



## APPENDIX D-1

### Resolution of the Governing Body

**Applicants are required to use this Resolution in content and form.**

RESOLUTION NO.

**A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE  
EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS  
THERE TO FROM THE 2017 FUNDING YEAR OF THE STATE CDBG-MIT  
PROGRAM**

BE IT RESOLVED by the  of the  of  
 as follows:

**SECTION 1:**

The  has reviewed and hereby approves the submission to the State of California of one or more application(s) in the aggregate amount, not to exceed, of \$  for the following CDBG-DR activities:

**List activities and amounts** (*activity totals should include Activity Delivery dollars and General Administration associated with the activity*)

Activity (i.e. Public Services, Housing Rehabilitation)	Dollar Amount Being Requested for the Activity
	\$
	\$
	\$
	\$



## APPENDIX D-1

### **SECTION 2:**

The [ ] acknowledges compliance with all state and federal public participation requirements in the development of its application(s).

### **SECTION 3:**

The [ ] hereby authorizes and directs the [ ], or designee\*, to execute and deliver all applications and act on the [ ]'s behalf in all matters pertaining to all such applications.

### **SECTION 4:**

If an application is approved, the [ ], or designee\*, is authorized to enter into, execute and deliver the grant agreement (*i.e.*, Standard Agreement) and any and all subsequent amendments thereto with the State of California for the purposes of the grant.

### **SECTION 5:**

If an application is approved, the [ ], or designee, is authorized to sign and submit Funds Requests and all required reporting forms and other documentation as may be required by the State of California from time to time in connection with the grant.



## APPENDIX D-1

*\* **Important Note:** Government Code 40602 requires the mayor of a city (including an incorporated town) to sign all contracts to which a city is a party unless the city has an ordinance that specifically authorizes another city officer to do so. **If the city will be authorizing someone other than its mayor to sign the documents described in this resolution, it is the city's responsibility to provide the relevant city ordinance to the Department when it submits this executed resolution. If there is no such ordinance, then the mayor must be the authorized signer.** If the designee is signing any application, agreement, or any other document on behalf of the designated official of the City/County, written proof of designee authority to sign on behalf of such designated official must be included with the Resolution, otherwise the Resolution will be deemed deficient and rejected. Additionally, do not add limitations or conditions on the ability of the signatory or signatories to sign documents, or the Resolution may not be accepted. If more than one party's approval is required, list them as a signatory. The only exception is for county counsel or city attorney to approve as to form or legality or both, IF such approval is already part of the standard city/county signature block as evidenced by the signed Resolution itself. Inclusions of additional limitations or conditions on the authority of the signer will result in the Resolution being rejected and will require your entity to issue a corrected Resolution prior to the Department issuing a Standard Agreement.*

PASSED AND ADOPTED at a regular meeting of the  of  
the  of  held on  by the following vote:



## APPENDIX D-1

*Instruction: Fill in all four vote-count fields below. If none, indicate "0" for that field.*

AYES: ☐

NOES: ☐

ABSENT: ☐

ABSTAIN: ☐

X

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Authorized Signature

Signer's Title

Date



## APPENDIX D-1

### STATE OF CALIFORNIA

City of

I, , City Clerk of the City of , State of California, do hereby attest and certify the foregoing Resolution to be a full, true and correct copy of a resolution duly passed and adopted on the date stated thereon and that said Resolution has not been amended, modified, repealed, or rescinded since the date of adoption and is in full force and effect as of this date,

, City Clerk of the City of

X

By

*Note: The attesting officer cannot be the person identified in the Resolution as the authorized signer.*

PRINT

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