

CDBG Office Hours

Team HCD CDBG

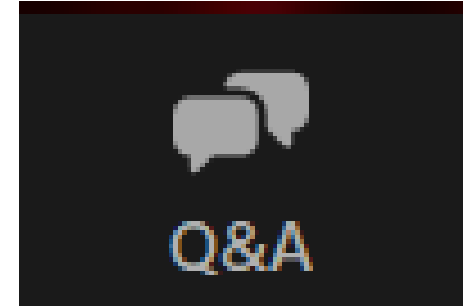
Wednesday, May 3, 2023





How to ask a question

- Webinar questions:
 - Click “Q & A” chat bubble to submit a question to the team
 - You may ask questions anonymously, but if you want your name, organization, or region associated with your question, you will need to type it in the “Your Name” box
 - The team will read questions out loud throughout the presentation and will provide answers if possible
 - All questions will be saved and recorded as part of the public record





CDBG Program Updates

2021 CDBG NOFA

- 46 Recommended for award
- 1 Change Requested
- 45 Executed

2022 CDBG NOFA

- 64 applications submitted
- 42 Recommended for Award
- **Round 1 and Round 2** totaling 42 awards have received Loan committee and Directors approval.
- Conditional award letters for Round 2 are schedule to go out no later than next week.
- **Round 2** includes the Over the counter (OTC) waitlist applications that we are able to fund from the 2022 NOFA (**OTC Waitlist status on the next slide**)

2023 CDBG NOFA

- Working on development
- Projected 2023 NOFA drop date June of 2023

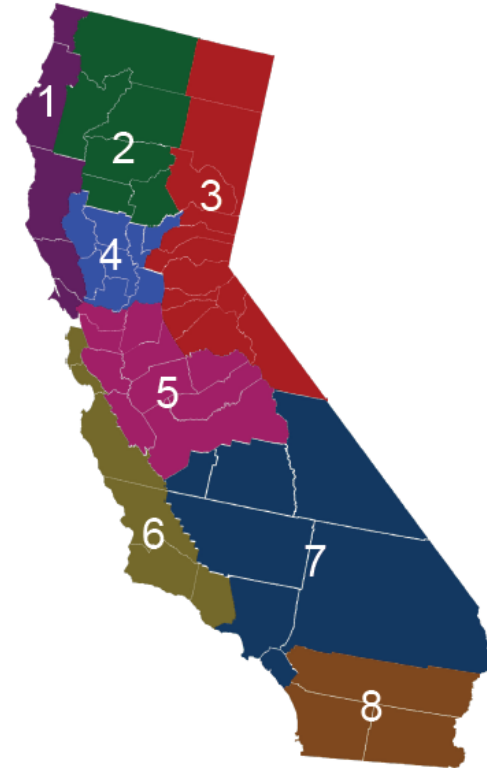


Estimates for funding the 2019 Over-the-Counter Waitlist

- Currently \$31.5 Million in waitlisted projects (15 applications)
- Approximately \$12 Million available from the 2022 NOFA
- Approximately \$8 Million available from prior year funding
- \$24 Million available for OTC projects under the 2023 NOFA
- \$44 Million available less \$31.5 Million for the OTC projects = Approximately \$12.5 million for new OTC applicants in 2023

New CDBG Staff

Community Development Block Grant Program Representatives by County



| | |
|---|--|
| 1 | Shannon Burge Del Norte, Humboldt, Marin, Mendocino, Sonoma. (916) 776-7432 Shannon.Burge@hcd.ca.gov |
| 2 | Tanner Wolverton Shasta, Siskiyou, Trinity, Tehama, Glenn, Butte. (916) 776-7705 Tanner.Wolverton@hcd.ca.gov |
| 3 | Genie Lee Modoc, Lassen, Plumas, Sierra, El Dorado, Placer, Nevada, Calaveras, Amador, Alpine, Mono, Tuolumne. (916) 820-1510 Genie.Lee@hcd.ca.gov |
| 4 | Shekinah Echols Lake, Colusa, Yuba, Yolo, Sutter, Napa, Sacramento, Solano. (916) 500-3905 Shekinah.Echols@hcd.ca.gov |
| 5 | Laurie Brown Contra Costa, Alameda, San Joaquin, Santa Clara, Merced, Stanislaus, Mariposa, Madera, San Benito, Fresno. (916) 562-4400 Laurie.brown@hcd.ca.gov |
| 6 | TBD San Mateo, Santa Cruz, Monterey, San Luis Obispo, Santa Barbara, Ventura. (916) 776-7753 Mamie.Early@hcd.ca.gov |
| 7 | Tanner Wolverton Kings, Tulare, Inyo, Kern, San Bernardino, Orange, Los Angeles. (916) 776-7705 Tanner.Wolverton@hcd.ca.gov |
| 8 | Shannon Burge Riverside, San Diego, Imperial. (916) 776-7432 Shannon.Burge@hcd.ca.gov |

CDBG Program Manager:

Mamie Early
(916) 776-7753
Mamie.Early@hcd.ca.gov



CDBG-CV Set-Asides

CDBG-CV Tribal Set Aside*

- 19 Submitted Applications:
 - 1 Rescinded by Applicant
 - 2 Awaiting Corrections
 - 1 Routing
 - 1 Pending Signatures
 - 14 Approved

*As of 5/1/2023



Federal Register Notice 88 FR 23683



HUD announced on April 18th that it has removed the 80% expenditure deadline requirement for CDBG-CV funds. HCD anticipates being able to amend certain contracts to extend expenditure deadlines and is creating a process for this. HCD's HUD Field Office has advised the CDBG staff to await further guidance before proceeding. More direction will be coming soon.

Link to HUD announcement: [Federal Register: Notice of Change to an Expenditure Deadline Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants](#)



CDBG-CV Standard Agreement Extensions

CDBG-CV1

| If you have this type of project... | Then you can request this type of change... | By following this process... |
|---|---|--|
| Non-construction projects/programs | Time only extensions until 2/28/2024 | <ol style="list-style-type: none"> 1. Grantee's authorized representative submits a short email requesting extension. 2. CA HCD uploads the email to a CA HCD-initiated amendment package and generates an STD 213A. 3. Grantee signs and returns the provided STD 213A. <p>■ Deadline to Apply: May 5, 2023</p> |
| Construction projects only | Time only extensions until 10/31/2024 | <ol style="list-style-type: none"> 1. Grantee's authorized representative submits a short email requesting extension. 2. CA HCD uploads the email to a CA HCD-initiated amendment package and generates an STD 213A. 3. Grantee signs and returns the provided STD 213A. <p>■ Deadline to Apply: May 5, 2023</p> |



CDBG-CV Standard Agreement Extensions

CDBG-CV2/3

| If you have this type of project... | Then you can request this type of change... | By following this process... |
|---|---|--|
| ALL CDBG-CV2/3 projects/programs | Time only extensions until 10/31/2024 | <ol style="list-style-type: none">1. Grantee's authorized representative submits a short email requesting extension.2. CA HCD uploads the email to a CA HCD-initiated amendment package and generates an STD 213A.3. Grantee signs and returns the provided STD 213A. <p>■ Deadline to Apply: July 31, 2023</p> |



Economic Development Working Session

HCD will be hosting an Economic Development Working Session with ICF Subject Matter Expert support. Grantees will be able to:

- Ask questions specific to Economic Development Activities
- Create a community of practice to share ideas
- Review HCD tools and resources for operating and managing Economic Development Activities.

Wednesday, May 17, 2023 11am-12pm (hour following Office Hours)



CDBG/CDBG-CV for ESG-CV Transition

HUD has recently issued guidance on the use of CDBG funds for ESG-CV eligible activities:

<https://files.hudexchange.info/resources/documents/COVID-19-Using-CDBG-Funds-for-ESG-CV-Eligible-Activities.pdf>

- Our team is currently doing a cross-walk of all active CDBG-CV awards to see if any are funding ESG-CV eligible activities.
- If you have interest in expanding ESG-CV activities with CDBG/CDBG-CV funds, contact your GA or HCD Representative as soon as possible.



Desk-top Review of CDBG-CV Agreements

- Grant Administrators (GAs) will be conducting Desk-top Reviews of all CDBG-CV Standard Agreements prior to Closeout.
- Desk-top Review will include GAs reviewing:
 - Program Guidelines
 - Environmental Review Records
 - Duplication of Benefits
 - National Objective
 - Cost Eligibility
 - Section 3 & Labor Standards (as applicable)
- Please be prepared to provide requested information in a timely manner and be open to promptly correcting documents to ensure compliance.



PI Report Receipts – Correction to previous answer

Question

For the PI Report receipts, how much detail is required? Do we need to upload each receipt for all voluntary loan payments, pay offs, etc., or can we provide a summary spreadsheet/ledger? Also for staff time what is required as far as receipts? Time card details for each month?

Answer

For the PI report that you are preparing, we ask for a trial balance of your current balance of cash on hand, **general ledger and signed receipting form. Optionally, you can submit documentation of receipts, such as cancelled checks. However, these are not mandatory to submit and instead, you can just retain in your records for us to see during monitoring.** ~~For the receipts that you are going to put in over time, we will ask for the items that you listed. PI is supposed to be receipted and documented as you receive it – so reporting using the General Ledger and the signed Receipting Form on a monthly basis is recommended if your jurisdiction receives monthly loan payments. Time card details are generally associated with expenditures not receipts and should be submitted with Financial Reports that reflect expenditures.~~



Received PI Documentation – Correction to previous answer

Question

Will a general ledger work for receipted program income going forward or do you need an actual receipt given to the client?

Answer

We do not need a receipt given to the client. What we need is evidence of the receipted cash. The General Ledger and the signed Receipting Form will suffice for processing receipts. Please note that cancelled checks are subject to review at monitoring.



Section 3 Training Question

Question

As ready-mix concrete firms are excluded from Labor Standards/Davis Bacon and Related Acts by Department of Labor, how should HUD funded projects subject to Section 3 treat those laborers and their hours?

Answer

HUD Section 3 Subject Matter Expert advised that all efforts should be taken to have them participate in the Section 3 compliance (language included in contract, request they provide the information, etc.), however, if they decline to provide sufficient information, the grantee should do their best to assume number of laborers and hours work. Assuming they do not provide income and location information for workers, all assumed labor hours would be counted in the Total Hours, but not counted toward Section 3 or Targeted Section 3 hours.

Manufactured Housing Opportunity & Revitalization (MORE) Program

May 3, 2023





MORE Program Team

Deb Lindfeldt- Section Chief

Manager:

Shirley Chavez- MORE Program Manager

Representatives:

Sophia Alarcon- Housing & Community Rep II

Ryan Shepard- Housing & Community Rep II

Kim Spears-Housing & Community Rep II



Purpose and Goals

- Rebrands MPRROP and allows for guideline authority
- Focus on health and safety in parks as a dedicated use of funding
- Sets up long-term affordability for mobilehome parks
- Simpler process to replace parks destroyed by disasters
- Ability for individual owners to replace or rehabilitate homes



Activity Types

- Mobilehome Park Acquisition, Conversion, Rehabilitation, Reconstruction, or Replacement
- Remediation of Mobilehome Park Health and Safety Deficiencies or Violations
- Mobilehome Park Replacement for Disaster Response
- Rehabilitation or Replacement of Resident's Mobilehomes



Mobilehome Park Acquisition, Conversion, Rehabilitation, Reconstruction or Replacement

Funding Priorities:

- Resident-owned Mobilehome Parks pursuant to HSC Section 50786 (f)(3);
- The number and severity of Mobilehome Parks Act violations that are cited by an enforcement agency, which remain uncorrected, and are classified as:
 - Imminent hazard representing a risk to life, health, or safety;
 - Unreasonable risk to life, health, or safety.
- Mobilehome Parks with a suspended permit to operate.



Mobilehome Park Acquisition, Conversion, Rehabilitation, Reconstruction or Replacement

Eligible Applicants:

- Resident Organization;
- Qualified Nonprofit Housing Sponsor; or
- Local Public Entity.

Loan Terms:

- Be for a term of thirty-five (35) years, regardless of any prepayment;
- Have an interest rate of no more than three percent (3%);
- May be awarded as a Forgivable Loan to the Recipient;
- The Department may charge a monitoring fee, not to exceed .42% of the Loan's principal balance for the entire term of the loan.



Remediation of Mobilehome Park Health and Safety Deficiencies or Violations

- Eligible Applicants
 - Resident Organization;
 - Qualified Nonprofit Housing Sponsor;
 - Local Public Entity;
 - Private Mobilehome Park Owner
- Eligible costs include:
 - Repairs to correct cited health and safety violations
 - Repairs required to individual homes to correct cited health and safety violations
 - Past due fees related to a suspended or revoked permit to operate
- Loan terms: 30 years with max 3% interest



Mobilehome Park Replacement for Disaster Response

- Shall be used as a response to a declared disaster to acquire or construct a new Mobilehome Park or replace part of a Park that was destroyed by the Natural Disaster.
- Displaced residents are offered right of first refusal to occupy new park, and park may be relocated to within 20 miles of destroyed park
- No less than 50% of the spaces in new park as affordable



Rehabilitation or Replacement of Individual Mobilehomes

- Eligible applicants include:
 - Resident Organization;
 - Qualified Nonprofit Housing Sponsor;
 - Local Public Entity;
 - Private park owners are not eligible but they can repair or replace individual coaches under remediation of health and safety deficiencies
- Eligible costs include:
 - **Repairs** to correct health and safety concerns
 - Accessibility upgrades, energy efficiency upgrades
 - **Replacement** if more cost effective than rehabilitation



Selection Process

- Over-the-Counter NOFA
- Reviewed as they come in.
- Eligible & **COMPLETE** applications will be taken to ILC first.
- Distribution and geographic targets detailed in NOFA.



Timeline of Guidelines and NOFA

Final Guidelines and NOFA jointly released:

May 2, 2023

Application Opening:

June 30, 2023

Estimated Application Closing:

June 2024

Awards will be made continuously throughout the NOFA period.



Contact

- Additional questions may be sent to the MORE mailbox at:



MORE@hcd.ca.gov



Questions/Comments

Questions and Answers:
Please submit your question(s) via Zoom
Q+A

