This indicates that there is data in HDIS for this grantee's projects for the given program and round, but not for this contract number. Projects may have missing or incorrect Grant IDs or may be missing from HDIS entirely. Contact your HMIS lead to correct the Grant ID.
- Review the “Program” and “Round” columns to identify which round of HHAP is affected by a Participation error.

2) Visit the “Projects Found in HDIS” tab, and review the “Grantee List Match” status column:

- If Grantee List Match = **No Match to Grantee List**, that indicates the project may have an incorrect or missing Grant ID, or the Grantee List may need to be updated to reflect the missing Grant ID. Contact your HMIS lead to correct the Grant ID.
- Review the “Program” and “Round” columns to ensure that HMIS projects are listed for all HHAP rounds you receive funding and to identify which round of HHAP is affected by a Grantee List Match error.

It is important to note that even if the Compliance Report Tab shows your HMIS Participation status as “Green”/Participating, HMIS could still be missing projects associated with your award, or there could be other inaccuracies. Review the persons-served data in the “Total Served” column to ensure that all projects are reporting, and capturing the person served correctly to the best of your knowledge. If you believe projects related to your award are missing, contact your HMIS lead and follow the project set up instructions to add projects related to your award.

When data is properly reported it can be incorporated into the statewide HDIS system to improve our overall understanding of homelessness response and outcomes, and it will be displayed through program-specific dashboards so that HCD can comply with its data transparency requirements required by the Legislature related these programs. Review the [HHAP-specific HDIS Dashboard](#) for current outcomes data.

**Reminder for HHAP 6:** The [HHAP 6 NOFA](#) sets conditions on administrative entities before they can receive their initial disbursement (see pages 23-24), including that administrative entities must be in good standing on fiscal and HMIS reporting for prior HHAP rounds.



## California Department of Housing and Community Development

### 2026 HHAP Annual Report through December 31, 2025

- ① Instructions   ② Description of Use of Funds   ③ Successes and Lessons Learned  
④ Challenges and Opportunities   ⑤ Contacts and Certification

#### Instructions

California Health and Safety Code sections [50221](#), [50222](#) and [50223](#) detail the annual and final report requirements to demonstrate fiscal and programmatic outcomes for all rounds of the [Homeless Housing, Assistance and Prevention \(HHAP\)](#). Grantees are required to submit an annual report by April 1 each year following an award of funding covering the activity through the prior calendar year (CY). Grantees are required to submit a final report due April 1 following the expenditure deadline reporting on activity through the prior calendar year. The final report requires the same content as the annual report but should include a final summary of activities completed under the grant. All annual and final reports submitted by grantees will be made publicly available on HCD's website.

**Annual vs. Final Report:** This 2026 HHAP Annual Report Form serves as the annual report for HHAP Rounds 2 through 5, and the final report for HHAP Round 1.

**Reporting Timeframe:** In this 2026 annual report, grantees should report all cumulative program activity through December 31, 2025. The Department of Housing and Community Development (HCD) allows HHAP grantees to begin spending HHAP as of the date of their respective Notice of Funding Availability (NOFA) after HCD has made the award. HHAP Round 5 grantees, all of which were awarded during CY 2024, should report activity beginning as of the date of the [HHAP 5 NOFA](#), September 29, 2023.

**Report Scope:** The HHAP annual report allows each Administrative Entity to submit a single report covering all five rounds of HHAP that have been awarded. The report must cover activities funded by all rounds that the Administrative Entity administers.

#### Jurisdiction Selection

Please select your jurisdiction \*

Next >

Save

## Part I – Detailed Description of HHAP Funded Activities

### Instructions

Provide a detailed description of all budgeted activities funded by all rounds of HHAP that the Administrative Entity is administering. You may add as many activities as needed by clicking the "Add HHAP Activity" button. If a single activity is funded by multiple rounds of HHAP, you will only be asked to report the activity one time, but must specify which rounds of HHAP fund the activity. Each reported activity will be tracked within the report by a number (ie. HHAP Activity #1, HHAP Activity #2, and so on). In Part II and Part III of this report, you will be asked to link successes and challenges to HHAP activities and you will be able to select as many that apply.

### Definitions

- **Youth Set Aside:** Youth Set Aside activities must be listed separately from non-Youth Set Aside activities.
- **Activity Description:** Activity (or project) name along with specific description. The activity may be anything within the allowable uses of the grant. If you check the Youth Set Aside box below, your activity description must specify how the activity is dedicated to youth homelessness services or housing solutions.
- **HHAP Round(s):** Indicate the specific round(s) of HHAP the activity is funded by for a specific contractor. Select all that apply.
- **Sub:** Check the box if activities were subcontracted.
- **Payment to/ Contract with:** Indicate who the funds were obligated/contracted to, who payments were made to, or who funds were subgranted to.
- **Address of General Location (if applicable):** If the activity supports interim or permanent housing, or services to an encampment or a general area where multiple encampments are located, provide the address or general location here.
- **Eligible Use Category:** Select the eligible use funding category the activity supports.
  - **Permanent Housing:**
    - Rental Assistance and Rapid Rehousing
    - Operating Subsidies/Supportive Services – Perm Housing
    - Landlord Incentives
  - **Prevention and Diversion:**
    - Prevention and Diversion (other than Rental Assistance and Rapid Rehousing)
  - **Interim Housing:**
    - Operating Costs/Supportive Services – Interim
    - New Navigation Centers and Emergency Shelters
    - Shelter Improvements
  - **Non-housing:**
    - Street Outreach
    - Services and Services Coordination
  - **Administrative Costs:**
    - Systems Support
    - Strategic Planning and Infrastructure Development
    - Administrative Costs
    - Homeless Management Information System (HMIS)
- **Amount Obligated as of 12/31/2025:** Amount for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using HHAP funding for this activity.
- **Amount Expended as of 12/31/2025:** Amount of HHAP funds obligated under contract or subcontract that have been fully paid and receipted for this activity.
- **Activity Status as of 12/31/2025:** Select from one of the following options: Not Started, In Progress, Completed.
- **Activity Completion Date:** If your Activity Status is Completed, specify the date the activity was completed, otherwise provide a projected or estimated date of completion.
- **SPM(s) Improved by the Activity:** Select one or more CA System Performance Measures (SPMs) the activity improved or will improve, if any. Measures listed below.

## HHAP Activities

### Activity 1

#### Activity Description #

Activity 1

#### Please indicate if this activity is funded through the Youth Set Aside \*

Youth Set Aside  Non-Youth Set Aside

*Youth Set Aside activities must be listed separately from non-Youth Set Aside activities.*

#### Activity Description \*

#### Payment to / Contract with

##### Contractor 1

#### What HHAP Round(s) funded this contractor? \*

HHAP 1  HHAP 2  HHAP 3  HHAP 4  HHAP 5

Sub

*Check this box if activities were subcontracted.*

#### Payment to / Contract with \*

*Indicate the name of your HHAP funded jurisdiction if the funds are being used for administrative costs or another eligible use by the awarded entity.*

#### Address or General Location (if applicable)

+ Add Contractor

Activity Status as of 12/31/2025 \*

Completion Date or Estimated Completion Date \*

**SPMs Targeted for Improvement (Check all that apply.) \***

- 1a: Activity will increase the number of people experiencing homelessness who are accessing services relative to overall homeless population.
- 1b: Activity will decrease the number of people experiencing unsheltered homelessness on a single night (unsheltered PIT count)
- 2: Activity will increase in the number of people experiencing homelessness who are accessing services for the first time (in the past two years), relative to overall homeless population.
- 3: Activity will increase the number of people exiting homelessness into permanent housing.
- 4: Activity will reduce the average length of time that people experienced homelessness while accessing services.
- 5: Activity will decrease the percent of people who return to homelessness within 6 months of exiting homelessness response system to permanent housing.
- 6: Activity will increase the number of people with successful placements (into shelter, interim, or permanent housing) from street outreach.

Please save your work regularly by clicking the "save" button.

+ Add HHAP Activity

< Back

Next >

## Part II – Notable Successes and Lessons Learned

### Instructions

In addition to Part I, describe notable quantifiable or concrete outcomes and accomplishments achieved through your HHAP funds. The purpose of this section is to showcase and share successes and lessons learned that may be shared with other grantees or jurisdictions. This can include activities such as engaging stakeholders, improving systems, developing and implementing strategies for reducing homelessness, addressing racial equity, adopting policy reforms that accelerate housing production and remove barriers to housing production, fostering regional and sub-regional collaboration, administering technical assistance, etc. Please note that you will be asked to link successes to reported activities from Part I.

### Definitions

- **HHAP Round(S):** Indicate the specific round(s) of HHAP that funded the success. Select all that apply.
- **Lead Entity:** The HHAP grantee responsible for leading the progress on the designated outcome.
- **Collaborating Entities:** Entities partnering with the Lead Entity to achieve the outcome. May include a HHAP regional partner, group, organization, or jurisdiction working to address or improve the outcome.
- **Description of Accomplishments:** Include specific, relevant details to describe the accomplishment, including actions taken, quantifiable measures, outcomes, and next steps.
- **Timeframe of Accomplishment:** Include general timeframe for accomplishment, including starting and ending dates or projected completion dates.
- **Impact of Accomplishment:** A description of how this accomplishment impacted the grantee's continuum of care (CoC) region CA SPMs, how it improved the grantee's homelessness response system, how it added capacity to the grantee's interim or permanent housing going forward, etc.
- **Link to Activity:** Referencing the HHAP Activity #, link the reported success to as many associated HHAP Activities as apply.

#### Success 1

**Lead Entity or Entities Responsible \***

**Collaborating Entities \***

**Description of Accomplishment \***

**Timeframe of Accomplishment \***

**Impact of Accomplishment \***

### Which funded activity or activities was this success linked to?

If this accomplishment is related to more than one activity, please use the "Add Linked Activity" button.

#### Linked Activity 1

+ Add Linked Activity

+ Add Success

Please save your work regularly by clicking the "save" button.

< Back

Next >

3

## Part III – Challenges and Opportunities

### Instructions

Use this section to include notable challenges or areas where you have struggled to make the impact you intended while implementing HHAP funds. This can include potential risks you see ahead, changes you plan to implement to address these challenges in the future, and/or ways HCD can support you better through technical assistance. Please note that you will be asked to link challenges to reported activities from Part I.

### Definitions

- **HHAP Round(s):** Indicate the specific round(s) of HHAP affected by the challenge. Select all that apply.
- **Description of Challenge:** General description of challenge, including entities/populations affected and timeframe, if applicable.
- **Impact of Challenge:** Include the scope of the challenge, including how this challenge impacted the services and/or housing solutions provided by the award, if applicable.
- **Lesson Learned:** Description of changes implemented or planned in response to address the challenge.
- **Link to Activity:** Referencing the HHAP Activity #, link the reported challenge to as many associated HHAP Activities as apply.
- **HCD Support:** Describe specific policy changes HCD could make, or technical assistance HCD could provide, to better support grantees in addressing this challenge in the future.

⊗ **Challenge 1**

**Description of Challenge \***

**Impact of Challenge \***

**Lesson Learned \***

**Which funded activity or activities was this challenge linked to?**

If this challenge is related to more than one activity, please use the "Add Linked Activity" button.

⊗ **Linked Activity 1**

+ Add Linked Activity

**HCD Support \***

Please save your work regularly by clicking the "save" button.

+ Add Challenge

< Back

Next >

## Contacts and Certification

Provide contact information for someone who can answer questions about the details in this report, provide optional comments about the information entered into this report, check the certification box, and submit the report after confirming that all information entered is accurate and complete.

**Name \***

<input type="text" value="First"/>	<input type="text" value="Last"/>
------------------------------------	-----------------------------------

**Position or Title \***

**Email \***

**Phone \***

I certify that all information included in this report is true and accurate to the best of my knowledge.

[< Back](#)

[Submit](#)



# California Department of Housing and Community Development

## 2026 ERF Annual Report through December 31, 2025

- 1 Instructions
- 2 Description of Use of Funds
- 3 Notable Successes
- 4 Challenges and Opportunities
- 5 Contacts and Certification

### Instructions

California Health and Safety Code section [50254.5](#) establishes the annual and final report requirements to demonstrate programmatic outcomes for the [Encampment Resolution Funding \(ERF\)](#) program. Grantees are required to submit an annual report by April 1 each year following an award of funding covering the activity through the prior calendar year (CY). Grantees are required to submit a final report due April 1 following the expenditure deadline reporting on activity through the prior calendar year. The final report requests the same content as the annual report but is the final summary of activities completed under the grant. All annual and final reports submitted by grantees will be made available on HCD's website.

**Reporting Timeframe:** Grantees should report all cumulative program activity through December 31, 2025. The Department of Housing and Community Development (HCD) allows ERF grantees to begin spending upon the date of their award.

**Report Scope:** One report must be submitted by each grantee for each award. If a grantee is administering multiple ERF awards, they must submit one report per award. Reporting for multiple awards within the same report is not permitted.

This form does not need to be completed in one sitting. If you would like to come back to your report at a later time, click the save button at the bottom of the page. This enables you to save the form link or have it emailed to you.

**Jurisdiction \***

Next >

Save

## Part I – Detailed Description of ERF Funded Activities

### Instructions:

Provide a detailed description of all budgeted activities funded by the ERF round. You may add as many activities as needed by clicking the "Add ERF Activity" button. In Part II and Part III of this report, you will be asked to link successes and challenges to ERF activities and you will be able to select as many that apply.

### Definitions:

- **Activity Description:** Activity (or project) name along with specific description. The activity may be anything within the allowable uses of the grant, including services, interim or permanent housing costs, site restoration costs, etc.
- **Payment to/Contract with:** If you utilized a subcontractor, include the name of that subcontractor here. This should be who the funds were obligated/contracted to, or who payments were made to, or who funds were subgranted to.
- **Sub:** Check this box for activities that were subcontracted.
- **Amount Obligated:** Amount for which the grantee has placed orders, awarded contracts, received services, or entered into similar transactions that require payment using ERF funding for this activity.
- **Amount Expended:** Amount of ERF funds obligated under contract or subcontract that have been fully paid and receipted for this activity.
- **Eligible Use Category:** Select the eligible use funding category the activity supports.
  - **Permanent Housing:**
    - Delivery of Permanent Housing
    - Operating Subsidies/Supportive Services-Perm
    - Rental Assistance and Rapid Rehousing
  - **Prevention and Diversion:**
    - Prevention and Diversion (other than Rental Assistance and Rapid Rehousing)
  - **Interim Housing:**
    - Operating Costs/Supportive Services – Interim
    - Motel/Hotel Vouchers - Interim
    - New Interim Housing
    - Improvements to Emergency Shelters/Interim Housing
  - **Non-housing:**
    - Street Outreach
    - Services and Services Coordination
  - **Administrative Costs:**
    - Systems Support/Capacity Building
    - Administrative Costs
- **Address or General Location (if applicable):** If the activity supports interim or permanent housing, or is designated for the specified encampment area, provide the address or general location here.
- **Activity Status as of 12/31/2025:** Select from one of the following options: Not started, In progress, Completed
- **Completion Date or Estimated Completion Date:** If your Activity Status is Completed, specify the date the activity was completed, otherwise provide a projected or estimated date of completion.

## ERF Activities

### Activity 1

#### Activity Description #

Activity 1

#### Activity Description \*

### Payment to / Contract with

#### Contractor 1

##### Sub \*

Yes  No

*Check this box if activities were subcontracted.*

#### Payment to / Contract with \*

*Indicate the name of your ERF funded jurisdiction if the funds are being used for administrative costs or another eligible use by the awarded entity.*

#### Address or General Location (if applicable)



#### Eligible Use Category \*

*Please refer to a breakdown of what these categories include located in the definitions section above.*

#### Amount Obligated as of 12/31/2025 \*

#### Amount Expended as of 12/31/2025 \*

[+ Add Contractor](#)

Activity Status as of 12/31/2025 \*

Completion Date or Estimated Completion Date \*

+ Add ERF Activity

### Total dollars obligated and expended as of December 31, 2025

Total ERF Dollars Obligated

\$0.00

Total ERF Dollars Expended

\$0.00

< Back

Next >

Save

2

## Part II - Notable Successes and Lessons Learned

### Instructions:

Describe notable quantifiable or concrete outcomes and accomplishments achieved through your ERF funds. The purpose of this section is to showcase and share innovative solutions from your ERF program that may be replicable throughout the state to resolve other encampments. These may be successes that led to a greater number of encampment residents to be housed, braided housing/homelessness/behavioral health funding effectively, paid for rehabilitation of permanent housing units that will be sustained using local funds for the same population going forward, etc.

### Definitions

- **Lead Entity or Entities Responsible:** The ERF grantee responsible for leading the progress on the designated outcomes.
- **Partners Involved:** Entities partnering with the Lead Entity to achieve the outcome. May include a group, organization, or jurisdiction working to address or improve the outcome.
- **Description of Accomplishments:** Include specific, relevant details for the accomplishment, including actions taken, quantifiable measures, outcomes, and next steps (if applicable).
- **Timeframe of Accomplishment:** Include general timeframe for accomplishment, including starting and ending dates or projected completion dates.
- **Impact of Accomplishment:** A description of how this accomplishment resolve the encampment, impacted the encampment residents, and/or restored the encampment site to its public use.
- **Link to Activity:** Referencing the ERF Activity #, link the reported success to as many associated ERF Activities as apply.

### Success 1

Lead Entity or Entities Responsible \*

Partners Involved

Description of Accomplishments \*

Timeframe of Accomplishment \*

Impact of Accomplishment \*

**Which funded activity or activities was this success linked to?**

If this accomplishment is related to more than one activity, please use the "Add Linked Activity" button.

**Linked Activity 1**

+ Add Linked Activity

+ Add Success

< Back

Next >

Save

## Part III – Challenges and Opportunities

### Instructions:

Use this section to include notable challenges or areas where you have struggled to make the impact you intended while implementing ERF funds. This can include potential risks you see ahead, changes you plan to implement to address these challenges in the future, and/or ways HCD can support you better through technical assistance.

### Definitions

- **Description of Challenge:** General description of challenge, including entities/populations affected and timeframe if applicable.
- **Impact of Challenge:** Include scope of challenge, including how this challenge impacted the services and/or housing solutions provided by the award, if applicable.
- **Lesson Learned:** Description of changes implemented or planned in response to address the challenge.
- **HCD Support:** Are there specific policy changes HCD could make, or technical assistance HCD could provide, to better support grantees in addressing this challenge? Please include the type of technical assistance, specific policy guidance or change, etc.
- **Link to Activity:** Referencing the ERF Activity #, link the reported challenge to as many associated ERF Activities as apply.

#### Challenge 1

##### Description of Challenge \*

##### Impact of Challenge \*

##### Lesson Learned \*

+ Add Challenge

### Which funded activity or activities was this challenge linked to?

If this challenge is related to more than one activity, please use the "Add Linked Activity" button.

#### Linked Activity 1

+ Add Linked Activity

#### HCD Support

< Back

Next >

Save

## Contacts and Certification

The individual who certifies this report should be someone who can confirm on behalf of the administrative entity that the funds reported in this form were expended during the reporting period ending December 31, 2025.

- I certify under the penalty of perjury under the laws of California that all information included in this report is true, complete, and correct.

Please provide any additional comments

Name \*

 

Title \*

Phone \*

Email \*

*This email will receive a confirmation email with the submission details.*

Place of Execution \*

  

*Provide the physical location where this report was certified by the individual listed above.*

[< Back](#)

[Submit](#)

[Save](#)