

EXHIBIT F
NOTICE TO PROCEED

911 Switching Equipment, County of Mendocino

Pursuant to the Master Standard Agreement (“Agreement”) entered into on the 13th day of April 2021, by and between the California Department of Housing and Community Development (“Department”) and County of Mendocino (“Subrecipient”), this NOTICE TO PROCEED (“NTP”) is entered into and effective as of the date signed by the Department as indicated below. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the STAND-ALONE Mitigation Resilient Infrastructure project located at the project address listed below and related approved activities by Subrecipient (the “Project”). This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budgets of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

1. Project Details

Project Name: 911 Switching Equipment

Project Location: 589 Low Gap Road in Ukiah, California

Project Latitude/Longitude: 39.159950, -123.216871

Project Description: 911 dispatching system

Grants Network Unique Identifier (Contract Number): 17-MITRIP-17005-00009

The CDBG-MIT Eligible Activity(ies):

- Acquisition, construction, rehabilitation and improvements of public facility (Sec. 105(a)(14))

The National Objective to be achieved for each activity as a result of this Approved project:

- Urgent Need Mitigation

The number of individuals benefitting from each activity as a result of this project:

- Total beneficiaries: 85,250

- Total low/mod beneficiaries: 39,105

2. **Project Budget and Project Scope of Work**

- A. The Project shall follow the budget and scope of work (hereinafter “Project Work”) as described in the Project Application, which is on file through Grants Network and a copy of which is attached hereto and incorporated herein by reference (the “Project Application”).

Total Project Cost: \$4,208,699.00

Total MIT-RIP Award: \$3,835,699.00

Activity Costs (Project Costs): \$3,330,713.00

Activity Delivery Costs: \$504,986.00

Other funding sources (only applicable if total project cost is more than DR award amount): \$373,000.00

The Project budget is attached below and is collectively comprised of two documents: 1) the Grants Network Budget Worksheet (Attachment 2), and 2) the Total Activity Budget Worksheet (Attachment 3).

The Grants Network Budget Worksheet is the high-level budget and official budget approved by the Department for the Project. Any adjustments to this budget will result in either a budget revision or written amendment to the Agreement. The Total Activity Budget Worksheet is a tentative, detailed project budget submitted with the Project Application. It may be modified without resulting in a budget revision or formal amendment to the Agreement. Any modifications to the Total Activity Budget Worksheet must be submitted by Subrecipient in writing for review and approval by the Department.

- B. All written materials or alterations submitted as addenda to the original Project Application and which are approved in writing by the Department Contract Coordinator are hereby incorporated into the Project Application. The Department reserves the right to require the Subrecipient to modify any or all parts of the Project Application in order to comply with DR-Infrastructure and/or MIT-RIP program requirements, as well as federal and/or state laws, regulations, guidelines, or requirements, as all of the same may be amended from time to time.
- C. Any proposed revision(s) to the Project Work must be submitted in writing for review and approval by the Department in its sole discretion and may require an written amendment to this NTP. Any approval, to be effective, must be made in writing by the Department.

- D. Subrecipient shall withhold as retention five percent (5%) of all DR-Infrastructure and/or MIT-RIP funded Contractor payments. No retention payments shall be released to the Contractor or reimbursed to the Subrecipient until receipt and approval by the Department of all required Approved Project completion documents identified in Exhibit B, Section 6, of the Agreement.

3. Performance Milestones, Project Schedule and Term of Agreement

The Agreement is effective on the date shown in the STD 213 form. Subrecipient shall meet all milestones identified in the Agreement, including without limitation those identified in Exhibit A and B thereof and those provided below. Failure by Subrecipient to meet performance milestones may result in, among other things, the Department taking action to withhold future reimbursements or payments relating to the Project and requiring Subrecipient to submit a Correction Action Plan, as outlined in Exhibit A, Section 6.B, of the Agreement.

- A. Performance Milestones: Subrecipient must:
- Submit Project Application by 1/31/2022.
 - Complete Design and engineering by 10/05/2023.
 - Initiate construction, reconstruction, acquisition, or rehabilitation on the Project by 10/05/2024.
 - Complete Approved project activities for this Project by 02/28/2027.
 - Fully obligate Project funds by August 31, 2027.
- B. Project Schedule: Subrecipient has provided the following anticipated project schedule:
- See the Subrecipient Project Schedule attached as Attachment 4 hereto. The Department understands that the project schedule tasks and dates will be adjusted outward from the effective date of the NTP.
- C. Term of Agreement and Expenditure Deadline: The Expenditure Deadline and the Agreement Expiration Date for all Approved Projects under the Agreement are set forth in Exhibit A of the Agreement.
- D. Project Closeout: Project closeout activities must be completed no later than ninety (90) calendar days after the completion of each Approved Project. See Exhibit B, Section 6, for details.

4. **Subrecipient Reporting Requirements**

- A. Subrecipient must timely submit the reports described below. The Department reserves the right to request additional detail and support for any report made. Reports must be submitted to the Department by the deadlines identified and in the formats provided by the Department and via the Department's Grants Network unless otherwise specified in the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the reports on a timely basis.
- 1) **Monthly Activity Report:** Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (a) a description of the current status of the Project Work; (b) a description of activities to be undertaken in the next reporting period; (c) a description of any problems or delays encountered or anticipated in Project Work and a course of action taken to address them; (d) a description of actions taken to meet Project Work expenditure deadlines; and (e) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance to be spent. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 10th calendar day of the second month following execution of this Agreement and must continue monthly through the receipt and approval by the Department of the Project Completion Report described below.
 - 2) **Monthly Program Income Report:** Program Income, if identified as a funding source for any Approved Project, must be included in the Project budget and must be fully expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement in excess of \$35,000 must be remitted to the Department.
 - 3) **Semi-Annual Labor Standards Report:** During the term of construction for each Approved Project, each April 1st and October 1st, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards Report 5.7 (if applicable). These forms are located on the Department's website and are also available upon request.
 - 4) **Project Completion Report:** [Submitted by the Subrecipient as a part of the at the completion of construction and once a Project is placed in service.

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed, all of which are fully incorporated into and made a part of the Agreement by this reference.

Authorized Signatory:

[Subrecipient Name] Date

Signatory Name and Title

Authorized Signatory:

California Department of Housing and Community Development Date

Signatory Name and Title

Attachment(s):

1. Project Application
2. Grants Network Budget
3. Total Activity Budget Worksheet
4. Project Schedule
5. Duplication of Benefits (DOB)
6. Authority to Use Grant Funds (AUGF)

ATTACHMENT 1
PROJECT APPLICATION

Applications: Mendocino County – MIT-RIP – 2

Profile

ungx@mendocinocounty.org

Record Title

Mendocino County – MIT-RIP – 2

Org Name

Help Text: Record Title Format: [Jurisdiction Name] - [Program Name] - [Project Number]Ex: Sacramento County - DR-Infrastructure - 1*Project
Numbers are based on the number of projects you are submitting for the grants.

Which Grant Program are you submitting for?

MIT-RIP

What is the MIT-RIP Project Type?

Stand-alone Infrastructure

Eligible Applicant (City/County)

Mendocino County

Help Text: Eligible Applicants are those cities and counties identified in Section 2.2.3 of the DR-Infrastructure Policies and Procedures.

What disaster is the project related to?

DR-4344

Was this project submitted for FEMA PA or FEMA HMGP?

No

Help Text: Provide a narrative description and/or scope of work for the stand-alone infrastructure projects that includes project location and the benefits of the project for disaster recovery, mitigation, resilience, low-to moderate-income populations, and the most impacted and distressed areas.

Stand-alone Project Description and/or Scope of Work

The proposed project consists of the purchase and installation of a prefabricated bunker-type structure adjacent to the County Probation Department Building located at 589 Low Gap Road in Ukiah, California, to house 911 switching equipment which is vital to the County's emergency response activities. Following installation of the new structure, a new, upgraded dispatch console will be installed in the structure and existing equipment will be moved from its current location into the new structure and made operational. This project will result in a more resilient and consistently operational 911 dispatching system, increasing the level of protection provided by the equipment housing and phasing out end of life equipment with modern replacements. This will allow 911 dispatching to happen promptly following calls for service throughout the County, including for low- to moderate-income populations and the MID.

The project scope of work will consist of completing CEQA analysis for the project, developing a solicitation for a contractor to complete the work and for the new equipment purchase, selecting a qualified contractor and equipment vendor, installing the new structure, and migrating existing equipment into the new structure.

Project Timeline

7746.33 Mendocino County MIT RIP 2 Timeline 20220128.pdf

Help Text: Please provide a timeline of the submitted project.

How have mitigation against future risk and future resilience needs of the community been designed into your project?

Per HCD, this response is optional.

Help Text: Provide a narrative describing how the scale and scope of the proposed project account for and aim to address future risks and resilience needs.

Project City

Ukiah

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NOI Date: 11/02/2020
Approved Date: 4/13/2021
Amended Date: 02/04/2026

Project Latitude/Longitude at the geographical center of the project

39.159950, -123.216871

Help Text: Format the Latitude and Longitude of the project in decimal form (e.g. 39.332962, -123.22534)

Upload Project Location Map

7746.33 Mendocino County MIT RIP 2 Location Map.pdf

Help Text: Upload a map showing the project's location

Upload Project Service Area Map Including Relationship to the MID

7746.33 Mendocino County MIT RIP 2 Location Map.pdf

Help Text: Upload a map showing the project's service area including the relationship to the Most Impacted and Distressed Area (MID)

Upload Project Service Area Benefit Map

7746.33 Mendocino County MIT RIP 2 Location Map.pdf

Help Text: Upload a map showing who benefits from the project

What is the National Objective being met by this project?

Urgent Need Mitigation National Objective

Help Text: In accordance with 24 CFR 570.208, Section 104(b)(3) of the HCDA, and as further outlined within the waivers and alternative requirements at 84 FR 45838, all CDBG-MIT CDBG-DR Infrastructure Program Policies and Procedures 48 funded activities must either benefit low- and moderate-income persons (LMI) or meet an Urgent Need Mitigation (UNM).

Explain how the MIT-RIP proposed project meets the Urgent Need Mitigation National Objective

This project supports Goal 2, Objective 6 of the HCD Mitigation Needs Assessment dated April 22, 2021. This objective indicates that CDBG-DR Mitigation funding should "support the...strengthening or replacement of buildings and infrastructure, and the protection/redundancy of lifelines to minimize post-disaster disruption and to facilitate short-term recovery and strengthen long-term recovery." This project will install a new, pre-fabricated concrete bunker-type structure adjacent to the existing building (the County Probation Office) where the County's 911 dispatch equipment is currently housed. This new structure will offer significant increases in resiliency, as the bunker is engineered to withstand winds up to 150 miles per hour, ground snow load up to 126 pounds per square foot, and meet seismic design category E. While the precise design parameters for the existing structure are not available, given the age of the existing building, which was constructed over 30 years ago, the new structure will provide a significant increase in resiliency during disaster events and therefore protect both the "Safety and Security" community lifeline by ensuring that first responders can be notified and dispatched immediately following a disaster, as well as the "Communication" lifeline, as this facility is integral for ensuring that dispatchers can communicate effectively with personnel in the field and relay information to decision makers in the County Emergency Operations Center. In order to track the effectiveness of the replacement equipment and new facility location, the County of Mendocino will track the number and duration of equipment outages in the new facility resulting from disaster events or equipment failures.

Help Text: Describe how project benefits are quantified for the Urgent Need Mitigation National Objective

Help Text: Upload the Urgent Need Mitigation National Objective Documentation

Upload quantitative data showing how the project meets the Urgent Need Mitigation National Objective

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What is the total number of persons served by this project?

85,250

What is the number of total LMI persons served by this project?

39,105

What is the LMI population percentage benefited by the project?

45.87

Help Text: LMI population percentage benefited calculation is from the LMI service area worksheet

Upload the LMI Benefit Worksheet (aka Activity Beneficiary Worksheet)

7746.33 Mendocino County MIT RIP 2 LMI Worksheet.pdf

Help Text: Upload a completed LMI Benefit Worksheet provided by HCD

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Select the MID that the project is located in

95470

Help Text: Select the HUD-identified Most Impacted and Distressed County or Zip Code that the project is located in

Project Status

Design and Engineering Underway

Help Text: Provide the current status of the project.

Has a NEPA Environmental Review been completed?

Yes

Provide a narrative of what NEPA Environmental Review work has been done and if any other entity has completed the NEPA Environmental Review Report on your behalf

A draft Environmental Assessment has been prepared for this project and is enclosed with the County's application documents. The County of Mendocino contracted with Brokaw Design for engineering design of the facility, with subcontractor LACO Associates preparing the Environmental Assessment on behalf of the County. The County, along with consultant LACO Associates, participated in a technical assistance call with the HCD Environmental Review team on October 19, 2021, during which time the HCD team indicated that the Environmental Assessment should be provided to HCD in draft form prior to finalizing the document. As such, while the County has conducted necessary consultations with the Native American Heritage Commission, which did not respond, the fourteen nearby Tribes identified using the HUD Tribal Directory Assessment Tool, and the State Office of Historic Preservation, the document has not been finalized, no public noticing has been initiated, nor has the County prepared a request for release of funds. The County looks forward to hearing any feedback from HCD and HUD regarding the Draft EA prior to finalizing, circulating, and noticing.

Upload completed NEPA Environmental Review

7746.33 DRAFT Mendocino County MIT RIP 2 NEPA EA.pdf

Have you applied for other sources of funds for this project?

No

Are there any project funds that are committed?

No

Help Text: Describe what other project funds are contributing to the project

Direct Project Cost Amount Requested from HCD

\$3,227,611

Help Text: Provide the project cost requested from HCD

Activity Delivery Cost Amount Requested

\$504,986

Help Text: Provide the amount of funds requested from HCD to ensure delivery of the project. Activity Delivery Funds (ADCs) cover the costs of staff directly carrying out the activity in addition to engineering, design, architecture, and environmental services that are necessary for successful completion of the activity (see Section 3.4 in Policies and Procedures)

Total Amount Requested from HCD

\$3,732,597

Help Text: Total Amount Requested from HCD including Direct Project Costs and Activity Delivery Costs

Basis for Cost Estimate / CDBG-DR Funding Need

The basis for this cost estimate comes from combination of quotes from consultants and equipment vendors who could serve the project.

Help Text: Provide a description of the basis for the cost estimate and/or unmet need of the project.

Basis for Cost Estimate / CDBG-MIT-RIP Funding Need

The basis for this cost estimate comes from combination of quotes from consultants and equipment vendors who could serve the project.

Provide cost estimate documentation (from a professional engineer, etc.)

7746.33 Mendocino County MIT RIP 2 Cost Estimate Documentation.pdf

Help Text: The documentation should clearly demonstrate the reasoning of the cost estimate and support the description of the cost estimate and/or unmet need.

Was the project denied by FEMA for PA or HMGP funds?

No

Explain how this is an eligible CDBG activity.

This activity is eligible under 24 CFR 570-201 (c), Public Facilities and Improvements, as it will consist of the purchase and installation of a new County structure and equipment intended to serve the public good by protecting 911 equipment and ensuring that all members of the public in Mendocino County receive a prompt response after dialing 911 to report an emergency.

Help Text: For FEMA PA and HMGP Projects, input N/A for how this is an Eligible CDBG activity. See Sections 2.4.2 and 2.5.1 the DR-Infrastructure Policies and Procedures.

Which community lifeline(s) will this project protect?

Safety and Security, Communication

Help Text: More than one Community Lifeline can be selected.

How will this project reduce risk to community lifeline(s)?

Currently, the County of Mendocino houses critical 911 equipment in the basement of the Probation Office Building. This basement is too small to contain any new equipment required to keep the system up to date, resilient, and operational. In addition, the basement currently housing the equipment is subject to high temperatures due to inadequate ventilation, and the equipment is threatened by potential failure in the event of a structure fire in the Probation Offices. Should a structure fire in those offices occur and the sprinkler system activate, the basement housing 911 equipment could flood and cause widespread equipment failure, crippling the County's ability to rapidly dispatch law enforcement, emergency medical services, and fire fighting personnel following receipt of 911 calls. By moving this equipment to a new, secure bunker adjacent to the existing Probation Offices, the system will no longer be threatened by flooding in a structure fire or overheating due to inadequate ventilation. The purchase and installation of the new structure will also allow additional space for necessary equipment upgrades and maintenance which will in turn make the 911 dispatching system more resilient and effective as new technology is incorporated into the system.

How will you quantitatively measure improved resilience for underserved communities and vulnerable populations?

Mendocino County is a large, rural county with geographically disbursed population centers with limited access routes. While the incorporated cities of Ukiah, Willits, and Fort Bragg maintain police departments to provide law enforcement, fire protection services in the County are provided by local fire districts of varying capacity and size, and law enforcement in unincorporated areas is generally provided by the Mendocino County Sheriff's Office. This leaves the Mendocino County Sheriff's Office, which has approximately 115 full time employees including both law enforcement personnel and support staff, to cover an area roughly three times the size of Rhode Island. In addition, many of Mendocino County's communities have significant social vulnerabilities and exposure to natural hazards. The California Governor's Office of Emergency Services (CALOES) recently released a new mapping tool, the Hazard Exposure and Social Vulnerability Heat Map (HEZVHM), which assesses census tracts based on exposure to hazards including wildfire, flood, earthquake, drought, and extreme heat, as well as the Center for Disease Control's (CDC) social vulnerability index (SVI), which considers socioeconomic status, household composition and disability, minority status and language, and housing type and transportation. This new tool is intended to be used to establish eligibility for additional resilience planning and activities funding as well as match assistance for federal hazard mitigation projects submitted to FEMA. This tool can be used as a proxy for underserved communities and vulnerable populations; per CALOES's methodology, eligible communities are those that 1) exceed the 70th percentile in SVI and 2) exceed the 90th percentile in any of the five hazard categories or exceed the 70th percentile in overall hazard exposure. This analysis identifies six census tracts in Mendocino County which meet this criteria (Tracts 101, 107, 109, 112, 113, and 118).

Beyond the number of communities in Mendocino County which are vulnerable to disaster, people of low socioeconomic status are more vulnerable in the face of disasters and are more likely to suffer serious consequences during impact (SAMHSA Disaster Technical Assistance Center Supplemental Research Bulletin; Greater Impact: How Disasters Affect People of Low Socioeconomic Status." July 2017). Similarly, response time, the time from when a call is received to the arrival of the first responders on scene, is one of the key indicators for an effective emergency response (Larson, Metzger, & Cahn, 2006), with faster response times leading to improved outcomes. As underserved and vulnerable communities, which can be identified using socioeconomic status, are likely to face greater impacts from disaster events, and improved response times improve disaster outcomes, by ensuring reliability of the Mendocino County 911 system and therefore prompt responses to calls for service, underserved and vulnerable communities will see improved resilience and less severe impacts from disaster events.

In order to estimate impacts to these communities, Mendocino County will track and provide data regarding the number of 911 calls responded to in each community identified in the HEZVHM model as vulnerable after project completion, alongside system outages and their durations.

Upload quantitative data showing a project's anticipated impact on improved resilience for underserved communities and vulnerable populations

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How will you quantitatively measure increased environmental justice for underserved communities and vulnerable populations?

As discussed in the previous response, the communities identified by the HEZVHM model are those which have the greatest social vulnerability as well as the greatest threat from the five hazard types analyzed. Natural disasters degrade the environment and can lead to impacts on air quality, water quality, and water availability, amongst other impacts, and vulnerable and underserved communities are more likely to already face community challenges in these arenas. Mendocino County communities routinely face poor air quality conditions during the summer and fall months due to wildfire smoke, either locally or elsewhere in California. Mendocino County communities also face degraded water quality or even impacts to water availability following natural disasters. Wildfires, which are becoming an annual occurrence in Mendocino County, for example, can denude slopes and result in significant erosion, threatening landslides and debris flows and contributing sediment and other constituents of concern to water bodies during rain events. Rural communities in Mendocino County face these challenges most consistently; however, prompt and effective emergency response systems can, especially in the case of wildfire, limit the impacts of natural disasters. For example, a quicker wildfire suppression response can lead to a fire event with a smaller footprint and a shorter duration, reducing air quality impacts from smoke and limiting the potential for erosion and other undesired impacts on the burnt landscape.

In order to estimate impacts to these communities, Mendocino County will track and provide data regarding the number of 911 calls responded to in each community identified in the HEZVHM model as vulnerable after project completion, alongside system outages and their durations.

Help Text: For more on Environmental Justice see the EPA: <https://www.epa.gov/environmentaljustice>

Upload quantitative data showing a project's anticipated impact on increased environmental justice for underserved communities and vulnerable populations

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How will you quantitatively measure the impact the proposed project will have on current and future risk?

This project will result in a reduction in current and future risk, particularly with regard to a reduction in the risk of loss of life during disaster events and other calls for emergency services. By ensuring that the 911 dispatch system is reliable and operational, emergency response personnel can be deployed promptly in response to hazard events. This will improve outcomes for individuals placing calls for service and also facilitate quicker response and information gathering during disaster events.

In order to track the effectiveness of the replacement equipment and new facility location, the County of Mendocino will track the number and duration of equipment outages in the new facility resulting from disaster events or equipment failures.

Help Text: Eligible projects must be able to show anticipated impact on current and future risks. The impact must be measured and reported throughout the lifetime of the project.

Upload quantitative data showing a project's anticipated impact on current and future risks

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Upload Proposed Operations and Maintenance Plan

7746.33 Mendocino County MIT RIP 2 O_M Plan .pdf

Help Text: HUD requires all Mitigation projects include an Operation and Maintenance Plan. Please upload the projected O&M plan.

Further Supporting Documentation

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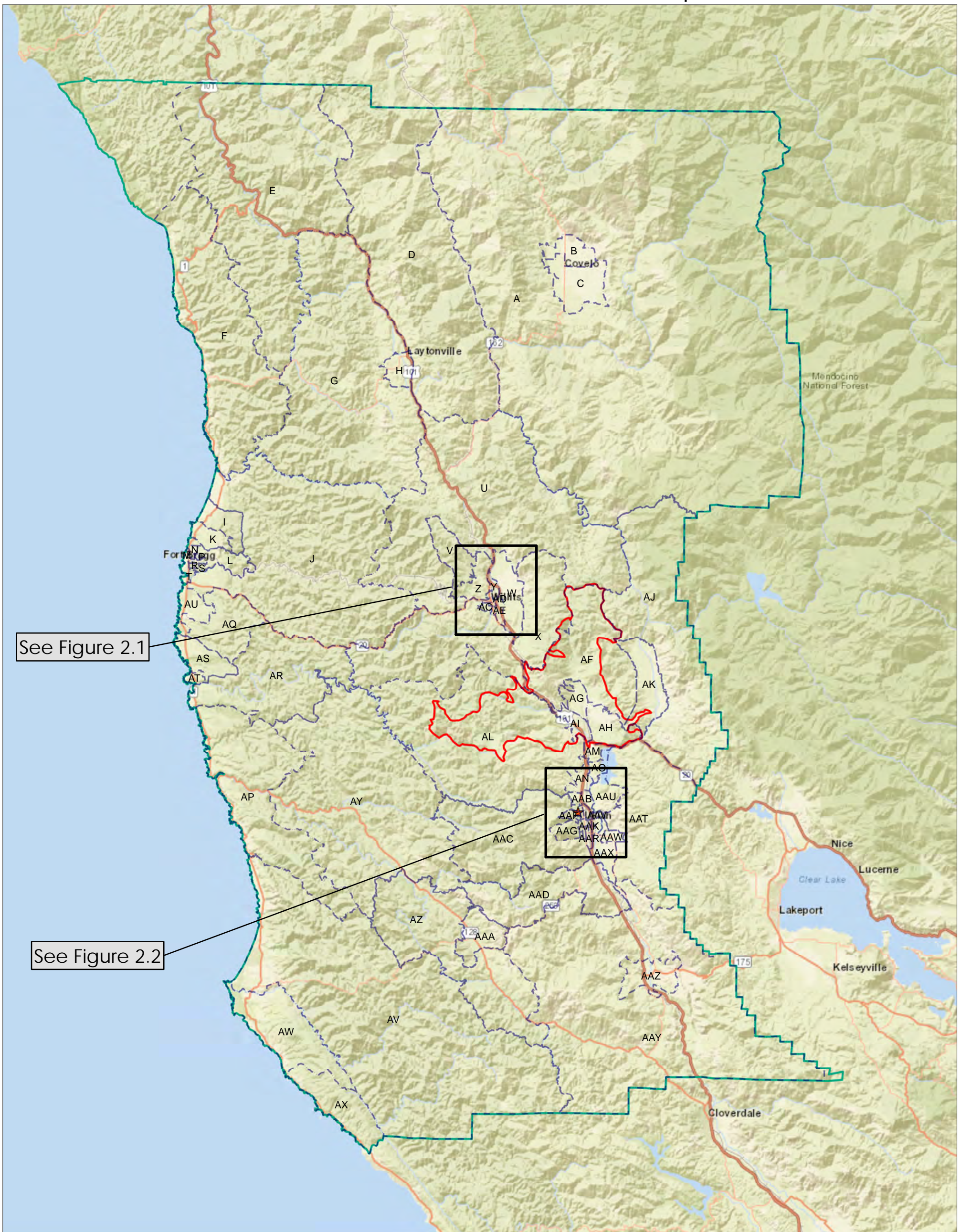
Average Score

0.00

Budget Worksheet

Please complete the Budget Worksheet for your jurisdiction's entire project. The project budget should be broken out between Activity and Activity Delivery. Please complete your requested Activity Delivery budget using the "Activity Delivery" field. Add the remainder of your project budget in the "Activity" field. Include as much detail and as many line items as possible in your Activity Delivery budget. The detailed line items will be used by the Department to assess allocability, eligibility, and the reasonableness of the Activity Delivery project budget requested for MIT-RIP. Activity Delivery costs include, but are not limited to: staff time to develop the project solicitation and application materials, staff time to underwrite projects, staff time to prepare the environmental review record, and engineering, architectural and design costs related to a specific project. Please leave the "General Administration" field blank. General Administration is not included in the allocation.

Mendocino County-MIT-RIP-2.0 New 9-1-1 Dispatch Bunker Service Area and Benefits Map



Map produced December 2021
 Coordinate System: NAD 83, Calif. State Plane Zone II
 Projection: Lambert Conformal Conic
 US Census Bureau: 2015 American Community Survey
 Aerial Imagery: US Dept. of Agriculture/ArcGIS Online mosaic
 Topographic Data: USGS 7.5 minute quad series Mount Diablo Base & Meridian
 All spatial data is approximate. This map is not a substitute for a proper land survey.

Legend

- ★ Project Location
- ▭ Census Block Group Boundary
- ▭ MID
- ▭ Project Service Area Boundary and Limit of Benefits

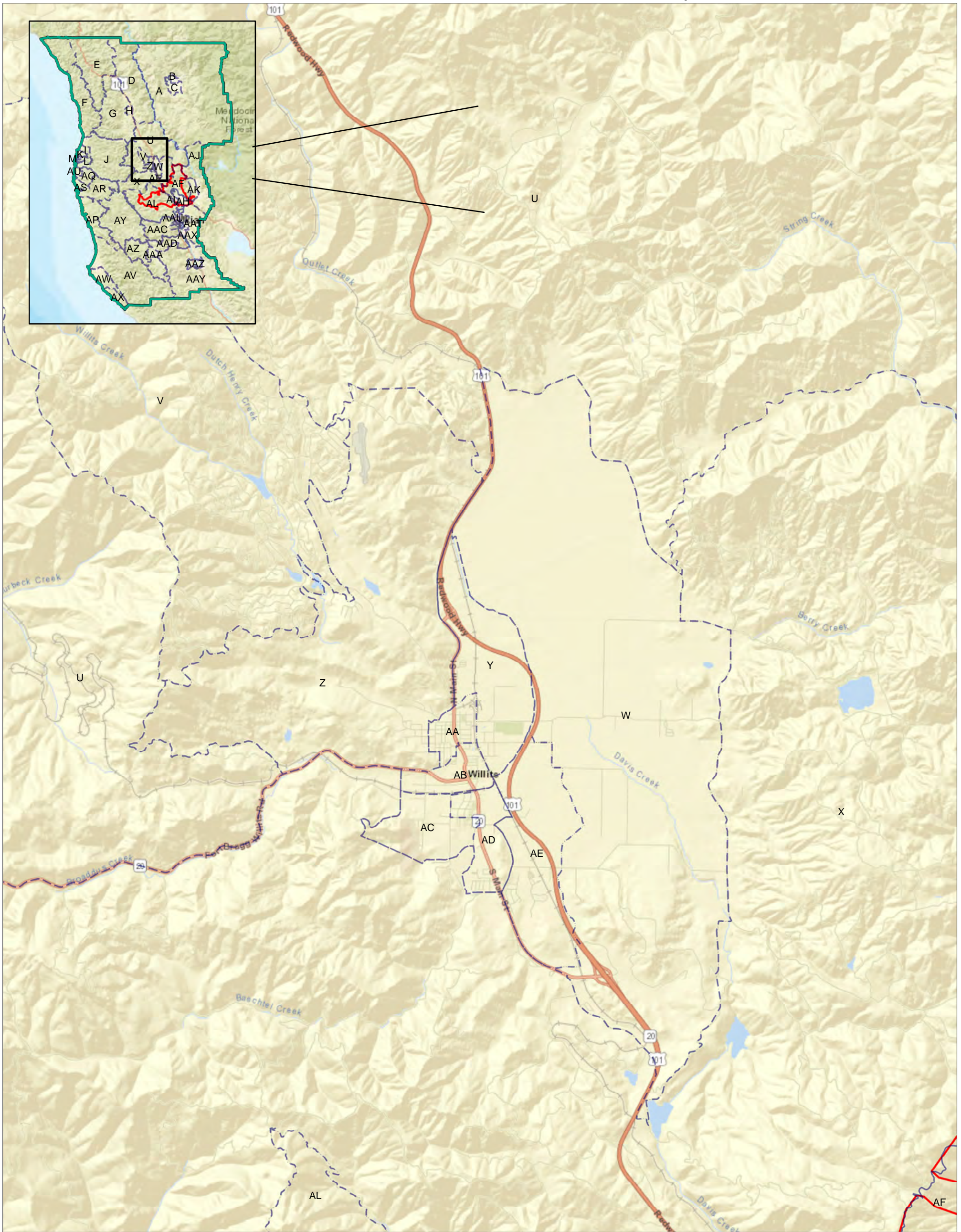
0 20,000 40,000 Feet
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 DO NOT USE THIS MAP TO DETERMINE LEGAL PROPERTY BOUNDARIES

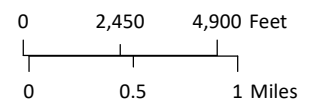
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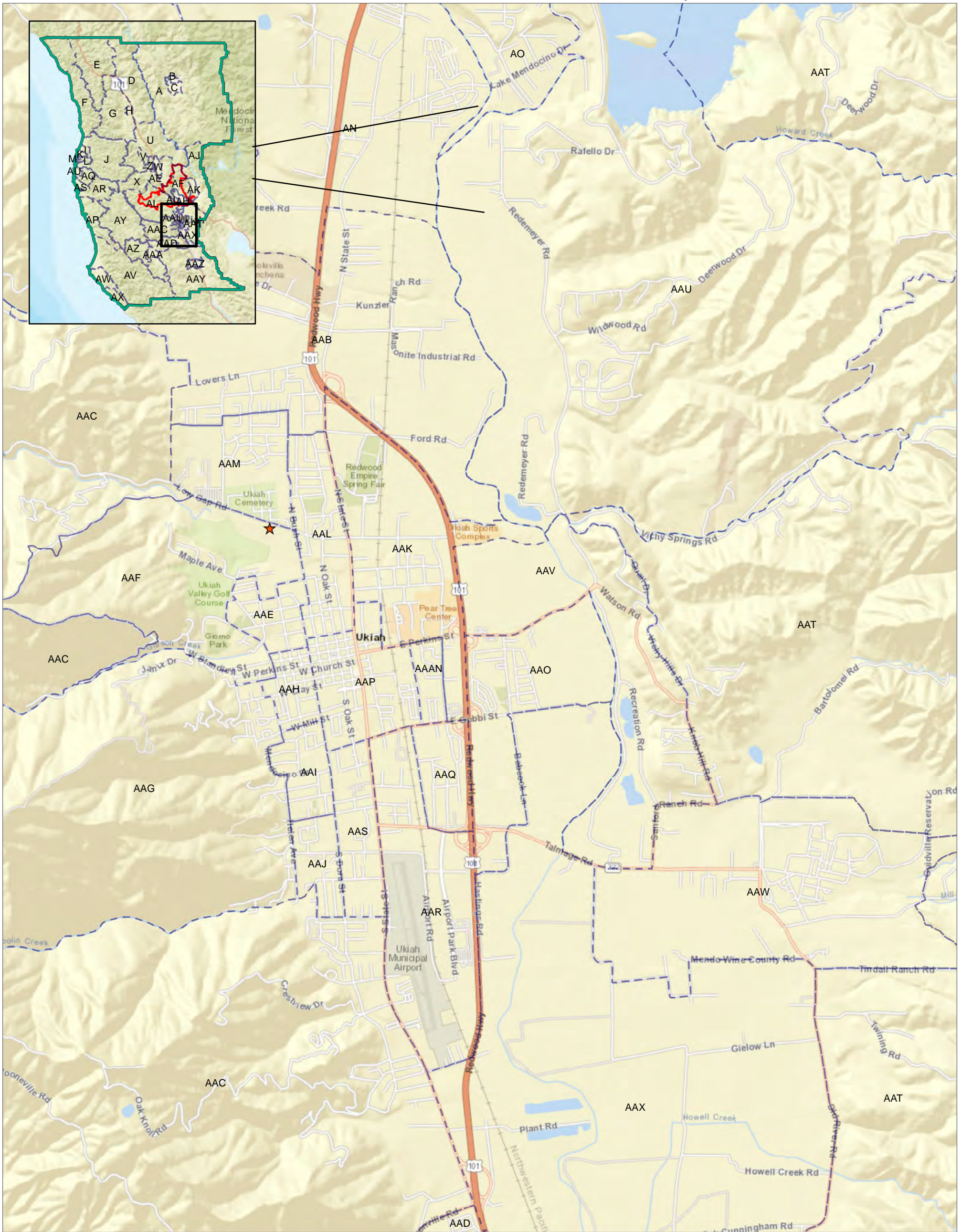
- ★ Project Location
- ▭ Census Block Group Boundary
- ▭ MID
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Mendocino County-MIT-RIP-2.2 New 9-1-1 Dispatch Bunker Service Area and Benefits Map



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 Projection: Lambert Conformal Conic
 US Census Bureau: 2015 American Community Survey
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Legend

- ★ Project Location
- Census Block Group Boundary
- MID
- Project Service Area Boundary and Limit of Benefits

0 1,500 3,000 Feet
 0 0.25 0.5 Miles



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ATTACHMENT 2
GRANTS NETWORK BUDGET

911 Switching Equipment - Amendment 12/10/25

Passthrough Agency: California Department of Housing & Community Development
Program: 17DR-Infrastructure & 17MIT-RIP I
Project Name/Title: 911 Switching Equipment
Org Name: County of Mendocino
Award/Contract Number: 17MITRIP-17005-00009
Stage: Budget-to-Actual

CDBG Funded Budget as of 10/31/25						
Category	Title	Description	Units	Unit Cost	Direct Cost	Indirect Cost
Activity						
Task 1	Pre-engineered Equipment Shelter Structure	Pre-engineered Equipment Shelter Structure	1	\$ 380,881.00	\$ 380,881.00	\$ -
Task 2	Generator and Transfer Switch	Generator and Transfer Switch	1	\$ 111,368.00	\$ 111,368.00	\$ -
Task 3	Motorola Dispatch Console	Motorola Dispatch Console	1	\$ 1,158,759.00	\$ 1,158,759.00	\$ -
Task 4	Network Switches	Network Switches	1	\$ 159,481.00	\$ 159,481.00	\$ -
Task 5	Site Prep, Electrical, and Installation	Site Prep, Electrical, and Installation	1	\$ 1,445,079.00	\$ 1,445,079.00	\$ -
Task 6	Microwave Radio Equipment Migration	Microwave Radio Equipment Migration	1	\$ 75,145.00	\$ 75,145.00	\$ -
Activity Total			6	\$ 3,330,713.00	\$ 3,330,713.00	\$ -
General Administration						
General Administration Total			0	\$ -	\$ -	\$ -
Activity Delivery						
Task 7	Project & Construction Management	Project & Construction Management	1	\$ 33,426.00	\$ 33,426.00	\$ -
Task 8	Service Provider & Vendor Charges	Service Provider & Vendor Charges	1	\$ 82,500.00	\$ 82,500.00	\$ -
Task 9	Special Testing & Inspections	Special Testing & Inspections	1	\$ 17,406.00	\$ 17,406.00	\$ -
Task 10	Contingency	10%	1	\$ 371,654.00	\$ 371,654.00	\$ -
Task 11	Project Management - County Staff	Project Management - County Staff	0	\$ -	\$ -	\$ -
Activity Delivery Total			4	\$ 504,986.00	\$ 504,986.00	\$ -
CDBG Current Budgeted Grant Total as of 10/31/25			10	\$ 3,835,699.00	\$ 3,835,699.00	\$ -

17-MITRIP-17005-00009-Am.1
 NOI Date: 11/02/2020
 Approved Date: 4/13/2021
 Amended Date: 02/04/2026

ATTACHMENT 3
TOTAL ACTIVITY BUDGET WORKSHEET

911 Switching Equipment - Amendment 12/10/25

Passthrough Agency: California Department of Housing
Program: 17DR-Infrastructure & 17MIT-RIP
Project Name/Title: 911 Switching Equipment
Org Name: County of Mendocino
Award/Contract Number: 17MITRIP-17005-00009
Stage: Budget-to-Actual

CDBG Funded as of 10/31/25								
Category	Title	Description	Units	Unit Cost	Direct Cost	Indirect Cost	Total Expensed	Remaining Budget
Activity								
Task 1	Pre-engineered Equipment Shelter Structure	Pre-engineered Equipment Shelter Structure	1	\$ 380,881.00	\$ 380,881.00	\$ -	\$ 380,881.00	\$ -
Task 2	Generator and Transfer Switch	Generator and Transfer Switch	1	\$ 111,368.00	\$ 111,368.00	\$ -	\$ 111,368.00	\$ -
Task 3	Motorola Dispatch Console	Motorola Dispatch Console	1	\$ 1,158,759.00	\$ 1,158,759.00	\$ -	\$ 993,758.85	\$ 165,000.15
Task 4	Network Switches	Network Switches	1	\$ 159,481.00	\$ 159,481.00	\$ -	\$ 105,622.65	\$ 53,858.35
Task 5	Site Prep, Electrical, and Installation	Site Prep, Electrical, and Installation	1	\$ 1,445,079.00	\$ 1,445,079.00	\$ -	\$ 1,434,206.00	\$ 10,873.00
Task 6	Microwave Radio Equipment Migration	Microwave Radio Equipment Migration	1	\$ 75,145.00	\$ 75,145.00	\$ -	\$ -	\$ 75,145.00
Activity Total			6	\$ 3,330,713.00	\$ 3,330,713.00	\$ -	\$ 3,025,836.50	\$ 304,876.50
General Administration								
General Administration Total			0	\$ -	\$ -	\$ -	\$ -	\$ -
Activity Delivery								
Task 7	Project & Construction Management	Project & Construction Management	1	\$ 33,426.00	\$ 33,426.00	\$ -	\$ 33,426.00	\$ -
Task 8	Service Provider & Vendor Charges	Service Provider & Vendor Charges	1	\$ 82,500.00	\$ 82,500.00	\$ -	\$ -	\$ 82,500.00
Task 9	Special Testing & Inspections	Special Testing & Inspections	1	\$ 17,406.00	\$ 17,406.00	\$ -	\$ 17,406.00	\$ -
Task 10	Contingency	10%	1	\$ 371,654.00	\$ 371,654.00	\$ -	\$ 243,908.31	\$ 127,745.69
Activity Delivery Total			4	\$ 504,986.00	\$ 504,986.00	\$ -	\$ 294,740.31	\$ 210,245.69
CDBG Grant Total			10	\$ 3,835,699.00	\$ 3,835,699.00	\$ -	\$ 3,320,576.81	\$ 515,122.19

County Match - Cost Share as of 10/31/25		
Category	Budgeted Cost	Total Expensed
Activity		
Task 1	\$ -	\$ -
Task 2	\$ -	\$ -
Task 3	\$ -	\$ -
Task 4	\$ -	\$ -
Task 5	\$ -	\$ -
Task 6	\$ 1,360.34	\$ 1,360.34
Activity Total		\$ 1,360.34
General Administration		
General Administration Total		\$ -
Activity Delivery		
Task 7	\$ 357,976.42	\$ 357,976.42
Task 8	\$ -	\$ -
Task 9	\$ 13,663.24	\$ 13,663.24
Task 10	\$ -	\$ -
Activity Delivery Total		\$ 371,639.66
County Match Total		\$ 373,000.00

ATTACHMENT 4
SUBRECIPIENT PROJECT SCHEDULE

January 17, 2024

Department of Housing & Community Development
 651 Bannon Street, Suite 700
 Sacramento, CA 95811

RE: Time Extension Request 17-MITRIP-170005

Dear HCD Officer:

The County of Mendocino formally requests a one-year time extension to grant agreement 17-MITRIP-17005. During the implementation of the project, the County encountered significant delays related to the Sanhedrin site which affected the Microwave Facilities Hardening project. These delays were primarily due to the site's remote location, challenging accessibility owing to extreme weather, and project developments that complicated planning efforts.

The Sanhedrin site has an existing PG&E electrical service that is delivered over private power lines through a National Forest Service Designated Wilderness Area. The original project intent assumed this was a sustainable source of power, however, since then, it has become apparent that the portion of that service through the Wilderness Areas cannot be maintained or replaced, necessitating the exploration of options to make the facility independent of the PG&E power grid. This change has fundamentally altered the planning requirements for the site. Unfortunately, the complexities associated with the Sanhedrin site and the need for additional time and flexibility to consider possible solutions has hindered the County's efforts to advance resiliency improvements for the Sanel site.

To fulfill the County's existing project commitments and ensure timely progression, the County is now requesting a time extension and will soon be submitting a revised scope for the remaining work. This forthcoming amendment request will facilitate the realignment of resources, allowing the project to meet the established grant objectives more effectively.

Below, you will find more information that outlines the revised time extension request that will enable the County to move forward and complete project work, ensuring that the total project achieves its overall objectives within the original budget.

17MITRIP-17005-00009	Current Agreement	Proposed
Project Name:	911 Switching Equipment (MIT-RIP 2)	
Award /Contract Number:	17MITRIP-17005-00009	
Location:	589 Low Gap Road Ukiah, CA 95482 39.159950, -123.216871	
Project Description:	911 dispatching system	
Budget		

Total Project Cost:	\$4,105,579	
Total MIT-RIP Award:	\$3,732,597	
Timeline		
Receive Notice to Proceed:	7/1/22	10/05/22 (NTP executed & received)
Complete Design & Engineering:	4/13/23	1/13/23
Initiate Construction:	4/13/24	4/24/23
Fully obligate/expend funds:	4/13/25	4/13/26
Expenditure deadline	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

17MITRIP-17005-00010	Current Agreement	Proposed
Project Name:	Microwave Equipment Upgrades (MIT-RIP 3)	
Award /Contract Number:	17MITRIP-17005-00010	
Location:	Ukiah, CA 95482 39.158871, -123.214844	
Project Description:	Emergency communications and data/internet connectivity at County facilities.	
Budget		
Total Project Cost:	\$2,513,468	
Total MIT-RIP Award:	\$1,150,823	
Timeline		
Receive Notice to Proceed:	7/1/22	9/26/23 (NTP executed & received)
Complete Design & Engineering:	4/13/23	2/15/2024
Initiate Construction:	4/13/23	7/31/2024
Fully obligate/expend funds:	4/13/25	4/13/26
Expenditure deadline:	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

17MITRIP-17005-00011	Current Agreement	Proposed
Project Name:	Microwave Facilities Hardening (MIT-RIP 4)	
Award /Contract Number:	17MITRIP-17005-00011	
Location:	Mount Sanel 38.948544, -123.218093	
	Mount Sanhedrin 39.515921, -123.096128	Amended scope forthcoming
Project Description:	Improve resiliency of County communications system equipment from hazard events via site improvements.	
Budget		
Total Project Cost:	\$889,707	
Total MIT-RIP Award:	\$509,707	

Timeline		
Receive Notice to Proceed:		(anticipated)
Complete Design & Engineering:		1/31/25
Initiate Construction:		5/31/25
Fully obligate/expend funds:	8/31/25	8/31/26
Expenditure deadline	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

Should you require any further information to facilitate this amendment, please reach out to Xuyen Mallela at mallelax@mendocinocounty.gov or 707-234-6077 with any questions.

Regards,



Xuyen Mallela
Executive Division Manager
County of Mendocino

ATTACHMENT 5
DUPLICATION OF BENEFITS (DOB)

DUPLICATION OF BENEFITS AFFIDAVIT

INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Disaster recovery assistance, insurance, and/or other assistance received
2. Attachments
3. Signature(s)

Read each component in full and provide the accurate information.

Part 1. Duplication of Benefits Affidavit

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2017 DR-Infrastructure Program being offered by the California Department of Housing and Community Development (HCD) OR from the CDBG-MIT funded State of California 2017 MIT Resilient Infrastructure Program being offered by the California Department of Housing and Community Development (HCD). The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and current status of the funds.

Source	Purpose of Assistance <i>Ex: Rehabilitation & improvements of roads</i>	Current Status of Funds <i>Ex: Obligated from FEMA, Pending Approval, etc.</i>	Amount Received (\$)
<input type="checkbox"/> Insurance			
<input type="checkbox"/> FEMA Public Assistance (PA)			
<input type="checkbox"/> FEMA Hazard Mitigation Grant Program (HMGP)			
<input type="checkbox"/> CARES Act / American Rescue Plan Act			
<input type="checkbox"/> U.S. Army Corps of Engineers			
<input type="checkbox"/> State of California			
<input type="checkbox"/> Utility Settlement			
<input checked="" type="checkbox"/> Budgeted Local Funds	911 Dispatch bunker design and project & dispatch radio console	Appropriated	\$372,982

<input checked="" type="checkbox"/> US Department of Housing and Urban Development	911 Dispatch bunker design and project & dispatch radio console	Applying for \$3,732,597	\$0
<input type="checkbox"/> Other: _____			

Part 2. Attachments

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the October 2017 and December 2017 fires, mudflows, and debris flows identified as presidentially declared disasters, DR-4344 and DR-4353.

Part 3. Signature(s)

I certify that the information provided in this questionnaire is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Sara Pierce

Applicant Printed Name

Co-Applciant Printed Name

Sara Pierce

Applicant Signature

Co-Applciant Signature

Dated this the 28TH day of July, 2022. Dated this the 28TH day of

July, 2022. SUBSCRIBED AND SWORN TO before me, by the above-named Affiant(s)

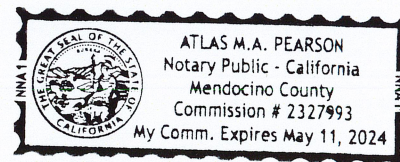
this, the 28TH day of July, 2022, to certify which witness my hand and official seal.

Atlas

Signature of Notary

ATLAS M.A. PEARSON

Notary Public State of California - Printed Name



NOTARY SEAL

May 11, 2024

Date Notary's Commission Expires

ATTACHMENT 6
AUTHORITY TO USE GRANT FUNDS (AUGF)

Authority to Use Grant Funds

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

County of Mendocino
17-MITRIP-17005-00009-Am.1
Page 27 of 27

To: (name & address of Grant Recipient & name & title of Chief Executive Officer)

Copy To: (name & address of SubRecipient)

We received your Request for Release of Funds and Certification, form HUD-7015.15 on

Your Request was for HUD/State Identification Number

All objections, if received, have been considered. And the minimum waiting period has transpired.
You are hereby authorized to use funds provided to you under the above HUD/State Identification Number.
File this form for proper record keeping, audit, and inspection purposes.

Typed Name of Authorizing Officer

Signature of Authorizing Officer

Date (mm/dd/yyyy)

Title of Authorizing Officer

17-MITRIP-17005-00009-Am.1

X



NOI Date: 11/02/2020

Approved Date: 4/13/2021

Amended Date: 02/04/2026

form HUD-7015.16 (2/94)
ref. Handbook 6513.01