

EXHIBIT F

NOTICE TO PROCEED

Rosewood & Dogtown Collectors Road Repair, County of Butte

Pursuant to the Master Standard Agreement ("Agreement") entered into on the 21st day of June 2023, by and between the California Department of Housing and Community Development ("Department") and the County of Butte ("Subrecipient"), this NOTICE TO PROCEED is entered into on the date per the date signed by the Department below. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the STAND-ALONE Disaster Recovery Infrastructure Project located at the project address listed below and related approved activities by Subrecipient, as required. This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budget of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

1. Project Details

Project Name: Rosewood & Dogtown Collectors Road Repair Project

Project Address: 39.835795, -121.592840

Project Description: The Magalia Collectors Road Repair project will rehabilitate 1.99 miles of Dogtown Road and repair 0.67 miles of Rosewood Drive in Magalia, which experienced significant damage to the surface and base due to the Camp Fire recovery efforts

Grants Network Unique Identifier (18-DRINFRA-18001): [00029]

The CDBG-MIT Eligible Activity(ies):

- ☒ X-Acquisition, construction, rehabilitation and improvements of public facility (Sec. 105(a)(14))
- ☐ Other (Sec. XX)

The National Objective to be achieved for each activity as a result of this Approved project:

- ☒ X-Benefit to Low- and Moderate-Income Persons (LMI)
- ☐ Urgent Need

The method of measuring National Objective, if LMI:

- ☒ X-Benefit to Low- and Moderate-Income Persons: Area Benefit
- ☐ Benefit to Low- and Moderate-Income Persons: Limited Clientele

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NOI Date: 02/01/2022
Approved Date: 10/04/2022
Prep Date: 03/25/2026

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- ☐ Other

The number of individuals benefitting from each activity as a result of this project:

- Total beneficiaries: 3675
- Total low/mod beneficiaries: 2010

2. **Project Budget and Project Scope of Work**

A. The Project shall follow the budget and scope of work (hereinafter "Project Work") as described in the attached Project Application and on file through Grants Network, which is incorporated herein by reference.

- 1) Total Project Cost: \$2,146,980.00
 - a) Total DR-Infrastructure Award: \$2,146,980.00
 - i. Activity Costs (Project Costs): \$1,953,080.00
 - ii. Activity Delivery Costs: \$193,900
- 2) Other funding sources: \$0

Budget Worksheets (attached)

The Project budget is included below as Attachments 1 and 2.

Attachment 1 – Grants Network Budget Worksheet is the high level, official budget for the Project. Any adjustments of this budget will result in either a budget revision or amendment.

Attachment 2 – Total Activity Budget Worksheet is the overall, detailed project budget submitted with the application. This budget provides a breakdown of the Grants Network Budget Worksheet. Only changes to the Total Activity Budget Worksheet that impact the Grants Network Budget Worksheet will result in either a budget revision or amendment.

3. **Performance Milestones and Project Schedule, and Expenditure Deadline**

The Agreement is effective on the date shown in the STD213 form. Subrecipient shall meet all milestones identified in the Agreement, particularly those identified in Exhibit A and B and as provided below. Failure to meet performance milestones can result in the Department taking action to withhold future payments from any project and requiring a mitigation plan, as outlined in Exhibit A Section 6.B of the Agreement.

A. Expenditure Deadline:

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The Expenditure Deadline for Activity funds is December 1, 2028. With the exception of the grant closeout procedures set forth in Exhibit B, Section 6, the Subrecipient shall complete all Approved Project activities on or before the Expenditure Deadline. Project closeout activities are due on the contract expiration date.

- B. Performance Milestones: Subrecipient shall adhere to the performance milestones below. Time is of the essence with respect to all such milestones.
- 1) Subrecipient shall submit all Project applications to the Department by the application deadline identified in the then applicable 2018 DR-Infrastructure Policies and Procedures.
 - 2) No later than October 31, 2026, Subrecipient shall satisfy all conditions required for the Department to issue a Notice to Proceed for all Approved Projects.
 - 3) No later than March 1, 2027 Subrecipient shall provide evidence of construction, reconstruction, acquisition, or rehabilitation on all Approved Projects.
 - 4) No later than November 1, 2028, Subrecipient shall provide all required closeout documentation as detailed in Exhibit B, Section 5 herein, for all Approved Projects.
 - 5) Subrecipient must expend 50% of the Subrecipient Allocation at least 12 months prior to the agreement expiration date as set forth in Section 2 of the STD 213A.
 - 6) Subrecipient must submit project applications for their entire allocation amount of DR-Infrastructure funds by the application deadline. If Subrecipient fails to do so, the Department reserves the right to deobligate, recapture, and/or reallocate the Subrecipient's allocation amount in this Agreement by the amount not applied for.
- C. Project Schedule:
See Attachment 3 for the project schedule. The Department understands that the project schedule tasks and dates will be adjusted outward from the effective date of the NTP. Notwithstanding such adjustments of the schedule, in no event shall performance milestones mentioned above be similarly extended, delayed, or postponed. Subrecipient shall provide the Department updates on the status of meeting the project schedule at minimum of a quarterly basis, or more frequently

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as specified by the Department (i.e. monthly). Subrecipient will provide this update in Activity Report submitted through Grants Network.

4. Reporting Requirements

- A. Subrecipient must timely submit the reports prescribed below. The Department reserves the right to request additional detail and support for any report made. Reports must be made according to the dates identified, in the formats provided by the Department and via the Department's Grants Network unless otherwise specified at the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the reports on a timely basis.
- 1) Monthly Activity Report: Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (1) a description of the current status of the Project Work; (2) a description of activities to be undertaken in the next reporting period; (3) a description of problems or delays encountered in Project Work and course of action taken to address them; (4) a description of actions taken to achieve Project Work expenditure deadlines; (5) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance; and (6) data on activity accomplishments and beneficiaries served, as requested by the Department. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 20th calendar day of the second month following execution of this Agreement and must continue through the receipt and approval by the Department of the Project Completion Report, detailed below.
 - 2) Monthly Program Income Report: Program Income, if identified as a funding source for any approved Project, must be included in the Project budget and must be expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement must be remitted to the Department.
 - 3) Semi-Annual Labor Standards Report and Section 3 Requirements: During the term of construction for each Approved Project, each April 1st and October 1st, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards Report 5.7 (if applicable). These forms are located on the Department website and are also available upon request. Additionally, the Department may request additional documentation to meet Section 3 requirements.
 - 4) Project Completion Report: At the completion of construction and once a Project is placed in service, the Subrecipient must submit a Project Completion Report. The report must also include documentation of compliance with Section 3 requirements.

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5. Special Conditions

There are no special conditions.

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed. All terms and conditions set forth herein are deemed fully incorporated into and made a part of the Agreement.

Authorized Signatory:



[Subrecipient Name]

Date

5/5/2026

Máximo A. Pickett - Chief Administrative Officer
Signatory Name and Title

Authorized Signatory:



5.6.2026

California Department of Housing and Community Development

Date

Juliette Axt, Section Chief

Signatory Name and Title

Enclosure(s):

1. Project Application
2. Total Activity Budget Worksheet
3. Grants Network Budget Worksheet
4. Duplication of Benefits (DOB)
5. Subrecipient Project Schedule

EXHIBIT F
ATTACHMENT 1
PROJECT APPLICATION

Profile: CommunityDevelopment@buttecounty.net

Applicant Information

Tell us about you.

Linked Applicant

CommunityDevelopment@buttecounty.net

First name

Community Development

Last name

County of Butte

Email

CommunityDevelopment@buttecounty.net

Title

Company

County of Butte

Company Website

www.buttecounty.net

City

Oroville

State

California

Organization Information

Tell us about your organization.

Organization Name

County of Butte

Employer Identification Number (EIN)

94-6000506

DUNS

076124395

Authorized Representative

Maximo A. Pickett

Business/Finance Representative

Brian Ring

Organization Address

Address

25 County Center Drive

Applications: Butte County Rosewood & Dogtown Collector Road Repair Project

Section I: Project Profile

Please note: Not all questions will be asked for each project so the numbering will be off at times.

Profile

CommunityDevelopment@buttecounty.net

1. Project Title

Butte County Rosewood & Dogtown Collector Road Repair Project

Help Text: [Jurisdiction Name] - [Project Name] Example: Sacramento County-public school hardening

2. Eligible Applicant (City/County)

Butte County

3. Will the Eligible Applicant have a secondary subrecipient on this project?

No

Help Text: Eligible Applicants may partner with another unit of local government, special district or similar entity

4. What is the Project Type?

Stand-alone Infrastructure

5. How is this project an eligible CDGB activity? (Select all that apply)

Reconstruction

Help Text: Eligible CDBG activities include, but are not limited to, the acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements.

6. Project Description and/or Scope of Work

The Magalia Collectors Road Repair project will rehabilitate 1.99 miles of Dogtown Road and repair 0.67 miles of Rosewood Drive in Magalia, which experienced significant damage to the surface and base due to the Camp Fire recovery efforts.

Repair of Rosewood Drive will involve the application of an asphalt surface seal to protect against surface cracking. Rehabilitation of Dogtown Road involves pulverizing the roadway and adding cement and gravel to build the foundation strength, followed by two to three inches of asphalt surface treatment.

All repair and rehabilitation work will include an in-kind replacement or restoration of any roadway attached or adjacent features such as survey monuments, pipe culverts, AC dike, driveway aprons, thermoplastic striping, traffic markers, and other items directly impacted by activities involving the road repair and rehabilitation work. The design life will be 20 years; the restored road will be consistent with engineering standards and will increase the structural resilience of the roadway, which is imperative in returning it to pre-disaster condition.

Help Text: Provide a narrative description that includes project location and the benefits of the project for disaster recovery, mitigation, resilience, low-to moderate-income populations, and the most impacted and distressed areas. refer to P&P 3.1.7

SECTION II: Tie-Back

7. Explain how the proposed project ties back to DR-4382 and/or DR-4407

Rosewood Dr. and Dogtown Road, two Magalia collector roads, were permanently damaged during the Camp Fire (DR-4407) due to the debris removal trucks that used them. An inordinate amount of debris was generated from the trees and homes that were destroyed in the Camp Fire. Rosewood and Dogtown served as primary roadways, connecting the destroyed houses with artery roads to remove the debris from Magalia. Approximately 2.09 miles were severely damaged through this process and need to be restored to the pre-disaster state.

Help Text: Provide a clear description of how the proposed project will address an unmet need that ties directly to DR-4382 and/or DR-4407.

8. Tie-back documentation

Dogtown Rosewood Collectors Disaster Tie Back.pdf

Help Text: The documentation should demonstrate a clear tie back to the 2018 disasters. See Section 2.2.1 of the DR-Infrastructure Policies and

Procedures on types of documentation.

SECTION III: FEDERAL MATCH PROGRAM INFORMATION

9. Was this project submitted for FEMA PA or FEMA HMGP?

No

9c. If project was not submitted for FEMA explain why.

SECTION IV: PROJECT INFORMATION

13. Project Timeline

Butte County-DogtownRosewoodCollectors-Timeline.docx

Help Text: Please provide a timeline of the submitted project. (GANTT Chart, Excel, Graphic Timeline, etc)

14. Project Address and Street

Rosewood Drive and Dogtown Road in Magalia

Help Text: Only applicable if the project has an address

15. Project City

Magalia, Unincorporated Butte County Community

16. Project Zip Code

95954

17. Project Latitude and Longitude

39.835795, -121.592840

Help Text: Provide the latitude and longitude of the center of the project and format of the location in decimal form (e.g. 39.332962, -123.22534)

18. Project Status

Design and Engineering Underway

Help Text: Provide the current status of the project.

SECTION V: NATIONAL OBJECTIVE

19. What is the National Objective being met by this project?

Low- and Moderate-Income (LMI)

Help Text: In accordance with 24 CFR 570.208, all CDBG-DR funded activities must meet a national objective.

Select which LMI Category the project will meet

Low Mod Area Benefit (LMA)

a. Will you use census data or an income survey to show the project meets LMA?

1. Enter Total Number Persons Less than or equal to 50% Area Median Income

1,070

2. Enter Total Number of Persons Over 50% not greater than 80% Area Median Income

940

3. Enter Total Number of Persons Over 80% Area Median Income

1,665

4. Enter Total Population (total population of #1 + #2 + #3)

3,675

5. Enter LMI Calculation (The sum of #1 and #2 divided by #4)

54.69%

Select whether the project will benefit a specific target area or provide community wide benefit

2. Provide community-wide benefit

List Census Tract(s) and/or Block Group(s) or provide community-wide area used for the LMI calculation

1702-4

1703-1

1704-3

Help Text: Use the data sets provided by HUD to determine Census Tract(s) and/or Block Group(s):

SECTION VI: PROJECT SERVICE AREA

22. Upload Project Location Map

Butte County-Rosewood & Dogtown-Location Map.pdf

Help Text: The location map needs to show the outline of the project area within the context of the town/region. The map should have minimal layers (jurisdiction boundaries, arterial roads, and the outline of the project area)

25. Upload Project Service Area Map Including Relationship to the MID

Butte County-Rosewood & Dogtown-Service Area Map.pdf

SECTION VII: ENVIRONMENTAL

26. Has a NEPA Environmental Review or Record of Environmental Consideration been completed?

No

Help Text: Environmental review is required for all projects. If you have not completed an environmental review, remember to include this in your project timeline.

26a. If no, provide your plan to complete a NEPA Environmental Review

A Request for Qualifications for an Environmental Consultant was released in May 2023, proposals received in August, and a selection will be made in September. The road reconstruction is within the existing road footprint, so it is anticipated the environmental documentation will be straightforward. The timeline is for clearance to be received by Fall 2023 to be issued a Notice to Proceed in Fall 2023.

Help Text: Provide the expected level of review, who will be responsible for completing the report (city/county staff or consultant), status of the NEPA environmental review, and estimated completion date
Help Text: Provide the expected level of review, who will be responsible for completing the report (city/county staff or consultant), status of the NEPA environmental review, and estimated completion date

27. Has a CEQA Environmental Review been completed?

No

SECTION VIII: BUDGET

28. Total Project Cost (\$ amount)

\$2,146,980.00

Help Text: Provide overall project cost to complete entire project

29. Total Amount Requested from HCD (\$ amount)

\$2,146,980.00

Help Text: Total Amount Requested from HCD including Direct Project Costs and Activity Delivery Costs

30. Are there any project funds that are not committed?

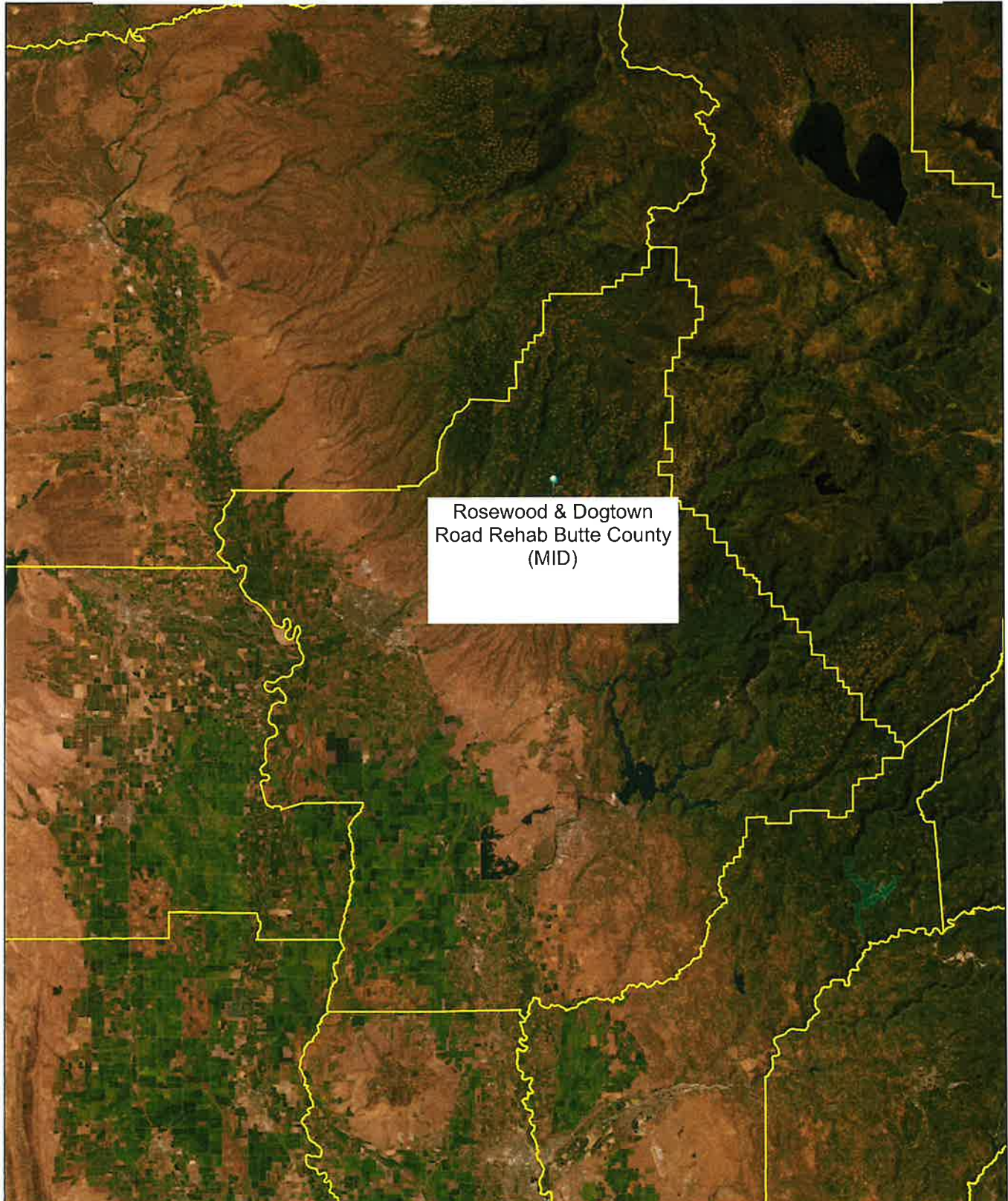
No

31. Provide cost estimate documentation (from a professional engineer, etc.)

Budget - Dogtown and Rosewood Engineers Estimate.pdf

Rosewood & Dogtown Road Rehabilitation-Location Map

Butte County
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5/19/2023, 4:16:26 PM

LMISD by County

1:577,791



Earthstar Geographics

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ATTACHMENT 2

TOTAL ACTIVITY BUDGET WORKSHEET

Pre-Award

Budget Report-Butte County Rosewood & Dogtown Road Rehabilitation

Passthrough Agency: California Department of Housing and Community Development
Program: 18-DR-Infrastructure Project Applications
Stage: Pre-Award

Report Date: 02/05/2024

Requested By: Community Development- County of Butte

CommunityDevelopment@buttecounty.net

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Activity										
Construction		Construction Costs	1 LS		\$1,853,080					CDBG-DR Infrastructure
Preliminary Engineering		Preliminary Engineering Costs	1 LS		\$100,000					CDBG-DR Infrastructure
Activity Total						\$1,953,080.00				CDBG-DR Infrastructure

General Administration
General Administration Total

										CDBG-DR Infrastructure
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Activity Delivery

Construction Engineering		Managing and overseeing of build process according to plans and specifications,	1 LS		\$95,000					CDBG-DR Infrastructure
Environmental		Environmental review of project road a	1 LS		\$25,400					CDBG-DR Infrastructure
Labor Compliance		Labor compliance of project	1 LS		\$6,500					CDBG-DR Infrastructure
Project Administration		Managing of CDBG-DR administrative requirement	1 LS		\$65,000					CDBG-DR Infrastructure
Activity Delivery Total						\$193,900.00				CDBG-DR Infrastructure

Other

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Other										
Other Total						\$0.00	\$0.00		\$0.00	

Grant Total			0	\$0.00	\$0.00	\$2,146,980	\$0.00		\$0.00	
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1722585

Budget Report, Created by Community Development County of Butte, CommunityDevelopment@buttecounty.net, 11/29/2023
Source: eCivis™ Portal
<http://www.ecivis.com/>

Per HCD Direction:
Activity Costs include: Preliminary Engineering Costs, Construction Costs (without FEMA Costs in Grant Portal, with FEMA Costs in Budget Upload)
General Administration: Butte County does not have General Administration Costs
Activity Delivery: Construction Engineering, RE, CM, Environmental, Labor Compliance

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ATTACHMENT 3

Grants Network Budget Worksheet

Budget Report-Butte County Rosewood & Dogtown Road Rehabilitation

Butte County
18-DRINFRA-18001-00029
15 of 20

Passthrough Agency: California Department of Housing and Community Development
Program: 18-DR-Infrastructure Project Applications
Stage: Pre-Award
Report Date: 02/05/2024
Requested By: Community Development- County of Butte
CommunityDevelopment@buttecounty.net

Budget Items									
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share Type
Activity									
Activity Total					\$1,953,080.00				CDBG-DR Infrastructure
General Administration									
General Administration Total									CDBG-DR Infrastructure
Activity Delivery									
Activity Delivery Total					\$193,900.00				CDBG-DR Infrastructure
Other									
Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share Type
Other									
Other Total					\$0.00	\$0.00	\$0.00		\$0.00
Grant Total			0	\$0.00	\$0.00	\$2,146,980	\$0.00	\$0.00	\$0.00

1772585

Budget Report, Created by Community Development County of Butte, CommunityDevelopment@buttecounty.net, 11/29/2023
Source: eCivis™ Portal
<http://www.ecivis.com/>

Per HCD Direction:
Activity Costs include: Preliminary Engineering Costs, Construction Costs (without FEMA Costs in Grant Portal, with FEMA Costs in Budget Upload)
General Administration: Butte County does not have General Administration Costs
Activity Delivery: Construction Engineering, RE, CM, Environmental, Labor Compliance

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ATTACHMENT 4

DUPLICATION OF BENEFITS (DOB)

DUPLICATION OF BENEFITS AFFIDAVIT

Rosewood and Dogtown Collectors Road Project

INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Disaster recovery assistance, insurance, and/or other assistance received
2. Attachments
3. Signature(s)

Read each component in full and provide the accurate information.

Part 1. Duplication of Benefits Affidavit

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2018 DR-Infrastructure Program being offered by the California Department of Housing and Community Development (HCD). The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and current status of the funds.

Source	Purpose of Assistance <i>Ex: Rehabilitation & improvements of roads</i>	Current Status of Funds <i>Ex: Obligated from FEMA, Pending Approval, etc.</i>	Amount Received (\$)
☐ Insurance			
☐ FEMA Public Assistance (PA)			
☐ FEMA Hazard Mitigation Grant Program (HMGP)			
☐ CARES Act / American Rescue Plan Act			
☐ U.S. Army Corps of Engineers			
☐ State of California			
☐ Utility Settlement			
☐ Budgeted Local Funds			

Part 2. Attachments

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the Major Disaster Declarations DR-4382 from July to September 2018 and DR-4407 in November 2018.

Part 3. Signature(s)

I certify that the information provided in this questionnaire is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Máximo A. Pickett

Butte County Chief Administrative Officer

Applicant Printed Name

N/A

Co-Applicant Printed Name


Applicant Signature

Co-Applicant Signature

Dated this the 1st day of December, 2023.

WARNING: The information provided on this form is subject to verification by the State of California and the U.S. Department of Housing and Urban Development (HUD) at any time. Title 18, Section 1001 of the U.S. Code states that knowingly and willingly making a false or fraudulent statement to a department of the United States Government can result in termination of assistance and civil and criminal penalties.

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ATTACHMENT 5

Subrecipient Project Schedule

Requested revised timeline: Rosewood & Dogtown Collectors Road Repair Project

Milestones		Current completion date	Proposed revised date
NEPA		Fall 2023	01/24/2025
Notice to Proceed		Winter 2024	Spring 2026
CEQA (if needed)		Winter 2023/24	06/14/2024
Engineering and Design Development		Winter 2023/24	Fall 2025 – Spring 2026
Procure Construction Contractor		Spring 2025	Spring 2026
Road Repair		Summer 2025	Summer 2026
Expend all funds		Winter 2025	12/31/2026
Close Out		Winter 2025	12/31/2027