



## APPENDIX D-1

### Resolution of the Governing Body

**Applicants are required to use this Resolution in content and form.**

#### RESOLUTION NO.

**A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A STANDARD AGREEMENT AND ANY AMENDMENTS THERETO, AND CERTAIN RELATED LOAN OR GRANT DOCUMENTS AND ANY AMENDMENTS THERETO, RELATED TO THE AWARD MADE PURSUANT TO THE APPLICATION AUTHORIZED BY THIS RESOLUTION SUBMITTED IN RESPONSE TO A DIRECT AWARD**

BE IT RESOLVED by the \_\_\_\_\_ of \_\_\_\_\_ the “Governing Body,” of the \_\_\_\_\_ the “Applicant,” as follows:

#### **SECTION 1:**

The Governing Body has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \_\_\_\_\_, in response to the \_\_\_\_\_ direct award issued from the California Department of Housing and Community Development (the “Department”).

#### **SECTION 2:**

The Applicant acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

#### **SECTION 3:**

The Governing Body hereby authorizes and directs the \_\_\_\_\_ (the “Application Authorized Signer”), or Designee, \_\_\_\_\_ (the “Application Designated Signer”) to execute and deliver all applications and act on the Applicant’s behalf in matters pertaining to all such applications.



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### **SECTION 4:**

If an application is approved, the Governing Body hereby authorizes and directs the ( \_\_\_\_\_ the “Standard Agreement Authorized Signer”), or Designee, \_\_\_\_\_ (the “Standard Agreement Designated Signer”) to enter into, execute and deliver any and all agreements deemed necessary or appropriate by the Department, including but not limited to the Department’s Standard Agreement and any amendments thereto, and any and all other documents necessary or appropriate to evidence or secure the funding to be received by Applicant, and any and all subsequent amendments thereto (collectively, the “Award Documents”).

If the Authorized Signer in this Section 4 is not the mayor, then pursuant to Government Code 40601 and 40602, the Governing Body must attach its applicable ordinance designating that this Standard Agreement Authorized Signer has the authority on behalf of the mayor. The applicable ordinance is # \_\_\_\_\_ .

### **SECTION 5:**

If an application is approved, the Governing Body hereby authorizes and directs the \_\_\_\_\_ (the “Funds Request Signer”), or Designee \_\_\_\_\_ (the “Funds Request Designated Signer”) to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.

*\* **Important Note:** If Governing Body adds additional limitations or conditions on the authority of any signer above, this will result in this Authorizing Resolution being rejected and will require your entity to issue a corrected Authorizing Resolution prior to the Department issuing a Standard Agreement. The only exception is for the city attorney to approve as to form or legality or both, and if such approval is already part of the standard city signature block as evidenced by the signed Resolution itself.*



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PASSED AND ADOPTED at a regular meeting of the \_\_\_\_\_ of  
the \_\_\_\_\_ of \_\_\_\_\_ held on \_\_\_\_\_ by the following vote:

Instruction: Fill in all four vote-count fields below. If none, indicate "0" for that field.

AYES:

NOES:

ABSENT:

ABSTAIN:

X

	Authorized Signature
Title	Date
Signer's Title	Date

**STATE OF CALIFORNIA**

City of \_\_\_\_\_

I, \_\_\_\_\_, City Clerk of the City of \_\_\_\_\_, State of California,  
do hereby attest and certify the foregoing Resolution to be a full, true and correct copy  
of a resolution duly passed and adopted on the date stated thereon and that said  
Resolution has not been amended, modified, repealed, or rescinded since the date of  
adoption and is in full force and effect as of this date, Date

\_\_\_\_\_, City Clerk of the City  
of \_\_\_\_\_  
By \_\_\_\_\_

X

**Note:** The attesting officer cannot be the person identified in this Authorizing Resolution as the authorized sign



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[ATTACHMENT ORDINANCE # ]