

NOTICE TO PROCEED

Honey Run Road Rehabilitation, County of Butte

Pursuant to the Master Standard Agreement ("Agreement") entered into on the 6th day of June 2023, by and between the California Department of Housing and Community Development ("Department") and County of Butte ("Subrecipient"), this NOTICE TO PROCEED ("NTP") is entered into on the date per the date signed by the Department below. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the Stand-Alone Disaster Recovery Infrastructure Project located at the project address listed below and related approved activities by Subrecipient, as required. This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budget of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

1. Project Details

Project Name: Honey Run Road Rehabilitation

Project Address: 39.8165, -121.5899

Project Description: Restoration of approximately 6.3 miles of two-way roadway

2. Project Budget and Project Scope of Work

A. The Project shall follow the budget and scope of work (hereinafter "Project Work") as described in the attached Project Application and on file through Grants Network, which is incorporated herein by reference.

1) Total Project Cost: \$8,876,040

a) Total DR-Infrastructure Award: \$6,700,476

i. Activity Costs (Project Costs): \$6,093,376

ii. Activity Delivery Costs: \$607,100

2) Other funding sources (only applicable if total project cost is more than DR award amount): \$2,175,564

B. All written materials or alterations submitted as addenda to the original Project Application, and which are approved in writing by the Department Contract Coordinator, as appropriate, are hereby incorporated as part of

3. DRINFRA-18001 NOI Date: 02/01/2022 Approved Date: 10/04/2022 Prep. Date: 04/14/2025

the Project Application. The Department reserves the right to require the Subrecipient to modify any or all parts of the Project Application in order to comply with DR-Infrastructure, federal and/or state regulations or requirements.

- C. Any proposed revision to the Project Work must be submitted in writing for review and approval by the Department and may require an amendment to this NTP. Any approval shall not be presumed unless such approval is made by the Department in writing in its sole and absolute discretion.
- D. Subrecipient shall withhold as retention 10% of all DR-Infrastructure funded Contractor payments. No retention payments shall be released to the Contractor or reimbursed to the Subrecipient until receipt and approval by the Department of all required Approved Project completion documents identified in Exhibit B, Section 6 of the Agreement.

3. **Performance Milestones and Project Schedule, and Expenditure Deadline**

The Agreement is effective on the date shown in the STD213 form. Subrecipient shall meet all milestones identified in the Agreement, particularly those identified in Exhibit A and B and as provided below. Failure to meet performance milestones can result in the Department taking action to withhold future payments from any project and requiring a mitigation plan, as outlined in Exhibit A Section 6.B of the Agreement.

- A. Expenditure Deadline:
The Expenditure Deadline for Activity funds is December 1, 2025.
With the exception of the grant closeout procedures set forth in Exhibit B, Section 6, the Subrecipient shall complete all Approved Project activities on or before the Expenditure Deadline. Project closeout activities are due on the contract expiration date.
- B. Performance Milestones: Subrecipient shall adhere to the performance milestones below. Time is of the essence with respect to all such milestones.
 - 1) Subrecipient shall submit all Project applications to the Department by the application deadline identified in the then applicable 2018 DR-Infrastructure Policies and Procedures.
 - 2) No later than October 31, 2024, Subrecipient shall satisfy all conditions required for the Department to issue a Notice to Proceed for all Approved Projects.

- 3) No later than March 1, 2025, Subrecipient shall provide evidence of construction, reconstruction, acquisition, or rehabilitation on all Approved Projects.
- 4) No later than March 3, 2026, Subrecipient shall provide all required closeout documentation as detailed in Exhibit B, Section 5 herein, for all Approved Projects.
- 5) Subrecipient must expend 50% of the Subrecipient Allocation at least 12 months prior to the agreement expiration date as set forth in Section 2 of the STD 213.
- 6) Subrecipient must submit project applications for their entire allocation amount of DR-Infrastructure funds by the application deadline. If Subrecipient fails to do so, the Department reserves the right to deobligate, recapture, and/or reallocate the Subrecipient's allocation amount in this Agreement by the amount not applied for.
- 7) *[In addition to the foregoing Milestones, Subrecipient must comply with any and all additional Milestones to be established by Department based on Project Application(s) and Schedule].*

C. Project Schedule:

See Attachment 2 for the project schedule. The Department understands that the project schedule tasks and dates will be adjusted outward from the effective date of the NTP. Notwithstanding such adjustments of the schedule, in no event shall performance milestones mentioned above be similarly extended, delayed, or postponed. Subrecipient shall provide the Department updates on the status of meeting the project schedule at minimum of a quarterly basis, or more frequently as specified by the Department (i.e. monthly). Subrecipient will provide this update in Activity Report submitted through Grants Network.

4. Reporting Requirements

- A. Subrecipient must timely submit the reports prescribed below. The Department reserves the right to request additional detail and support for any report made. Reports must be made according to the dates identified, in the formats provided by the Department and via the Department's Grants Network unless otherwise specified at the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the reports on a timely

basis.

- 1) Monthly Activity Report: Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (1) a description of the current status of the Project Work; (2) a description of activities to be undertaken in the next reporting period; (3) a description of problems or delays encountered in Project Work and course of action taken to address them; (4) a description of actions taken to achieve Project Work expenditure deadlines; (5) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance; and (6) data on activity accomplishments and beneficiaries served, as requested by the Department. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 10th calendar day of the second month following execution of this Agreement and must continue through the receipt and approval by the Department of the Project Completion Report, detailed below.
- 2) Monthly Program Income Report: Program Income, if identified as a funding source for any approved Project, must be included in the Project budget and must be expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement must be remitted to the Department.
- 3) Semi-Annual Labor Standards Report and Section 3 Requirements: During the term of construction for each Approved Project, each April 1st and October 1st, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards Report 5.7 (if applicable). These forms are located on the Department website and are also available upon request. Additionally, the Department may request additional documentation to meet Section 3 requirements.
- 4) Project Completion Report: At the completion of construction and once a Project is placed in service, the Subrecipient must submit a Project Completion Report. The report must also include documentation of compliance with Section 3 requirements.

5. Special Conditions

No special conditions

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed. All terms and conditions set forth herein are

18-DRINFRA-18001
NOI Date: 02/01/2022
Approved Date: 10/04/2022
Prep. Date: 04/14/2025

deemed fully incorporated into and made a part of the Agreement.

Authorized Signatory:



[Subrecipient Name]

Date 4/25/2025

Máximo A. Pickett - Chief Administrative Officer

Signatory Name and Title

Authorized Signatory:



California Department of Housing and Community Development

Juliette Axt DFFA Disaster Recovery Section Chief

Date

4/29/2025

Signatory Name and Title

Enclosure(s):

1. Project Application
2. Subrecipient Project Schedule

EXHIBIT F
ATTACHMENT 1
PROJECT APPLICATION

Applications: Butte County Honey Run Road Rehabilitation

Section I: Project Profile

Please note: Not all questions will be asked for each project so the numbering will be off at times.

Profile

CommunityDevelopment@buttecounty.net

1. Project Title

Butte County Honey Run Road Rehabilitation

Help Text: [Jurisdiction Name] - [Project Name] Example: Sacramento County-public school hardening

2. Eligible Applicant (City/County)

Butte County

3. Will the Eligible Applicant have a secondary subrecipient on this project?

No

Help Text: Eligible Applicants may partner with another unit of local government, special district or similar entity

4. What is the Project Type?

Stand-alone Infrastructure

5. How is this project an eligible CDGB activity? (Select all that apply)

Reconstruction

Help Text: Eligible CDBG activities include, but are not limited to, the acquisition, construction, reconstruction, rehabilitation, or installation of public facilities and improvements.

6. Project Description and/or Scope of Work

The Honey Run Road Rehabilitation project will restore approximately 6.3 miles of two-way roadway in Butte Creek Canyon to its pre-disaster design, function, and capacity. This road suffered damage from the 2018 Camp Fire, notably from the efforts made during and after the incident.

Rehabilitation of the road involves pulverizing the roadway and adding cement and gravel to build the foundation strength, followed by two to three inches of asphalt surface treatment. Repair and rehabilitation work will include replacement or restoration of the roadway attached or adjacent features such as survey monuments, pipe culverts, AC dike, driveway aprons, thermoplastic striping, traffic markers, and other items directly impacted by activities involving the road repair and rehabilitation work. The design life is estimated at 20 years; the restored road will be consistent with engineering standards and will increase the structural resilience of the roadway, which is imperative in returning it to pre-disaster condition.

Help Text: Provide a narrative description that includes project location and the benefits of the project for disaster recovery, mitigation, resilience, low-to moderate-income populations, and the most impacted and distressed areas. refer to P&P 3.1.7

SECTION II: Tie-Back

7. Explain how the proposed project ties back to DR-4382 and/or DR-4407

Honey Run Road sustained severe and permanent damage to its surface and base as a result of the Camp Fire recovery operations including emergency vehicle traffic, debris hauling, and heavy recovery equipment traffic. The PCI weeks after the incident was "poor" and the current PCI rating is 34, or "very poor."

FEMA PA obligated funds for a surface level repair of the road which is an inadequate repair for the level of damage. The roadway was not designed to withstand the magnitude and frequency of the loads. The vast amount of recovery trucks, and the extraordinary weight of the trucks carrying debris has resulted in greater damage than initially assessed. Traffic studies show an increase from 9% of truck traffic pre-fire to 30% post-fire. The winter of 2018 was one of the wettest in history. Overloaded trucks hauled debris on saturate soils, depressions, and ruts, which held water. The trucks' force consequently pumped liquid into the cracks increasing the liquefaction affect and compounding damage to the roads.

The road sustained damage in three primary ways: 1) reflective cracking; 2) delamination of pavement surface; and 3) rutting and shoving. All three failure modes stem from excessive deflection and damage of the roadway structure over time to the point where the pavement surface failed. These failures must be repaired at a structural level, not only at the surface. While repairing the structural sections, culvert repairs and replacements must be made to ensure the roadway does not further degrade due to damaged pipes in the structural section from excessive loading and additional runoff from the fire. The road will cease to serve the communities without adequate foundational repair.

Help Text: Provide a clear description of how the proposed project will address an unmet need that ties directly to DR-4382 and/or DR-4407.

8. Tie-back documentation

Butte County-Honey Run-Disaster Tie Back.pdf

Help Text: The documentation should demonstrate a clear tie back to the 2018 disasters. See Section 2.2.1 of the DR-Infrastructure Policies and Procedures on types of documentation.

SECTION III: FEDERAL MATCH PROGRAM INFORMATION

9. Was this project submitted for FEMA PA or FEMA HMGP?

Yes

9a. If denied by FEMA, provide description

9b. If denied by FEMA, provide documentation

SECTION IV: PROJECT INFORMATION

13. Project Timeline

Butte County-Honey Run-Timeline.docx

Help Text: Please provide a timeline of the submitted project. (GANTT Chart, Excel, Graphic Timeline, etc)

14. Project Address and Street

Honey Run Road from the Skyway in Chico to Merlin Lane

Help Text: Only applicable if the project has an address

15. Project City

Unincorporated Butte County

16. Project Zip Code

95928

17. Project Latitude and Longitude

39.7290, -121.7039

Help Text: Provide the latitude and longitude of the center of the project and format of the location in decimal form (e.g. 39.332962, -123.22534)

18. Project Status

Design and Engineering Underway

Help Text: Provide the current status of the project.

SECTION V: NATIONAL OBJECTIVE

19. What is the National Objective being met by this project?

Urgent Need (UN)

Help Text: In accordance with 24 CFR 570.208, all CDBG-DR funded activities must meet a national objective.

20. Explain how the proposed project meets the Urgent Need National Objective

The County Board of Supervisors certifies that the Honey Run Road Rehabilitation Project for which CDBG-DR funds are being requested, is designed to alleviate existing conditions which pose a serious and immediate threat to the health and welfare to the citizens of the County of Butte which are of recent origin or which recently became urgent during and immediately following the 2018 disaster(s); and that the County of Butte has not obligated other funds for this project, and that other funds that may otherwise be available are designated for other critical issues. The project meets the Urgent Need National Objective due to the particular urgency (Urgent Need) described.

Help Text: Describe how the project is meeting the Urgent Need National Objective. See P&P 2.2.2

SECTION VI: PROJECT SERVICE AREA

22. Upload Project Location Map

Butte County-Honey Run Road-Location Map.pdf

Help Text: The location map needs to show the outline of the project area within the context of the town/region. The map should have minimal layers (jurisdiction boundaries, arterial roads, and the outline of the project area)

24. Service Area Description

Honey Run Road is an artery road from the Skyway in Chico (at the west end) and provides access to housing throughout Butte Creek Canyon (to the north east). Approximately 4.3 miles North/East on Honey Run Road from the Skyway, the road splits into Honey Run Road and Centerville roads providing primary access to both small remote residential areas. The road restoration begins in that first four miles and continues on Honey Run Road after the split. Residents who live on Centerville and Honey Run Roads must use this damaged area to access their housing, and conversely for residents to access employment, amenities, and services found in neighboring cities, as well as major highways. Jointly, these communities are the service area and consist of 530 address, of which 334 houses were destroyed during the Camp Fire. Repair of the road supports residents as they access their property to rebuild, as well as new development in this picturesque community.

Help Text: Describe how the service area of the project was determined (only for projects qualifying under the Urgent Need and LMI Area Benefit National Objectives)

25. Upload Project Service Area Map Including Relationship to the MID

Butte County-LMI-Honey Run-Service Area Map.pdf

Help Text: Upload a map showing the area served by the proposed project with a clear outline. The map should also identify the HUD Most Impacted and Distressed (MID) area served by the project

SECTION VII: ENVIRONMENTAL

26. Has a NEPA Environmental Review or Record of Environmental Consideration been completed?

No

Help Text: Environmental review is required for all projects. If you have not completed an environmental review, remember to include this in your project timeline.

26a. If no, provide your plan to complete a NEPA Environmental Review

A Request for Qualifications for an Environmental Consultant was released in May 2023, proposals received in August, and a selection made in September 2023. The road reconstruction is within the existing road footprint, so it is anticipated the environmental documentation will be straightforward. The timeline is for clearance to be received by Spring 2023 in order to bid, award and build the project.

Help Text: Provide the expected level of review, who will be responsible for completing the report (city/county staff or consultant), status of the NEPA environmental review, and estimated completion date
Help Text: Provide the expected level of review, who will be responsible for completing the report (city/county staff or consultant), status of the NEPA environmental review, and estimated completion date

27. Has a CEQA Environmental Review been completed?

No

SECTION VIII: BUDGET

28. Total Project Cost (\$ amount)

\$8,876,040.00

Help Text: Provide overall project cost to complete entire project

29. Total Amount Requested from HCD (\$ amount)

\$6,700,476.00

Help Text: Total Amount Requested from HCD including Direct Project Costs and Activity Delivery Costs

30. Are there any project funds that are not committed?

No

31. Provide cost estimate documentation (from a professional engineer, etc.)

Butte County-Honey Run-Engineers Estimate.pdf

Help Text: The documentation should clearly demonstrate the reasoning of the cost estimate and support the description of the cost estimate

32. Upload Complete Project Budget

Butte County-Honey Run-Budget Updated 02-15.xlsx

Help Text: Upload a completed Project Budget Worksheet provided by HCD. see P&P 3.1.7

SECTION IX: DUPLICATION OF BENIFITS (DOB)

33. Upload DOB Affidavit

Butte County-Honey Run-DOB.pdf

33. Further Supporting Documentation

Honey Run UN Reso.pdf

34. Further Supporting Documentation

35. Further Supporting Documentation

36. Further Supporting Documentation

37. Further Supporting Documentation

View Budget Worksheet

<https://portal.ecivis.com/#!/peerBudget/6961C6B2-B770-455C-AAC9-8B67924B4805>

Average Score

0.00

Org Name

Application Goals

View Application Goals

<https://portal.ecivis.com/#!/peerGoals/E30B8BDC-40E7-4F68-AA6A-00C0E8A49A64>

of Reviews

2

of Denials

0

Radio Button

Applications: File Attachments

13. Project Timeline

Butte County-Honey Run-Timeline.docx

22. Upload Project Location Map

Butte County-Honey Run Road-Location Map.pdf

25. Upload Project Service Area Map Including Relationship to the MID

Butte County-LMI-Honey Run-Service Area Map.pdf

32. Upload Complete Project Budget

Butte County-Honey Run-Budget Updated 02-15.xlsx

33. Upload DOB Affidavit

Butte County-Honey Run-DOB.pdf

Profile: CommunityDevelopment@buttecounty.net

Applicant Information

Tell us about you.

Linked Applicant

CommunityDevelopment@buttecounty.net

First name

Community Development

Last name

County of Butte

Email

CommunityDevelopment@buttecounty.net

Title

Company

County of Butte

Company Website

www.buttecounty.net

City

Oroville

State

California

Organization Information

Tell us about your organization.

Organization Name

County of Butte

Employer Identification Number (EIN)

94-6000506

DUNS

076124395

Authorized Representative

Maximo A. Pickett

Business/Finance Representative

Brian Ring

Organization Address

Address

25 County Center Drive

Address 2

Suite 213

City

Oroville

State

California

County

Butte

Congressional District/Region

1

Zip

95965

Phone

530-552-3000

Phone Extension

Fax

5305383831

Authorized Representative (if different from above)

Name

Title

Email

Phone

Business/Finance Contact (if required)

Name

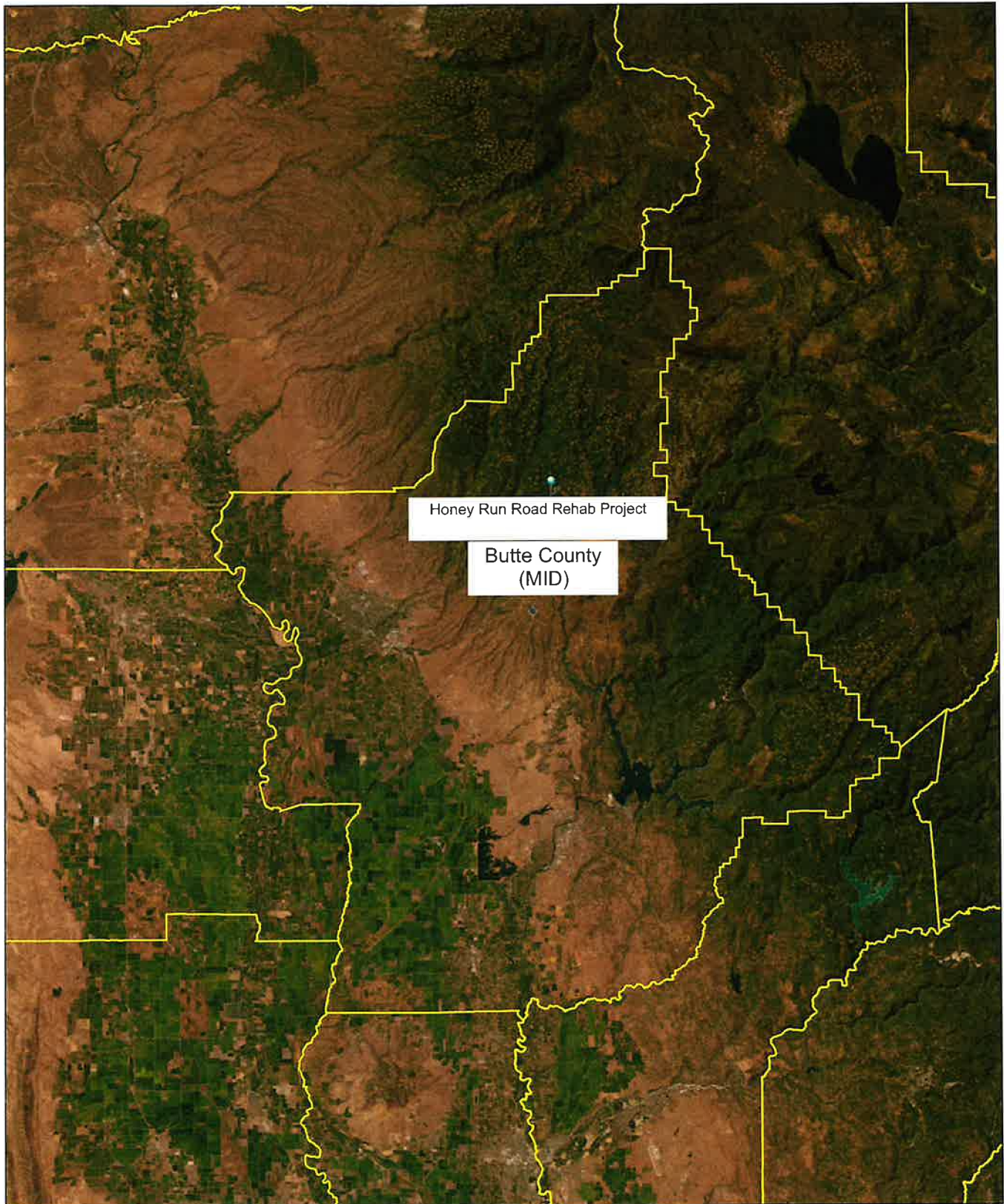
Title

Email


Phone

Honey Run Road Rehabilitation-Location Map

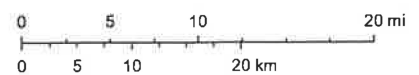
County of Butte
18-DRINFRA-18001-00023
14 of 20



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 LMISD by County

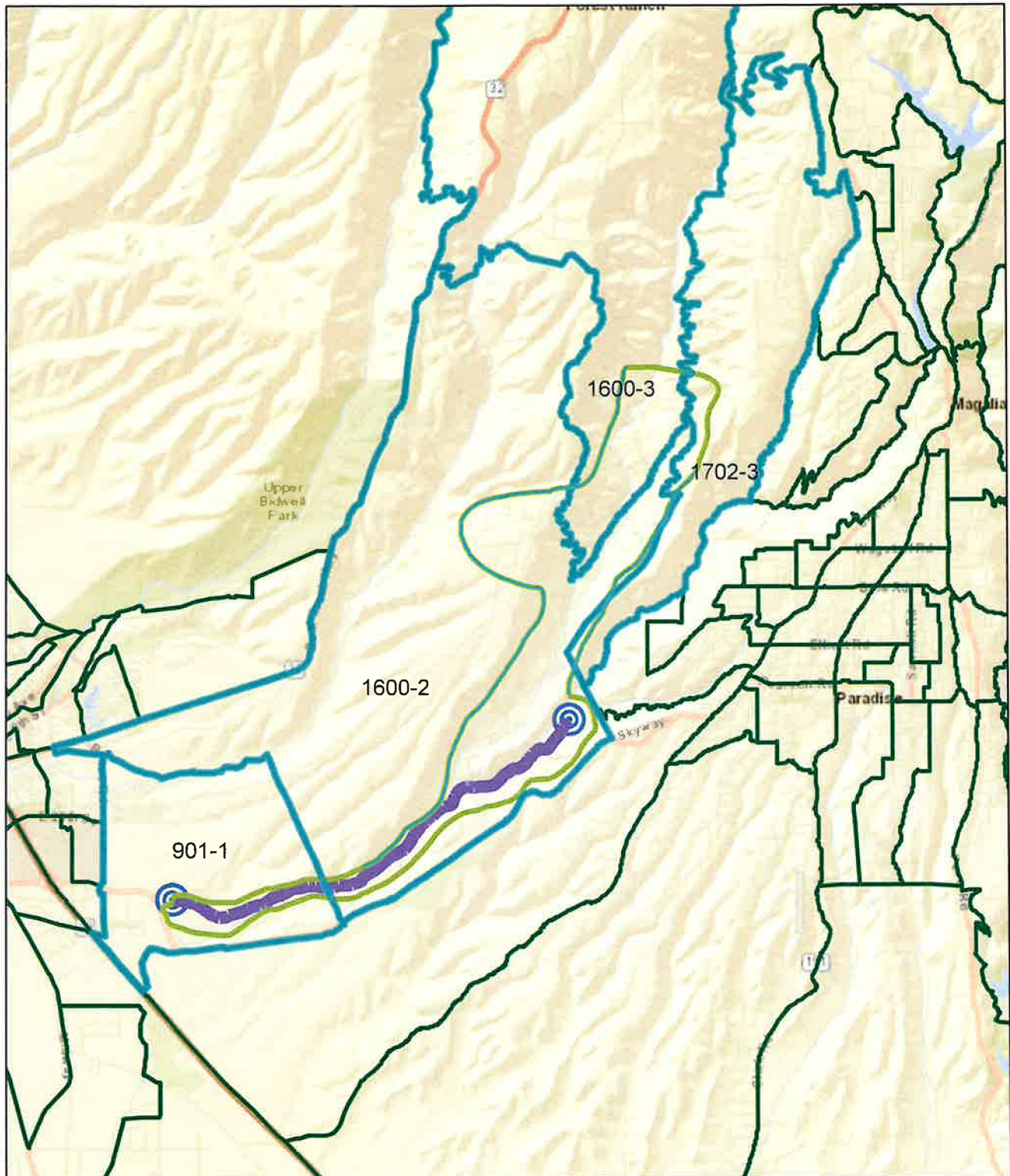
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Earthstar Geographics

Honey Run Rehabilitation Service Area Map

County of Butte
18-DRINF-18001
13 of 20



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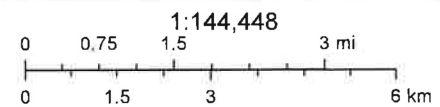
Lines

Roadway
Segment
Service
Area

Census Block Groups

Roadway Start/End

Area
Census Block



Butte County, Bureau of Land Management, Esri, HERE, Garmin, NGA, USGS, NPS

Budget Report

Passthrough Agency: California Department of Housing and Community Development
Program: 18-DR-Infrastructure Project Applications
Project Name/Title: Butte County Honey Run Road Rehabilitation
Org Name:
Award/Contract Number: 18-DRINFRA-18001-00023
Stage: Pre-Award

Report Date: 04/16/2025
Requested By: Community Development County of Butte
CommunityDevelopment@buttecounty.net

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Activity										
Activity Total			0	\$0.00	\$0.00	\$6,093,376.00	\$0.00		\$0.00	
General Administration										
General Administration Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Activity Delivery										
Activity Delivery Total			0	\$0.00	\$0.00	\$607,100.00	\$0.00		\$0.00	
Other										
Other										
Other Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Grant Total			0	\$0.00	\$0.00	\$6,700,476.00	\$0.00		\$0.00	

Budget Report, Created by Community Development County of Butte, CommunityDevelopment@buttecounty.net, 04/16/2025
Source: eCivis® Portal
<http://www.ecivis.com/>

DUPLICATION OF BENEFITS AFFIDAVIT

Honey Run Road Rehabilitation Project

INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Disaster recovery assistance, insurance, and/or other assistance received
2. Attachments
3. Signature(s)

Read each component in full and provide the accurate information.

Part 1. Duplication of Benefits Affidavit

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2018 DR-Infrastructure Program being offered by the California Department of Housing and Community Development (HCD). The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and current status of the funds.

Source	Purpose of Assistance <i>Ex: Rehabilitation & improvements of roads</i>	Current Status of Funds <i>Ex: Obligated from FEMA, Pending Approval, etc.</i>	Amount Received (\$)
<input type="checkbox"/> Insurance			
<input checked="" type="checkbox"/> FEMA Public Assistance (PA), FHWA & CALOES	Surface repair of road	Obligated	\$2,175,564
<input type="checkbox"/> FEMA Hazard Mitigation Grant Program (HMGP)			
<input type="checkbox"/> CARES Act / American Rescue Plan Act			
<input type="checkbox"/> U.S. Army Corps of Engineers			
<input type="checkbox"/> State of California			
<input type="checkbox"/> Utility Settlement			
<input type="checkbox"/> Budgeted Local Funds			

Part 2. Attachments

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the Major Disaster Declarations DR-4382 from July to September 2018 and DR-4407 in November 2018.

Part 3. Signature(s)

I certify that the information provided in this questionnaire is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Máximo A. Pickett,
Butte County Chief Administrative Officer

Applicant Printed Name

Co-Applicant Printed Name



Applicant Signature

Co-Applicant Signature

Dated this the 1st day of December, 2023.

WARNING: The information provided on this form is subject to verification by the State of California and the U.S. Department of Housing and Urban Development (HUD) at any time. Title 18, Section 1001 of the U.S. Code states that knowingly and willingly making a false or fraudulent statement to a department of the United States Government can result in termination of assistance and civil and criminal penalties.

EXHIBIT F
SUBRECIPIENT PROJECT SCHEDULE

Honey Run Road Rehabilitation Project

CDBG-DR Infrastructure, DR-4407

Estimated Timeline

Milestones	Duration	Completion
Award Notification		May 25, 2023
Procure Environmental Consultant	2 months	Fall 2023
FEMA Approval of Improved Project		Fall 2023
Submit Project Application	3 months	Winter 2023
NEPA Confirmation	1 month	Winter/Spring 2023
Notice to Proceed		Winter 2023/24
CEQA (if needed)	3 months	Winter 2023/Spring 2024
Engineering and Design Development	6 months	Fall 2023 Winter 2024
Procure Construction Contractor	2 months	Spring 2024
Road Repair	12 months	Summer 2024
Expend all funds		Winter 2024
Close Out	3 months	Winter 2024/25