



CDBG News

**November is National Veterans and Military Families Month,
a time to celebrate and honor America's veterans.**





HCD CDBG Resources

- **Financial Reporting** – An authorized representative must sign each and every financial reporting form submitted for reimbursement, including zero-dollar (\$0) requests.
- **Application Support** – From the solicitation's website ([eCivis - Grants Network](#)), click "Apply" to create a new Sub Application. Do **NOT** create an application directly from the portal without first clicking "Apply" through the solicitation website, as this may prevent an eCivis budget from generating.
- **SAM.gov** – Businesses assisted with CDBG funds must have an active SAM.gov registration. *Except for Microenterprises using LMCMC as the National Objective.*
- **Grants Management Manual (GMM) Updates related to 2 CFR 200**
 - [Appendix 6-3: CDBG Financial Reporting Form](#)
 - [Appendix 6-8: CDBG Program Income Reporting Form](#)
 - [Appendix 12-1: Combined Closeout Package](#)
- For office hours recordings, please see [CDBG Office Hours Recordings Playlist](#)
- If you do not currently receive emails from HCD, here are the links to get signed up:
 - Stay in touch with HUD (scroll to the bottom and click "Federal Programs" [HCD E-mail Listserv Signup](#)).
 - Register for Office Hours: [2024 CDBG and CDBG-CV Office Hours - Zoom Registration](#).
- HCD's redesigned website contains several tabs, and our Community Development Block Grant page has a wealth of information: [CDBG Program](#) .

HCD Office Hours Updates

- The 2024 CDBG Application opened Tuesday, October 29, 2024, at 9:00 am PDT.



- The new Application for Competitive Solicitation closes on **Monday, December 30, 2024, at 3:00 pm PST.**
 - **We are no longer accepting OTC applications, as the funds have been exhausted.**
 - Contract execution for Competitive Applications is expected in May 2025
 - Contract execution for OTC Applications will occur on a rolling basis starting May 2025
 - The expenditure deadline is 2 years and 9 months from contract execution.
- A jurisdiction's Housing Element must be submitted to HCD and be at least in "Draft" status at the time of application submission to be considered an eligible applicant.

Office Hours Q&A Recap – October 30, 2024

Question: Program design should center community voices and needs authentically. However, working with CDBG is the lack of support for this process in terms of how project budgets are structured and how funding can be used. The 7% GA budget is insufficient to meet the growing requirements and requests for program administration, data collection and analysis, risk analysis/planning/mitigation, and program design. Community engagement is time intensive, and the onus is on the applicant to bear the cost of development of projects, which small, rural communities are challenged to do for the most part.

Answer: Thank you for your feedback. To help us better address your concerns, please email our CDBG team inbox at CDBG@hcd.ca.gov with more details.

Question: I'd like to note that the federal procurement requirements make it challenging to find local contractors who can comply, resulting in larger construction firms from the Bay Area being the primary bidders. This issue is unfortunately common in rural communities.

Answer: Thank you for your feedback. We understand the challenges with procurement in rural communities. While HCD does not have control over the federal procurement requirements, we have the opportunity to provide feedback. We appreciate your insights and will take them into account when giving our feedback.

Question: Food is not an allowable expense under 2 CFR 200 unless it directly benefits the



program. Small rural jurisdictions often lack the funds to provide food, especially to accommodate various dietary requirements and restrictions. It would be beneficial to use 2 CFR 200 relevant costs for outreach efforts.

Answer: Providing food and childcare is something CDBG recommends for outreach efforts, but it's only advisable if your jurisdiction has sufficient general administration funds. Please note that this is a recommendation and not a requirement.