

**EXHIBIT F**  
**NOTICE TO PROCEED**

**Microwave and Radio Communications Systems, County of Mendocino**

Pursuant to the Master Standard Agreement (“Agreement”) entered into on the 13<sup>th</sup> day of April 2021, by and between the California Department of Housing and Community Development (“Department”) and County of Mendocino (“Subrecipient”), this NOTICE TO PROCEED (“NTP”) is entered into and effective as of the date signed by the Department as indicated below. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the STAND-ALONE Mitigation Resilient Infrastructure project located at the project address listed below and related approved activities by Subrecipient (the “Project”). This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budgets of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

**1. Project Details**

Project Name: Microwave and Radio Communications Systems

Project Location: Ukiah, CA

Project Latitude/Longitude: 39.158871, -123.214844

Project Description: Emergency communications and data/internet connectivity at County facilities.

Grants Network Unique Identifier (Contract Number): 17-MITRIP-17005-00010

The CDBG-MIT Eligible Activity(ies):

- Acquisition, construction, rehabilitation and improvements of public facility (Sec. 105(a)(14))

The National Objective to be achieved for each activity as a result of this Approved project:

- Urgent Need Mitigation

The number of individuals benefitting from each activity as a result of this project:

- Total beneficiaries: 110,955
- Total low/mod beneficiaries: 50,900

## 2. **Project Budget and Project Scope of Work**

- A. The Project shall follow the budget and scope of work (hereinafter “Project Work”) as described in the Project Application, which is on file through Grants Network and a copy of which is attached hereto and incorporated herein by reference (the “Project Application”).

Total Project Cost: \$2,513,468

Total MIT-RIP Award: \$1,150,823.00

Activity Costs (Project Costs): \$960,536.00

Activity Delivery Costs: \$190,287.00

Other funding sources (only applicable if total project cost is more than DR award amount): \$1,362,645

The Project budget is attached below and is collectively comprised of two documents: 1) the Grants Network Budget Worksheet (Attachment 2), and 2) the Total Activity Budget Worksheet (Attachment 3).

The Grants Network Budget Worksheet is the high-level budget and official budget approved by the Department for the Project. Any adjustments to this budget will result in either a budget revision or written amendment to the Agreement. The Total Activity Budget Worksheet is a tentative, detailed project budget submitted with the Project Application. It may be modified without resulting in a budget revision or formal amendment to the Agreement. Any modifications to the Total Activity Budget Worksheet must be submitted by Subrecipient in writing for review and approval by the Department.

- B. All written materials or alterations submitted as addenda to the original Project Application, and which are approved in writing by the Department Contract Coordinator, are hereby incorporated into the Project Application. The Department reserves the right to require the Subrecipient to modify any or all parts of the Project Application in order to comply with DR-Infrastructure and/or MIT-RIP program requirements, as well as federal and/or state laws, regulations, guidelines, or requirements, as all of the same may be amended from time to time.

- C. Any proposed revision(s) to the Project Work must be submitted in writing for review and approval by the Department in its sole discretion and may require an written amendment to this NTP. Any approval, to be effective, must be made in writing by the Department.
- D. Subrecipient shall withhold as retention five percent (5%) of all DR-Infrastructure and/or MIT-RIP funded Contractor payments. No retention payments shall be released to the Contractor or reimbursed to the Subrecipient until receipt and approval by the Department of all required Approved Project completion documents identified in Exhibit B, Section 6, of the Agreement.

### **3. Performance Milestones, Project Schedule and Term of Agreement**

The Agreement is effective on the date shown in the STD 213 form. Subrecipient shall meet all milestones identified in the Agreement, including without limitation those identified in Exhibit A and B thereof and those provided below. Failure by Subrecipient to meet performance milestones may result in, among other things, the Department taking action to withhold future reimbursements or payments relating to the Project and requiring Subrecipient to submit a Correction Action Plan, as outlined in Exhibit A, Section 6.B, of the Agreement.

- A. Performance Milestones: Subrecipient must:
  - Submit Project Application by 1/31/2022.
  - Complete Design and engineering by 10/05/2023.
  - Initiate construction, reconstruction, acquisition, or rehabilitation on the Project by 10/05/2024.
  - Complete Approved project activities for this Project by 02/28/2027.
  - Fully obligate Project funds by August 31, 2027.
- B. Project Schedule: Subrecipient has provided the following anticipated project schedule:
  - See the Subrecipient Project Schedule attached as Attachment 4 hereto. The Department understands that the project schedule tasks and dates will be adjusted outward from the effective date of the NTP.
- C. Term of Agreement and Expenditure Deadline: The Expenditure Deadline and the Agreement Expiration Date for all Approved Projects under the Agreement are set forth in Exhibit A of the Agreement.

- D. Project Closeout: Project closeout activities must be completed no later than ninety (90) calendar days after the completion of each Approved Project. See Exhibit B, Section 6, for details.

#### **4. Subrecipient Reporting Requirements**

- A. Subrecipient must timely submit the reports described below. The Department reserves the right to request additional detail and support for any report made. Reports must be submitted to the Department by the deadlines identified and in the formats provided by the Department and via the Department's Grants Network unless otherwise specified in the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the reports on a timely basis.
- 1) Monthly Activity Report: Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (a) a description of the current status of the Project Work; (b) a description of activities to be undertaken in the next reporting period; (c) a description of any problems or delays encountered or anticipated in Project Work and a course of action taken to address them; (d) a description of actions taken to meet Project Work expenditure deadlines; and (e) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance to be spent. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 10<sup>th</sup> calendar day of the second month following execution of this Agreement and must continue monthly through the receipt and approval by the Department of the Project Completion Report described below.
  - 2) Monthly Program Income Report: Program Income, if identified as a funding source for any Approved Project, must be included in the Project budget and must be fully expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement in excess of \$35,000 must be remitted to the Department.
  - 3) Semi-Annual Labor Standards Report: During the term of construction for each Approved Project, each April 1<sup>st</sup> and October 1<sup>st</sup>, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards

Report 5.7 (if applicable). These forms are located on the Department's website and are also available upon request.

- 4) Project Completion Report: [Submitted by the Subrecipient as a part of the at the completion of construction and once a Project is placed in service.

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed, all of which are fully incorporated into and made a part of the Agreement by this reference.

Authorized Signatory:

\_\_\_\_\_

[Subrecipient Name]

Date

\_\_\_\_\_

Signatory Name and Title

Authorized Signatory:

\_\_\_\_\_

California Department of Housing and Community Development

Date

\_\_\_\_\_

Signatory Name and Title

Attachment(s):

1. Project Application
2. Grants Network Budget
3. Total Activity Budget Worksheet
4. Project Schedule
5. Duplication of Benefits (DOB)
6. Authority to Use Grant Funds (AUGF)

**ATTACHMENT 1**  
**PROJECT APPLICATION**

## Applications: Mendocino County – MIT-RIP – 3

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**Profile**

ungx@mendocinocounty.org

**Record Title**

Mendocino County – MIT-RIP – 3

**Org Name**

Help Text: Record Title Format: [Jurisdiction Name] - [Program Name] - [Project Number]Ex: Sacramento County - DR-Infrastructure - 1\*Project Numbers are based on the number of projects you are submitting for the grants.

**Which Grant Program are you submitting for?**

MIT-RIP

**What is the MIT-RIP Project Type?**

Stand-alone Infrastructure

**Eligible Applicant (City/County)**

Mendocino County

Help Text: Eligible Applicants are those cities and counties identified in Section 2.2.3 of the DR-Infrastructure Policies and Procedures.

**What disaster is the project related to?**

DR-4344

**Was this project submitted for FEMA PA or FEMA HMGP?**

No

Help Text: Provide a narrative description and/or scope of work for the stand-alone infrastructure projects that includes project location and the benefits of the project for disaster recovery, mitigation, resilience, low-to moderate-income populations, and the most impacted and distressed areas.

**Stand-alone Project Description and/or Scope of Work**

The County of Mendocino will improve reliability and resiliency of its microwave and radio communications systems through the procurement and installation of higher capacity, upgraded microwave equipment including microwave radios, waveguides, power supplies, ethernet, and routers, and the establishment of a redundant microwave communications loop by adding new microwave equipment to connect the Fort Bragg site with the Matheson Peak site to ensure County-wide connectivity and prevent widespread communications outages should one tower location be out of operation for any reason. In total, 16 sites will receive upgraded equipment during project implementation. This project will improve the reliability of both emergency communications and data/internet connectivity at County facilities, including public facing facilities like public libraries. Project implementation will allow law enforcement and other first responders to communicate effectively in the field when responding to disaster events and typical calls for service, including for all low- and moderate-income populations and within the MID.

The scope of work will consist of conducting CEQA and NEPA analysis and drafting environmental documents for the project, soliciting a vendor for equipment and contractor for installation of equipment, followed by equipment installation. Following installation, County staff will calibrate and test the new equipment to ensure functionality.

**Project Timeline**

7746.33 CDBG DR MIT RIP 3 Timeline 20220126.pdf

Help Text: Please provide a timeline of the submitted project.

**How have mitigation against future risk and future resilience needs of the community been designed into your project?**

Per HCD, this response is optional.

Help Text: Provide a narrative describing how the scale and scope of the proposed project account for and aim to address future risks and resilience needs.

**Project City**

Ukiah

17-MITRIP-17005-00010-Am.1

NOI Date: 11/02/2020

Approved Date: 4/13/2021

Amended Date: 01/09/2026

**Project Latitude/Longitude at the geographical center of the project**

39.158871, -123.214844

Help Text: Format the Latitude and Longitude of the project in decimal form (e.g. 39.332962, -123.22534)

**Upload Project Location Map**

7746.33 Mendocino County MIT RIP 3 Location Map.pdf

Help Text: Upload a map showing the project's location

**Upload Project Service Area Map Including Relationship to the MID**

7746.33 Mendocino County MIT RIP 3 Location Map.pdf

Help Text: Upload a map showing the project's service area including the relationship to the Most Impacted and Distressed Area (MID)

**Upload Project Service Area Benefit Map**

7746.33 Mendocino County MIT RIP 3 Location Map.pdf

Help Text: Upload a map showing who benefits from the project

**What is the National Objective being met by this project?**

Urgent Need Mitigation National Objective

Help Text: In accordance with 24 CFR 570.208, Section 104(b)(3) of the HCDA, and as further outlined within the waivers and alternative requirements at 84 FR 45838, all CDBG-MIT CDBG-DR Infrastructure Program Policies and Procedures 48 funded activities must either benefit low- and moderate-income persons (LMI) or meet an Urgent Need Mitigation (UNM).

**Explain how the MIT-RIP proposed project meets the Urgent Need Mitigation National Objective**

This project supports Goal 2, Objective 6 of the HCD Mitigation Needs Assessment dated April 22, 2021. This objective indicates that CDBG-DR Mitigation funding should "support the...strengthening or replacement of buildings and infrastructure, and the protection/redundancy of lifelines to minimize post-disaster disruption and to facilitate short-term recovery and strengthen long-term recovery." This project will install a new, pre-fabricated concrete bunker-type structure adjacent to the existing building (the County Probation Office) where the County's 911 dispatch equipment is currently housed. This new structure will offer significant increases in resiliency, as the bunker is engineered to withstand winds up to 150 miles per hour, ground snow load up to 126 pounds per square foot, and meet seismic design category E. While the precise design parameters for the existing structure are not available, given the age of the existing building, which was constructed over 30 years ago, the new structure will provide a significant increase in resiliency during disaster events and therefore protect both the "Safety and Security" community lifeline by ensuring that first responders can be notified and dispatched immediately following a disaster, as well as the "Communication" lifeline, as this facility is integral for ensuring that dispatchers can communicate effectively with personnel in the field and relay information to decision makers in the County Emergency Operations Center. In order to track the effectiveness of the replacement equipment and new facility location, the County of Mendocino will track the number and duration of equipment outages in the new facility resulting from disaster events or equipment failures.

Help Text: Describe how project benefits are quantified for the Urgent Need Mitigation National Objective

Help Text: Upload the Urgent Need Mitigation National Objective Documentation

**Upload quantitative data showing how the project meets the Urgent Need Mitigation National Objective**

**What is the total number of persons served by this project?**

110,955

**What is the number of total LMI persons served by this project?**

50,900

**What is the LMI population percentage benefited by the project?**

45.87

Help Text: LMI population percentage benefited calculation is from the LMI service area worksheet

**Upload the LMI Benefit Worksheet (aka Activity Beneficiary Worksheet)**

7746.33 Mendocino County MIT RIP 3 LMI Worksheet .pdf

Help Text: Upload a completed LMI Benefit Worksheet provided by HCD

17-MITRIP-17005-00010-Am.1

NOI Date: 11/02/2020

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**Select the MID that the project is located in**

95470

Help Text: Select the HUD-identified Most Impacted and Distressed County or Zip Code that the project is located in

**Project Status**

Design and Engineering Completed

Help Text: Provide the current status of the project.

**Has a NEPA Environmental Review been completed?**

No

**Provide a narrative of what NEPA Environmental Review work has been done and if any other entity has completed the NEPA Environmental Review Report on your behalf**

Response intentionally left blank

**Have you applied for other sources of funds for this project?**

Yes

**If yes, please explain how much have you applied for, if the funds have been awarded, and what is/are the amount(s)**

The County of Mendocino has allocated IT Reserve Funds in the amount of \$1,362,645 to this project.

**Are there any project funds that are committed?**

No

Help Text: Describe what other project funds are contributing to the project

**Direct Project Cost Amount Requested from HCD**

\$960,535

Help Text: Provide the project cost requested from HCD

**Activity Delivery Cost Amount Requested**

\$190,288

Help Text: Provide the amount of funds requested from HCD to ensure delivery of the project. Activity Delivery Funds (ADCs) cover the costs of staff directly carrying out the activity in addition to engineering, design, architecture, and environmental services that are necessary for successful completion of the activity (see Section 3.4 in Policies and Procedures)

**Total Amount Requested from HCD**

\$1,150,823

Help Text: Total Amount Requested from HCD including Direct Project Costs and Activity Delivery Costs

**Basis for Cost Estimate / CDBG-DR Funding Need**

The basis for this cost estimate is a quote provided by Nokia, the only vendor who can provide equipment which interfaces effectively with Mendocino County's emergency communications system.

Help Text: Provide a description of the basis for the cost estimate and/or unmet need of the project.

**Basis for Cost Estimate / CDBG-MIT-RIP Funding Need**

**Provide cost estimate documentation (from a professional engineer, etc.)**

7746.33 Mendocino County MIT RIP 3 Cost Estimate Documentation.pdf

Help Text: The documentation should clearly demonstrate the reasoning of the cost estimate and support the description of the cost estimate and/or unmet need.

**Was the project denied by FEMA for PA or HMGP funds?**

No

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**Explain how this is an eligible CDBG activity.**

This activity is an eligible CDBG Activity under 24 CFR 570.201(c), Public Facilities and Improvements. The project will upgrade and add new equipment to existing County communications facilities which allow for law enforcement, emergency medical services, and fire fighters to respond promptly to 911 calls and communicate effectively in the field and protect life and property in Mendocino County.

Help Text: For FEMA PA and HMGP Projects, input N/A for how this is an Eligible CDBG activity. See Sections 2.4.2 and 2.5.1 the DR-Infrastructure Policies and Procedures.

**Which community lifeline(s) will this project protect?**

Safety and Security, Communication

Help Text: More than one Community Lifeline can be selected.

**How will this project reduce risk to community lifeline(s)?**

This project will provide a significant increase in reliability and resiliency for County communications facilities which are used by almost every local, state, and federal agency operating within Mendocino County. The equipment in many of these facilities is at its end of life and is facing increasing rates of failure and increased down-time. Due to its age, finding replacement parts for this equipment is also becoming more challenging, as many replacement parts are no longer manufactured. In addition, the capacity of these facilities to transmit data is limited compared to modern equipment due to technological advances in data transmission since the original equipment was installed. By completing this project, the entire County emergency communications system will be more reliable, as measured by reduced equipment failures, and easier to repair following any future equipment failures due to increased availability of replacement parts. This will, in turn, lead to more consistent performance, fewer maintenance hours required, and a more robust communications system during both day-to-day activities and future disaster events.

**How will you quantitatively measure improved resilience for underserved communities and vulnerable populations?**

Mendocino County is a large, rural county with geographically disbursed population centers with limited access routes. While the incorporated cities of Ukiah, Willits, and Fort Bragg maintain police departments to provide law enforcement, fire protection services in the County are provided by local fire districts of varying capacity and size, and law enforcement in unincorporated areas is generally provided by the Mendocino County Sheriff's Office. In addition, many of Mendocino County's communities have significant social vulnerabilities and exposure to natural hazards. The California Governor's Office of Emergency Services (CALOES) recently released a new mapping tool, the Hazard Exposure and Social Vulnerability Heat Map (HEZVHM), which assesses census tracts based on exposure to hazards including wildfire, flood, earthquake, drought, and extreme heat, as well as the Center for Disease Control's (CDC) social vulnerability index (SVI), which considers socioeconomic status, household composition and disability, minority status and language, and housing type and transportation. This new tool is intended to be used to establish eligibility for additional resilience planning and activities funding as well as match assistance for federal hazard mitigation projects submitted to FEMA. This tool can be used as a proxy for underserved communities and vulnerable populations; per CALOES's methodology, eligible communities are those that 1) exceed the 70th percentile in SVI and 2) exceed the 90th percentile in any of the five hazard categories or exceed the 70th percentile in overall hazard exposure. This analysis identifies six census tracts in Mendocino County which meet this criteria (Tracts 101, 107, 109, 112, 113, and 118). Beyond the number of communities in Mendocino County which are vulnerable to disaster, people of low socioeconomic status are more vulnerable in the face of disasters and are more likely to suffer serious consequences during impact (SAMHSA Disaster Technical Assistance Center Supplemental Research Bulletin; Greater Impact: How Disasters Affect People of Low Socioeconomic Status." July 2017). In addition, the communications facilities receiving equipment upgrades during this project serve as County internet data links in addition to radio repeater sites. These sites allow for facilities like the Mendocino County library at its various branches to provide free wifi and standard internet connectivity; this connectivity can be a critical resource during disaster events. During the 2017 Redwood Complex Fire, the fire knocked out numerous cell towers and other communications resources around Willits, resulting in the Willits branch of the Mendocino County library as the only facility with a working internet connection in the community. By hardening these communications facilities, the County will ensure that numerous underserved communities and vulnerable populations in Mendocino County are able to communicate during disaster events, receive important information like evacuation or shelter-in-place orders, and be more resilient in the face of future disasters.

In order to track the effectiveness of the replacement equipment, the County of Mendocino will track the number and duration of equipment outages in these facilities resulting from any source.

**Upload quantitative data showing a project's anticipated impact on improved resilience for underserved communities and vulnerable populations**

Intentional left blank.docx

**How will you quantitatively measure increased environmental justice for underserved communities and vulnerable populations?**

As discussed in the previous response, the communities identified by the HEZVHM model are those which have the greatest social vulnerability as well as the greatest threat from the five hazard types analyzed. Natural disasters degrade the environment and can lead to impacts on air quality, water quality, and water availability, amongst other impacts, and vulnerable and undeserved communities are more likely to already face community challenges in these arenas. Mendocino County communities routinely face poor air quality conditions during the summer and fall months due to wildfire smoke, either locally or elsewhere in California. Mendocino County communities also face degraded water quality or even impacts to water availability following natural disasters. Wildfires, which are becoming an annual occurrence in Mendocino County, for example, can denude slopes and result in significant erosion, threatening landslides and debris flows and contributing sediment and other constituents of concern to water bodies during rain events. Rural communities in Mendocino County face these challenges most consistently; however, effective emergency communications systems can, especially in the case of wildfire, limit the impacts of natural disasters. For example, maintaining radio communications facilities and ensuring that first responders, fire fighters, and other emergency personnel can communicate effectively will yield better response decisions, faster fire suppression, and improved outcomes for both the built and natural environments. In order to track the effectiveness of the replacement equipment, the County of Mendocino will track the number and duration of equipment outages in these facilities resulting from any source.

Help Text: For more on Environmental Justice see the EPA: <https://www.epa.gov/environmentaljustice>

**Upload quantitative data showing a project’s anticipated impact on increased environmental justice for underserved communities and vulnerable populations**

Intentional left blank.docx

**How will you quantitatively measure the impact the proposed project will have on current and future risk?**

Help Text: Eligible projects must be able to show anticipated impact on current and future risks. The impact must be measured and reported throughout the lifetime of the project.

**Upload quantitative data showing a project’s anticipated impact on current and future risks**

**Upload Proposed Operations and Maintenance Plan**

7746.33 CDBG DR MIT RIP 3 O\_M 20220126.pdf

Help Text: HUD requires all Mitigation projects include an Operation and Maintenance Plan. Please upload the projected O&M plan.

**Further Supporting Documentation**

**Average Score**

0.00

**Budget Worksheet**

Please complete the Budget Worksheet for your jurisdiction's entire project. The project budget should be broken out between Activity and Activity Delivery. Please complete your requested Activity Delivery budget using the "Activity Delivery" field. Add the remainder of your project budget in the "Activity" field. Include as much detail and as many line items as possible in your Activity Delivery budget. The detailed line items will be used by the Department to assess allocability, eligibility, and the reasonableness of the Activity Delivery project budget requested for MIT-RIP. Activity Delivery costs include, but are not limited to: staff time to develop the project solicitation and application materials, staff time to underwrite projects, staff time to prepare the environmental review record, and engineering, architectural and design costs related to a specific project. Please leave the "General Administration" field blank. General Administration is not included in the allocation.

**Have you completed and submitted your Budget Worksheet?**

Yes

You must complete your Budget Worksheet. Submitting an incomplete budget will result in the return of your application.

**View Budget Worksheet**

<https://portal.ecivis.com/peerBudget/979C768D-4C7D-4173-8765-0B953ECA2689>

**Project Goals**

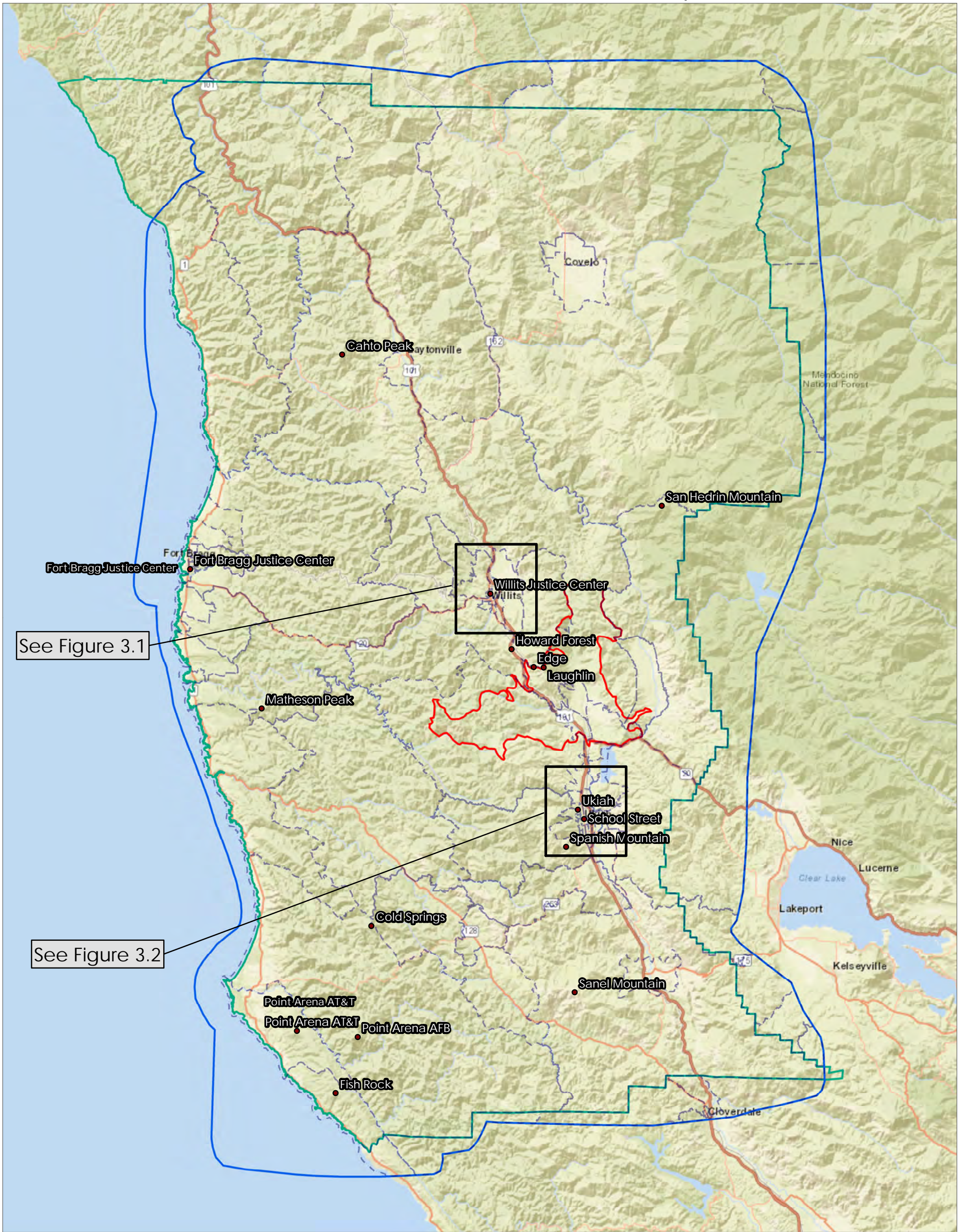
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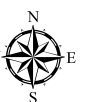
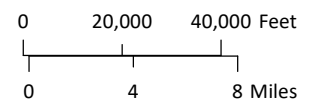
# Mendocino County-MIT-RIP-3.0 Mendocino County Emergency Communications Resilience Service Area and Benefits Map



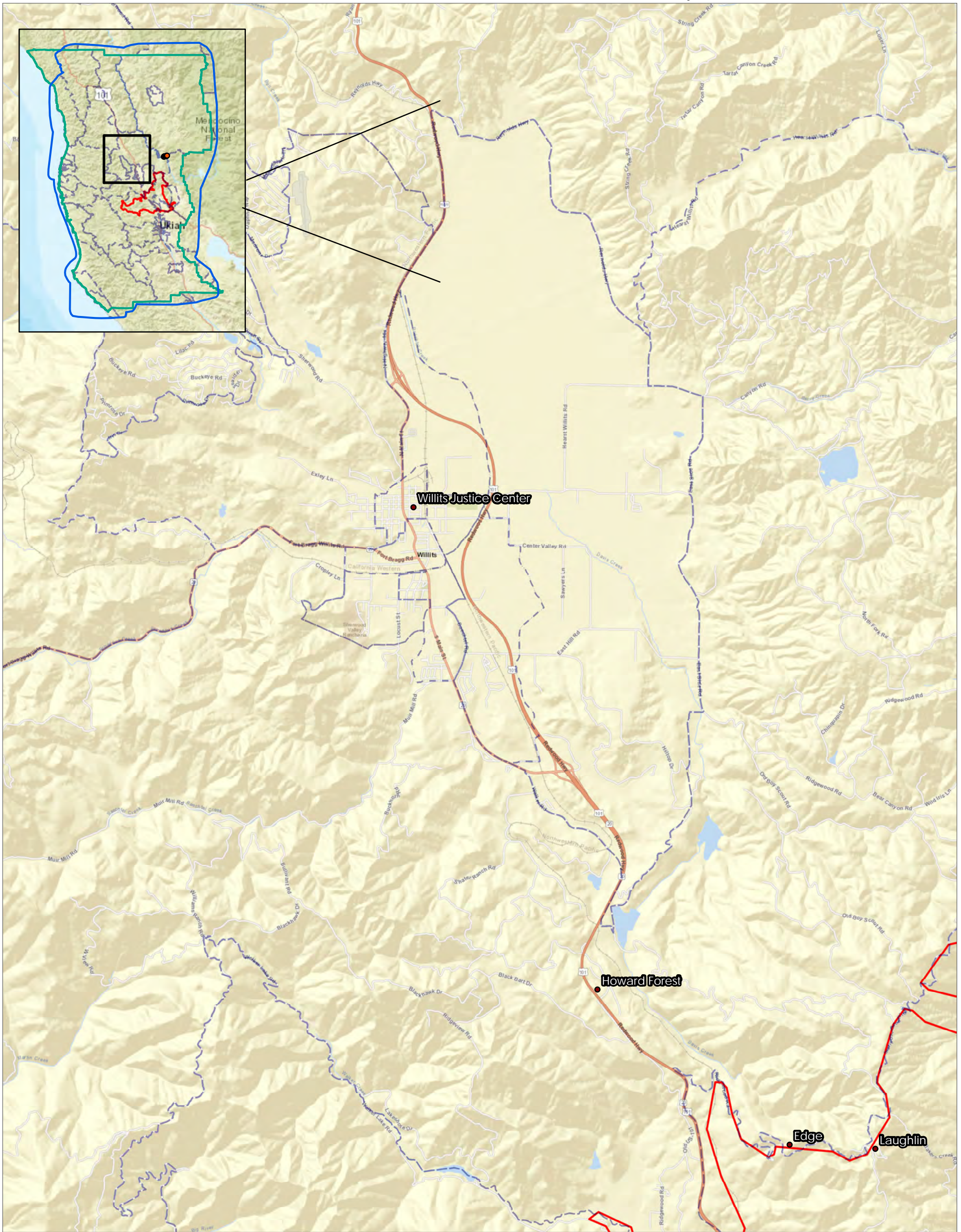
Map produced January 2022  
 Coordinate System: NAD 83, Calif. State Plane Zone II  
 Projection: Lambert Conformal Conic  
 US Census Bureau: 2015 American Community Survey  
 Aerial Imagery: US Dept. of Agriculture/ArcGIS Online mosaic  
 Topographic Data: USGS 7.5 minute quad series Mount Diablo Base & Meridian  
 All spatial data is approximate. This map is not a substitute for a proper land survey.

### Legend

- Project Location
- ▭ Census Tract Boundaries
- ▭ Project Service Area Boundary
- ▭ MID
- ▭ Mendocino County



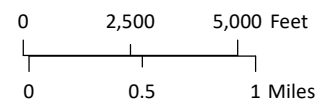
# Mendocino County Emergency Communications Resilience Service Area and Benefits Map



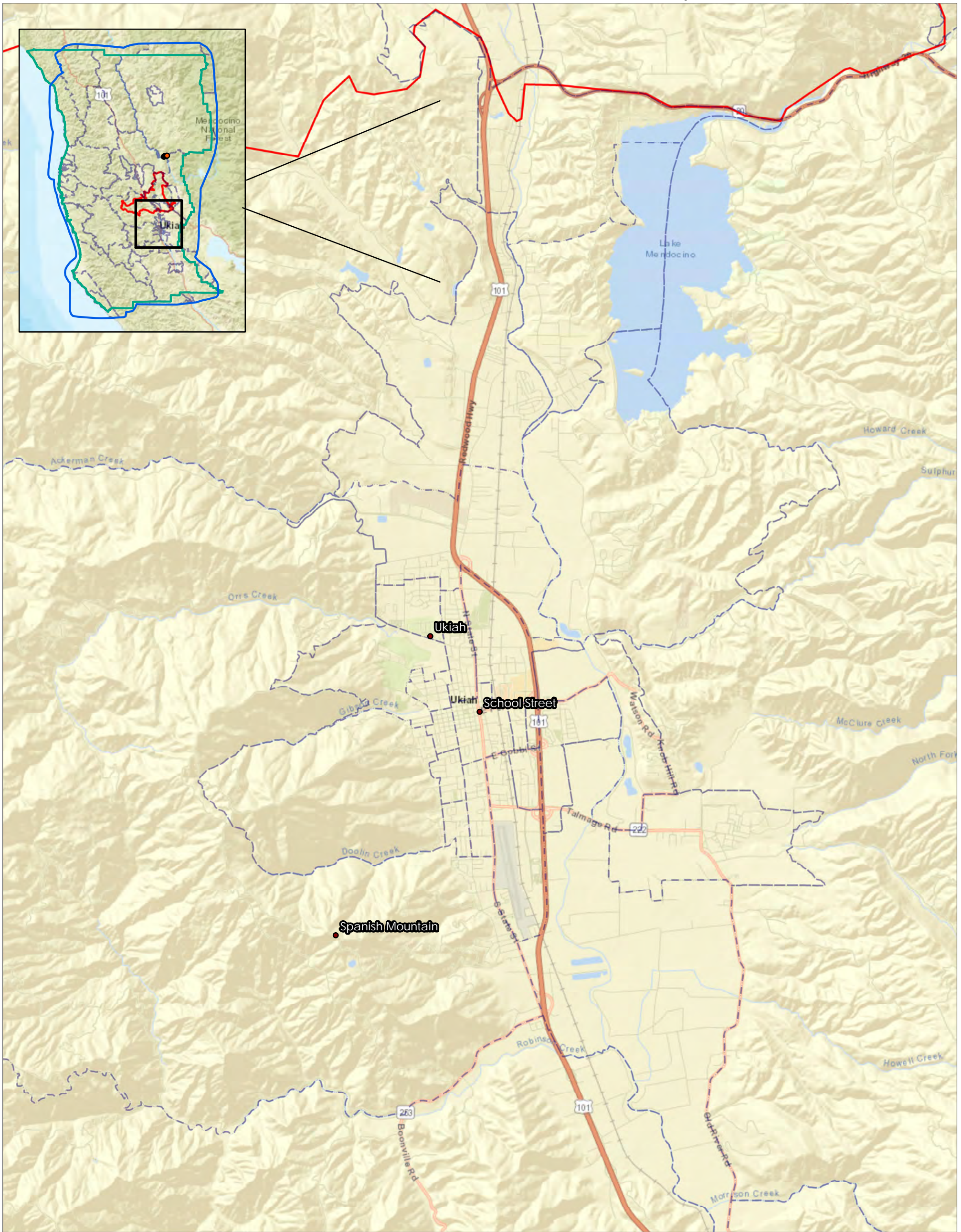
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- Project Location
- ▭ Census Tract Boundaries
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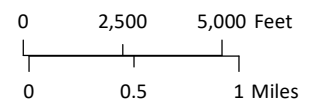
# Mendocino County Emergency Communications Resilience Service Area and Benefits Map



Map produced January 2022  
 Coordinate System: NAD 83, Calif. State Plane Zone II  
 Projection: Lambert Conformal Conic  
 US Census Bureau: 2015 American Community Survey  
 Aerial Imagery: US Dept. of Agriculture/ArcGIS Online mosaic  
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 All spatial data is approximate. This map is not a substitute for a proper land survey.

### Legend

- Project Location
- ▭ Census Tract Boundaries
- ▭ Project Service Area Boundary
- ▭ MID
- ▭ Mendocino County



**ATTACHMENT 2**  
**GRANTS NETWORK BUDGET**

### Budget Report

**Passthrough Agency:** California Department of Housing and Community Development  
**Program:** 17DR-Infrastructure & 17MIT-RIP Project Applications (OLD)  
**Project Name/Title:** Mendocino County – MIT-RIP – 3  
**Org Name:**  
**Award/Contract Number:** 17MITRIP-17005-00010 (Archived)  
**Stage:** Awarded

**Report Date:** 01/09/2026  
**Requested By:** Xuyen Mallela  
[ungx@mendocinocounty.org](mailto:ungx@mendocinocounty.org)

#### Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
<b>Activity</b>										
	UBT Radio	UBT Radio	1	\$71,203.00	\$71,203.00	\$71,203.00	\$0.00		\$0.00	Direct Cost
	MPLS Hardware	MPLS Hardware	1	\$208,667.00	\$208,667.00	\$208,667.00	\$0.00		\$0.00	Direct Cost
	Racks & Accessories	Racks & Accessories	1	\$32,328.00	\$32,328.00	\$32,328.00	\$0.00		\$0.00	Direct Cost
	DC Power	DC Power	1	\$216,492.00	\$216,492.00	\$216,492.00	\$0.00		\$0.00	Direct Cost
	Antenna Materials	Antenna Materials	1	\$262,734.00	\$262,734.00	\$262,734.00	\$0.00		\$0.00	Direct Cost
	Antenna Installation & Alignment	Antenna Installation & Alignment	1	\$169,112.00	\$169,112.00	\$169,112.00	\$0.00		\$0.00	Direct Cost
<b>Activity Total</b>			<b>6</b>	<b>\$960,536.00</b>	<b>\$960,536.00</b>	<b>\$960,536.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>General Administration</b>										
<b>General Administration Total</b>			<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Activity Delivery</b>										
	network management system	network management system	1	\$26,105.00	\$26,105.00	\$26,105.00	\$0.00		\$0.00	Direct Cost
	FCC Licensing	FCC licensing	1	\$7,440.00	\$7,440.00	\$7,440.00	\$0.00		\$0.00	Direct Cost
	MPLS5/NSP Integration Services	MPLS5/NSP Integration Services	1	\$29,450.00	\$29,450.00	\$29,450.00	\$0.00		\$0.00	Direct Cost
	Program Management, Application & Configuration	Program Management, Application & Configuration	1	\$103,900.00	\$103,900.00	\$103,900.00	\$0.00		\$0.00	Direct Cost
	MW Training	MW Training	1	\$23,146.00	\$23,146.00	\$23,146.00	\$0.00		\$0.00	Direct Cost
	Tax & Freight	Tax & Freight	1	\$246.00	\$246.00	\$246.00	\$0.00		\$0.00	Direct Cost
<b>Activity Delivery Total</b>			<b>6</b>	<b>\$190,287.00</b>	<b>\$190,287.00</b>	<b>\$190,287.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Other</b>										
<b>Other Total</b>			<b>0</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
<b>Grant Total</b>			<b>12</b>	<b>\$1,150,823.00</b>	<b>\$1,150,823.00</b>	<b>\$1,150,823.00</b>	<b>\$0.00</b>		<b>\$0.00</b>	

Budget Report, Created by Xuyen Mallela, [ungx@mendocinocounty.org](mailto:ungx@mendocinocounty.org), 01/09/2026  
 Source: Euna™ Portal  
<http://www.ecivis.com/>

**ATTACHMENT 3**  
**TOTAL ACTIVITY BUDGET WORKSHEET**

February 3, 2025

Department of Housing & Community Development  
651 Bannon Street, Suite 700  
Sacramento, CA 95811

**RE: Scope & Budget Amendment Request 17-MITRIP-17005**

Dear HCD Officer:

The County of Mendocino formally requests scope change and a budget amendment to grant agreement 17-MITRIP-17005. During the implementation of the project, the County encountered significant delays related to the Sanhedrin site, which affected the Microwave Facilities Hardening project. These delays were primarily due to the site's remote location, challenging accessibility owing to extreme weather, and project developments that complicated planning efforts.

The Sanhedrin site has an existing PG&E electrical service that is delivered over private power lines through a National Forest Service Designated Wilderness Area. The original project intent assumed this was a sustainable source of power, however, since then, it has become apparent that the portion of that service through the Wilderness Areas cannot be maintained or replaced, necessitating the exploration of options to make the facility independent of the PG&E power grid. This change has fundamentally altered the planning requirements for the site. Unfortunately, the complexities associated with the Sanhedrin site and the need for additional time and flexibility to consider possible solutions have hindered the County's efforts to advance resiliency improvements for the Sanel site.

The County is requesting the removal of the Sanhedrin site from the project scope to allow the microwave hardening project to proceed. Additionally, it seeks to transfer unneeded funds from 17MITRIP-17005-00011 to 17MITRIP-17005-00009 due to the reduced project scope. This change will help address the rapidly escalating costs of supplies and equipment, which have increased since the project was drafted in 2021, partly due to a 9.1% inflation rate in 2022.

To fulfill the County's existing project commitments and ensure timely progression, the County is now requesting a revised scope and budget for the remaining work. This amendment request will facilitate the realignment of resources, allowing the project to meet the established grant objectives more effectively.

Below, you will find more information that outlines the revised request that will enable the County to move forward and complete project work, ensuring that the total project achieves its overall objectives within the original budget.

17MITRIP-17005-00009	Current Agreement	Proposed
Project Name:	<b>911 Switching Equipment (MIT-RIP 2)</b>	
Award /Contract Number:	<b>17MITRIP-17005-00009</b>	
Location:	589 Low Gap Road Ukiah, CA 95482 39.159950, -123.216871	
Project Description:	911 dispatching system	
<b>Budget</b>		
Total Project Cost:	\$4,105,579	\$4,197,826
Total MIT-RIP Award:	\$3,732,597	\$3,824,826 (+\$92,229 from MIT-RIP4 17MITRIP- 17005-00011)
<b>Timeline</b>		
Receive Notice to Proceed*:	7/1/22	10/05/22 (NTP executed & received)
Complete Design & Engineering:	4/13/23	1/13/23
Initiate Construction:	4/13/24	4/24/23
Fully obligate/expend funds:	4/13/25	4/13/26
Expenditure deadline	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

17MITRIP-17005-00010	Current Agreement	Proposed
Project Name:	<b>Microwave Equipment Upgrades (MIT-RIP 3)</b>	
Award /Contract Number:	<b>17MITRIP-17005-00010</b>	
Location:	Ukiah, CA 95482 39.158871, -123.214844	
Project Description:	Emergency communications and data/internet connectivity at County facilities.	
<b>Budget</b>		
Total Project Cost:	\$2,513,468	\$2,513,468
Total MIT-RIP Award:	\$1,150,823	\$1,150,823
<b>Timeline</b>		
Receive Notice to Proceed:	7/1/22	9/26/23 (NTP executed & received)
Complete Design & Engineering:	4/13/23	2/15/2024
Initiate Construction:	4/13/23	7/31/2024
Fully obligate/expend funds:	4/13/25	4/13/26
Expenditure deadline:	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

17MITRIP-17005-00011	Current Agreement	Proposed
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Project Name:	Microwave Facilities Hardening (MIT-RIP 4)	
Award /Contract Number:	17MITRIP-17005-00011	
Location:	Mount Sanel 38.948544, -123.218093	Remove from project scope
	Mount Sanhedrin 39.515921, -123.096128	
Project Description:	Improve resiliency of County communications system equipment from hazard events via site improvements.	
<b>Budget</b>		
Total Project Cost:	\$889,707	\$522,478
Total MIT-RIP Award:	\$509,707	\$417,478 (-\$92,229 move to MIT-RIP2 17MITRIP- 17005-00009)
<b>Timeline</b>		
Receive Notice to Proceed:		(anticipated)
Complete Design & Engineering:		1/31/25
Initiate Construction:		5/31/25
Fully obligate/expend funds:	8/31/25	8/31/26
Expenditure deadline	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

Should you require any further information to facilitate this amendment, please reach out to Xuyen Mallela at mallelax@mendocinocounty.gov or 707-234-6077 with any questions.

Regards,

Darcie Antle  
 Chief Executive Officer  
 County of Mendocino

**ATTACHMENT 4**  
**SUBRECIPIENT PROJECT SCHEDULE**

January 17, 2024

Department of Housing & Community Development  
 651 Bannon Street, Suite 700  
 Sacramento, CA 95811

**RE: Time Extension Request 17-MITRIP-170005**

Dear HCD Officer:

The County of Mendocino formally requests a one-year time extension to grant agreement 17-MITRIP-17005. During the implementation of the project, the County encountered significant delays related to the Sanhedrin site which affected the Microwave Facilities Hardening project. These delays were primarily due to the site's remote location, challenging accessibility owing to extreme weather, and project developments that complicated planning efforts.

The Sanhedrin site has an existing PG&E electrical service that is delivered over private power lines through a National Forest Service Designated Wilderness Area. The original project intent assumed this was a sustainable source of power, however, since then, it has become apparent that the portion of that service through the Wilderness Areas cannot be maintained or replaced, necessitating the exploration of options to make the facility independent of the PG&E power grid. This change has fundamentally altered the planning requirements for the site. Unfortunately, the complexities associated with the Sanhedrin site and the need for additional time and flexibility to consider possible solutions has hindered the County's efforts to advance resiliency improvements for the Sanel site.

To fulfill the County's existing project commitments and ensure timely progression, the County is now requesting a time extension and will soon be submitting a revised scope for the remaining work. This forthcoming amendment request will facilitate the realignment of resources, allowing the project to meet the established grant objectives more effectively.

Below, you will find more information that outlines the revised time extension request that will enable the County to move forward and complete project work, ensuring that the total project achieves its overall objectives within the original budget.

17MITRIP-17005-00009	Current Agreement	Proposed
Project Name:	911 Switching Equipment (MIT-RIP 2)	
Award /Contract Number:	17MITRIP-17005-00009	
Location:	589 Low Gap Road Ukiah, CA 95482 39.159950, -123.216871	
Project Description:	911 dispatching system	
Budget		

Total Project Cost:	\$4,105,579	
Total MIT-RIP Award:	\$3,732,597	
<b>Timeline</b>		
Receive Notice to Proceed:	7/1/22	10/05/22 (NTP executed & received)
Complete Design & Engineering:	4/13/23	1/13/23
Initiate Construction:	4/13/24	4/24/23
Fully obligate/expend funds:	4/13/25	4/13/26
Expenditure deadline	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

17MITRIP-17005-00010	Current Agreement	Proposed
Project Name:	<b>Microwave Equipment Upgrades (MIT-RIP 3)</b>	
Award /Contract Number:	<b>17MITRIP-17005-00010</b>	
Location:	Ukiah, CA 95482 39.158871, -123.214844	
Project Description:	Emergency communications and data/internet connectivity at County facilities.	
<b>Budget</b>		
Total Project Cost:	\$2,513,468	
Total MIT-RIP Award:	\$1,150,823	
<b>Timeline</b>		
Receive Notice to Proceed:	7/1/22	9/26/23 (NTP executed & received)
Complete Design & Engineering:	4/13/23	2/15/2024
Initiate Construction:	4/13/23	7/31/2024
Fully obligate/expend funds:	4/13/25	4/13/26
Expenditure deadline:	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

17MITRIP-17005-00011	Current Agreement	Proposed
Project Name:	<b>Microwave Facilities Hardening (MIT-RIP 4)</b>	
Award /Contract Number:	<b>17MITRIP-17005-00011</b>	
Location:	Mount Sanel 38.948544, -123.218093	
	Mount Sanhedrin 39.515921, -123.096128	Amended scope forthcoming
Project Description:	Improve resiliency of County communications system equipment from hazard events via site improvements.	
<b>Budget</b>		
Total Project Cost:	\$889,707	
Total MIT-RIP Award:	\$509,707	

Timeline		
Receive Notice to Proceed:		(anticipated)
Complete Design & Engineering:		1/31/25
Initiate Construction:		5/31/25
Fully obligate/expend funds:	8/31/25	8/31/26
Expenditure deadline	8/31/25	8/31/26
Agreement expiration:	2/28/26	2/28/27

Should you require any further information to facilitate this amendment, please reach out to Xuyen Mallela at mallelax@mendocinocounty.gov or 707-234-6077 with any questions.

Regards,



Xuyen Mallela  
Executive Division Manager  
County of Mendocino

**ATTACHMENT 5**  
**DUPLICATION OF BENEFITS (DOB)**

## DUPLICATION OF BENEFITS AFFIDAVIT

### INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Disaster recovery assistance, insurance, and/or other assistance received
2. Attachments
3. Signature(s)

Read each component in full and provide the accurate information.

### Part 1. Duplication of Benefits Affidavit

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2017 DR-Infrastructure Program being offered by the California Department of Housing and Community Development (HCD) OR from the CDBG-MIT funded State of California 2017 MIT Resilient Infrastructure Program being offered by the California Department of Housing and Community Development (HCD). The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and current status of the funds.

Source	Purpose of Assistance <i>Ex: Rehabilitation &amp; improvements of roads</i>	Current Status of Funds <i>Ex: Obligated from FEMA, Pending Approval, etc.</i>	Amount Received (\$)
<input type="checkbox"/> Insurance			
<input type="checkbox"/> FEMA Public Assistance (PA)			
<input type="checkbox"/> FEMA Hazard Mitigation Grant Program (HMGP)			
<input type="checkbox"/> CARES Act / American Rescue Plan Act			
<input type="checkbox"/> U.S. Army Corps of Engineers			
<input type="checkbox"/> State of California			
<input type="checkbox"/> Utility Settlement			
<input type="checkbox"/> Budgeted Local Funds			

<input checked="" type="checkbox"/> US Department of Housing and Urban Development	Replace the microwave radios that provide network connectivity for all Public Safety Microwave Radio sites.	Applying for \$1,124,045 to CDBG-Mit Rip	\$0
<input type="checkbox"/> Other: _____			

**Part 2. Attachments**

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the October 2017 and December 2017 fires, mudflows, and debris flows identified as presidentially declared disasters, DR-4344 and DR-4353.

**Part 3. Signature(s)**

I certify that the information provided in this questionnaire is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Darcie Antle

Applicant Printed Name

\_\_\_\_\_

Co-Applciant Printed Name

Darcie Antle

Applicant Signature

\_\_\_\_\_

Co-Applciant Signature

Dated this the 16<sup>th</sup> day of December, 2021. Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_, 2021. SUBSCRIBED AND SWORN TO before me, by the above-named Affiant(s)

this, the 16<sup>th</sup> day of December, 2021, to certify which witness my hand and official seal.

Nadia K Tipton

Signature of Notary

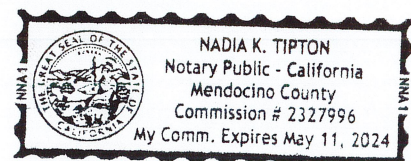
Nadia K Tipton

Notary Public State of California - Printed Name

may 11, 2024

Date Notary's Commission Expires

NOTARY SEAL



**WARNING:** The information provided on this form is subject to verification by the State of California and the U.S. Department of Housing and Urban Development (HUD) at any time. Title 18, Section 1001 of the U.S. Code states that knowingly and willingly making a false or fraudulent statement to a department of the United States Government can result in termination of assistance and civil and criminal penalties.

**ATTACHMENT 6**  
**AUTHORITY TO USE GRANT FUNDS (AUGF)**

**Authority to Use  
Grant Funds**

**U.S. Department of Housing  
and Urban Development**  
Office of Community Planning  
and Development

**To:** (name & address of Grant Recipient & name & title of Chief Executive Officer)

**Copy To:** (name & address of SubRecipient)

We received your Request for Release of Funds and Certification, form HUD-7015.15 on

Your Request was for HUD/State Identification Number

All objections, if received, have been considered. And the minimum waiting period has transpired.  
You are hereby authorized to use funds provided to you under the above HUD/State Identification Number.  
File this form for proper record keeping, audit, and inspection purposes.

Typed Name of Authorizing Officer

Signature of Authorizing Officer

Date (mm/dd/yyyy)

Title of Authorizing Officer

X *Maziar Movassaghi*

17-MITRIP-17005-00010-Am.1

NOI Date: 11/02/2020  
Previous editions are obsolete.  
Approved Date: 4/13/2021  
Amended Date: 01/09/2026