

CDBG Office Hours

Team HCD CDBG

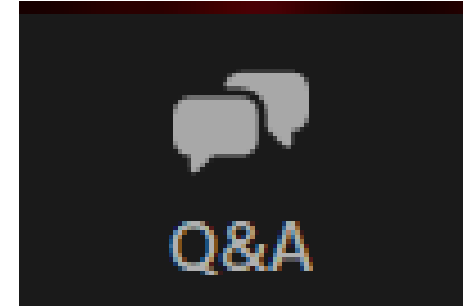
Wednesday, February 8, 2023





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





Office Hours – Happy New Year!

With the new year, the 2022 webinar series for office hours has ended. Everyone interested in attending office hours will need to register for the 2023 CDBG Office Hours webinar series. Please visit:

[2023 CDBG Office Hours - Zoom Registration](#)

If you have any questions or issues registering, please contact Michael.Phillips@hcd.ca.gov



CDBG Program Updates

2020 CDBG NOFA

- All Executed

2021 CDBG NOFA

- 64 applications submitted and reviewed for threshold
- 46 Recommended for award
- 1 Change Requested
- 1 Pending Final approval.
- 44 Approved

2022 CDBG NOFA

- 64 applications submitted
- Threshold Reviews are completed.
- Disqualified applications letters were sent out via email. The appeal process has ended as of 2/3/2023
- Management have up to 15 days to respond to the appeals received on or before that date.
- Scoring and Ranking will be the next steps of the application review process. We will not be able to provide any scores until we complete the appeal process for the Disqualified applicants and all the Scoring and ranking has been completed by staff.
- Are goal is to get the 2022 awards out in March 2023



CDBG-CV Set-Asides

CDBG-CV Tribal Set Aside*

- 19 Submitted Applications:
 - 1 Rescinded by Applicant
 - 2 Awaiting Corrections
 - 2 Routing
 - 1 Pending Signatures
 - 13 Approved

*As of 2/6/2023



CDBG-CV Expenditure Thermometer

\$150,626,712

\$120,501,369

100%

80% June 25, 2023

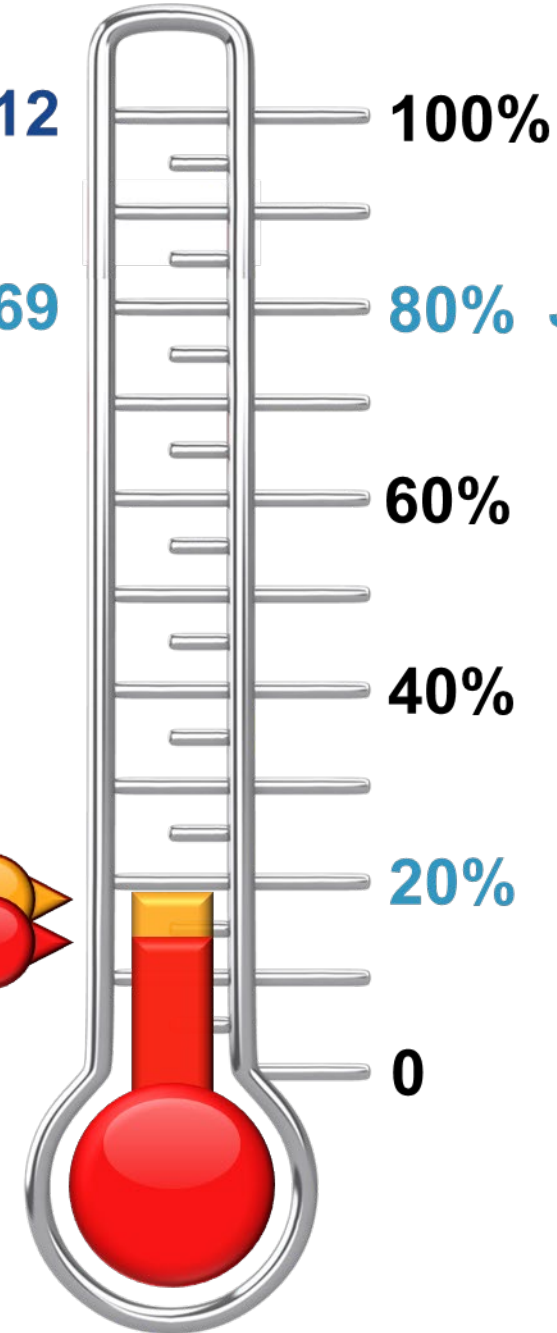
As of 2/6/2023:

🔴 Total Disbursed: \$21,729,826

🟡 Total Pending: \$7,037,213

Funding at Risk: \$91,734,331

Total:
\$28,767,039



Remember:

- Less than 5 months until June 25, 2023
80% Expenditure Deadline for CDBG-CV funds.



Be prepared for the CDBG–CV 80% Expenditure Deadline

- For CDBG–CV2-3 awards – Do not expect extensions. Due to HUD’s 80% expenditure deadline, your award will be rescinded by 80% of the unspent balance when we reach June 25, 2023.
- For CDBG–CV1 awards – all CDBG-CV1 awards have an expenditure deadline of June 25, 2023 or sooner. Any funds unspent by that date will be rescinded.

Questions and Answers: Recap from Prior Office Hours





Program Income Reporting

Question

Will there be an PI Reporting Due this month? I know we are to be doing this through eCivis now, but our previous PI report is still noted as under review.

Answer

Currently, for program income – please hold onto your receipts and continue to track your PI receipts and balances. We are still reviewing all submitted reports. We are working to set up all grantees in eCivis with the ability to view PI reports so that you can access this information on your own. You will receive an email as well as an eCivis automated notification when your Program Income Reporting "award" in eCivis is ready for you to accept.

From: Office Hours 1/25/23



2022 Award Notices

Question

When do you believe the award notices will go out for the 2022 grants?

Answer

Our goal is to have the notices out towards the end of February or early March, as we are working on completing the appeal process. Once this is completed, we will send out award notifications.

From: Office Hours 1/25/23



January 31 Expenditure Requirement

Question

Does the CDBG-CV January 31 expenditure requirement apply to the Tribal set aside contracts?

Answer

Since we entered into these agreements later and are providing technical assistance to tribal contracts, that strict deadline does not apply to tribal grantees. However, if you have incurred costs, please submit a financial report with a request for reimbursement.

From: Office Hours 1/25/23



Appeal Letters

Question

What does an appeal letter need to contain? What is the process once the appeal letter is received/reviewed by HCD?

Answer

During the appeal process HCD provides you the reasons why the application did not meet the threshold items. For the appeal letter, the grantee can include why they disagree with the decision made. Please note grantees may not provide additional documents during the appeal process and any additional documents that are provided will not be reviewed.

From: Office Hours 1/25/23



June 25, 2023 Expenditure Deadline

Question

We have CV2/3 grants that are scheduled to expire in October 2023, we expect to have almost of all them spent by June 2023. To clarify we now need to have them fully spent by June 2023? If so, would final draw be due within 30 days after?

Answer

The requirement is to be 80% expended by June 2023. If you are on track for that, you can claim the remaining 20% in the time frame allowed by your standard agreement.

From: Office Hours 1/25/23



Recission of Funds

Question

We also have CV2-3 grants that expire after June 2023. So will our remaining balance of whatever we have in June be reduced by 80%?

Answer

Yes, that is correct. Your remaining balance will be reduced by up to 80%; this is due to the federal deadline which HCD must comply. The rescission of funds will apply to all grantees with unspent funds.

From: Office Hours 1/25/23



Expenditure Deadline TA

Question

Our CDBG CV 2/3 Standard Agreement was executed by HCD on 1-3-2022. All of our award will be used for construction. Our standard agreement states that construction would be 30% complete by 6-30-2023. We are not clear as to how we would now spend 80% of the grant award by 6-25-2023, and this is a departure from what is in our standard agreement. We don't mind working with HCD on this, we just want to be clear on how to draw down advance funds for our project, so A) we do not have a monitoring finding, and B) we are not penalized on our scoring for future CDBG grant requests. We have requested a TEAMS call for direction on our specific situation, and we look forward to hearing back from HCD.

Answer

That is the correct course of action. As we do not have an extension from HUD at this time, our hands are tied. However, understanding your specific situation will help us to address your concerns.

From: Office Hours 1/25/23



Portfolio Management

Question

Can portfolio management be expended against activity delivery in a Program Income only open agreement even though it was not in the original scope of work for that award. A jurisdiction we are working with is waiting for a 2022 award that has portfolio management in the scope of work and budget that will include making loans for housing rehab and therefore meet the requirement of making one loan per year.

Answer

This depends on the nature of the original award. You could use a portion of the general admin for that PI award to do portfolio management. Whether you can charge as activity delivery, will depend on if it's a housing rehab award and if it's an eligible use of the funds under that activity type. If this was for housing rehab loan program and portfolio management wasn't included in your activity delivery scope, then we can work on doing a minor scope revision. Please reach out to your CDBG rep if you have additional questions and cc Mamie Early at: Mamie.Early@hcd.ca.gov

From: Office Hours 1/25/23



Los Angeles Jurisdiction

Question

Do you have a representative in the Watts/South Central area?

Answer

Los Angeles is an entitlement jurisdiction, meaning HCD does not manage CDBG in this jurisdiction. Please visit the following link to connect with the organization that manages CDBG in the Watts/South Central area: [Los Angeles County Development Authority website](#)

From: Office Hours 1/25/23



Section 3 Training

Question

Any updates on training for the section 3 and bid document process for the grantees?

Answer

The primary tool for procurement documents is in final review, we anticipate having it completed shortly. For CDBG-CV section 3 projects that are closing out, we developed some documentation that is being piloted with CDBG-CV awards. Please contact your grant administrator for more information. In the meantime, you can find substantial Section 3 guidance on the CDBG-DR website.

From: Office Hours 1/25/23



Section 3 Forms

Question

Would it be possible to post the Section 3 forms on the website? We are currently doing a few construction projects and having this information in advance will help.

Answer

We have only developed Sec. 3 for the closeout of CDBG-CV projects, you can receive this upon request. You can also use the sample forms provided by the HCD CDBG-DR Site: [HCD Disaster Recovery and Mitigation - Grant Administration and Reporting](#)

From: Office Hours 1/25/23



Section 3 for Rural Communities

Question

The last several Section 3 HUD trainings have not been helpful especially for small rural jurisdictions and jurisdictions in small rural counties. It would be extremely helpful to have those types of targeted trainings.

Answer

Thank you for this feedback. The reality is that the rule itself is challenging for rural communities.

From: Office Hours 1/25/23



Business Assistance Working Group

Question

Just a reminder about the idea of forming a working group for jurisdictions that are implementing business assistance programs, for CV and regular CDBG.

Answer

Thank you for the reminder, we are working on how to approach this and will be in touch with all ED grantees regarding implementation. If you are interested in participating, please email Janice.Waddell@hcd.ca.gov

From: Office Hours 1/25/23



eCivis Reporting for June 25th Deadline

Question

Please let us know when our funds requests need to be submitted in eCivis by in order for the draw to reflect by 6/25.

Answer

This is part of our communications plan and will be added to our outreach about expenditure deadlines.

From: Office Hours 1/25/23



BABA Vendors/Suppliers Listing

Question

Will there be any portal to look up and find vendors/suppliers through the BABA?

Answer

HUD is currently working on this at an inter departmental level. We are expecting a lot of information and material that will help. We will keep you informed as we receive more updates.

From: Office Hours 1/25/23



Closeout

Question

Have the CDBG-CV closeout forms been sent yet?

Answer

We have finalized them internally, but they have not been posted because we are still piloting them. If you are interested in closing out, please reach out to your GA directly.

From: Office Hours 1/25/23

Questions and Answers:
Please submit your question(s) via Zoom
Q+A

