

## **EXHIBIT F**

### **NOTICE TO PROCEED**

#### **Sanel Mountain Microwave Site Hardening Project, County of Mendocino**

Pursuant to the Master Standard Agreement ("Agreement") entered into on the 13<sup>th</sup> day of April 2021, by and between the California Department of Housing and Community Development ("Department") and County of Mendocino ("Subrecipient"), this NOTICE TO PROCEED ("NTP") is entered into on the date per the date signed by the Department below. This NTP sets forth specific details concerning the individual project proposed by Subrecipient for the STAND-ALONE Mitigation Resilient Infrastructure project located at the project address listed below and related approved activities by Subrecipient, as required. This Project is subject to, and hereby incorporates by this reference, the terms of the Agreement and is subject to the overall program funding allocation amount for Subrecipient as determined by the Department and set forth in the Agreement. There may be other Projects either already existing under the Agreement, or that may be proposed in the future. The budget for this Project, when added together with the total cumulative budget of all existing Approved Projects for Subrecipient, may not exceed the total funding allocation for Subrecipient.

#### **1. Project Details**

Project Name: Sanel Mountain Microwave Site Hardening

Project Location: Mount Sanel 38.948511, -123.218093

Project Description: Improve resilience of County communications system equipment from hazard events via site improvements

#### **2. Project Budget and Project Scope of Work**

A. The Project shall follow the budget and scope of work (hereinafter "Project Work") as described in the Project application, which is on file through Grants Network, and which is incorporated herein by reference and the Project Application attached.

Total Project Cost: \$522,478

Total MIT-RIP Award: \$417,478

Other funding sources: \$105,000

B. All written materials or alterations submitted as addenda to the original Project Application, and which are approved in writing by the Department Contract Coordinator, as appropriate, are hereby incorporated as part of the Project Application. The Department reserves the right to require the Subrecipient to modify any or all parts of the Project Application in order to comply with MIT-RIP, federal and/or state regulations or requirements.

- C. Any proposed revision to the Project Work must be submitted in writing for review and approval by the Department and may require an amendment to this NTP. Any approval shall not be presumed unless such approval is made by the Department in writing in its sole and absolute discretion.
- D. Subrecipient shall withhold as retention 5% of all MIT-RIP funded Contractor payments. No retention payments shall be released to the Contractor or reimbursed to the Subrecipient until receipt and approval by the Department of all required Approved Project completion documents identified in Exhibit B, Section 6 of the Agreement.

### **3. Performance Milestones, Project Schedule and Term of Agreement**

The effective date of the Agreement is April 13, 2021. Subrecipient shall meet all milestones identified in the Agreement, particularly those identified in Exhibit A and B and as provided below. Failure to meet performance milestones can result in the Department taking action to withhold future payments from any project and requiring a mitigation plan, as outlined in Exhibit A Section 6.B of the Agreement.

- A. Performance Milestones: Subrecipient shall
  - Submit Project Application by 1/31/2022.
  - Complete Design and engineering by 12/31/2025
  - Initiate construction, reconstruction, acquisition, or rehabilitation on Sanel Mountain Microwave Site Hardening project by 6/30/2026.
  - Complete Approved project activities for this project by 02/28/2027
  - Fully obligate Project funds by December 31, 2027.
- B. Project Schedule: Subrecipient has provided the following anticipated project schedule:
  - See attached project schedule. The Department understands that the project schedule tasks and dates will be adjusted outward from the effective date of the NTP.
- C. Term of Agreement:

The expenditure deadline is December 31, 2027. With the exception of the grant closeout procedures set forth in Exhibit B, Section 6, the Subrecipient shall complete all Approved Project activities on or before the expenditure deadline. A Final Financial Report is due prior to expenditure deadline. Project closeout activities are due 90-days after Completion of Approved Project, see Exhibit B Section 6 for details.

### **4. Reporting Requirements**

- A. Subrecipient must timely submit the reports prescribed below. The Department reserves the right to request additional detail and support for any report made. Reports must be made according to the dates identified, in the formats provided by the Department and via the Department's Grants Network unless otherwise specified at the discretion of the Department. The Subrecipient's performance under this Agreement will be assessed in part on whether it has submitted the

reports on a timely basis.

- 1) Monthly Activity Report: Subrecipient must submit a Monthly Activity Report that addresses the following, at a minimum: (1) a description of the current status of the Project Work; (2) a description of activities to be undertaken in the next reporting period; (3) a description of problems or delays encountered in Project Work and course of action taken to address them; (4) a description of actions taken to achieve Project Work expenditure deadlines; and (5) a summary of Project Work fiscal status, including award amount, funds drawn, and remaining balance. Unless otherwise waived in writing by the Department, Monthly Activity Reports must begin on the 10<sup>th</sup> calendar day of the second month following execution of this Agreement and must continue through the receipt and approval by the Department of the Project Completion Report, detailed below.
- 2) Monthly Program Income Report: Program Income, if identified as a funding source for any approved Project, must be included in the Project budget and must be substantially expended prior to drawing Grant Funds. During the term of this Agreement, if Program Income is generated, the Subrecipient must submit a Monthly Program Income Report certifying the amount of Program Income generated, retained, and expended. Program Income remaining at the end of each quarter and at the expiration of this Agreement in excess of \$35,000 must be remitted to the Department.
- 3) Semi-Annual Labor Standards Report: During the term of construction for each Approved Project, each April 1<sup>st</sup> and October 1<sup>st</sup>, the Subrecipient must submit the Labor Standards Cover Memo, the HUD Form 4710 and the Davis Bacon Labor Standards Report 5.7 (if applicable). These forms are located on the Department website and are also available upon request.
- 4) Project Completion Report: At the completion of construction and once a Project is placed in service, the Subrecipient must submit a Project Completion Report.

By signing below, Subrecipient acknowledges and agrees to all terms and conditions of this Notice to Proceed. All terms and conditions set forth herein are deemed fully incorporated into and made a part of the Agreement.

Authorized Signatory:

  
\_\_\_\_\_  
CEO, County of Mendocino

8/20/25  
\_\_\_\_\_  
Date

Darcie Antle, CEO

\_\_\_\_\_  
Signatory Name and Title

Authorized Signatory:

Juliette Axt  
California Department of Housing and Community Development

08/22/2025

Date

Juliette Axt, Section Chief  
Signatory Name and Title

Enclosure(s):

- A. Project Application
- B. Subrecipient Project Schedule
- C. Duplication of Benefits

**ATTACHMENT 1**

**PROJECT APPLICATION**

## Applications: Mendocino County – MIT-RIP - 4

### Profile

ungx@mendocinocounty.org

### Record Title

Mendocino County – MIT-RIP - 4

### Org Name

Help Text: Record Title Format: [Jurisdiction Name] - [Program Name] - [Project Number]Ex: Sacramento County - DR-Infrastructure - 1\*Project Numbers are based on the number of projects you are submitting for the grants.

### Which Grant Program are you submitting for?

MIT-RIP

### What is the MIT-RIP Project Type?

Stand-alone Infrastructure

### Eligible Applicant (City/County)

Mendocino County

Help Text: Eligible Applicants are those cities and counties identified in Section 2.2.3 of the DR-Infrastructure Policies and Procedures.

### What disaster is the project related to?

DR-4344

### Was this project submitted for FEMA PA or FEMA HMGP?

No

Help Text: Provide a narrative description and/or scope of work for the stand-alone infrastructure projects that includes project location and the benefits of the project for disaster recovery, mitigation, resilience, low-to moderate-income populations, and the most impacted and distressed areas.

### Stand-alone Project Description and/or Scope of Work

The County of Mendocino will improve resiliency of County communications system equipment from hazard events via site improvements at two locations: Mount San Hedrin in northeast Mendocino County located at approximately 39.515921, -123.096128, and Mount Sanel, in southern Mendocino County located at approximately 38.948544, -123.218093. This project will allow for County communications, including mobile radios and microwave data links which provide internet connectivity at county-owned sites, to continue functioning during disasters. This will improve the effectiveness of first responders in the field, including calls serving all low- or moderate-income populations and the MID, by facilitating communications during events and improving the likelihood of successful disaster responses such as evacuation orders.

On San Hedrin, the County will demolish an existing, end of life equipment shelter, install new perimeter fencing and gates, install a new concrete equipment shelter in the place of the demolished building, with upgraded electrical systems, a larger backup power system, and upgraded gas lines for the backup power system. On Sanel, the County will install new perimeter fencing and gates, new fireproofing on the roof of the existing equipment housing, and a new backup power generation system, including concrete pads, a new propane tank, and a new generator and transfer switch.

The project scope of work will generally consist of procuring a design consultant and developing project plans, procuring a consultant to complete NEPA and CEQA analysis for the project and completing that analysis, soliciting bids from vendors and contractors for equipment and installation, and project implementation.

### Project Timeline

7746.33 Mendocino County MIT RIP 4 Timeline 20220126.pdf

Help Text: Please provide a timeline of the submitted project.

### How have mitigation against future risk and future resilience needs of the community been designed into your project?

Help Text: Provide a narrative describing how the scale and scope of the proposed project account for and aim to address future risks and resilience needs.

**Project City**

Ukiah

**Project Latitude/Longitude at the geographical center of the project**

39.240483, -123.816262

Help Text: Format the Latitude and Longitude of the project in decimal form (e.g. 39.332962, -123.22534)

**Upload Project Location Map**

7746.33 Mendocino County MIT RIP 4 Location Map.pdf

Help Text: Upload a map showing the project's location

**Upload Project Service Area Map Including Relationship to the MID**

7746.33 Mendocino County MIT RIP 4 Location Map.pdf

Help Text: Upload a map showing the project's service area including the relationship to the Most Impacted and Distressed Area (MID)

**Upload Project Service Area Benefit Map**

7746.33 Mendocino County MIT RIP 4 Location Map.pdf

Help Text: Upload a map showing who benefits from the project

**What is the National Objective being met by this project?**

Urgent Need Mitigation National Objective

Help Text: In accordance with 24 CFR 570.208, Section 104(b)(3) of the HCDA, and as further outlined within the waivers and alternative requirements at 84 FR 45838, all CDBG-MIT CDBG-DR Infrastructure Program Policies and Procedures 48 funded activities must either benefit low- and moderate-income persons (LMI) or meet an Urgent Need Mitigation (UNM).

**Explain how the MIT-RIP proposed project meets the Urgent Need Mitigation National Objective**

This project supports Goal 2, Objective 6 of the HCD Mitigation Needs Assessment dated April 22, 2021. This objective indicates that CDBG-DR Mitigation funding should "support the...strengthening or replacement of buildings and infrastructure, and the protection/redundancy of lifelines to minimize post-disaster disruption and to facilitate short-term recovery and strengthen long-term recovery." This project will upgrade and harden two microwave communication facility sites in Mendocino County: Mount San Hedrin in northeast Mendocino County and Mount Sanel, in southern Mendocino County. On the San Hedrin site, the County will demolish an existing, end of life equipment shelter, install new perimeter fencing and gates, install a new concrete equipment shelter in the place of the demolished outbuilding, with upgraded electrical systems, a larger backup power system, and upgrade gas lines which feed the backup power system to bury them deeper underground. On the Sanel site, the County will install new perimeter fencing and gates, install new fireproofing on the roof of the existing equipment housing, and install a new backup power generation system, including new concrete pads, a new propane tank, and a new generator and transfer switch. In total, this project will help to protect the sites from unauthorized access, protect the vital communications equipment by replacing end of life equipment housing or upgrading it, and upgrade the sites' resiliency during power shutoff events by increasing the size of the backup power generation systems. These upgrades will provide a significant increase in resiliency during disaster events and therefore protect both the "Safety and Security" community lifeline by ensuring that first responders in the field can communicate effectively during a disaster to better save lives, as well as the "Communication" lifeline, as this facility is integral for ensuring that dispatchers, supervisors, and first responders can communicate effectively and relay information to decision makers in the County Emergency Operations Center, while also pushing out emergency communications like evacuation orders. In order to track the effectiveness of the replacement equipment and new facility location, the County of Mendocino will track the number and duration of equipment outages in the new facility resulting from disaster events or equipment failures.

Help Text: Describe how project benefits are quantified for the Urgent Need Mitigation National Objective

Help Text: Upload the Urgent Need Mitigation National Objective Documentation

**Upload quantitative data showing how the project meets the Urgent Need Mitigation National Objective**

**What is the total number of persons served by this project?**

76,100

**What is the number of total LMI persons served by this project?**

35,130

**What is the LMI population percentage benefited by the project?**

46.16

Help Text: LMI population percentage benefited calculation is from the LMI service area worksheet

**Upload the LMI Benefit Worksheet (aka Activity Beneficiary Worksheet)**

7746.33 Mendocino County MIT RIP 4 LMI Worksheet.pdf

Help Text: Upload a completed LMI Benefit Worksheet provided by HCD

**Select the MID that the project is located in**

95470

Help Text: Select the HUD-identified Most Impacted and Distressed County or Zip Code that the project is located in

**Project Status**

Project Identified

Help Text: Provide the current status of the project.

**Has a NEPA Environmental Review been completed?**

No

**Provide a narrative of what NEPA Environmental Review work has been done and if any other entity has completed the NEPA Environmental Review Report on your behalf**

**Have you applied for other sources of funds for this project?**

Yes

**If yes, please explain how much have you applied for, if the funds have been awarded, and what is/are the amount(s)**

The County of Mendocino contribute \$220,000 of General Fund dollars to this project in the 20-21 Fiscal Year. The County committed an additional \$160,000 of utility settlement funds to this project in FY 21-22, resulting in a total County match commitment of \$380,000.

**Are there any project funds that are committed?**

No

Help Text: Describe what other project funds are contributing to the project

**Direct Project Cost Amount Requested from HCD**

\$317,417

Help Text: Provide the project cost requested from HCD

**Activity Delivery Cost Amount Requested**

\$192,290

Help Text: Provide the amount of funds requested from HCD to ensure delivery of the project. Activity Delivery Funds (ADCs) cover the costs of staff directly carrying out the activity in addition to engineering, design, architecture, and environmental services that are necessary for successful completion of the activity (see Section 3.4 in Policies and Procedures)

**Total Amount Requested from HCD**

\$509,707

Help Text: Total Amount Requested from HCD including Direct Project Costs and Activity Delivery Costs

**Basis for Cost Estimate / CDBG-DR Funding Need**

This cost estimate is based on quotes from vendors and contractors, along with documentation from previous comparable County projects over the last several years.

Help Text: Provide a description of the basis for the cost estimate and/or unmet need of the project.

**Basis for Cost Estimate / CDBG-MIT-RIP Funding Need**

This cost estimate is based on quotes from vendors and contractors, along with documentation from previous comparable County projects over the last several years.

**Provide cost estimate documentation (from a professional engineer, etc.)**

7746.33 Mendocino County MIT RIP 4 Cost Estimate Documentation.pdf

Help Text: The documentation should clearly demonstrate the reasoning of the cost estimate and support the description of the cost estimate and/or unmet need.

**Was the project denied by FEMA for PA or HMGP funds?**

No

**Explain how this is an eligible CDBG activity.**

This project is an eligible CDBG activity under 24 CFR 570.201 (c), Public Facilities and Improvements. This project consists of the rehabilitation of infrastructure and a structure which allow for functionality of a public facility which is turn used to provide communications for a variety of law enforcement, first responders, and other entities which maintain community lifelines.

Help Text: For FEMA PA and HMGP Projects, input N/A for how this is an Eligible CDBG activity. See Sections 2.4.2 and 2.5.1 the DR-Infrastructure Policies and Procedures.

**Which community lifeline(s) will this project protect?**

Safety and Security, Communication

Help Text: More than one Community Lifeline can be selected.

**How will this project reduce risk to community lifeline(s)?**

This project will provide a significant increase in reliability and resiliency for County communications facilities which are used by almost every local, state, and federal agency operating within Mendocino County. The facilities proposed for improvement house vital equipment which is used when responding to disasters as well as during day-to-day County activities. Due to the critical nature of this equipment and the particularly acute need to ensure reliability during hazard events such as wildfires or anthropogenic impacts such as public safety power shutoffs, ensuring that all sites maintain functionality even if impacted during the event is of utmost importance to protecting life and property. By hardening these facilities, the County will improve the odds that they remain operational during such events and allow first responders and other local, state, and federal officials to maintain operational efficiency.

**How will you quantitatively measure improved resilience for underserved communities and vulnerable populations?**

Mendocino County is a large, rural county with geographically disbursed population centers with limited access routes. While the incorporated cities of Ukiah, Willits, and Fort Bragg maintain police departments to provide law enforcement, fire protection services in the County are provided by local fire districts of varying capacity and size, and law enforcement in unincorporated areas is generally provided by the Mendocino County Sheriff's Office. In addition, many of Mendocino County's communities have significant social vulnerabilities and exposure to natural hazards. The California Governor's Office of Emergency Services (CALOES) recently released a new mapping tool, the Hazard Exposure and Social Vulnerability Heat Map (HEZVHM), which assesses census tracts based on exposure to hazards including wildfire, flood, earthquake, drought, and extreme heat, as well as the Center for Disease Control's (CDC) social vulnerability index (SVI), which considers socioeconomic status, household composition and disability, minority status and language, and housing type and transportation. This new tool is intended to be used to establish eligibility for additional resilience planning and activities funding as well as match assistance for federal hazard mitigation projects submitted to FEMA. This tool can be used as a proxy for underserved communities and vulnerable populations; per CALOES's methodology, eligible communities are those that 1) exceed the 70th percentile in SVI and 2) exceed the 90th percentile in any of the five hazard categories or exceed the 70th percentile in overall hazard exposure. This analysis identifies six census tracts in Mendocino County which meet this criteria (Tracts 101, 107, 109, 112, 113, and 118). These census tracts are covered by the service area for the project shown on the enclosed project mapping.

Beyond the number of communities in Mendocino County which are vulnerable to disaster, people of low socioeconomic status are more vulnerable in the face of disasters and are more likely to suffer serious consequences during impact (SAMHSA Disaster Technical Assistance Center Supplemental Research Bulletin; Greater Impact: How Disasters Affect People of Low Socioeconomic Status." July 2017). In addition, the communications facilities receiving improvements during this project serve as County internet data links in addition to radio repeater sites. These sites allow for facilities like the Mendocino County library at its various branches to provide free wifi and standard internet connectivity; this connectivity can be a critical resource during disaster events. During the 2017 Redwood Complex Fire, the fire knocked out numerous cell towers and other communications resources around Willits, resulting in the Willits branch of the Mendocino County library as the only facility with a working internet connection in the community. By hardening these communications facilities, the County will ensure that numerous underserved communities and vulnerable populations in Mendocino County are able to communicate during disaster events, receive important information like evacuation or shelter-in-place orders, and be more resilient in the face of future disasters.

In order to estimate impacts to these communities, Mendocino County will track and provide data regarding the number and duration of communications outages resulting from damage or equipment failures at the Sanel or San Hedrin communications sites following project completion.

**Upload quantitative data showing a project's anticipated impact on improved resilience for underserved communities and vulnerable populations**

**How will you quantitatively measure increased environmental justice for underserved communities and vulnerable populations?**

As discussed in the previous response, the communities identified by the HEZVHM model are those which have the greatest social vulnerability as well as the greatest threat from the five hazard types analyzed. Natural disasters degrade the environment and can lead to impacts on air quality, water quality, and water availability, amongst other impacts, and vulnerable and underserved communities are more likely to already face community challenges in these arenas. Mendocino County communities routinely face poor air quality conditions during the summer and fall months due to wildfire smoke, either locally or elsewhere in California. Mendocino County communities also face degraded water quality or even impacts to water availability following natural disasters. Wildfires, which are becoming an annual occurrence in Mendocino County, for example, can denude slopes and result in significant erosion, threatening landslides and debris flows and contributing sediment and other constituents of concern to water bodies during rain events. Rural communities in Mendocino County face these challenges most consistently; however, effective emergency communications systems can, especially in the case of wildfire, limit the impacts of natural disasters. For example, maintaining radio communications facilities and ensuring that first responders, fire fighters, and other emergency personnel can communicate effectively will yield better response decisions, faster fire suppression, and improved outcomes for both the built and natural environments.

In order to estimate impacts to these communities, Mendocino County will track and provide data regarding the number and duration equipment outages resulting from power or equipment failures at these facilities.

Help Text: For more on Environmental Justice see the EPA: <https://www.epa.gov/environmentaljustice>

**Upload quantitative data showing a project's anticipated impact on increased environmental justice for underserved communities and vulnerable populations**

**How will you quantitatively measure the impact the proposed project will have on current and future risk?**

This project will result in a reduction in current and future risk, particularly with regard to a reduction in the risk of loss of life during disaster events and other calls for emergency services. By ensuring that field emergency communications systems are reliable and operational, emergency response personnel can operate effectively during disaster response activities. This will improve outcomes as evacuation orders, strategic operational decisions, and the location and status of individuals in need of assistance can be communicated effectively, leading to faster implementation, better situational awareness, and reduced loss of life and property during disaster events.

In order to track the effectiveness of the replacement equipment and new facility location, the County of Mendocino will track the number and duration of equipment outages in the new facility resulting from power or equipment failures at these facilities.

Help Text: Eligible projects must be able to show anticipated impact on current and future risks. The impact must be measured and reported throughout the lifetime of the project.

**Upload quantitative data showing a project's anticipated impact on current and future risks**

**Upload Proposed Operations and Maintenance Plan**

7746.33 Mendocino County MIT RIP 4 O\_M 20220126.pdf

Help Text: HUD requires all Mitigation projects include an Operation and Maintenance Plan. Please upload the projected O&M plan.

**Further Supporting Documentation**

**Average Score**

0.00

## Budget Worksheet

Please complete the Budget Worksheet for your jurisdiction's entire project. The project budget should be broken out between Activity and Activity Delivery. Please complete your requested Activity Delivery budget using the "Activity Delivery" field. Add the remainder of your project budget in the "Activity" field. Include as much detail and as many line items as possible in your Activity Delivery budget. The detailed line items will be used by the Department to assess allocability, eligibility, and the reasonableness of the Activity Delivery project budget requested for MIT-RIP. Activity Delivery costs include, but are not limited to: staff time to develop the project solicitation and application materials, staff time to underwrite projects, staff time to prepare the environmental review record, and engineering, architectural and design costs related to a specific project. Please leave the "General Administration" field blank. General Administration is not included in the allocation.

**Have you completed and submitted your Budget Worksheet?**

Yes

You must complete your Budget Worksheet. Submitting an incomplete budget will result in the return of your application.

**View Budget Worksheet**

<https://portal.ecivis.com/peerBudget/95D6FE82-8D0E-48A5-90D7-C99159CCF592>

## Project Goals

Please complete the Goals Worksheet for this project. These are only proposed goals for the project. Upon construction completion, actual accomplishments and beneficiaries must be reported.

**Have you completed and submitted your Goals Worksheet?**

You must complete your Goals Worksheet. Submitting an incomplete Goals Worksheet will result in the return of your application.

**View Application Goals**

<https://portal.ecivis.com/peerGoals/FA7BCB65-99C2-40B6-9817-C18A841C8886>

**# of Reviews**

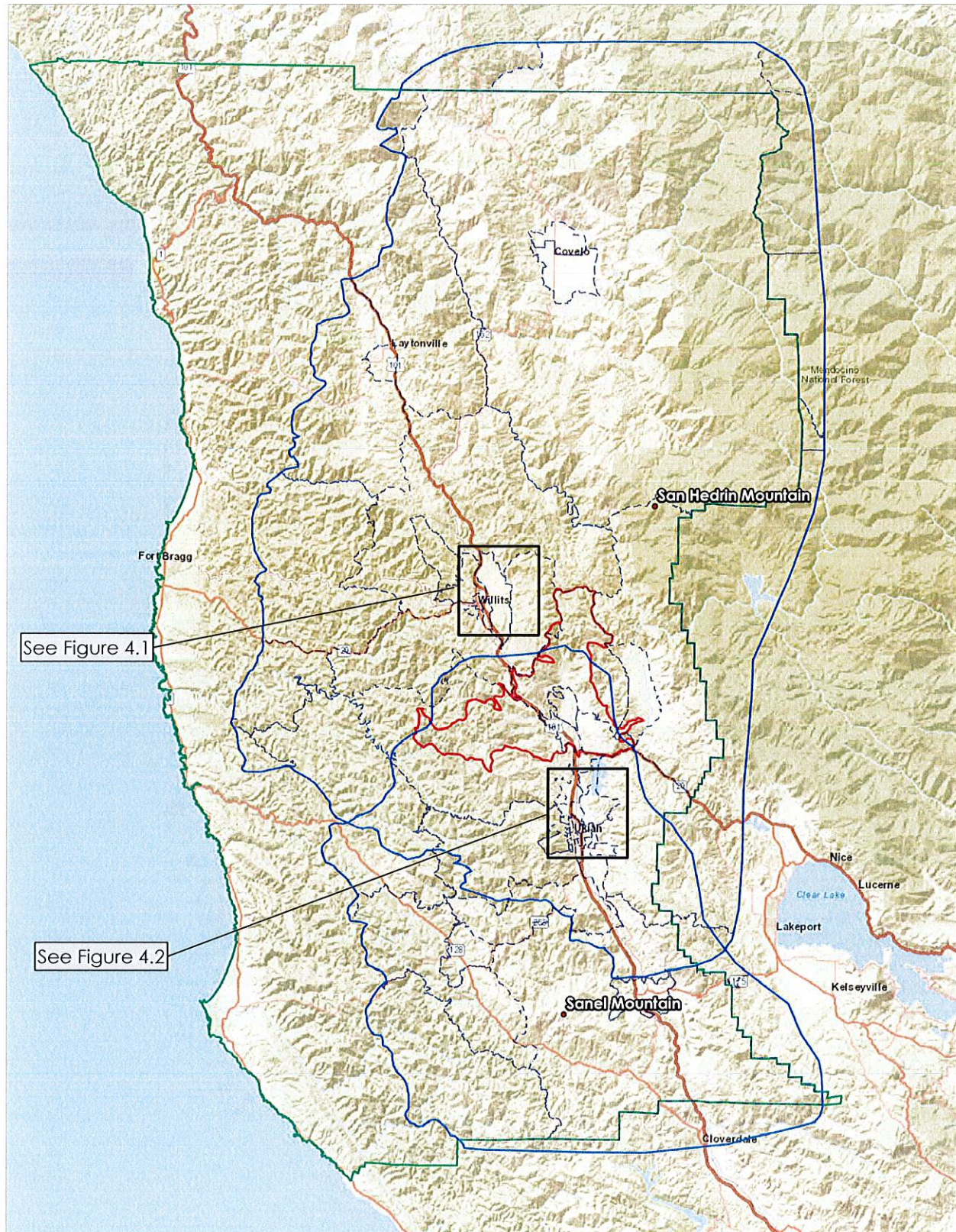
3

**# of Denials**

0

**Mendocino County-MIT-RIP-4.0**  
**Mendocino County Emergency Communications Facility**  
**Hardening Service Area and Benefits Map**

County of Mendocino  
 17MIT-RIP-17005-00011  
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Map produced January 2022  
 Coordinate System: NAD 83, Calif. State Plane Zone II  
 Projection: Lambert Conformal Conic  
 US Census Bureau: 2015 American Community Survey  
 Aerial Imagery: US Dept. of Agriculture/ArcGIS Online mosaic  
 Topographic Data: USGS 7.5 minute quad series Mount Diablo Base & Meridian  
 All spatial data is approximate. This map is not a substitute for a proper land survey.

**Legend**

- Tower Location
- Census Tract Boundaries
- Project Service Boundary
- MID
- Mendocino County

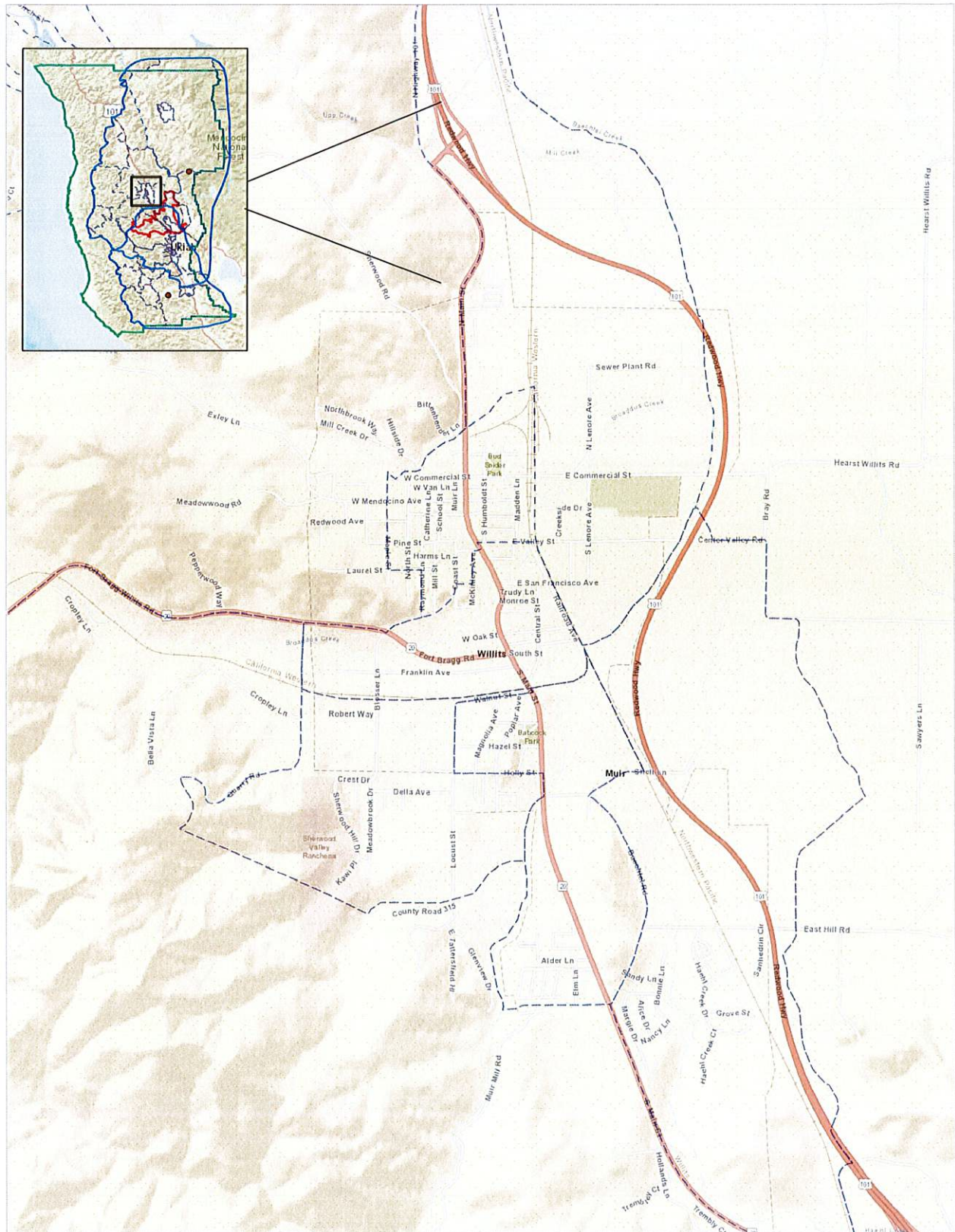
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17MIT-RIP-17005-00011  
 NOI Date: 11/02/2020  
 Approved Date: 4/13/2021  
 Prep. Date: 06/30/2025

Mendocino County-MIT-RIP-4.1  
Mendocino County Emergency Communications Facility  
Hardening Service Area and Benefits Map

County of Mendocino  
17MIT-RIP-17005-00011  
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Map produced January 2022  
Coordinate System: NAD 83, Calif. State Plane Zone II  
Projection: Lambert Conformal Conic  
US Census Bureau: 2015 American Community Survey  
Aerial Imagery: US Dept. of Agriculture/ArcGIS Online mosaic  
Topographic Data: USGS 7.5 minute quad series Mount Diablo Base & Meridian  
All spatial data is approximate. This map is not a substitute for a proper land survey.

### Legend

- Tower Location
- - - Census Tract Boundaries
- ▭ Project Service Boundary
- ▭ MID
- ▭ Mendocino County

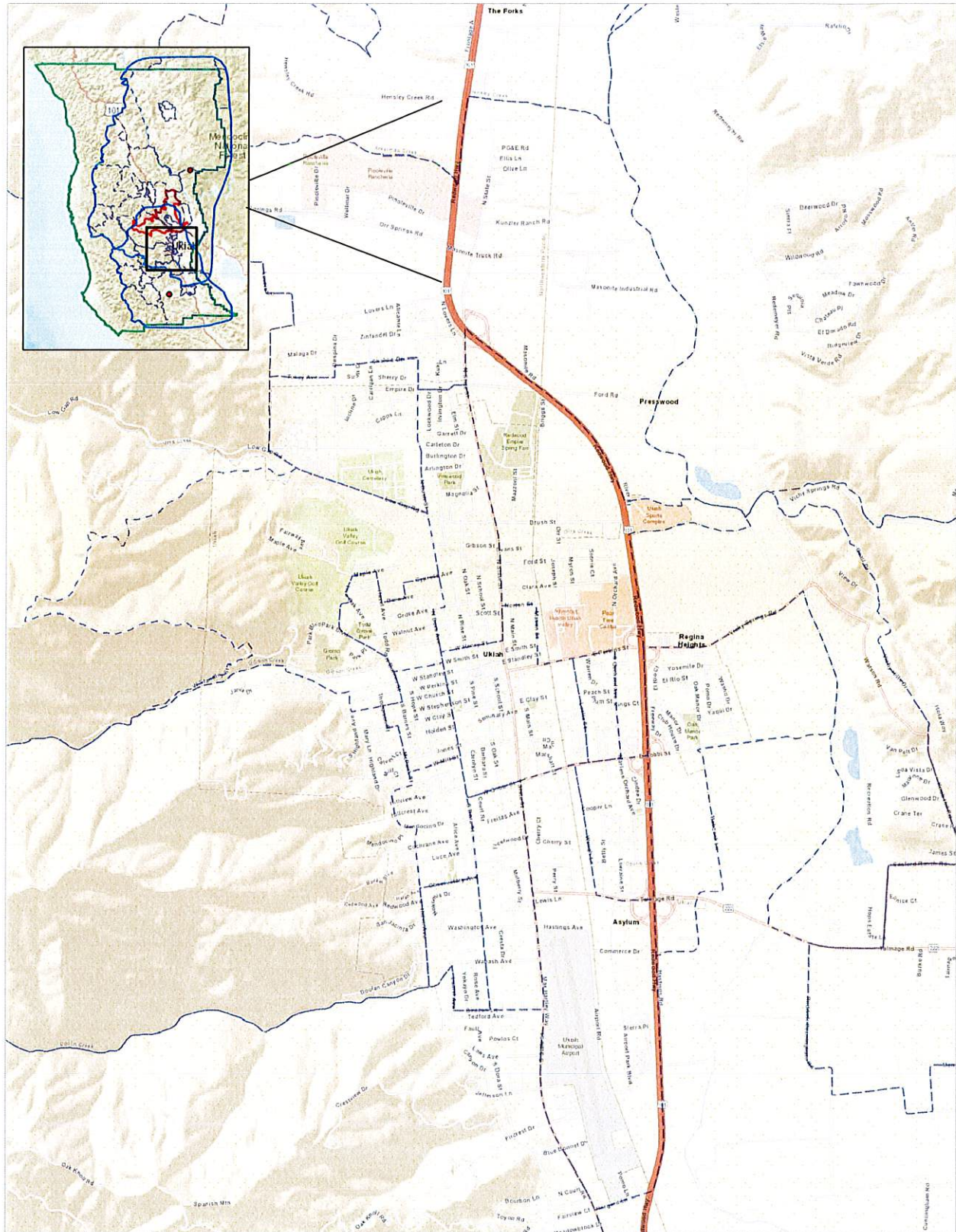
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17MIT-RIP-17005-00011  
NOI Date: 11/02/2020  
Approved Date: 4/13/2021  
Prep. Date: 06/30/2025

**Mendocino County-MIT-RIP-4.2**  
**Mendocino County Emergency Communications Facility**  
**Hardening Service Area and Benefits Map**

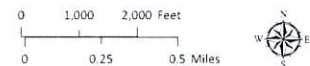
County of Mendocino  
 17MIT-RIP-17005-00011  
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Map produced January, 2022  
 Coordinate System: NAD 83, Calif. State Plane Zone II  
 Projection: Lambert Conformal Conic  
 US Census Bureau: 2015 American Community Survey  
 Aerial Imagery: US Dept. of Agriculture/ArcGIS Online mosaic  
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**Legend**

- Tower Location
- - - Census Tract Boundaries
- Project Service Boundary
- MID
- Mendocino County



17MIT-RIP-17005-00011  
 NOI Date: 11/02/2020  
 Approved Date: 4/13/2021  
 Prep. Date: 06/30/2025

Full Project Budget

BUDGET TEMPLATE

AGENCY: County of Mendocino  
PROGRAM: 2017 CDBG-DR Infrastructure/MIT-RIP Program  
STAGE: Application  
REPORT DATE: 06/24/2025  
REQUESTED BY: HCD

| ACTIVITY COSTS        |             |       |               |               |               |               |
|-----------------------|-------------|-------|---------------|---------------|---------------|---------------|
| Title                 | Description | Units | Unit Cost     | Extended Cost | Direct Cost   | Indirect Cost |
| ACTIVITY COST TOTALS: | Activity    | 1     | \$ 313,978.00 | \$ 313,978.00 | \$ 313,978.00 | \$ -          |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |
| ACTIVITY COST TOTALS: |             |       |               | \$313,978.00  | \$313,978.00  | \$0.00        |

| ACTIVITY DELIVERY COSTS        |                   |       |               |               |               |               |
|--------------------------------|-------------------|-------|---------------|---------------|---------------|---------------|
| Title                          | Description       | Units | Unit Cost     | Extended Cost | Direct Cost   | Indirect Cost |
| ADC Totals                     | Activity Delivery | 1     | \$ 103,500.00 | \$ 103,500.00 | \$ 103,500.00 | \$ -          |
|                                | Activity Delivery | 1     | \$ 105,000.00 | \$ 105,000.00 | \$ 105,000.00 | \$ -          |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |
| ACTIVITY DELIVERY COST TOTALS: |                   |       |               | \$208,500.00  | \$208,500.00  | \$0.00        |

| Extended Cost | Direct Cost  | Indirect Cost |
|---------------|--------------|---------------|
| GRANT TOTALS: |              |               |
| \$522,478.00  | \$522,478.00 | \$0.00        |

HCD Budget

BUDGET TEMPLATE

AGENCY: County of Mendocino  
PROGRAM: 2017 CDBG-DR Infrastructure/MIT-RIP Program  
STAGE: Application  
REPORT DATE: 06/24/2025  
REQUESTED BY: HCD

| ACTIVITY COSTS        |             |       |               |               |               |               |                      |
|-----------------------|-------------|-------|---------------|---------------|---------------|---------------|----------------------|
| Title                 | Description | Units | Unit Cost     | Extended Cost | Direct Cost   | Indirect Cost | Funding Source       |
| ACTIVITY COST TOTALS: | Activity    | 1     | \$ 313,978.00 | \$ 313,978.00 | \$ 313,978.00 | \$ -          | 17MITRIP-17005-00011 |
|                       |             |       | \$ -          | \$ -          |               | \$ -          |                      |
|                       |             |       | \$ -          | \$ -          |               | \$ -          |                      |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
|                       |             |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
| ACTIVITY COST TOTALS: |             |       |               | \$313,978.00  | \$313,978.00  | \$0.00        |                      |

| ACTIVITY DELIVERY COSTS        |                   |       |               |               |               |               |                      |
|--------------------------------|-------------------|-------|---------------|---------------|---------------|---------------|----------------------|
| Title                          | Description       | Units | Unit Cost     | Extended Cost | Direct Cost   | Indirect Cost | Funding Source       |
| ADC Totals                     | Activity Delivery | 1     | \$ 103,500.00 | \$ 103,500.00 | \$ 103,500.00 | \$ -          | 17MITRIP-17005-00011 |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
|                                |                   |       | \$ -          | \$ -          | \$ -          | \$ -          |                      |
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| ACTIVITY DELIVERY COST TOTALS: |                   |       |               | \$103,500.00  | \$103,500.00  | \$0.00        |                      |
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# COUNTY OF MENDOCINO

## Executive Office

**DARCIE ANTLE**  
**CHIEF EXECUTIVE OFFICER**  
**CLERK OF THE BOARD**

501 Low Gap Rd. Room 1010  
Ukiah, CA 95482

Email: [ceo@mendocinocounty.gov](mailto:ceo@mendocinocounty.gov)  
Website: [www.mendocinocounty.gov](http://www.mendocinocounty.gov)

Office: (707) 463-4441  
Fax: (707) 463-5649

February 3, 2025

Department of Housing & Community Development  
651 Bannon Street, Suite 700  
Sacramento, CA 95811

**RE: Scope & Budget Amendment Request 17-MITRIP-17005**

Dear HCD Officer:

The County of Mendocino formally requests scope change and a budget amendment to grant agreement 17-MITRIP-17005. During the implementation of the project, the County encountered significant delays related to the Sanhedrin site, which affected the Microwave Facilities Hardening project. These delays were primarily due to the site's remote location, challenging accessibility owing to extreme weather, and project developments that complicated planning efforts.

The Sanhedrin site has an existing PG&E electrical service that is delivered over private power lines through a National Forest Service Designated Wilderness Area. The original project intent assumed this was a sustainable source of power, however, since then, it has become apparent that the portion of that service through the Wilderness Areas cannot be maintained or replaced, necessitating the exploration of options to make the facility independent of the PG&E power grid. This change has fundamentally altered the planning requirements for the site. Unfortunately, the complexities associated with the Sanhedrin site and the need for additional time and flexibility to consider possible solutions have hindered the County's efforts to advance resiliency improvements for the Sanel site.

The County is requesting the removal of the Sanhedrin site from the project scope to allow the microwave hardening project to proceed. Additionally, it seeks to transfer unneeded funds from 17MITRIP-17005-00011 to 17MITRIP-17005-00009 due to the reduced project scope. This change will help address the rapidly escalating costs of supplies and equipment, which have increased since the project was drafted in 2021, partly due to a 9.1% inflation rate in 2022.

To fulfill the County's existing project commitments and ensure timely progression, the County is now requesting a revised scope and budget for the remaining work. This amendment request will facilitate the realignment of resources, allowing the project to meet the established grant objectives more effectively.

Below, you will find more information that outlines the revised request that will enable the County to move forward and complete project work, ensuring that the total project achieves its overall objectives within the original budget.

| 17MITRIP-17005-00009           | Current Agreement                                             | Proposed                                                             |
|--------------------------------|---------------------------------------------------------------|----------------------------------------------------------------------|
| Project Name:                  | 911 Switching Equipment (MIT-RIP 2)                           |                                                                      |
| Award /Contract Number:        | 17MITRIP-17005-00009                                          |                                                                      |
| Location:                      | 589 Low Gap Road<br>Ukiah, CA 95482<br>39.159950, -123.216871 |                                                                      |
| Project Description:           | 911 dispatching system                                        |                                                                      |
| Budget                         |                                                               |                                                                      |
| Total Project Cost:            | \$4,105,579                                                   | \$4,197,826                                                          |
| Total MIT-RIP Award:           | \$3,732,597                                                   | \$3,824,826<br>(+\$92,229 from<br>MIT-RIP4 17MITRIP-<br>17005-00011) |
| Timeline                       |                                                               |                                                                      |
| Receive Notice to Proceed*:    | 7/1/22                                                        | 10/05/22<br>(NTP executed & received)                                |
| Complete Design & Engineering: | 4/13/23                                                       | 1/13/23                                                              |
| Initiate Construction:         | 4/13/24                                                       | 4/24/23                                                              |
| Fully obligate/expend funds:   | 4/13/25                                                       | 4/13/26                                                              |
| Expenditure deadline           | 8/31/25                                                       | 8/31/26                                                              |
| Agreement expiration:          | 2/28/26                                                       | 2/28/27                                                              |

| 17MITRIP-17005-00010           | Current Agreement                                                             | Proposed                             |
|--------------------------------|-------------------------------------------------------------------------------|--------------------------------------|
| Project Name:                  | Microwave Equipment Upgrades (MIT-RIP 3)                                      |                                      |
| Award /Contract Number:        | 17MITRIP-17005-00010                                                          |                                      |
| Location:                      | Ukiah, CA 95482<br>39.158871, -123.214844                                     |                                      |
| Project Description:           | Emergency communications and data/internet connectivity at County facilities. |                                      |
| Budget                         |                                                                               |                                      |
| Total Project Cost:            | \$2,513,468                                                                   | \$2,513,468                          |
| Total MIT-RIP Award:           | \$1,150,823                                                                   | \$1,150,823                          |
| Timeline                       |                                                                               |                                      |
| Receive Notice to Proceed:     | 7/1/22                                                                        | 9/26/23<br>(NTP executed & received) |
| Complete Design & Engineering: | 4/13/23                                                                       | 2/15/2024                            |
| Initiate Construction:         | 4/13/23                                                                       | 7/31/2024                            |
| Fully obligate/expend funds:   | 4/13/25                                                                       | 4/13/26                              |
| Expenditure deadline:          | 8/31/25                                                                       | 8/31/26                              |
| Agreement expiration:          | 2/28/26                                                                       | 2/28/27                              |

| 17MITRIP-17005-00011 | Current Agreement | Proposed |
|----------------------|-------------------|----------|
|----------------------|-------------------|----------|

|                                |                                                                                                                 |                                                                       |
|--------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| Project Name:                  | Microwave Facilities<br>Hardening (MIT-RIP 4)                                                                   |                                                                       |
| Award /Contract Number:        | 17MITRIP-17005-00011                                                                                            |                                                                       |
| Location:                      | Mount Sanel<br>38.948544, -123.218093                                                                           | Remove from project<br>scope                                          |
|                                | Mount Sanhedrin<br>39.515921, -123.096128                                                                       |                                                                       |
| Project Description:           | Improve resiliency of County<br>communications system<br>equipment from hazard events via<br>site improvements. |                                                                       |
| Budget                         |                                                                                                                 |                                                                       |
| Total Project Cost:            | \$889,707                                                                                                       | \$522,478                                                             |
| Total MIT-RIP Award:           | \$509,707                                                                                                       | \$417,478<br>(-\$92,229 move to<br>MIT-RIP2 17MITRIP-<br>17005-00009) |
| Timeline                       |                                                                                                                 |                                                                       |
| Receive Notice to Proceed:     |                                                                                                                 | (anticipated)                                                         |
| Complete Design & Engineering: |                                                                                                                 | 1/31/25                                                               |
| Initiate Construction:         |                                                                                                                 | 5/31/25                                                               |
| Fully obligate/ expend funds:  | 8/31/25                                                                                                         | 8/31/26                                                               |
| Expenditure deadline           | 8/31/25                                                                                                         | 8/31/26                                                               |
| Agreement expiration:          | 2/28/26                                                                                                         | 2/28/27                                                               |

Should you require any further information to facilitate this amendment, please reach out to Xuyen Mallela at mallelax@mendocinocounty.gov or 707-234-6077 with any questions.

Regards,



Darcie Antle  
Chief Executive Officer  
County of Mendocino

## **ATTACHMENT 2**

### **PROJECT SCHEDULE**

Timeline dates are not approved by HCD. Project dates beyond the Master Standard Agreement expiration date are not approved unless provided in writing by HCD and indicated in an amended 213A.

## Mendocino County, Sanel Microwave Hardening Project

### Project Schedule

| Activity                                                                    | Proposed Start Date | Proposed End Date  |
|-----------------------------------------------------------------------------|---------------------|--------------------|
| Notice to Proceed Received*                                                 | July 1, 2025        | July 1, 2025       |
| Procure and enter into contract with Design and Environmental Consultant(s) | July 1, 2025        | September 30, 2025 |
| Complete design, bid documents, and environmental analysis                  | October 1, 2025     | December 30, 2025  |
| Solicit construction bids and enter into contract with contractor(s)        | January 1, 2026     | February 28, 2026  |
| Project Implementation/Initiate Construction                                | March 1, 2026       | August 31, 2026**  |
| Fully Obligate/Expend Funds                                                 | August 31, 2026     |                    |
| Agreement Expiration                                                        | December 31, 2027   |                    |

**ATTACHMENT 3**

**DUPLICATIONS OF BENEFITS**

## DUPLICATION OF BENEFITS AFFIDAVIT

### INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Disaster recovery assistance, insurance, and/or other assistance received
2. Attachments
3. Signature(s)

Read each component in full and provide the accurate information.

### Part 1. Duplication of Benefits Affidavit

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2017 DR-Infrastructure Program being offered by the California Department of Housing and Community Development (HCD) OR from the CDBG-MIT funded State of California 2017 MIT Resilient Infrastructure Program being offered by the California Department of Housing and Community Development (HCD). The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and current status of the funds.

PROJECT: Microwave Site Hardening Project

| Source                                                               | Purpose of Assistance<br><i>Ex: Rehabilitation &amp; improvements of roads</i> | Current Status of Funds<br><i>Ex: Obligated from FEMA, Pending Approval, etc.</i> | Amount Received (\$) |
|----------------------------------------------------------------------|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------|----------------------|
| <input type="checkbox"/> Insurance                                   |                                                                                |                                                                                   |                      |
| <input type="checkbox"/> FEMA Public Assistance (PA)                 |                                                                                |                                                                                   |                      |
| <input type="checkbox"/> FEMA Hazard Mitigation Grant Program (HMGP) |                                                                                |                                                                                   |                      |
| <input type="checkbox"/> CARES Act / American Rescue Plan Act        |                                                                                |                                                                                   |                      |
| <input type="checkbox"/> U.S. Army Corps of Engineers                |                                                                                |                                                                                   |                      |
| <input type="checkbox"/> State of California                         |                                                                                |                                                                                   |                      |
| <input checked="" type="checkbox"/> Utility Settlement               | Microwave hardening                                                            | Appropriated                                                                      | \$105,000            |

|                                                           |  |  |  |
|-----------------------------------------------------------|--|--|--|
| <input type="checkbox"/> Budgeted Local Funds             |  |  |  |
| <input checked="" type="checkbox"/> Other: _____<br>_____ |  |  |  |
| <input type="checkbox"/> Other: _____                     |  |  |  |

Part 2. Attachments

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the October 2017 and December 2017 fires, mudflows, and debris flows identified as presidentially declared disasters, DR-4344 and DR-4353.

Part 3. Signature(s)

I certify that the information provided in this questionnaire is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Darcie Antle CEO  
Applicant Printed Name

\_\_\_\_\_  
Co-Applicant Printed Name

Darcie Antle  
Applicant Signature

\_\_\_\_\_  
Co-Applicant Signature

Dated this the 11 day of June, 2025. Dated this the \_\_\_\_ day of \_\_\_\_\_; 2025.  
SUBSCRIBED AND SWORN TO before me, by the above-named Affiant(s)

this, the 11<sup>th</sup> day of JUNE, 2025, to certify which witness my hand and official seal.

Atlas  
Signature of Notary

ATLAS M.A. PEARSON  
Notary Public State of California - Printed Name

MAY 11, 2028  
Date Notary's Commission Expires

NOTARY SEAL

