

EXHIBIT F

NOTICE TO PROCEED

Concow Road Rehabilitation Project, County of Butte

Pursuant to the Master Standard Agreement ("Agreement") entered into on the 21st day of June 2023, by and between the California Department of Housing and Community Development ("Department") and The County of Butte ("Subrecipient"), this NOTICE TO PROCEED is entered into on the date per the date signed by the Department below. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the STAND-ALONE Disaster Recovery Infrastructure Project located at the project address listed below and related approved activities by Subrecipient, as required. This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budget of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

1. Project Details

Project Name: Concow Road Rehabilitation Project

Project Address: 39.763769, -121.520865

Project Description: This project will restore seven miles of Concow Road to pre-disaster design, function, and capacity within the existing footprint.

Grants Network Unique Identifier 18-DRINFRA-18001: [00031]

The CDBG-MIT Eligible Activity(ies):

- ☒ X-Acquisition, construction, rehabilitation and improvements of public facility (Sec. 105(a)(14))
- ☐ Other (Sec. XX)

The National Objective to be achieved for each activity as a result of this Approved project:

- ☒ X-Benefit to Low- and Moderate-Income Persons (LMI)
- ☐ Urgent Need

The method of measuring National Objective, if LMI:

- ☒ X-Benefit to Low- and Moderate-Income Persons: Area Benefit
- ☐ Benefit to Low- and Moderate-Income Persons: Limited Clientele
- ☐ Other

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The number of individuals benefitting from each activity as a result of this project:

- Total beneficiaries: 4,070
- Total low/mod beneficiaries: 2,165

2. **Project Budget and Project Scope of Work**

A. The Project shall follow the budget and scope of work (hereinafter "Project Work") as described in the attached Project Application and on file through Grants Network, which is incorporated herein by reference.

- 1) Total Project Cost: \$7,098,600
 - a) Total DR-Infrastructure Award: \$3,417,513
 - i. Activity Costs (Project Costs): \$2,531,113.00
 - ii. Activity Delivery Costs: \$886,400.00
- 2) Other funding sources: \$3,681,087

Budget Worksheets (attached)

The Project budget is included below as Attachments 1 and 2.

Attachment 1 – Grants Network Budget Worksheet is the high level, official budget for the Project. Any adjustments of this budget will result in either a budget revision or amendment.

Attachment 2 – Total Activity Budget Worksheet is the overall, detailed project budget submitted with the application. This budget provides a breakdown of the Grants Network Budget Worksheet. Only changes to the Total Activity Budget Worksheet that impact the Grants Network Budget Worksheet will result in either a budget revision or amendment.

3. **Performance Milestones and Project Schedule, and Expenditure Deadline**

The Agreement is effective on the date shown in the STD213 form. Subrecipient shall meet all milestones identified in the Agreement, particularly those identified in Exhibit A and B and as provided below. Failure to meet performance milestones can result in the Department taking action to withhold future payments from any project and requiring a mitigation plan, as outlined in Exhibit A Section 6.B of the Agreement.

A. Expenditure Deadline:

The Expenditure Deadline for Activity funds is December 1, 2028. With the exception of the grant closeout procedures set forth in Exhibit B, Section 6, the Subrecipient shall complete all Approved Project activities on or before the

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Expenditure Deadline. Project closeout activities are due on the contract expiration date.

- B. Performance Milestones: Subrecipient shall adhere to the performance milestones below. Time is of the essence with respect to all such milestones.
- 1) Subrecipient shall submit all Project applications to the Department by the application deadline identified in the then applicable 2018 DR-Infrastructure Policies and Procedures.
 - 2) No later than October 31, 2026, Subrecipient shall satisfy all conditions required for the Department to issue a Notice to Proceed for all Approved Projects.
 - 3) No later than March 1, 2027, Subrecipient shall provide evidence of construction, reconstruction, acquisition, or rehabilitation on all Approved Projects.
 - 4) No later than November 1, 2028, Subrecipient shall provide all required closeout documentation as detailed in Exhibit B, Section 5 herein, for all Approved Projects.
 - 5) Subrecipient must expend 50% of the Subrecipient Allocation at least 12 months prior to the agreement expiration date as set forth in Section 2 of the STD 213A.
 - 6) Subrecipient must submit project applications for their entire allocation amount of DR-Infrastructure funds by the application deadline. If Subrecipient fails to do so, the Department reserves the right to deobligate, recapture, and/or reallocate the Subrecipient's allocation amount in this Agreement by the amount not applied for.
- C. Project Schedule:
See Attachment 3 for the project schedule. The Department understands that the project schedule tasks and dates will be adjusted outward from the effective date of the NTP. Notwithstanding such adjustments of the schedule, in no event shall performance milestones mentioned above be similarly extended, delayed, or postponed. Subrecipient shall provide the Department updates on the status of meeting the project schedule at minimum of a quarterly basis, or more frequently

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as specified by the Department (i.e. monthly). Subrecipient will provide this update in Activity Report submitted through Grants Network.

4. **Reporting Requirements**

- A. Subrecipient must timely submit the reports prescribed below. The Department reserves the right to request additional detail and support for any report made. Reports must be made according to the dates identified, in the formats provided by the Department and via the Department's Grants Network unless otherwise specified at the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the reports on a timely basis.
- 1) **Monthly Activity Report:** Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (1) a description of the current status of the Project Work; (2) a description of activities to be undertaken in the next reporting period; (3) a description of problems or delays encountered in Project Work and course of action taken to address them; (4) a description of actions taken to achieve Project Work expenditure deadlines; (5) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance; and (6) data on activity accomplishments and beneficiaries served, as requested by the Department. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 20th calendar day of the second month following execution of this Agreement and must continue through the receipt and approval by the Department of the Project Completion Report, detailed below.
 - 2) **Monthly Program Income Report:** Program Income, if identified as a funding source for any approved Project, must be included in the Project budget and must be expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement must be remitted to the Department.
 - 3) **Semi-Annual Labor Standards Report and Section 3 Requirements:** During the term of construction for each Approved Project, each April 1st and October 1st, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards Report 5.7 (if applicable). These forms are located on the Department website and are also available upon request. Additionally, the Department may request additional documentation to meet Section 3 requirements.
 - 4) **Project Completion Report:** At the completion of construction and once a Project is placed in service, the Subrecipient must submit a Project Completion Report. The report must also include documentation of compliance with Section 3 requirements.

5. DRINFRA-18001-00031
NOI Date: 02/01/2022
Approved Date: 10/04/2022
Prep Date: 02/20/2026

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5. Special Conditions

There are no special conditions.

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed. All terms and conditions set forth herein are deemed fully incorporated into and made a part of the Agreement.

Authorized Signatory:



[Subrecipient Name]

3/6/2026
Date

Máximo A. Pickett Chief Administrative Officer
Signatory Name and Title

Authorized Signatory:



California Department of Housing and Community
Development

Date

Juliette Axt DFFA Disaster Recovery Section Chief

3/11/2026

Signatory Name and Title

Enclosure(s):
1. Project Application

2. Total Activity Budget Worksheet
3. Grants Network Budget Worksheet
4. Duplication of Benefits (DOB)
5. Subrecipient Project Schedule

EXHIBIT F
ATTACHMENT 1
PROJECT APPLICATION

Profile: CommunityDevelopment@buttecounty.net

Applicant Information

Tell us about you.

Linked Applicant

CommunityDevelopment@buttecounty.net

First name

Community Development

Last name

County of Butte

Email

CommunityDevelopment@buttecounty.net

Title

Company

County of Butte

Company Website

www.buttecounty.net

City

Oroville

State

California

Organization Information

Tell us about your organization.

Organization Name

County of Butte

Employer Identification Number (EIN)

94-6000506

DUNS

076124395

Authorized Representative

Maximo A. Pickett

Business/Finance Representative

Brian Ring

Organization Address

Address

25 County Center Drive

Applications: Butte County Concow Road Rehabilitation Project

Section I: Project Profile

Please note: Not all questions will be asked for each project so the numbering will be off at times.

Profile

CommunityDevelopment@buttecounty.net

1. Project Title

Butte County Concow Road Rehabilitation Project

Help Text: [Jurisdiction Name] - [Project Name] Example: Sacramento County-public school hardening

2. Eligible Applicant (City/County)

Butte County

3. Will the Eligible Applicant have a secondary subrecipient on this project?

No

Help Text: Eligible Applicants may partner with another unit of local government, special district or similar entity

4. What is the Project Type?

Stand-alone Infrastructure

5. How is this project an eligible CDGB activity? (Select all that apply)

Reconstruction

Help Text: Eligible CDBG activities include, but are not limited to, the acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements.

6. Project Description and/or Scope of Work

Concow Road sustained significant damage to its roadway structure as a result of the Camp Fire and subsequent recovery operations. This project will restore seven miles of Concow Road to pre-disaster design, function, and capacity within the existing footprint.

A FEMA PA obligation funded a surface level repair of the road with a standard chip seal. This has proven to be a temporary and inadequate repair of the road since the roadway (and repair) were not designed to withstand the magnitude and frequency of loads generated by the Public Protection Disaster Relief. The vast amount of rescue and recovery trucks, and the extraordinary weight of trucks carrying debris has resulted in the road deteriorating significantly faster than projected for a road lifespan under normal use. Furthermore, the winter of 2018 was one of the wettest in history and led to overloaded trucks hauling debris on overly saturated soils, depressions, and ruts that held water.

The road has sustained damage in three primary ways: 1) reflective cracking; 2) delamination of pavement surface; and 3) rutting and shoving. All three failure modes stem from excessive deflection and damage of the roadway structure over time to the point where pavement surface fails. These failures must be repaired at a structural level, not only at the surface.

Repair and rehabilitation work will include replacement or restoration of roadway, attached or adjacent features such as survey monuments, pipe culverts, AC dike, driveway aprons, thermoplastic striping, traffic markers, and other items directly impacted by activities involving the road repair and rehabilitation work. The design life of 20 years will be consistent with engineering standards and will increase the structural resilience of the roadway, in order to return it to pre-disaster functionality.

Help Text: Provide a narrative description that includes project location and the benefits of the project for disaster recovery, mitigation, resilience, low- to moderate-income populations, and the most impacted and distressed areas. refer to P&P 3.1.7

SECTION II: Tie-Back

7. Explain how the proposed project ties back to DR-4382 and/or DR-4407

Concow Road was severely and permanently damaged by emergency responders and debris removal trucks as a result of the Camp Fire (DR-4407). The road will cease to serve the communities of Concow and Yankee Hill without adequate resurface and foundational repair.

This project is also an enhancement of a FEMA-PA project which is tie-back qualified.

Help Text: Provide a clear description of how the proposed project will address an unmet need that ties directly to DR-4382 and/or DR-4407.

8. Tie-back documentation

Butte County-Concow-Disaster Tie Back.pdf

Help Text: The documentation should demonstrate a clear tie back to the 2018 disasters. See Section 2.2.1 of the DR-Infrastructure Policies and Procedures on types of documentation.

SECTION III: FEDERAL MATCH PROGRAM INFORMATION

9. Was this project submitted for FEMA PA or FEMA HMGP?

Yes

9a. If denied by FEMA, provide description

9b. If denied by FEMA, provide documentation

SECTION IV: PROJECT INFORMATION

13. Project Timeline

Butte County-Concow-Timeline.docx

Help Text: Please provide a timeline of the submitted project. (GANTT Chart, Excel, Graphic Timeline, etc)

14. Project Address and Street

Concow Road from Skycrest Drive to just above Mountain Pine Lane

Help Text: Only applicable if the project has an address

15. Project City

Unincorporated Butte County

16. Project Zip Code

95965

17. Project Latitude and Longitude

39.763769, -121.520865

Help Text: Provide the latitude and longitude of the center of the project and format of the location in decimal form (e.g. 39.332962, -123.22534)

18. Project Status

Design and Engineering Underway

Help Text: Provide the current status of the project.

SECTION V: NATIONAL OBJECTIVE

19. What is the National Objective being met by this project?

Low- and Moderate-Income (LMI)

Help Text: In accordance with 24 CFR 570.208, all CDBG-DR funded activities must meet a national objective.

Select which LMI Category the project will meet

Low Mod Area Benefit (LMA)

a. Will you use census data or an income survey to show the project meets LMA?

1. Enter Total Number Persons Less than or equal to 50% Area Median Income

1,295

2. Enter Total Number of Persons Over 50% not greater than 80% Area Median Income

870

3. Enter Total Number of Persons Over 80% Area Median Income

1,905

4. Enter Total Population (total population of #1 + #2 + #3)

4,070

5. Enter LMI Calculation (The sum of #1 and #2 divided by #4)

53.19%

Select whether the project will benefit a specific target area or provide community wide benefit

2. Provide community-wide benefit

List Census Tract(s) and/or Block Group(s) or provide community-wide area used for the LMI calculation

2400-1

2400-2

2300-5

2500-4

Help Text: Use the data sets provided by HUD to determine Census Tract(s) and/or Block Group(s):

SECTION VI: PROJECT SERVICE AREA

22. Upload Project Location Map

Butte County-Concow-Location Map.pdf

Help Text: The location map needs to show the outline of the project area within the context of the town/region. The map should have minimal layers (jurisdiction boundaries, arterial roads, and the outline of the project area)

25. Upload Project Service Area Map Including Relationship to the MID

Concow Map (LMI)-Service Area Map.pdf

SECTION VII: ENVIRONMENTAL

26. Has a NEPA Environmental Review or Record of Environmental Consideration been completed?

Yes

Help Text: Environmental review is required for all projects. If you have not completed an environmental review, remember to include this in your project timeline.

26b. Upload completed NEPA Environmental Review or Record of Environmental Consideration REC

Butte County-Concow-ERR Clearance.pdf

27. Has a CEQA Environmental Review been completed?

No

SECTION VIII: BUDGET

28. Total Project Cost (\$ amount)

\$7,098,600.00

Help Text: Provide overall project cost to complete entire project

29. Total Amount Requested from HCD (\$ amount)

\$3,417,513.00

Help Text: Total Amount Requested from HCD including Direct Project Costs and Activity Delivery Costs

30. Are there any project funds that are not committed?

No

31. Provide cost estimate documentation (from a professional engineer, etc.)

Engineer's Estimate - Concow.pdf

Help Text: The documentation should clearly demonstrate the reasoning of the cost estimate and support the description of the cost estimate

32. Upload Complete Project Budget

Butte County - Concow - Budget Revised 02-12.xlsx

Help Text: Upload a completed Project Budget Worksheet provided by HCD. see P&P 3.1.7

SECTION IX: DUPLICATION OF BENIFITS (DOB)

33. Upload DOB Affidavit

Butte County-Concow-DOB.pdf

33. Further Supporting Documentation

COR-001689 Butte County FEMA Response Improved Project and TE PW 344 DR-4407_FINAL.pdf

34. Further Supporting Documentation

35. Further Supporting Documentation

36. Further Supporting Documentation

37. Further Supporting Documentation

View Budget Worksheet

<https://portal.ecivis.com/#!/peerBudget/ED993C00-2690-471C-AB9F-8571D9E55B9F>

Average Score

0.00

Org Name

Application Goals

View Application Goals

<https://portal.ecivis.com/#!/peerGoals/229F1D20-8D59-4937-BAAC-F83F15FB26CC>

of Reviews

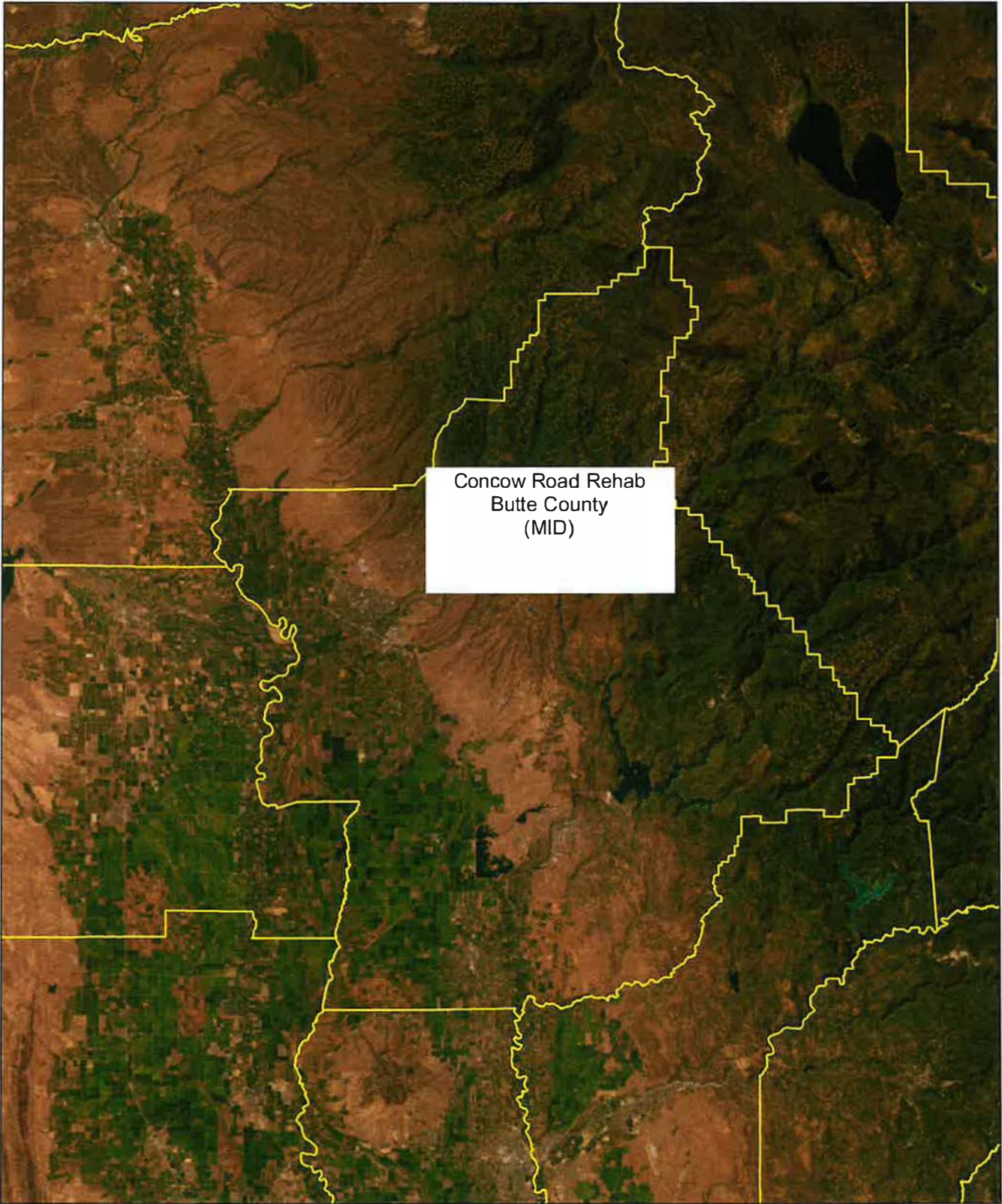
2

of Denials

0

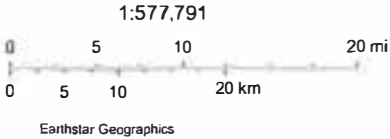
Radio Button

Concow Rehabilitation-Location Map



5/19/2023, 4:16:26 PM

LMISD by County



Butte County
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U.S. Department of Housing and Urban Development, Web AppBuilder for
National Geographic, Esri, Garmin, HERE, UNEP-WCMC, USGS, NASA, ESA, METI, NRCAN, GEBCO, NOAA, increment P Corp. |

EXHIBIT F
ATTACHMENT 2
TOTAL ACTIVITY BUDGET WORKSHEET

Budget Report-Butte County Concow Road Rehabilitation

Passthrough Agency: California Department of Housing and Community Development

Report Date: 02/02/2024

Program: 18-DR-Infrastructure Project Applications

Requested By: Community Development- County of Butte

Stage: Pre-Award

CommunityDevelopment@buttecounty.net

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Activity										
Construction-FEMA	Construction Costs	Costs of Construction (FEMA Improved Project will cap reimbursement for this project at \$3,681,087	1	LS		\$ 3,681,087.00				FEMA-PA/CalOES
Construction	Construction Costs	Costs of Construction, subtracting FEMA Improved Project reimbursement of \$3,681,087.	1	LS		\$ 2,406,113.00				CDBG-DR Infrastructure
Preliminary Engineering	Preliminary Engineering	Initial design and planning phase, feasibility studies, site investigations, basic design, and cost estimating.	1	LS		\$ 125,000.00				CDBG-DR Infrastructure
Activity Total						\$ 6,212,200.00				CDBG-DR Infrastructure

General Administration

General Administration Total										CDBG-DR Infrastructure
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Activity Delivery

Environmental	Consultant and County	Environmental review of project road according to 24 CFR 58 by contracted specialist; staff management of contractor procurement and execution of contract.	1	LS		\$ 33,800.00				CDBG-DR Infrastructure
Labor Compliance	Consultant and County	Labor compliance of project according to 24 CFR 58 by contract specialist; staff management of contractor procurement and execution of contract.	1	LS		\$ 254,700.00				CDBG-DR Infrastructure
Project Administration	County and Staff Augmentation	Managing of CDBG-DR administrative requirements for coordinating project resources and processes including compliance, documentation, review, reporting, and communication.	1	LS		\$ 11,200.00				CDBG-DR Infrastructure
Construction Engineering	County and Staff Augmentation	Managing and overseeing of build process according to plans and specifications, solving on-site problems, managing resources, coordinating with subcontractors and stakeholders, maintaining safety standards, and monitoring quality and progress of work.	1	LS		\$ 586,700.00				CDBG-DR Infrastructure
Activity Delivery Total						\$886,400.00				CDBG-DR Infrastructure

Other

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Other										
Other Total						\$0.00	\$0.00		\$0.00	

Grant Total				\$0.00	\$0.00	\$7,098,600.00	\$0.00		\$0.00	
FEMA-PA/CalOES					3,681,087.00					

Budget Report, Created by Community Development County of Butte, CommunityDevelopment@buttecounty.net, 11/29/2023

Source: eCivis™ Portal

<http://www.ecivis.com/>

Per HCD Direction:

Activity Costs include: Preliminary Engineering Costs, Construction Costs (without FEMA Costs in Grant Portal, with FEMA Costs in Budget Upload)

General Administration: Butte County does not have General Administration Costs

Activity Delivery: Construction Engineering, RE, CM, Environmental, Labor Compliance

EXHIBIT F
ATTACHMENT 3
GRANTS NETWORK PROJECT BUDGET WORKSHEET

Budget Report

Passthrough Agency: California Department of Housing and Community Development

Program: 18-DR-Infrastructure Project Applications

Project Name/Title: Concow Road Rehabilitation Project

Org Name: County of Butte

Award/Contract Number: C-18-DRINFRA-18001-00031

Stage: Budget-to-Actual

Report Date: 12/10/2025

Requested By: Community Development County of Butte

CommunityDevelopment@buttecounty.net

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Activity										
Activity Total			0	\$0.00	\$0.00	\$2,531,113.00	\$0.00		\$0.00	
General Administration										
General Administration Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Activity Delivery										
Activity Delivery Total			0	\$0.00	\$0.00	\$886,400.00	\$0.00		\$0.00	
Other										
Other										
Other Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Grant Total			0	\$0.00	\$0.00	\$3,417,513.00	\$0.00		\$0.00	

Budget Report, Created by Community Development County of Butte, CommunityDevelopment@buttecounty.net, 12/10/2025

Source: Euna™ Portal

<http://www.ecivis.com/>

EXHIBIT F
ATTACHMENT 4
DUPLICATION OF BENEFITS (DOB)

DUPLICATION OF BENEFITS AFFIDAVIT

Concow Road Rehabilitation Project

INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Disaster recovery assistance, insurance, and/or other assistance received
2. Attachments
3. Signature(s)

Read each component in full and provide the accurate information.

Part 1. Duplication of Benefits Affidavit

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2018 DR-Infrastructure Program being offered by the California Department of Housing and Community Development (HCD). The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and current status of the funds.

Source	Purpose of Assistance <i>Ex: Rehabilitation & improvements of roads</i>	Current Status of Funds <i>Ex: Obligated from FEMA, Pending Approval, etc.</i>	Amount Received (\$)
☐ Insurance			
☒ FEMA Public Assistance (PA), FHWA & CalOES	Surface repair of road	Obligated	\$3,681,087
☐ FEMA Hazard Mitigation Grant Program (HMGP)			
☐ CARES Act / American Rescue Plan Act			
☐ U.S. Army Corps of Engineers			
☐ State of California			
☐ Utility Settlement			
☐ Budgeted Local Funds			

Part 2. Attachments

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the Major Disaster Declarations DR-4382 from July to September 2018 and DR-4407 in November 2018.

Part 3. Signature(s)

I certify that the information provided in this questionnaire is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Máximo A. Pickett,
Butte County Chief Administrative Officer

Applicant Printed Name

Co-Applicant Printed Name



Applicant Signature

Co-Applicant Signature

Dated this the 1st day of December, 2023.

WARNING: The information provided on this form is subject to verification by the State of California and the U.S. Department of Housing and Urban Development (HUD) at any time. Title 18, Section 1001 of the U.S. Code states that knowingly and willingly making a false or fraudulent statement to a department of the United States Government can result in termination of assistance and civil and criminal penalties.

EXHIBIT F
ATTACHMENT 5
SUBRECIPIENT PROJECT SCHEDULE

Requested revised timeline: Concow Road Rehabilitation Project

Milestones	Current completion date	Proposed revised date
CEQA	Winter 2023/Spring 2024	6/21/24
NEPA Confirmation	Winter/Spring 2023	FEMA REC 10/7/24
Engineering and Design Development	Fall 2023/Winter 2024	8/31/25
Notice to Proceed	Winter 2023/24	Fall 2025
Procure Construction Contractor	Spring 2024	Spring 2026
Road Repair	Summer 2025	Summer 2026
Expend all funds	Winter 2025	September 2026
Close Out	Winter 2025	December 2027