

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 50 PAGES	AGREEMENT NUMBER 18-DRWD-23001	AMENDMENT NUMBER 1	Purchasing Authority Number
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1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTOR NAME

Town of Paradise

2. The term of this Agreement is:

START DATE

09/27/2024

THROUGH END DATE

03/01/2029

3. The maximum amount of this Agreement after this Amendment is:

\$17,868,376.00

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

A. This amendment is to extend the term of the contract for an additional thirty-two (32) months.

B. STD 213A, Item 2, The Term of this Agreement is hereby changed from 09/27/2024 through 06/30/2026 to 09/27/2024 through 03/01/2029.

C. Exhibit A, Authority, Purpose, and Scope of Work, is hereby deleted in its entirety and replaced with a new Exhibit A, Authority, Purpose, and Scope of Work (Rev. 02/2026), attached hereto and made a part hereof.

D. Exhibit F, Detailed Scope of Work, Budget, and Application, is hereby deleted in its entirety and replaced with a new Exhibit F, Detailed Scope of Work, Budget, and Application (Rev. 02/2026), attached hereto and made a part hereof.

All other terms and conditions shall remain the same.

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Town of Paradise

CONTRACTOR BUSINESS ADDRESS

5555 Skyway Rd.

CITY

Paradise

STATE

CA

ZIP

95969

PRINTED NAME OF PERSON SIGNING

TITLE

Town Manager

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

5-4-26

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

☒ CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 50 PAGES

AGREEMENT NUMBER	AMENDMENT NUMBER	Purchasing Authority Number
18-DRWD-23001	1	

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

651 Bannon Street, Suite 400

CITY

Sacramento

STATE

CA

ZIP

95811

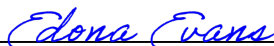
PRINTED NAME OF PERSON SIGNING

Edona Evans

TITLE

Contract Services Section Manager

CONTRACTING AGENCY AUTHORIZED SIGNATURE



DATE SIGNED

5/8/2026

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 06/12/1981).

EXHIBIT A

AUTHORITY, PURPOSE, AND SCOPE OF WORK

1. Authority & Purpose

The California Department of Housing and Community Development (hereinafter "Department") is the lead and responsible entity for administering the Community Development Block Grant – Disaster Recovery Workforce Development Program (hereinafter "DR-Workforce") funds appropriated under Public Laws 115-254 and 116-20 and allocated to the State of California by the U.S. Department of Housing and Urban Development (hereinafter "HUD"). Community Development Block Grant – Disaster Recovery (hereinafter "CDBG-DR") is used by the State of California to support recovery efforts in areas impacted by the Federal Emergency Management Agency's Major Disaster Declarations DR-4407 and DR-4382. DR-Workforce programs are funded by CDBG-DR to address the need for skilled trades and specialized training and increase economic opportunities for low- to moderate-income persons.

2. Scope of Agreement

A. Grant Funds

Subject to the terms and conditions of this Standard Agreement (hereinafter "Agreement"), the Department has allocated and agrees to provide grant funds up to the maximum amount identified in the Standard Agreement STD 213 Form to **Town of Paradise** (hereinafter "Subrecipient") for all Work (defined below) identified in this Agreement (hereinafter "Subrecipient Award"). All payments made to the Subrecipient will adhere to the provisions described in Exhibit B, Section 6 (Method of Payment) herein. In no instance shall the Department be liable for any costs in excess of the approved as shown in the Budget section in Exhibit F, nor for any unauthorized or ineligible costs or expenses.

This Agreement governs the Subrecipient Award and each individual Program thereafter proposed by the Subrecipient and approved by the Department (each an "Approved Activity", and collectively the "Approved Activities"), the budget for each of which is to constitute some portion of the Subrecipient Award. The cumulative total amount of all Approved Activities for DR-Workforce funding shall not exceed the total amount of the Subrecipient Award.

B. Implementation of Agreement

EXHIBIT A

By entering into this Agreement and thereby accepting the Award of grant funds, the Subrecipient agrees to comply with and implement this Agreement in a manner satisfactory to the Department and HUD and consistent with all applicable laws, regulations, policies and procedures that may be required as a condition of the Department providing the grant funds, including but not limited to, all applicable DR-Workforce Administration and Compliance requirements set forth by this Agreement, and in accordance with the NOFA Application (hereinafter "Application") documentation previously provided by the Subrecipient, attached to Exhibit F, and made a part hereof. The Department's providing of grant funds under this Agreement is specifically conditioned on Subrecipient's compliance with this provision and all terms and conditions of this Agreement, the most recently published version of the Department's [State CDBG-DR Action Plan for 2018 Disasters](#) and [Program Policies and Procedures](#), and any amendments thereto, all applicable Federal Register notices (including future Federal Notices), and the requirements of the authorities cited above, as all of the same may be amended from time to time.

This Agreement is subject to written modification and termination as necessary by the Department in accordance with requirements contained in any future state or federal legislation and/or state or federal regulations. All other modifications must be in written form and approved by both parties.

3. Subrecipient Scope of Work

The Subrecipient scope of work (hereinafter "Work") for this Agreement shall consist of the following:

The Subrecipient shall perform the funded activities described in the Work, as detailed in Exhibit F.

All written materials or alterations submitted as addenda to the original Application, and which are approved in writing by the Department are hereby incorporated as part of the Application. The Department reserves the right to require the Subrecipient to modify any or all parts of the Application to comply with CDBG-DR or state program requirements. The Department reserves the right to monitor all Work to be performed by the Subrecipient, its contractors, and subgrantees in relation to this Agreement. Any proposed revision to the Work must be submitted in writing for review and approval by the Department and will require an amendment to this Agreement. Approval shall not be presumed unless such approval is made by the Department in writing.

- A. For the purposes of performing the Work, the Department agrees to provide the amount(s) identified in Exhibit F, Budget Worksheet. Unless amended in writing,

EXHIBIT A

the Department shall not be liable for any costs more than the total approved DR-Workforce budget identified herein. The Department shall not, under any conditions, be liable for any unauthorized or ineligible costs.

- B. Approved Activities must meet a CDBG-DR National Objective. DR-Workforce programs, as defined in the DR-Workforce Policies and Procedures Manual shall meet the following CDBG-DR National Objectives:
 - 1) Benefit to Low/Moderate Income Persons
- C. Subrecipient shall meet all project milestones, project-specific special conditions, budgetary and otherwise, and other requirements, as set forth in this Standard Agreement.
- D. Subrecipient shall comply with all Project closeout procedures, timely and accurately, including responding to the Department's requests for additional information in support of Project closeout.
- E. Subrecipient shall submit requests for reimbursement (Financial Reports) to the Department no less frequently than quarterly and no more frequently than monthly with end-of-quarter reimbursement requests being due to the Department by the 10th calendar day of the month following the end of the preceding quarter. The Department may require monthly requests for reimbursement. For purposes of this provision, the first full month following the effective date of this Agreement shall constitute the first month of the first quarter. Subrecipient shall submit Financial Reports consistent with the other provisions outlined in this Agreement.
- F. Subrecipient shall collect data and submit reports to the Department in accordance with the reporting requirements detailed in Section 24 of Exhibit D herein.
- G. The Subrecipient shall monitor all Approved Activities in accordance with the requirements of the Subrecipient Monitoring Responsibilities outlined in the DR-Workforce Development Policies and Procedures Manual.

4. Effective Date and Commencement of Work

- A. This Agreement is effective upon approval by the Department representative's signature on page one of the fully executed Standard Agreement, STD 213 Form (the "Effective Date").

EXHIBIT A

Subrecipient agrees that prior to execution of this Agreement by the Department, no Work toward the implementation of the program activities, shall commence, nor shall any costs be paid with CDBG-DR funds incurred or obligated by any party.

Additionally, for public facility-related activities, proof of the recorded DR-Workforce Use Restriction, as required by federal regulation, must be submitted to, and accepted by the Department at close of acquisition and/or prior to the start of construction, when such activities are applicable to an approved training program. If an Application is approved that includes both acquisition and construction, the deed restriction must be recorded at close of acquisition.

5. Term of Agreement and Performance Milestones

- A. Term of Agreement: With the exception of the activities and costs allowed during DR-Workforce grant closeout period as set forth in Exhibit B, Section 9, the Subrecipient shall complete the Work activities and incur all project Activity Costs (does not include Activity Delivery Costs which are due 45 after the expenditure deadline, see Exhibit B Section 6.B. for more details) on or before the Expenditure Deadline. Time is of the essence to ensure complete and compliant Approved Activities before grant closeout.

The Expenditure Deadline for Activity funding is 12/31/2028, unless expressly extended by the Department in writing and in its sole and absolute discretion and subject to any federal or state limitations with respect thereto.

All grant funds, including Activity Delivery, must be expended by the Agreement Expiration Date as set forth in Section 2 of the STD 213.

- B. Performance Milestones: Subrecipient shall adhere to the performance milestones below. Time is of the essence with respect to all such milestones.
- 1) For non-Public Service eligible activities only (i.e., acquisition, rehabilitation, improvements to public facilities), Subrecipient must commence the Environmental Record Review ("ERR") process within one (1) month from the Effective Date of this Agreement with the Department.
 - 2) For non-Public Service eligible activities only (i.e., acquisition, rehabilitation, improvements to public facilities), Subrecipient must successfully complete acquisition or lease within two (2) months from ERR clearance.

EXHIBIT A

- 3) For non-Public Service eligible activities only (i.e., acquisition, rehabilitation, improvements to public facilities), Subrecipient must begin to incur construction costs (soft cost are eligible), within two (2) months from ERR clearance or, if applicable, two (2) months from acquisition/lease completion.
- 4) Subrecipient must commence approved training classes and supportive services no later than three (3) months from ERR clearance or construction/acquisition/lease is complete.
- 5) Subrecipient must meet the project-specific milestones outlined in the Subrecipient's schedule set forth in Exhibit F. In the event that any Performance Milestones contained in Subrecipient's schedule in Exhibit F conflicts with any Performance Milestones contained in this Exhibit A, then the milestones in Exhibit A shall prevail.
- 6) Subrecipient must expend fifty percent (50%) of the funds authorized in this Agreement at least six (6) months prior to the Expenditure Deadline. Proof of meeting this milestone must be provided in the Financial Report submitted no later than five (5) months from the Expenditure Deadline. For example, if an Expenditure Deadline is December 31st, then the fifty percent (50%) expenditure requirement must be reached six (6) months before that, which is end of June earlier that year and a Financial Report showing proof is due in the next month's July Financial Report.
- 7) Subrecipients with only a Public Service eligible activity (this does not apply to Subrecipients that have as part of their scope of work a non-Public Services eligible activity) must serve fifty percent (50%) of its Beneficiaries identified in Exhibit F no later than six (6) months prior to the Expenditure Deadline. Proof of meeting this milestone must be provided in the Monthly Activity Report submitted no later than five (5) months from the Expenditure Deadline. For example, if an Expenditure Deadline is December 31st, then the fifty percent (50%) beneficiary requirement must be reached 6 months before that date, which is end of June earlier that year, and a Monthly Activity Report showing proof is due in next month's July Monthly Activity Report.
- 8) Subrecipient must serve one hundred percent (100%) of its Beneficiaries identified in Exhibit F prior to the Expenditure Deadline. The Department may allow up to a ten percent (10%) variance, if, in the sole discretion of the Department, it determines that the Subrecipient has demonstrated, for reasons beyond Subrecipient's reasonable control, they were not able to timely meet this requirement.

EXHIBIT A

- 9) Expenditure of all DR-Workforce Activity Funds (excluding eligible Activity Delivery costs for close-out) by the Expenditure Deadline. If Subrecipient fails to fully expend DR-Workforce activity funds by the Expenditure Deadline, the Department reserves the right to disencumber the Subrecipient's Award amount in this Agreement by the amount then unspent.
- 10) For non-Public Service activities, recordation of the 5-Year no change of use restriction must be recorded by the date set forth in Exhibit F project schedule.
- 11) Failure to meet performance milestones:
 - a) If any performance milestones listed above are not met or not on target to be met, in addition to any other rights and remedies it has hereunder, the Department reserves the right to withhold further payments to Subrecipient (including, but not limited to, reimbursements for Activity Delivery costs) until such time as satisfactory progress is made toward meeting the performance measures.
 - b) The Department has full discretion to determine if the Subrecipient is on target to meet the Expenditure Deadline. Subrecipient shall diligently work with the Department's DR-Workforce staff to promptly submit to the Department:
 - i. a written mitigation plan specifying the reason(s) for the delay;
 - ii. the actions to be taken to complete the task that is the subject of the missed measure deadline; and
 - iii. the date by which the completion of said task will occur.
- 12) The Department, in its sole and absolute discretion, reserves the right to reallocate unspent grant funds from this contract if the Department determines the Subrecipient is unable to meet the performance milestones in a timely manner following the failure to meet said milestones. The Department reserves all rights and remedies available to it in case of a default by Subrecipient of its responsibilities and obligations under the terms of this Agreement. All remedies available to the Department are cumulative and not exclusive.

The Subrecipient and its contractors, as applicable, shall adhere to all performance milestones as established above.

EXHIBIT A

- C. Any changes to the Work set forth in this Agreement must be approved in writing by the Department. Requests for revisions to the Work must be submitted in writing for review and approval by the Department in its discretion. Any approval shall not be presumed unless such approval is made by the Department in writing.

6. DR Workforce Development Program Contract Management

- A. Department Contract Manager: The Department Contract Manager for this Agreement is the DR-Workforce Program Manager or the Program Manager's designee. Written communication regarding this Agreement shall be directed to the Department Contract Manager at the following address:

CA Department of Housing and Community Development
Division of Financial Assistance – DR-Workforce Development Program
Attn: Contract Manager
P.O. Box 952054
Sacramento, CA 94252-2054 or,
electronic mail at: DRWorkforce@hcd.ca.gov

- B. Contract Management: Day-to-day administration of this Agreement shall take place via Grants Network, including but not limited to:

- 1) Financial Reports (Funds Requests)
- 2) Activity Reports
- 3) Risk Assessments and Due Diligence documents
- 4) Other Reports, as required
- 5) Submittal of any and all requested supporting documentation
- 6) Standard Agreement Issuance and Amendments

- C. Subrecipient Contract Administrator: The Subrecipient Contract Administrator (must be a Subrecipient employee) is identified in Exhibit G, Subrecipient Profile. Unless otherwise directed by the Department, any notice, report, or other communication required by this Agreement shall be directed via Grants Network or written to the Subrecipient's Contract Administrator at the contact information identified in Exhibit G.

EXHIBIT F

DETAILED SCOPE OF WORK, BUDGET, AND APPLICATION

Name of Program: Paradise RISE Center

Grants Network Unique Identifier: #18-DRWD-23001

1. Program Overview

THE CDBG-DR ELIGIBLE ACTIVITY(IES):

- a) Public Services
- b) Public Facility Improvements

THE NATIONAL OBJECTIVE(S) TO BE ACHIEVED FOR EACH ACTIVITY AS A RESULT OF THIS PROGRAM:

- a) Low to Moderate Income individuals (LMI) National Objective
- b) LMI National Objective

THE METHOD OF MEASURING NATIONAL OBJECTIVE FOR EACH ACTIVITY:

- a) Limited Clientele (LMC)
- b) Limited Clientele (LMC)

THE NUMBER OF INDIVIDUALS BENEFITTING FOR EACH ACTIVITY AS A RESULT OF THIS PROGRAM:

- a) Public Services:
 - i. Total beneficiaries: 500
 - ii. Total low/mod beneficiaries: 500
- b) Public Facility Improvements:
 - i. Total beneficiaries: TBD
 - ii. Total low/mod beneficiaries: TBD

2. Activity Scope Work

- a) The Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center) Program is a both a public service and a public facilities improvement project that supports social and economic recovery in Butte County by providing high-quality job opportunities to Low- and Moderate- Income (LMI) Individuals. 100% of the anticipated 500 participants served will be LMI. This project includes: 1) training programs, and 2) public

EXHIBIT F

facility improvements on Paradise High School campus (5911 Maxwell Drive, Paradise CA 95969) to create the Paradise RISE Center. The Town of Paradise will be responsible for all grant administration, as well as administration of the programming and scheduling at the Paradise RISE Center. These tasks will be performed by Town of Paradise staff and consultants. The training programs offered online, in the field, and at two locations, (Paradise RISE Center and Butte College) will target high school students and adult learners in the community. Training programs within the Paradise RISE facility will be administered by several local partners including Paradise Unified School District (PUSD), Butte College, Northern Rural Training and Employment Consortium (NoRTEC), Alliance for Workforce Development (AFWD), and the Valley Contractor's Exchange (VCWF).

1. The project aims to update an existing building on Paradise High School campus located at 5911 Maxwell Drive in Paradise. The building is 10,100 square feet and currently consists of CTE training space with some equipment, as well as classroom space. The scope of work for the facility improvements would update the facility with equipment used in welding, sheet metalwork, plumbing, electrical, and construction/woodworking training. The interior of the space would be rehabilitated to current training standards for the training programs intended to occupy the space.
 2. All Paradise RISE coursework will be provided locally at locations including Paradise High School, Butte College Main Campus and/or Butte College Chico Center. Additional courses may utilize mobile classroom appropriate locations.
 3. PUSD will hire an additional staff member, and purchase equipment to allow for the expansion of their existing construction and agriculture programs for high school students and provide the necessary facility space for other programs that will utilize the facility for adult learners.
 4. Butte College instructors will be hired to administer the industrial trades program and certified nursing assistant program.
 5. Valley Contracts Exchange will be administering the NCCER accredited plumbing, electrical, and carpentry program. The program would require a full-time instructor as well as an administrator for program oversight along with industry professionals to aid in hands on training.
 6. AFWD and NoRTEC will provide case management, participant supportive services, and career services to eligible LMI Paradise RISE Center enrollees at the facility.
3. Budget Worksheet (attached)

The Project budget is included below as Attachments a - c.

Attachment a – Total Activity Budget Worksheet is the overall, detailed project budget submitted with the application. This budget provides a breakdown of the

EXHIBIT F

Grants Network Budget Worksheet. Only changes to the Total Activity Budget Worksheet that impact the Grants Network Budget Worksheet will result in either a budget revision or amendment.

Attachment b – CDBG-DR Budget Worksheet is the high level, official budget for the Project. Any adjustments of this budget will result in either a budget revision or amendment.

Attachment c – CDBG-DR Budget Narrative is included to explain any information that affects how CDBG-DR funds will be used in the activity. It includes itemized accounts of how and when the funds will be used, an explanation of how projected expenditures were calculated, and any unmet budget gaps and information about the viability of the activities included if the project is only partially funded. Changes to this Narrative will not result in a budget revision or amendment.

When applicable, documentation that supports the indirect cost rate and ADCs is included as Attachment e.

4. Performance Measures

- Projected number of LMI beneficiaries (training participants) to participate in the Workforce Training Program: **500**
- Projected goal percentage of LMI beneficiaries to participate in the Workforce Training Program: **100%**
- Projected number of non-business organizations benefiting: **5**
- Projected number of Public Facilities rehabilitated and/or improved: **1**
- And additional Performance Measures as may be requested.

5. Program Schedule

The Project Schedule for the Project is included below.

- Milestone #1: Date projected to Start DR-Workforce activities (incurring costs): **10/01/2025.**
- Milestone #2: Date projected to begin the Public Facility Environmental Review: **06/15/2026.**
- Milestone #3: Date projected to have Acquisition Site Control: **N/A.**
- Milestone #4: Date projected to start construction: **09/15/2026.**
- Milestone #5: Date projected to complete construction: **12/31/2026.**
- Milestone #6: Date projected to Start the Training Program: **08/31/2026.**
- Milestone #7: Date projected to expend Fifty percent (50%) of the CDBG-DR awarded funds: **09/30/2027.**
- Milestone #8: Date projected to Expend all CDBG-DR awarded funds: **07/31/2028.**
- Milestone #9: Date projected to Close-out: **09/30/2028.**

EXHIBIT F

6. Final Application (attached)

In addition to the above detail, the Application is attached for further details. In the event of a direct conflict between Exhibit F language above and the Application, this Exhibit F supersedes the Application to the extent of the conflict.

Attachments:

- a) Total Activity Budget Worksheet, AM.1
- b) CDBG-DR Budget Worksheet
- c) CDBG-DR Budget Narrative, AM.1
- d) Final Application
- e) Indirect Cost documentation – Not applicable

Exhibit F

Attachment A: Total Activity Budget Worksheet

Town of Paradise - Paradise RISE Center					2018 CDBG-DR Workforce Development Program			
Total Activity Budget and DOB					Funding Sources		Budget Gap/	
Uses (line item budget)	Total Activity Cost	Unit Cost	# of Units	Extended Cost	CDBG-DR	EDD	General Funds	Duplication of Benefits
[Activity Costs Category: PUBLIC SERVICES]								
AFWD/NoRTEC Personnel – Direct Program (AFWD)	\$ 275,000.00				\$ 275,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Personnel – Support / Administrative (AFWD)	\$ 100,000.00				\$ 100,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Fringe Benefits (35%)	\$ 131,250.00				\$ 131,250.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Software (MyOneFlow – 2 years)	\$ 60,000.00				\$ 60,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Supportive Services	\$ 600,000.00				\$ 600,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Training Support Services	\$ 200,000.00				\$ 200,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC OJT / WEX Placements	\$ 1,125,000.00				\$ 1,125,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Mobile Workforce Services Unit	\$ 450,000.00				\$ 450,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC Operating & Supplies	\$ 75,000.00				\$ 75,000.00	\$ -	\$ -	\$ -
AFWD/NoRTEC NoRTEC Subcontract	\$ 80,000.00				\$ 80,000.00	\$ -	\$ -	\$ -
VCWF Administrative Salaries	\$ 96,000.00				\$ 96,000.00	\$ -	\$ -	\$ -
VCWF Instructor Salaries	\$ 216,000.00				\$ 216,000.00	\$ -	\$ -	\$ -
VCWF Carpentry, Electrical, Plumbing Training Equipment	\$ 322,223.00				\$ 322,223.00	\$ -	\$ -	\$ -
VCWF Staffing and Administrative Costs	\$ 312,000.00				\$ 312,000.00	\$ -	\$ -	\$ -
Butte College CAN/HHA	\$ 101,492.00				\$ 101,492.00	\$ -	\$ -	\$ -
Butte College ITEC-55	\$ 254,858.00				\$ 254,858.00	\$ -	\$ -	\$ -
Butte College Utility Line Clearance/Arborist Training	\$ 1,270,572.00				\$ 1,270,572.00	\$ -	\$ -	\$ -
Butte College Utility Vegetation Management Pre Inspector Class	\$ 548,819.00				\$ 548,819.00	\$ -	\$ -	\$ -
Butte College Heavy Equipment Class	\$ 909,985.00				\$ 909,985.00	\$ -	\$ -	\$ -
Butte College Project Management	\$ 359,246.00				\$ 359,246.00	\$ -	\$ -	\$ -
PUSD Site Improvements Auto Shop/Welding Rehab	\$ 2,687,639.00				\$ 2,687,639.00	\$ -	\$ -	\$ -
PUSD Site Improvements Construction Tech Rehab	\$ 1,683,182.00				\$ 1,683,182.00	\$ -	\$ -	\$ -
PUSD Site Improvements Shop/Classroom Rehab	\$ 1,577,557.00				\$ 1,577,557.00	\$ -	\$ -	\$ -
PUSD Staffing (Additions)	\$ 252,553.00				\$ 252,553.00	\$ -	\$ -	\$ -
PUSD Administrative Staffing	\$ 180,000.00				\$ 180,000.00	\$ -	\$ -	\$ -
PUSD Training Equipment	\$ 400,000.00				\$ 400,000.00	\$ -	\$ -	\$ -
Future Partners TBD	\$ 1,000,000.00				\$ 1,000,000.00	\$ -	\$ -	\$ -
Total Activity	\$ 15,268,376.00			\$ -	\$ 15,268,376.00	\$ -	\$ -	\$ -
[Activity Delivery Costs]								
Town of Paradise Administration	\$ 2,600,000.00				\$ 2,600,000.00	\$ -	\$ -	\$ -
Total Activity Delivery	\$ 2,600,000.00			\$ -	\$ 2,600,000.00	\$ -	\$ -	\$ -
[Indirect Costs]								
De minimis rate*	\$ -				\$ -	\$ -	\$ -	\$ -
Negotiated rate	\$ -				\$ -	\$ -	\$ -	\$ -
Cost Allocation plan	\$ -				\$ -	\$ -	\$ -	\$ -
[Line Item]	\$ -				\$ -	\$ -	\$ -	\$ -
Total	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Cost	\$ 17,868,376.00			\$ -	\$ 17,868,376.00	\$ -	\$ -	\$ -

Exhibit F
Attachment B: CDBG-DR Budget Worksheet

Budget Report

Passthrough Agency: California Department of Housing and Community Development

Program: 2018 CDBG-DR Workforce Development Program

Project Name/Title: Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center)

Org Name: Town of Paradise

Stage: Pre-Award

Report Date: 08/02/2024

Requested By: Town of Paradise

recovery@townofparadise.com

Budget Items

Category	Title	Description	Units	Unit Cost	Extended Cost	Direct Cost	Indirect Cost	GL Account	Cost Share	Type
Activity										
	Activity Cost	Activity Cost	0	\$0.00	\$0.00	\$15,268,376.00	\$0.00		\$0.00	Direct Cost
Activity Total			0	\$0.00	\$0.00	\$15,268,376.00	\$0.00		\$0.00	
General Administration										
General Administration Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Activity Delivery										
	Activity Delivery Cost	Activity Delivery Cost	0	\$0.00	\$0.00	\$2,600,000.00	\$0.00		\$0.00	Direct Cost
Activity Delivery Total			0	\$0.00	\$0.00	\$2,600,000.00	\$0.00		\$0.00	
Other										
Other Total			0	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
Grant Total			0	\$0.00	\$0.00	\$17,868,376.00	\$0.00		\$0.00	

Budget Report, Created by Town of Paradise, recovery@townofparadise.com, 08/02/2024

Source: eCivis™ Portal

<http://www.ecivis.com/>

Exhibit F
Attachment C: CDBG-DR Budget Narrative

Overall Budget Update:

Below you will find the updated program budget. Numbers have been updated to reflect current program conditions after the delay in the planned launch of the program. It is expected that the facilities improvements budget will decrease significantly as actual improvements are identified in early 2026.

	Previous	New	Change
AFWD & Nortec	\$5,400,000.00	\$3,096,250.00	-\$2,303,750.00
TOP	\$2,600,000.00	\$2,600,000.00	\$0.00
VCWF	\$842,222.00	\$946,223.00	\$104,000.00
PUSD Programming	\$585,000.00	\$832,553.00	\$247,553.00
Butte College	\$2,492,775.00	\$3,444,971.89	\$952,196.89
PUSD Improvements	\$5,948,378.00	\$5,948,378.00	\$0.00
Future Partners	\$0.00	\$1,000,000.00	\$1,000,000.00
Total	\$17,868,376.00	\$17,868,376.00	-\$0.00

Training Program:

Training programs within the facility will be administered by several local partners, including Paradise Unified School District, Butte College, and the Valley Contractor's Exchange. NoRTEC and the Alliance for Workforce Development will provide supportive services for outreach, enrollment and job placement assistance. Additional training partners could be identified later in the project.

Paradise Unified School District:

Public Facility Improvements:

The project aims to update an existing building on Paradise High School campus located at 5911 Maxwell Drive in Paradise. The building is 10,100 square feet, and currently consists of CTE training space with some equipment, as well as classroom space. The interior of the space would be rehabilitated to current training standards for the training programs intended to occupy the space. The scope of work for the facility improvements would update the facility with for current equipment used in welding, sheet metal work, plumbing, electrical, and construction/wood working training. This budget is expected to decrease significantly as actual improvements are identified.

PUSD Site Improvements Auto Shop/Welding Rehab	\$2,687,639.00
PUSD Site Improvements Construction Tech Rehab	\$1,683,182.00
PUSD Site Improvements Shop/Classroom Rehab	\$1,577,557.00
Total Estimated Partner Cost	\$5,948,378.00

Exhibit F
Attachment C: CDBG-DR Budget Narrative

Currently PUSD offers training for students in the trades fields. The training takes place in Construction and Agriculture Programs. At this time PUSD employs one full time teacher and only students from Paradise High School are eligible to enroll in these training programs. It is the intention of PUSD to hire an additional staff member, and purchase equipment to allow for the expansion of their existing program for High School students, and provide the necessary facility space for other programs that will utilize the facility for adult learners. offered to Paradise High School students are free, with Paradise High School students documenting the LMI status of enrollees. These programs would be offered at no cost to income eligible adult students who demonstrate LMI eligibility.

PUSD Staffing (Additions)	\$150,000.00
PUSD Administrative Staffing	\$180,000.00
PUSD Training Equipment	\$400,000.00
Total Estimated Partner Cost	\$730,000.00

Butte College:

The intent of these programs is to harness Paradise High School students into local programs and jobs, to introduce them to pathways into higher education at Butte College, and to provide opportunities for other area adult learners on evenings, weekends, and summers.

Butte College CNA	\$101,492.00
Butte College ITEC-55	\$254,858.00
Butte College Utility Line Clearance/Arborist Training	\$1,270,572.00
Butte College Utility Vegetation Management Pre-Inspector Class	\$548,819.00
Butte College Heavy Equipment Class	\$909,985.00
Project Management	\$359,245.89
Total Estimated Partner Cost	\$3,444,971.89

Valley Contractor Workforce Foundation (VCWF):

Will offer program courses that provide hands-on-tools construction training and mentorship to engage, and employ them to build homes, businesses and communities. Coursework will:

- Provide a local training option in industry-required safety trainings such as Title 8, OSHA and Cal-OSHA.
- Support and upskill the existing construction workforce in underrepresented specialty trades to meet the increased demand for construction industry workers.
- Ensure the next generation construction workforce has the skills to secure a career with a living wage salary.

Exhibit F
Attachment C: CDBG-DR Budget Narrative

VCWF Administrative Salaries	\$96,000.00
VCWF Instructor Salaries	\$216,000.00
VCWF Carpentry, Electrical, Plumbing Training Equipment	\$322,223.00
VCWF Staffing and Administrative Costs	\$312,000.00
Total Estimated Partner Cost	\$946,223.00

Staffing needs: The program would require a full-time instructor as well as an administrator for program oversight. Additionally, we would bring in Industry professionals to aid in hands on training.

Alliance for Workforce Development (AFWD) & NorTEC (Northern Rural Training and Employment Consortium)

Alliance for Workforce Development, Inc. (AFWD), in partnership with NoRTEC, will implement a comprehensive workforce development project serving approximately 500 eligible participants over a 24-month project period using Community Development Block Grant – Disaster Recovery (CDBG-DR) funds administered by the Town of Paradise and overseen by the California Department of Housing and Community Development (HCD).

The project is designed to support workforce recovery efforts in disaster-impacted and underserved areas of Butte County by reducing barriers to training and employment, improving access to services, and facilitating placement into unsubsidized employment. Services will include participant intake and eligibility verification, individualized case management, supportive services, training coordination, and employment placement through On-the-Job Training (OJT) and Work Experience (WEX) opportunities.

To ensure strict compliance with HCD CDBG-DR administrative, reporting, monitoring, and outreach requirements, NoRTEC will serve as a subcontractor responsible for grant-specific administrative oversight, reporting to the Town, compliance monitoring, and all required public outreach activities. This structure establishes clear separation of duties between program implementation and grant compliance.

Personnel – Direct Program (AFWD)	\$275,000.00
Personnel – Support / Administrative (AFWD)	\$100,000.00
Fringe Benefits (35%)	\$131,250.00
Software (MyOneFlow – 2 years)	\$60,000.00
Supportive Services	\$600,000.00
Training Support Services	\$200,000.00
OJT / WEX Placements	\$1,125,000.00
Mobile Workforce Services Unit	\$450,000.00
Operating & Supplies	\$75,000.00
NoRTEC Subcontract	\$80,000.00
Total Estimated Partner Cost	\$3,096,250.00

Exhibit F
Attachment C: CDBG-DR Budget Narrative

Town of Paradise Administration: \$2,600,000

The Town of Paradise will be responsible for all grant administration. These tasks will be performed by Town Staff and consultants procured to partner with the Town and partners.

Future Partners: \$1,000,000

Due to current budget changes, it may be possible to add future training partners to the program. Future partners beneficial to the goals of the program would be identified by Town staff and current partners. New program providers would only be added to the MOU and program schedule after being approved by the Town Council at a future meeting.

Exhibit F
Attachment D: Final Application

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Applications: Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center)

2018 CDBG-DR WORKFORCE DEVELOPMENT PROGRAM

SECTION I: PROGRAM OVERVIEW

Profile

recovery@townofparadise.com

Enter a brief yet descriptive Project Title for your DR-Workforce Program application. Please use the following format: ORGANIZATION-PROJECT.
(Ex. Lake County-Workforce Development Training)

1. Workforce Program Project Title

Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center)

Eligible Applicant Name

Town of Paradise

DR-Workforce Eligible Applicants include: Jurisdictions, nonprofits, postsecondary educational institutions, or local workforce development boards. Applicants that are nonprofit organizations must provide documentation of 501(c)(3) status and a copy of their bylaws.

2. Indicate which type of Eligible Applicant you qualify as:

Jurisdiction

Enter address of the training facility. If training is mobile, use the main address of the training program operator. Workforce training programs must provide a direct benefit of eligible Public Service activities within one of the Eligible Disaster Impacted Area (EDIA) regions as they are defined in the NOFA (Butte, Lake, Los Angeles, Shasta, or Ventura).

3. Facility Address: Street Number and Street Name

5911 Maxwell Dr.

City

Paradise

Zip Code

95969

County

Butte

Workforce training programs must provide a direct benefit of eligible Public Service activities within one of the Eligible Disaster Impacted Area (EDIA) regions as they are defined in the NOFA (Butte, Lake, Los Angeles, Shasta, or Ventura).

4. Select the Eligible Disaster Impacted Area (EDIA) the Workforce Training Program will benefit.

Butte

Once the EDIA benefiting region has been determined, upload a map showing the training service location(s) within the EDIA region to be served. Please clearly identify on the map the EDIA region the project is located within and the training service location(s) within the EDIA to where the training will be accessed by the beneficiaries.

5. Upload a project service location map in relation to the EDIA.

Map of Project Site in Paradise, Butte County.png

At least 85% of your program participants must be income certified as a low- and moderate-income (LMI) family, which are family members earning less than 80% of Area Median Income (AMI). This means that 85% - 100% of the trainees' family income cannot exceed 80% of the AMI based on family size. The annual HUD income limits for California <https://www.hcd.ca.gov/grants-and-funding/income-limits/state-and-federal-income-rent-and-loan-value-limits> are on the Department of Housing and Community Development (HCD) website.

6. Indicate the number of LMI beneficiaries (training participants) projected to participate in the Workforce Training Program.

500

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7. Indicate the number of total beneficiaries (training participants) projected to participate in the Workforce Training Program.

500

Applicants shall design each training program with the goal to attain an LMI trainee participation rate of 100%, however, applicant's actual results must not be less than 85%.

8. Projected goal percentage of LMI beneficiaries to participate in the Workforce Training Program:

1.00

Application must include an outreach and marketing plan indicating methods you plan to use to recruit potential LMI program participants. Target population must include 85% LMI population at minimum. See NOFA, Application Threshold - Outreach and Marketing for more details.

9. Outline the organization's outreach and marketing plan to recruit the target population of LMI participants into the training program.

Stakeholder Engagement: NoRTEC and our Butte County service provider, Alliance for Workforce Development (AFWD) will facilitate inclusion of Low- and Moderate-Income (LMI) individuals and communities in the workforce training programs.

This would require development of an Outreach Plan and will conduct outreach to educate, promote and increase participation in the Town of Paradise Workforce Training Programs. The Plan will include development and training regarding the CDBG DR programs and talking points to all staff involved in management and supervision of the outreach program. Outreach strategies and tactics will be developed.

Various and varied outreach materials will be developed to support the outreach efforts including posters, flyers, door hangers, fact sheets, paid advertisements, and social media. All printed materials will be available in English and Spanish, consistent with the County's demographic makeup. Scripts will be developed for all outreach staff.

The outreach team will leverage existing partnerships, including organizations that represent and interact with specific target populations. Examples include supportive housing and special needs providers, municipal and County officials, faith-based and cultural organizations.

Identify which of the 2018 declared disasters the program is related to. The disaster(s) related to the program can most often be determined by the Eligible Disaster Impacted Areas that the program will serve or benefit.

10. Indicate the Disaster this program is related to:

DR-4407 (November 2018 fires impacting Butte, Los Angeles, and Ventura counties)

Applicant must demonstrate how the Workforce training program clearly ties-back to 2018 disasters, DR-4407 and/or DR-4382, by describing how the workforce training supports social and economic recovery of the Eligible Disaster Impacted Areas. The tie-back narrative should include details on how the training program will help improve economic stability, provide access to opportunities for LMI participants, and support long-term economic and social recovery for impacted communities.

11. Provide a tie-back narrative demonstrating how the program will address economic impacts from the 2018 wildfire disaster(s).

Losing 90% of our structures, including 11,000 homes, 1,000 businesses, two schools, large shopping centers, our hospital, and 85 members of our community in the 2018 Camp Fire had a devastating and lasting impact on the Town of Paradise. While homes are being rebuilt, the economic damage continues with the loss of large employers like Adventist Health Feather River hospital, Safeway, and numerous small businesses like restaurants. As Paradise rebuilds, along with the communities surrounding us that were also impacted by the 2018 Camp Fire, the biggest needs in workforce are construction and forestry. Both of these vocations are vital for rebuilding a community of 26,500 people, and both are in high demand as the demand for contractors, skilled labor, and forestry outpace current supply. Providing training for these trades locally will bolster the local economy, filling the jobs that we need. Focusing on resilient building and forestry technologies is not only important for our community to rebuild better than we were, but it is also a way our region can be a leader in resilient building for communities throughout the State.

DR-Workforce funds cannot be used to supplant existing local public funds on an existing Workforce Program. The public service of the training program must be either a new or expanded service to an existing Workforce Program. To qualify as an expanded service, applicants must demonstrate that the expanded service will result in a quantifiable increase in the level of an existing service than what was delivered in the last 12 months. To qualify as an existing service, the program should have been in operations for at least 12 months.

12. Please indicate whether the program is new or existing.

New Program

SECTION II: SCOPE OF WORK

Application must include a detailed scope of work that includes: details on the training program and services that will be provided with course descriptions, the areas the services will be provided in and/or benefit, who will provide the Workforce training and services, steps that must be

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completed to initiate the training program, available training facilities and equipment, a clear statement that income eligible trainees will receive training services at no cost, and any other relevant program plans. Programs with public facility activities must also include a detailed explanation of all acquisition and/or capital improvements needed to provide for a training facility to deliver the workforce training program.

13. Training Program Scope of Work.

This project includes training programs and public facility improvements to create the Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center), which will be located on the Paradise High School Campus (5911 Maxwell Drive, Paradise CA 95969)

Public Facility Improvements:

The project aims to update an existing building on Paradise High School campus located at 5911 Maxwell Drive in Paradise. The building is 10,100 square feet, and currently consists of CTE training space with some equipment, as well as classroom space. The scope of work for the facility improvements would update the facility with for current equipment used in welding, sheet metal work, plumbing, electrical, and construction/wood working training. The interior of the space would be rehabilitated to current training standards for the training programs intended to occupy the space.

Training Program:

Training programs within the facility will be administered by several local partners, including Paradise Unified School District, Butte College, and the Valley Contractor's Exchange. NorTEC will provide supportive services at this location.

Paradise Unified School District: Update current Trades Buildings (Welding, Ag, Construction) to support community training in the trades. Currently PUSD offers training for students in the trades fields. The training takes place in Construction and Agriculture Programs. At this time PUSD employs one full time teacher and only students from Paradise High School are eligible to enroll in these training programs. It is the intention of PUSD to hire an additional staff member, and purchase equipment to allow for the expansion of their existing program for High School students, and provide the necessary facility space for other programs that will utilize the facility for adult learners. Courses offered to Paradise High School students are free, with Paradise High School students documenting the LMI status of enrollees. These programs would be offered at no cost to income eligible adult students who demonstrate LMI eligibility.

Butte College: Administer 5 new programs. There are no items that need to be completed prior to starting these programs, they are ready to go.

1. Construction/ITEC-55 Introduction to Industrial Trades - ITEC 55 is a 2 unit course designed to provide pre-employment training for industrial trades. It is a prerequisite for entry into the construction program at Butte College. We propose to offer this course as Dual Enrollment with Paradise High School. We also propose to offer two courses each summer for the duration of the grant. 2-4 Butte College instructors would be hired to deliver this course.
2. Certified Nurse Assistant Program - Paradise Cohort of 15 students offered starting Summer 2025. Target is High School students the summer of their Junior Year. 2-3 Butte College instructors would be hired to deliver this course for 15 students.
3. Heavy Equipment Operator Technician Program - Expansion of the Heavy Equipment Operator Program which currently exists on Butte College campus to the new Paradise facility. 2 Butte College Instructors would be hired to deliver this course.
4. Utility Line Clearance Arborist and Pre-Inspector. 4 Butte College Instructors would be hired to deliver this course.
5. Utility Vegetation Management Pre Inspector. 4 Butte College Instructors would be hired to deliver this course.

The intent of these programs is to harness Paradise High School students into local programs and jobs, to introduce them to pathways into higher education at Butte College in a location that is familiar to them, and to provide opportunities for adult learners on evenings, weekends, and summers. These programs would be offered at no cost to income eligible students who demonstrate LMI eligibility.

Valley Contractor Workforce Foundation: Trades Training with NCCER accredited carpentry, plumbing and electrical programs. There are no items that need to be completed prior to starting these programs, they are ready to go.

NCCER Core Curriculum:

Core is a prerequisite to all other Level 1 craft curricula. Its modules cover topics such as Basic Safety, Communication Skills, and Introduction to Construction Drawings.

Completing Core provides the trainee with the foundational skills needed to continue an education in any craft.

Core Modules

- Basic Safety
- Introduction to Construction Math
- Introduction to Hand Tools
- Introduction to Power Tools
- Introduction to Construction Drawings
- Introduction to Basic Rigging

- Basic Communication Skills
- Basic Employability Skills
- Introduction to Material Handling

Rough Carpentry

VCWF will offer NCCER modules in carpentry to form a Rough Carpentry program. We will focus on the modules that allow trainees to become a framer in the local industry.

The program begins with the Core semester, then proceeds for four more semesters in carpentry training. NCCER offers badges for each module completed and the Trade School awards a certificate of completion in Rough Carpentry. OSHA 10-hour certificates and CPR certificates will be included in the program.

LEVEL ONE

- Orientation to the Trade
- Building Materials, Fasteners, and Adhesives
- Hand and Power Tools
- Introduction to Construction Drawings, Specifications, and Layout
- Floor Systems
- Wall Systems
- Ceiling Joist and Roof Framing
- Basic Stair Layout
- Introduction to Building Envelope Systems

Electrical Journeyman Electrician NCCER accredited program. The four-year Electrical program will include hands-on practice in the shop, Electrical code training, and leadership skills.

Taught by our instructor as well as experienced Journeyman who can answer questions about the processes, safety, job sectors, and construction.

LEVEL ONE

- Occupational Overview
- Electrical Safety
- Introduction to Electrical Circuits
- Electrical Theory
- Introduction to the National Electrical Code®
- Device Boxes
- Hand Bending
- Raceways and Fittings
- Conductors and Cables
- Basic Electrical Construction Drawings
- Residential Electrical Services
- Electrical Test Equipment

LEVEL TWO

- Alternating Current
- Motors: Theory and Application
- Electric Lighting
- Conduit Bending
- Pull and Junction Boxes
- Conductor Installations
- Cable Tray
- Conductor Terminations and Splices
- Grounding and Bonding
- Circuit Breakers and Fuses
- Control Systems and Fundamental Concepts

LEVEL THREE

- Load Calculations – Branch and Feeder Circuits

- Conductor Selection and Calculations
- Practical Applications of Lighting
- Hazardous Locations
- Overcurrent Protection
- Distribution Equipment
- Transformers
- Commercial Electrical Services
- Motor Calculations
- Voice, Data, and Video
- Motor Controls

Plumbing NCCER accredited program.

The four-year plumbing program will include hands-on practice in the shop, plumbing code training, and leadership skills. Taught by our instructor as well as experienced plumbers who can answer questions about the processes, safety, job sectors, and construction.

LEVEL ONE

- Introduction to the Plumbing Profession
- Plumbing Safety
- Tools of the Plumbing Trade
- Introduction to Plumbing Math
- Introduction to Plumbing Drawings
- Plastic Pipe and Fittings
- Copper Pipe and Fittings
- Cast-Iron Pipe and Fittings
- Carbon Steel Pipe and Fittings
- Introduction to Plumbing Fixtures
- Introduction to Drain, Waste, and Vent (DWV) Systems
- Introduction to Water Distribution Systems

LEVEL TWO

- Plumbing Math Two
- Reading Commercial Drawings
- Structural Penetrations, Insulation, and Fire Stopping
- Installing and Testing DWV Piping
- Installing Roof, Floor, and Area Drains
- Installing and Testing Water Supply Piping
- Types of Valves
- Installing Fixtures and Valves
- Installing Water Heaters
- Basic Electricity
- Fuel Gas and Fuel Oil Systems

LEVEL THREE

- Applied Math
- Sizing and Protecting the Water Supply System
- Potable Water Supply Treatment
- Types of Venting
- Sizing DWV and Storm Systems
- Sewage Pumps and Sump Pumps
- Corrosive-Resistant Waste Piping
- Compressed Air
- Service Plumbing

Staffing needs:

The program would require a full-time instructor as well as an administrator for program oversight. Additionally, we would bring in industry professionals to aid in hands on training.

NorTEC (Northern Rural Training and Employment Consortium): Participant Supportive Services

Development of an Outreach Plan for participant enrollment (multi-language) that would include in person canvassing and special efforts to include all LMI populations; Determine participant eligibility; Case management, client tracking and reporting; Provide supportive services including but not limited to transportation, childcare, class materials and training stipends; Employer contacts to develop On the Job Training opportunities.

This project will require hiring 10 staff members (1 Project Coordinator, 2 Outreach Specialists, 4 Case Managers, 2 Job Developers, and 1 Admirative Support position.

14. Has any portion of the Program Scope of Work already commenced before or at time of application?

No

HCD encourages Applicants to create formal partnerships for collaboration and increased program impact. If Partners will be included, describe how the Partner(s) will be involved in the program and their Workforce experience. See definition of Partner provided in the NOFA.

15. Are Partners included in the application?

Yes

Describe the role of Partners involved in the program.

This project includes training programs and public facility improvements to create the Paradise Resilient Infrastructure and Sustainable Education Center (Paradise RISE Center), which will be located on the Paradise High School Campus (5911 Maxwell Drive, Paradise CA 95969)

Public Facility Improvements:

The project aims to update an existing building on Paradise High School campus located at 5911 Maxwell Drive in Paradise. The building is 10,100 square feet, and currently consists of CTE training space with some equipment, as well as classroom space. The scope of work for the facility improvements would update the facility with for current equipment used in welding, sheet metal work, plumbing, electrical, and construction/wood working training. The interior of the space would be rehabilitated to current training standards for the training programs intended to occupy the space. The estimated budget for public facility improvements is \$5.5 Million, this portion of the project will be closely coordinated with Paradise Unified School District.

Training Program:

Training programs within the facility will be administered by several local partners, including Paradise Unified School District, Butte College, and the Valley Contractor's Exchange. NorTEC will provide supportive services at this location.

Paradise Unified School District: Update current Trades Buildings (Welding, Ag, Construction) to support community training in the trades. Currently PUSD offers training for students in the trades fields. The training takes place in Construction and Agriculture Programs. At this time PUSD employs one full time teacher and only students from Paradise High School are eligible to enroll in these training programs. It is the intention of PUSD to hire an additional staff member, and purchase equipment to allow for the expansion of their existing program for High School students, and provide the necessary facility space for other programs that will utilize the facility for adult learners. The budget for this portion of the project is \$635,000. Courses offered to Paradise High School students are free, with Paradise High School students documenting the LMI status of enrollees. These programs would be offered at no cost to income eligible adult students who demonstrate LMI eligibility.

Butte College: Administer 5 new programs

1. Construction/ITEC-55 Introduction to Industrial Trades - ITEC 55 is a 2 unit course designed to provide pre-employment training for industrial trades. It is a prerequisite for entry into the construction program at Butte College. We propose to offer this course as Dual Enrollment with Paradise High School. We also propose to offer two courses each summer for the duration of the grant. 2-4 Butte College instructors would be hired to deliver this course, with a budget of \$150,000.
 2. Certified Nurse Assistant Program - Paradise Cohort of 15 students offered starting Summer 2025. Target is High School students the summer of their Junior Year. 2-3 Butte College instructors would be hired to deliver this course, with a budget of \$55,000 for 15 students.
 3. Heavy Equipment Operator Technician Program - Expansion of the Heavy Equipment Operator Program which currently exists on Butte College campus to the new Paradise facility. 2 Butte College Instructors would be hired to deliver this course with a budget of \$1,00,000.
 4. Utility Line Clearance Arborist and Pre-Inspector. 4 Butte College Instructors would be hired to deliver this course, with a budget of \$750,000.
 5. Utility Vegetation Management Pre Inspector. 4 Butte College Instructors would be hired to deliver this course, with a budget of \$485,000.
- The intent of these programs is to harness Paradise High School students into local programs and jobs, to introduce them to pathways into higher education at Butte College in a location that is familiar to them, and to provide opportunities for adult learners on evenings, weekends, and summers. These programs would be offered at no cost to income eligible students who demonstrate LMI eligibility.

Valley Contractor Workforce Foundation: Trades Training with NCCER accredited carpentry, plumbing and electrical programs.

NCCER Core Curriculum:

Core is a prerequisite to all other Level 1 craft curricula. Its modules cover topics such as Basic Safety, Communication Skills, and Introduction to Construction Drawings.

Completing Core provides the trainee with the foundational skills needed to continue an education in any craft.

Core Modules

- Basic Safety
- Introduction to Construction Math
- Introduction to Hand Tools
- Introduction to Power Tools
- Introduction to Construction Drawings
- Introduction to Basic Rigging
- Basic Communication Skills
- Basic Employability Skills
- Introduction to Material Handling

Rough Carpentry

VCWF will offer NCCER modules in carpentry to form a Rough Carpentry program. We will focus on the modules that allow trainees to become a framer in the local industry.

The program begins with the Core semester, then proceeds for four more semesters in carpentry training. NCCER offers badges for each module completed and the Trade School awards a certificate of completion in Rough Carpentry. OSHA 10-hour certificates and CPR certificates will be included in the program.

LEVEL ONE

- Orientation to the Trade
- Building Materials, Fasteners, and Adhesives
- Hand and Power Tools
- Introduction to Construction Drawings, Specifications, and Layout
- Floor Systems
- Wall Systems
- Ceiling Joist and Roof Framing
- Basic Stair Layout
- Introduction to Building Envelope Systems

Electrical

Journeyman Electrician NCCER

accredited program. The four-year Electrical program will include hands-on practice in the shop, Electrical code training, and leadership skills.

Taught by our instructor as well as experienced Journeyman who can answer questions about the processes, safety, job sectors, and construction.

LEVEL ONE

- Occupational Overview
- Electrical Safety
- Introduction to Electrical Circuits
- Electrical Theory
- Introduction to the National Electrical Code®
- Device Boxes
- Hand Bending
- Raceways and Fittings
- Conductors and Cables
- Basic Electrical Construction Drawings
- Residential Electrical Services
- Electrical Test Equipment

LEVEL TWO

- Alternating Current
- Motors: Theory and Application

- Electric Lighting
- Conduit Bending
- Pull and Junction Boxes
- Conductor Installations
- Cable Tray
- Conductor Terminations and Splices
- Grounding and Bonding
- Circuit Breakers and Fuses
- Control Systems and Fundamental Concepts

LEVEL THREE

- Load Calculations – Branch and Feeder Circuits
- Conductor Selection and Calculations
- Practical Applications of Lighting
- Hazardous Locations
- Overcurrent Protection
- Distribution Equipment
- Transformers
- Commercial Electrical Services
- Motor Calculations
- Voice, Data, and Video
- Motor Controls

Plumbing
program.

NCCER accredited

The four-year plumbing program will include hands-on practice in the shop, plumbing code training, and leadership skills. Taught by our instructor as well as experienced plumbers who can answer questions about the processes, safety, job sectors, and construction.

LEVEL ONE

- Introduction to the Plumbing Profession
- Plumbing Safety
- Tools of the Plumbing Trade
- Introduction to Plumbing Math
- Introduction to Plumbing Drawings
- Plastic Pipe and Fittings
- Copper Pipe and Fittings
- Cast-Iron Pipe and Fittings
- Carbon Steel Pipe and Fittings
- Introduction to Plumbing Fixtures
- Introduction to Drain, Waste, and Vent (DWV) Systems
- Introduction to Water Distribution Systems

LEVEL TWO

- Plumbing Math Two
- Reading Commercial Drawings
- Structural Penetrations, Insulation, and Fire Stopping
- Installing and Testing DWV Piping
- Installing Roof, Floor, and Area Drains
- Installing and Testing Water Supply Piping
- Types of Valves
- Installing Fixtures and Valves
- Installing Water Heaters
- Basic Electricity
- Fuel Gas and Fuel Oil Systems

LEVEL THREE

- Applied Math
- Sizing and Protecting the Water Supply System
- Potable Water Supply Treatment
- Types of Venting
- Sizing DWV and Storm Systems
- Sewage Pumps and Sump Pumps
- Corrosive-Resistant Waste Piping
- Compressed Air
- Service Plumbing

Staffing needs:

The program would require a full-time instructor as well as an administrator for program oversight. Additionally, we would bring in industry professionals to aid in hands-on training.

Budget:

\$650k estimated total program budget.

\$260k in staffing and admin cost

\$68k in multi-trade NCCER Curriculum and materials

\$322k in tools and equipment

These programs would be offered at no cost to income-eligible students who demonstrate LMI eligibility.

NorTEC (Northern Rural Training and Employment Consortium): Participant Supportive Services

Development of an Outreach Plan for participant enrollment (multi-language) that would include in-person canvassing and special efforts to include all LMI populations; Determine participant eligibility; Case management, client tracking and reporting; Provide supportive services including but not limited to transportation, childcare, class materials and training stipends; Employer contacts to develop on-the-job training opportunities.

This project will require hiring 10 staff members (1 Project Coordinator, 2 Outreach Specialists, 4 Case Managers, 2 Job Developers, and 1 Administrative Support position). The budget for this portion of the project is \$4,000,000.

Upload a copy of each pending or executed Partner Agreement.

Memorandum of Understanding - TOP - Butte College - PUSD - Nortec - VCWF.docx

Upload a copy of each pending or executed Partner Agreement.

Upload a copy of each pending or executed Partner Agreement.

If Partner is a tribal entity, upload the Tribal Entity's bylaws or appropriate governing documents.

If Partner is a tribal entity, upload the Tribal adopted Authorizing Resolution.

Applicant must provide a written Participant Supportive Service plan. Your plan should include the services needed, how were these services determined, the services that will be provided, who will provide them, how will the services be accessed, how the services meet the needs of your training program and the community and explain if the services are new or existing services already being provided.

16. Describe your plan for providing Participant Supportive Services to eligible trainees in the Workforce training program.

All supportive services will be provided for free to eligible trainees.

NoRTEC intends to provide Case Management, Supportive Services, and Career Services for Eligible trainees.

Case Management Services:

NoRTEC's service provider, Alliance for Workforce Development (AFWD), is committed to providing comprehensive case management services to participants to ensure their success throughout the program. Case management services are designed to support participants from the initial application intake to program exit.

These services encompass various facets including:

- Client Eligibility Verification and Enrollment: AFWD will develop a robust eligibility determination process in accordance with Local Median Income

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Prep Date: 02/26/2026

(LMI) guidelines. This involves creating clear documentation, policies, and procedures to streamline the enrollment process.

- **Maintaining and Monitoring Participant Files:** AFWD will diligently maintain participant files to ensure accurate and up-to-date records throughout their program journey.
- **Administering Eligibility Assessments and Screenings:** Through comprehensive assessments, AFWD will identify participants' needs and eligibility for program services.
- **Identifying and Addressing Barriers:** AFWD will proactively identify any barriers to program participation and provide recommendations to mitigate these barriers. This may involve offering support services or referring participants to other service providers for additional assistance.
- **Financial and Support Service Screening:** AFWD will conduct screenings to assess participants' eligibility for financial assistance and support services, providing guidance and information on available resources.
- **Monitoring Training Progress:** AFWD will closely monitor participants' training progress, offering ongoing support and guidance to ensure successful completion of their training programs.

Supportive Services:

Supportive services play a crucial role in assisting individuals by addressing various barriers and challenges they may face on their journey towards employment and self-sufficiency. AFWD will provide a comprehensive array of supportive services to address the diverse needs of participants. Services can be accessed through the trainee's assigned case manager. These services include, but are not limited to:

- **Child/Dependent Care:** Child/dependent care assistance offers support to individuals who are parents or caregivers by helping with the cost of childcare or dependent care services. This service ensures that individuals can attend work, training programs, or educational activities without worrying about the care of their children or dependents, thereby removing a significant barrier to participation.
- **Transportation Assistance:** Transportation assistance helps individuals overcome barriers related to transportation by providing support such as transportation vouchers, bus passes, or rideshare credits. This service ensures that individuals can access essential services, attend appointments, commute to work, or participate in training programs, particularly in areas with limited public transportation options.
- **Medical (Employment/Training):** Medical assistance for employment or training purposes provides support for individuals who require medical services or treatments to participate in employment or training programs.
- **Incentives:** Incentive programs offer rewards or incentives to individuals as a motivational tool for achieving specific goals or milestones.
- **Temporary Shelter:** Temporary shelter assistance provides individuals with short-term housing accommodations in emergency situations where they are experiencing homelessness or housing instability. This service ensures that individuals have a safe and secure place to stay while they work towards securing more permanent housing arrangements.
- **Job Search Allowance:** Job search allowance programs offer financial assistance to individuals to cover expenses associated with their job search activities, such as transportation costs, printing resumes, or purchasing interview attire. This support helps individuals actively seek employment opportunities and overcome financial barriers during the job search process.
- **Tools/Personal Equipment:** Tools and personal equipment assistance provides individuals with essential tools, equipment, or supplies necessary for their employment or training activities. This may include tools for specific trades or professions, uniforms, safety gear, or other equipment required for individuals to perform their job duties effectively.
- **Clothing/Work Attire/Interview Attire:** Clothing assistance programs offer individuals access to appropriate work attire or interview attire, including professional clothing or uniforms, shoes, and accessories.
- **Housing Assistance:** Housing assistance programs provide support to individuals to secure stable and affordable housing arrangements. This may include rental assistance, as well as assistance with security deposits or rental arrears, or referrals to affordable housing options.
- **Utilities:** Utilities assistance offers support to individuals to cover expenses related to essential utilities such as electricity, water, gas, or heating fuel. This service helps individuals maintain access to basic amenities and ensures that they can afford to meet their utility needs while managing other expenses.
- **Educational Testing:** Educational testing services provide individuals with assessments or evaluations to identify their academic strengths, weaknesses, or learning needs. This may include standardized testing, diagnostic assessments, or evaluations to determine individuals' readiness for specific educational programs or courses.
- **Post-Secondary Academic Materials:** Post-secondary academic materials assistance offers support to individuals enrolled in post-secondary education or training programs by providing access to textbooks, study materials, or other academic resources necessary for their coursework.
- **Needs-Related Payments:** Needs-related payments provide financial assistance to individuals to cover various essential needs or expenses not otherwise addressed by existing support services.

Career Services:

Career services are essential resources provided to individuals to support them in navigating the complexities of the job market, identifying career paths aligned with their skills and interests, and ultimately securing meaningful employment. Career services encompass a range of resources and support mechanisms aimed at assisting individuals in making informed decisions about their careers and achieving their employment goals. These services will be offered by NoRTEC's service provider, Alliance for Workforce Development (AFWD), and may include:

- **Career Counseling and Planning:** Professional guidance provided by career counselors to help individuals assess their skills, interests, and values, explore career options, and develop actionable career plans.

- Short-term Pre-vocational Services: Preparation programs designed to equip individuals with foundational skills and knowledge necessary for success in vocational or job training programs.
- Job Search Assistance: Support in navigating the job market, including assistance with resume writing, cover letter preparation, job search strategies, and networking.
- Referral to Direct Employment Opportunities: Connection to employers offering job openings that match individuals' skills and qualifications.
- Access to Job Listings and Wage Information: Providing access to job listings, along with information about wages, job requirements, and employer expectations.
- Information on Market Demand and Job Skills Requirements: Guidance on emerging job trends, in-demand industries, and the skills needed to succeed in specific occupations.
- On-the-Job Training and Work Experience/Internship Placement Assistance: Opportunities for hands-on training and experiential learning to enhance individuals' employability and skills development.
- Workforce Preparation Activities: Workshops, seminars, and training sessions focused on developing essential workplace skills, such as communication, teamwork, time management, and problem-solving.
- Certification, Credential, or Licensing Assistance: Support in obtaining industry-recognized certifications, credentials, or licenses that enhance individuals' qualifications and competitiveness in the job market.
- Resume Assistance and Interview Preparation: Guidance and feedback on crafting effective resumes and preparing for job interviews, including mock interview sessions and interview coaching.
- Employability Skills Development: Training programs aimed at enhancing individuals' employability by improving skills such as computer literacy, customer service, and interpersonal communication.
- Individual Employment Plans: Tailored plans outlining specific steps and milestones for achieving individuals' employment goals, with ongoing support and monitoring.

Through these comprehensive services, AFDW aims to equip participants with the tools, resources, and support necessary to succeed in the program and transition into meaningful employment opportunities.

Enter the number of Participant Supportive Service that you project to be provided to the training program participants. Participant Supportive Services may be provided by either a Partner, Subrecipient, or a Training Operator that has expertise in the services they offer to help reduce barriers to participation in training and employment. Depending on the anticipated needs of the trainees, Participant Supportive Services can be delivered in a variety of ways to include, but not limited to on-site, mobile, or virtual.

17. Enter the number of Participant Supportive Services projected to be provided to the trainees in the Workforce Training Program.

13

Acquisition, construction and/or site improvements may be considered as supplemental activities to support the long-term community investment in the Public Service Workforce training program. Applicants must be able to complete these activities and commence the training program by December 31, 2024, and the facility must be used for an eligible Workforce Training program. No "Choice-limiting actions" may occur on a proposed project, or proposed site acquisition before both the federal and state environmental review processes are completed, even if that work/acquisition is being done using non-federal funds. Note: Rehabilitation and improvements of Public Facilities are eligible DR-Workforce activities, but new construction is not.

18. Is acquisition, improvements, and/or rehabilitation of Public Facilities part of your scope of work in this application, regardless of funding source?

Yes

Select all that apply to the proposed Workforce training Program.

Improvements of Public Facilities, commercial, industrial, and privately owned buildings

Training programs must commence by 12/31/24 serving training participants. Review your timeline for construction to ensure you can meet this mandatory milestone.

Can the Improvements/rehabilitation be completed prior to the deadline to commence the Workforce training program (December 31, 2024)?

Yes

Describe what public facilities activities will be needed and the status at the time of application.

The building which will be utilized for the RISE Center will need to be rehabilitated and modernized, and equipped with the tools needed for the intended programs. The building is currently in operation on the Paradise High School campus, so all work will be to upgrade the facility to be expand it's uses.

Please enter the number of non-businesses, (i.e., Nonprofit, Jurisdiction, Post-Secondary Education Center, municipality, Special District) projected

to benefit from CDBG-DR funds used for the public facility activities for the use of the Workforce Training Program.

Enter the projected number of non-business organizations benefitting.

5

Please enter the number of public facility buildings projected to be rehabilitated and/or improved with CDBG-DR funds for the use of the Workforce Training Program.

Enter the projected number of Public Facilities being rehabilitated and/or improved.

1

Public Service activities are considered Exempt. Applicants that have Public Service only programs must submit their Environmental Review Form for Exempt or Categorically Excluded Not Subject to Section 58.5 Form at the time of application submission. For Applicants conducting Public Facility activities, the Environmental Review process must commence within 30 days of the effective date of the executed Standard Agreement. See the Application Guide for more information on Environmental Review Forms and to determine your level of review needed.

19. Select the applicable Environmental Review category anticipated for the proposed Workforce program activities.

Categorically Excluded Subject to 58.5 (CEST)

SECTION III: BUDGET

Enter the total Amount of DR-Workforce Funds Requested.

20. CDBG-DR Funding Amount Requested

17,868,376.00

Enter the Project cost (CDBG-DR funding plus other funding for the total project cost).

21. Total Project Cost

17,868,376.00

22. Upload detailed cost estimate prepared, signed, and stamped by a Licensed Architect or Professional Engineer licensed in the State of California.

As shown through completion of the total activity budget, if awarded, CDBG-DR funds will not result in a Duplication of Benefits (DOB). CDBG-DR funds may only be used to fund a gap in your total activity budget. If an applicant, or eventual subrecipient is found to have a DOB, supplanted funds or otherwise misled HCD about the need for additional funding, the situation will be treated as fraud, waste, and abuse of federal funds and HCD may recapture all or part of the funds.

23. Will the CDBG-DR funding request result in a duplication of benefits?

No

If you have applied for funding, but unsure if it constitutes as funding for workforce training activities, please leave the response blank and HCD will follow-up to confirm.

24. Have you applied for other sources of funds to operate this program?

No

Application must include a completed total activity budget and a completed signed DOB affidavit that clearly identifies all funding sources for your Workforce training program. The Total Activity Budget (Excel template located in the solicitation files) is a detailed budget template created by HCD for applicants to use as a tool to help develop their entire program cost estimate (not just CDBG-DR portion) for all phases of the program and to document other sources. General budget categories in this budget should at minimum include activity costs and activity delivery costs. Reminder, this budget reflects all costs to carry out your proposed activities, regardless of the funding source. Use the information provided in the Total Activity Budget to complete the CDBG-DR Budget. The DOB affidavit is also included in the solicitation files to be completed and uploaded below.

25. Total Activity Budget

Budget Spreadsheet.xlsx

A copy of the DOB affidavit is included in the solicitation files to be completed and uploaded below. Please list out all funding sources on the DOB affidavit and signed by the Authorized Representative.

26. Upload the completed DOB Affidavit.

Duplication of Benefits Affidavit.pdf

Applicant must complete their applicable payee tax form (STD 204 or FI\$Cal). Payee tax forms are located in the solicitation files.

27. Complete and upload the applicable Payee tax form for your organization/entity.

Taxpayer ID Form.pdf

CDBG-DR budgets found in the Grants Network portal are required at application submission. Applications submitted without a complete Grants Network budget will result in an ineligible application, from which the applicant may re-submit once the application is complete.

28. Is the CDBG-DR budget completed in Grants Network?

Yes

Budget narratives must be included on the CDBG-DR Budget in Grants Network to explain anything that impacts how the CDBG-DR funds will move in your activity. The budget narrative should include an itemized list of how the CDBG-DR funds will be spent and when, a description of how the planned expenditures were estimated, any unfunded budget gaps, and the cost of training per trainee if any non-LMI participants are subject to training costs. The budget narrative should also include information about activity viability if the project is only partially funded. For instance, can the project scope be reduced, the number of beneficiaries be reduced, can the project be scaled to the amount of funding available. Make sure the budget narrative has a relationship to the tasks and deliverables described in the application. Applications submitted without a complete Grants Network budget narrative will result in an ineligible application, from which the applicant may re-submit once the application is complete.

29. Does the CDBG-DR budget include a detailed narrative of your Workforce Training Program budget within the Grants Network budget template?

Yes

SECTION IV: Program Schedule

Application must contain a Workforce Training Program Timeline to ensure compliance with all milestones provided within the Standard Agreement. Please complete the program timeline for your applicable program activity milestones by entering the dates you project to have each completed by. All Standard Agreements are expected to be executed by the first quarter 2024.

If any milestones are not applicable to your program, please enter N/A for the date.

Applicants that are recommended for awards will be contacted via Grants Network and provided with an opportunity to update their application program timeline schedule or other data that may have aged during the Applicant review period. Applicants will have 10 days to respond to requests. Awarded Applicants (Subrecipients) shall submit monthly activity and financial reports to HCD for review in Grants Network by the 10th calendar day of the month for the previous month's activity. Monthly reports are required to be submitted beginning the month after the Standard Agreement is executed.

Please note the DR-Workforce Standard Agreement performance milestone requirements below.

1. Project Start Date: All programs must commence activity within 30 days from the effective date of the SA.
2. Public Facility Environmental Review Start Date: Within 30 days from effective date of the SA
3. Acquisition Site Control Date: Within 60 days from Environmental Record Review (ERR) clearance.
4. Construction Start Date: Within 60 days from ERR clearance or, if applicable, from Acquisition/Lease completion.
5. Construction Completion Date: Must be completed prior to training program commencement date to begin serving Beneficiaries by December 31, 2024.
6. Training Program Start Date: Within 90 days from ERR clearance or construction/acquisition completion; but must begin serving Beneficiaries by December 31, 2024.
7. Fifty percent (50%) of the funds expended Date: At least ten (10) months prior to the Expenditure Deadline.
8. Final Expenditure Date: No later than January 31, 2026.
9. Program Closeout Date: No later than May 1, 2026.

30. PROGRAM MILESTONE TIMELINE

All programs must commence activity within 30 days from the effective date of the SA.

Milestone #1: Date projected to Start DR-Workforce activities (incurring costs):

Within 30 days of from the Standard Agreement (SA) effective date

Programs that have Public Facility activities (rehab/improvements/acquisition) must commence the Environmental Record Review process within 30

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days from effective date of the SA.

Milestone #2: Date projected to begin the Public Facility Environmental Review:

Within 30 days of from the Standard Agreement (SA) effective date

Programs that have Public Facility Acquisition activities must successfully complete Acquisition or lease within 60 days from Environmental Record Review (ERR) clearance.

Milestone #3: Date projected to have Acquisition Site Control:

NA

Programs that have Public Facility construction related activities (rehab/improvements) must successfully begin to incur Construction costs within two (2) months from ERR clearance or, if applicable, from acquisition/lease completion.

Milestone #4: Date projected to start construction:

Within 60 days of ERR clearance

Programs that have Public Facility construction related activities (rehab/improvements) must complete Construction prior to the training program start date to begin serving Beneficiaries by December 31, 2024.

Milestone #5: Date projected to complete construction:

By December 31, 2024

All training programs must commence the approved training program and services within three (3) months from ERR clearance or construction/acquisition completion; but must begin serving Beneficiaries by December 31, 2024.

Milestone #6: Date projected to Start the Training Program:

Within 3 months from construction completion

Fifty percent (50%) of the Program funds must be expended at least ten (10) months prior to the Expenditure Deadline and serve fifty percent (50%) of its Beneficiaries identified in the application no later than six (6) months prior to the Expenditure Deadline.

Milestone #7: Date projected to expend Fifty percent (50%) of the CDBG-DR awarded funds:

April 1, 2025

Subrecipient must serve one hundred percent (100%) of its Beneficiaries identified in the application prior to the Expenditure Deadline and expend all program funds by January 31, 2026.

Milestone #8: Date projected to Expend all CDBG-DR awarded funds:

January 31, 2026

All DR-Workforce programs must commence the closeout process and submit a final activity report no later than 90 days from the expenditure deadline date.

Milestone #9: Date projected to Close-out:

April 30, 2026

SECTION V: PROGRAM PLANS

Programs must offer free training to ELIGIBLE training participants (eligible = income qualified).

31. Are all job training and accompanying services provided at no cost to eligible LMI trainees?

Yes

General policies and procedures should include at minimum a section on: trainee recruitment, fee structure to participate (income eligible trainees cannot be charged but over income trainees could be, depending on your program's policies), the program's schedule, who can participate, and a description of the training courses and services offered.

32. Do you have policies and procedures for the workforce training program proposed in this application?

In Development

Application intake policies and procedures at a minimum should include application intake process, income verification, income documentation collection, eligibility review, and documentation maintenance.

33. Do you have policies and procedures related to application intake for trainees?

In Development

Include information on financial resources and staff capacity to sustain the project past the life of this grant.

34. Describe how the organization plans to sustain the proposed new or expanded Workforce training program(s).

The programs currently in development will be completed no later than 30 days from the effective date of the Standard Agreement.

Each entity providing training in the facility will sustain the proposed programs after the grant period ends through their own resources or through new grants they are awarded.

SECTION VI: DUE DILIGENCE

Applications are required to include a completed authorizing resolution using the applicable Department approved authorizing resolution form and approved by the applicant's governing board. The authorizing resolution designates a person or persons responsible for, and authorized to, execute all documents related to the application of CDBG-DR funds. The Jurisdiction and the Organization Authorizing Resolution Templates are in the solicitation files. Please upload the Applicant's applicable Authorizing Resolution. If a governing body must prepare a separate resolution concurrently that confirms to its local standard, it may do so in addition to preparing the resolution form provided by the Department.

Applicants must submit their approved resolutions on the form provided by the Department by the application submission due date. The Department will NOT accept resolutions after this time.

35. Upload the approved and adopted Authorizing Resolution for the application.

res_2023_61.pdf

Proof of the Authorized Representative may be a screenshot of the authorized individual from your organization/jurisdiction website.

36. Upload proof of identification of Authorized Representative.

Town Manager as Designee.png

Applicants must provide proof from the federal System for Award Management that the Applicant, all application Partners, developers, consultants, and contractors participating in the application, the potential administration of the award, or the potential implementation of the activity are not debarred. HCD will perform a due diligence check at <https://sam.gov> to confirm that applicants are not on the federal government's debarment list.

37. Is the primary Applicant or any of the Partners named in this application debarred from doing business with the federal government?

No

38. Upload applicable proof from the Federal System for Award Management (SAM).

SAM Proof.pdf

Poor past performance would not be cause for in-eligibility, but would result in a high-risk rating, assigned technical assistance (TA), and likely a special condition as part of the Standard Agreement.

39. Has the applicant or any partners received a monitoring report from a federal agency, or an agency on behalf of a federal grant in the last 2 years?

No

All non-federal entities that expend \$750,000 or more in federal awards in a fiscal year are required to have a single audit for that year in accordance with the Single Audit Act of 1984, Single Audit Act Amendments of 1996, and 2 CFR §200 Subpart F-Audit Requirements.

40. Has the primary applicant or any of the identified Partners been required to submit a Single Audit to the State Controller's Office?

No

Provide details on the level of federal grant experience for this program's key staff and whether they are new hires or existing staff. For any staff recognized as having federal grant experience, please indicate the length of experience over time for each staff and which entity they are associated with (primary Applicant or Partner). If acquisition and/or construction activities are included in the Applicant's Workforce Training Program, then the Applicant and/or partner must have at least 1-year of experience with federal grants in carrying out federally funded acquisition and/or construction.

41. Provide details on the level of staff experience with CDBG-DR or other federal grants management. Between the primary Applicant and the identified Partners, indicate how many years of related experience for each staff role listed.

The staff at the Town of Paradise have significant experience working with CDBG, CDBG-DR, EDA grants, USDA grants, and Federal Highway Administration Grants. Combined experience of Town staff exceeds 10 years.

Provide details on the level of workforce training program experience for this program's key staff and whether they are new hires or existing staff. For any staff recognized as having workforce training program experience, please indicate the length of experience over time for each staff and which entity they are associated with (primary Applicant or Partner). Applicant an/or Partner must have at least 3-years combined experience with workforce training programs.

42. Provide details on the level of staff experience with workforce training programs? Between the primary Applicant and the identified Partners, indicate how many years of experience for each staff with Workforce training experience.

Town of Paradise: 0 (The Town of Paradise does not undertake direct workforce training programs, but has been a long-time collaborator with the other entities listed.)

Butte College: 57 years (Butte College began offering vocational training at their community college campus in 1967)

Paradise Unified School District/Paradise High School: 70 years (Paradise High School opened in 1954)

Valley Contractors Exchange Workforce Foundation: 2 years (Valley Contractors Exchange Workforce Foundation is the official training arm of Valley Contractors Exchange)

Northern Rural Training and Employment Consortium (NoRTEC): 41 years (Executed their Joint Powers Authority in 1983)

NoRTEC Credentials:

Staff providing case management, career services, and or support services have a variety of certifications, credentials, licenses and or degree's that are applicable to providing Social and Workforce Development services and activities. They include but are not limited to:

Degrees:

- B.A Psychology- Minor in Career and Life Planning
- B.S. Neurobiology, Physiology, & Behavior
- B.A English /Teaching Credential
- AA Liberal Studies

Certificates/Credentials:

- Certified Workforce Development Professional (CWDP) Certification
- Job and Career Transition coach (JTCT)
- Career Advising Certificate Program - UC San Diego
- Teaching Online Essentials - UC San Diego
- NAWDP 5 Core Competency Training-Dynamic Works
- Foundations of Workforce Development Professional Cert - Dynamic Works
- Workforce Starter Roadmap-Workforce Development Academy-Dynamic Works
- Human Resource (SHRM Certification)

Additional Trainings (applicable to serving participants):

- Child Abuse Mandated reporter
- Mental Health First Aid
- Diversity in the Workplace
- Implicit Bias
- Active Shooter / FEMA
- CPR/First Aid / Bloodborne Pathogens
- Data Privacy PII
- Customer Service / De-escalation
- ASCEND

Butte College Credentials

- a. Patricia Hubbard RN, ADN- 18 years of experience
- b. Amelia Taylor RN, BSN - 12 years of experience
- c. Linda Cavaness LVN, ADN - 20 years of experience
- d. Mollie Openshaw LVN, ADN - 30 years of experience

PUSD Credentials

Kelly Gordon - CTE Administrator with Butte County Office of Education

-Supported CTE Pathways in schools across the county

-Provided Professional Development for CTE Teachers from Butte County Office of Education high schools and adult ROP Programs, Inspire School of Arts and Sciences, and Tehama County Office of Education CTE Credential candidates

-Helped run CTE Curriculum Development Institutes through CTE Online platform (in partnership with the California Department of Education)

-Developed CTE opportunities for students in Alternative Education settings

- Helped develop and oversee Middle School Career Camps
- Presented on curriculum development at national Association for Career Technical Education (ACTE) conference
- Presented on Middle School Career Camps at statewide Educating for Careers conference
- Served as principal for adult Registered Dental Assisting (RDA) Regional Occupational Program (ROP)

Leadership Development Institute for CTE Leaders statewide through California Department of Education (21/22 school year cohort)

Statewide Administration Ambassador for CTE Online platform (21/22 School Year)

Administration Ambassador for CACTE, California chapter of Association for Career Technical Education ACTE (2022-present)

Tehama County Office of Education CTE Credential Program Advisory Board Member (2022-present)

Lowell Forward – Ag/Welding/Industrial Arts Instructor

Lowell experience goes far beyond teaching. His experience has included building a tiny house, teaching kids plumbing, electrical, and welding. Prior to teaching he has lived a life that requires you to use your hands to work, build, and repair. Another thing that Lowell demonstrates is that learning never ends and this is demonstrated by his constant efforts to learn and gain additional credentials. Below is list of experiences, work and accomplishments of Lowell:

- Raised on a cattle ranch
- Worked as a carpenter on a ranch that also operated as a motel with cabins
- Worked as a Timber Faller to get through school
- Multiple Credentials and Degrees
- Taught at a construction academy and while teaching received a Building Trades Credential
- Received his Industrial Technology Credential
- Just finished all his work for an Ag Credential
- Built multiple houses performing all the work in all the trades
- Currently lives on a small farm raising primarily sheep, but also other small animals
- PUSD Teacher for 18 years

Valley Contractors Workforce Foundation Credentials

Current Staff:

- VCWF has one Construction Training Instructor current who will complete the NCCER certification process prior to the launch of this programming.
- Current staff will complete and possess up-to-date OSHA-10 and CPR certification.
- VCWF's Construction Training Instructor has significant industry experience which is sufficient for current instruction.

Staff to be Hired:

- VCWF will hire at least one additional Construction Training Instructor for general construction training who will have or will complete the process of NCCER certification.
- VCWF will hire a specialized Construction Training Instructor with plumbing and/or electrical specialization who will have or will complete the process of NCCER certification.
- All potential staff will be required to have extensive industry experience.

Expected Credentials and Qualifications:

- NCCER certification
- OSHA 10 safety training
- CPR certification
- Minimum of 5 years of field experience in their respective trades.

43. Provide a narrative to identify who will manage the program, their qualifications or experience, how they will manage it, and summarize current licensing and accreditations.

Colette Curtis, Recovery and Economic Development Director will provide high level oversight, and Brian Solecki, Project Manager will provide day to day management of the program. Colette Curtis has worked for the Town of Paradise for 10 years, overseeing multiple grant funded projects. Brian Solecki has been with the Town for three years and is an adept project manager, with experience managing very large grant funded projects from start to finish.

44. Upload organizational chart with lines of responsibility and authority in the administration of your organization. If Partners are part of your application, include their placement in the organization chart including their staff role titles.

Org Chart.docx

45. If there are any gaps in current capacity, describe those gaps and how you propose to fill them. Also detail the qualifications and experience required of staff to be hired/procured, if applicable.

Any gaps in capacity will be filled with additional Town of Paradise staff who are versed in CDBG DR, including Marc Mattox, Public Works Director and Town Engineer, and Kate Anderson, Housing Program Supervisor.

46. Do you have Procurement Policies and Procedures?

Yes

Upload Procurement Policies and Procedures.

Paradise, CA Code of Ordinances- Purchasing.pdf

47. Do you have Policies and Procedures related to Environmental Review in accordance with the National Environmental Protection Act (NEPA)?

In Development

All applicants that have acquisition public facility activities included in the project, regardless of funding source, will need to submit acquisition and relocation policies and procedures prior to Standard Agreement.

48. Do you have Policies and Procedures related to acquisition and relocation in accordance with the Uniform Relocation Assistance and Real Property Acquisition Act (URA)?

In Development

All applicants that have construction related public facility activities included in the project, regardless of funding source, will need to submit a section 3 plan prior to Standard Agreement.

49. Do you have a Section 3 Policy and Plan?

In Development

All applicants that have construction related public facility activities included in the project, regardless of funding source, will need to submit construction policies and procedures that include reference to the Davis Bacon and Related Acts (DBRA) prior to Standard Agreement.

50. Do you have Construction Policies and Procedures that include reference to the Davis Bacon and other Related Acts?

In Development

Financial Management will address the following but is not limited to: - Internal controls – Financial reporting - Accounting records - Allowable costs - Budget controls - Cash management – Financial Management Records.

51. Do you have Financial Management Policies and Procedures in accordance with 2 CFR 200?

In Development

Record Management Policies and Procedures should include details on how you will maintain secure files that protect Personal Identifying Information (PII).

52. Do you have Record Keeping and Reporting Policies and Procedures?

In Development

Program administrators are required to make reasonable efforts to provide language assistance to ensure meaningful access for LEP persons to the recipient's programs and activities by:

1. conducting a four-factor analysis,
2. developing a Language Access Plan (LAP), and
3. providing appropriate language assistance.

Instructions about how to comply with the LEP requirements and an LAP template are provided in Appendix D of the Policies and Procedures Manual and the Application Workbook Guide.

53. Does your organization have a written plan to address Limited English Proficiency (LEP) beneficiaries in the program?

In Development

54. Is the Equity Survey Form completed?

Yes

55. Is the Legislative Data Form completed?

Yes

SECTION VII: CERTIFICATIONS

By typing my name in the field below, I hereby certify that the information provided in this application is true, correct, and complete to the best of my knowledge. I am aware that making any materially false, fictitious, or fraudulent statement or representation may subject me to penalties under Section 1001 or Title 18 of the United States Code. In addition, I am aware that if I materially violate any required disclosure of violation, including concealing a material fact, I am subject to being fined under this title or imprisoned not more than five years, or both. Applicants that rely on consultants or grant writers to prepare the CDBG-DR application are strongly encouraged to review the application for completeness and correctness prior to submittal.

56. Application Approver Name:

Jim Goodwin

57. Upload your signed Statement of Assurances and Certifications (Form in solicitation files)

Statement of Assurances.pdf

58. Applicants that have any additional documentation to provide in support of their DR-Workforce application, may upload the documents below:

Butte College SAM Info.pdf

Additional File Upload

NoRTEC SAM RQInformation_20240520-030038.pdf

Additional File Upload

Additional File Upload

Additional File Upload

Additional File Upload

Average Score

0.00

Budget Worksheet

View Budget Worksheet

<https://portal.ecivis.com/peerBudget/ADEFCE25-2ACA-4536-BF0A-581FC5734C5D>

Application Goals

View Application Goals

<https://portal.ecivis.com/peerGoals/2A506CFC-449A-486D-AA6E-B35B65B5CCCB>

of Reviews

2

of Denials

0

Text

Applications: File Attachments

18-DRWD-23001

Approved Date: 10/24/2023

Prep Date: 02/26/2026

5. Upload a project service location map in relation to the EDIA.

Map of Project Site in Paradise, Butte County.png

Upload a copy of each pending or executed Partner Agreement.

Memorandum of Understanding - TOP - Butte College - PUSD - Nortec - VCWF.docx

25. Total Activity Budget

Budget Spreadsheet.xlsx

26. Upload the completed DOB Affidavit.

Duplication of Benefits Affidavit.pdf

27. Complete and upload the applicable Payee tax form for your organization/entity.

Taxpayer ID Form.pdf

44. Upload organizational chart with lines of responsibility and authority in the administration of your organization. If Partners are part of your application, include their placement in the organization chart including their staff role titles.

Org Chart.docx

57. Upload your signed Statement of Assurances and Certifications (Form in solicitation files)

Statement of Assurances.pdf

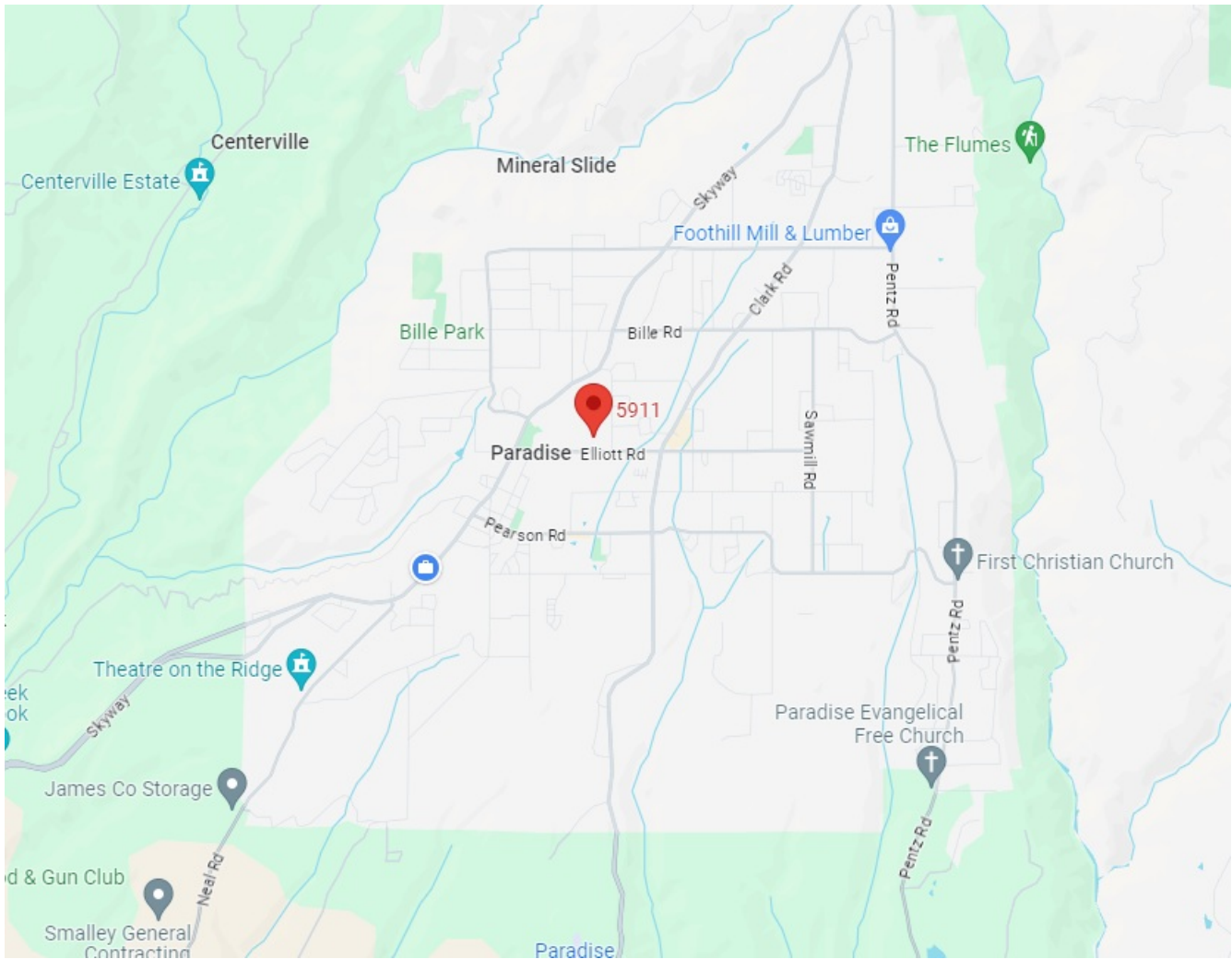
58. Applicants that have any additional documentation to provide in support of their DR-Workforce application, may upload the documents below:

Butte College SAM Info.pdf

Additional File Upload

NoRTEC SAM RQInformation_20240520-030038.pdf

Attachment: Map-of-Project-Site-in-Paradise,-Butte-County.png



Organization Name: Town of Paradise

Program Name: CDBG DR Workforce

DUPLICATION OF BENEFITS AFFIDAVIT

INSTRUCTIONS

The affidavit is divided into three (3) components:

1. Funding Sources
2. Attachments
3. Signature of Authorized Representative

Read each component in full and provide the accurate information.

Part 1. Funding Sources

This affidavit must be completed by all applicant(s) that have applied for and/or received any assistance from the CDBG-DR funded State of California 2018 DR-Workforce Program being offered by the California Department of Housing and Community Development (HCD) and signed by the Authorized Representative. The information within this affidavit will provide the California Department of Housing and Community Development (HCD) with vital information for processing the application required by the Stafford Act Section 312 on Duplication of Benefits.

In the table below, indicate with an "X" the program(s) for which you are applying AND any program you have received funds from. Also state the purpose of the assistance and status of the funds.

Source INSTRUCTION NOTE: Please add further sources as necessary if they are not listed below (REMOVE THIS UPON COMPLETION)	Purpose of Assistance <i>Ex: Economic Development public services, Rehabilitation & improvements of public facilities</i>	Current Status of Funds <i>Ex: Obligated from FEMA, Pending Approval, etc.</i>	Amount Received (\$)
☐ U.S. Department of Housing and Urban Development			
☐ FEMA National Flood Insurance			
☐ FEMA Individual Assistance or Public Assistance			
☐ FEMA Hazard Mitigation Grant Program (HMGP)			
☐ Small Business Administration			
☐ U.S. Army Corps of Engineers			
☐ U.S. Department of Transportation			

☐ Federal Economic Development Agency			
☐ CARES Act / American Rescue Plan Act			
☐ State and Local Level Housing Department			
☐ State and Local Emergency Management Agency			
☐ State and Local Department of Transportation			
☐ Insurance			
☐ Philanthropic Funds			
☐ Utility Settlement			
☐ Budgeted Local Funds			
☐ Other: _____			
☐ Other: _____			

Part 2. Attachments

Attached to this affidavit are copies of any and all acceptable document for each of the above referenced sources of funds identified as a result of the August 2018 and November 2018 fires, identified as presidentially declared disasters, DR-4382 and DR-4407.

Part 3. Signature(s)

I certify that the information provided in this affidavit is true and accurate to the best of my knowledge. I understand that if this information is not correct, it may affect the amount of any funds I may receive or may lead to the recapture of disbursed funds by HCD and/or HUD.

Jim Goodwin

Authorized Representative Printed Name

Town of Paradise

Organization



Authorized Representative Signature

02/28/2024

Date

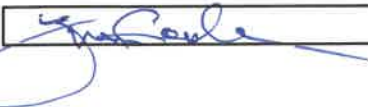
The principal purpose of the information provided is to establish the unique identification of the government entity.

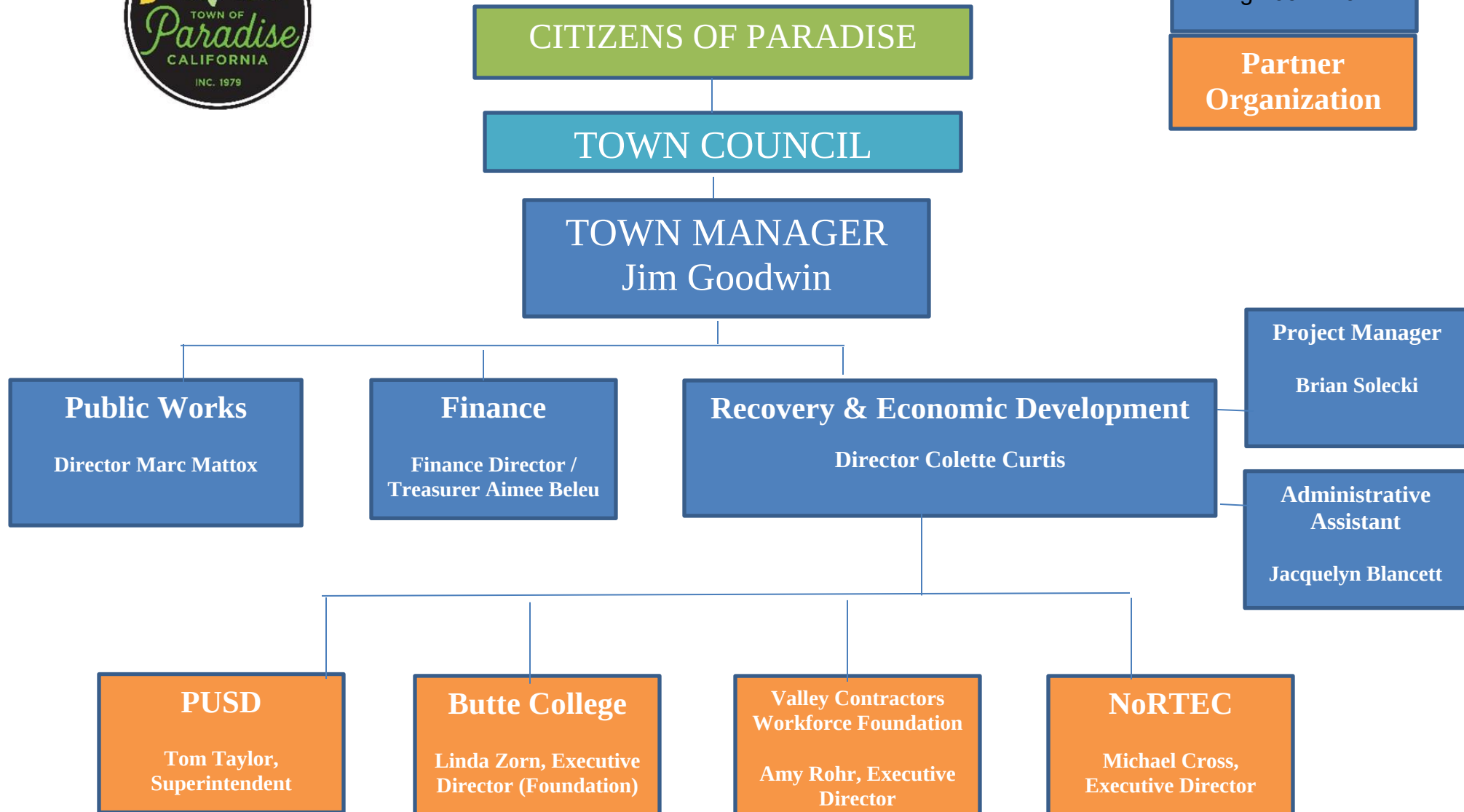
Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields marked with an asterisk (*) are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name*	Town of Paradise		
Remit-To Address (Street or PO Box)*	5555 Skyway		
City*	Paradise	State *	CA Zip Code*+4 95969-4931
Government Type:	☒ City	☐ County	Federal Employer Identification Number (FEIN)* 94-2621899
	☐ Special District	☐ Federal	
	☐ Other (Specify)		

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	
Dept/Division/Unit Name		Complete Address	

Contact Person*	Jim Goodwin	Title	Town Manager	
Phone number*	530-872-6291	E-mail address	jgoodwin@townofparadise.com	
Signature*			Date	02/28/24



STATE OF CALIFORNIA - BUSINESS, CONSUMER SERVICES AND HOUSING AGENCY
DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF STATE / FEDERAL FINANCIAL ASSISTANCE
2020 W. El Camino Avenue, Suite 670 / 200, 95833
P. O. Box 952054
Sacramento, CA 94252-2054
(916) 263-2771
www.hcd.ca.gov



2023 CDBG-DR Application Certifications and Statement of Assurances

The Applicant hereby certifies the following:

1. Legal Authority:

It possesses the legal authority to apply for and execute the proposed activity(s) in the application.

2. Application Authorization:

Its governing body has duly adopted or passed as an official act or resolution, motion, or similar action authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the applicant's chief executive officer or other designee to act in connection with the application and to provide such additional information and assurances as may be required.

3. Citizen Participation:

It has or will comply timely with all citizen participation requirements, which include, at a minimum, the following components:

- A. Provides for and encourages citizen participation, with particular emphasis on participation by persons of low- and moderate- income for which CDBG-DR funds are proposed to be used, and provides for participation of low- and moderate-income persons associated with disaster community recovery, and
- B. Provides citizens with timely and ADA compliant access to local meetings, information, and records relating to the grantee's proposed use of funds, as required by CDBG-DR requirements as set forth in the applicable Federal Register Notice(s), and relating to the Applicant's proposed and actual use of CDBG-DR funds, and
- C. Provides for technical assistance to groups representative of persons of low and moderate income that request such assistance in developing proposals with the level and type of assistance to be determined by the grantee, and
- D. Provides for public hearings to obtain citizen views and to respond to proposals and questions at all stages of the community development program. These include at least the development of needs, the review of proposed activities, and review of program performance, which hearings shall be held after adequate notice, at times



and locations convenient to potential or actual beneficiaries and with accommodation for persons with disabilities. This shall include one public meeting during the program design, monthly performance report preparation, and formal amendments. A public hearing shall be conducted prior to application submittal, and

- E. Solicits and provides for a timely written answer to written complaints and grievances, within 15 working days where practicable, and
- F. Identifies needs of limited-English speaking residents will be met in the case of public hearings where limited-English speaking residents can reasonably be expected to participate.

4. National Objective:

It has developed its CDBG-DR Program so as to primarily benefit targeted income persons and households and each activity in the program meets the national objective: benefit to low- and moderate-income persons, certified by the grantee as such.

5. NEPA Environmental Review:

It consents to assume, and hereby assumes the responsibilities for environmental review and decision-making in order to ensure timely compliance with NEPA by following the procedures for recipients of block grant funds as set forth in [24 CFR Part 58](#), titled "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities." Also included in this requirement is compliance with [Executive Order 11988](#) relating to the evaluation of flood hazards, [Section 102\(a\) of the Flood Disaster Protection Act of 1973](#) (Public Law 93-234) regarding purchase of flood insurance, and the [National Historic Preservation Act of 1966](#) (16 USC 470) and implementing regulations ([36 CFR §800.8](#)).

6. Audit/Performance Findings:

It certifies compliance with the State Controller's Office (SCO) to Single Audit Package requirements set forth in 2 CFR Part 200 for prior or future awards in excess of \$750,000.00.

7. Growth Control:

It certifies that there is no plan, ordinance, or other measure in effect which directly limits, by number, the building permits that may be issued for residential construction or the buildable lots which may be developed for residential purposes; or if such a plan, ordinance, or measure is in effect, it will either be rescinded before receiving funds, or it need not be rescinded because it:

- A. Imposes a moratorium on residential construction, to protect health and safety, for a

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2023 CDBG-DR NOFA
Authorized Signatory Initials

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specified period of time which will end when health and safety is no longer jeopardized; or,

- B. Creates agricultural preserves under [Chapter 7 \(commencing with Section 51200\) of Part 2 of Division 1 of Title 5 of the Government Code](#); or,
- C. Was adopted pursuant to a specific requirement of a State or multi-State board, agency, department, or commission; or,
- D. The applicant is in compliance with Housing Element submission requirements found at [CA Health and Safety Code 50829](#) (ca.gov),

8. Uniform Administrative Requirements:

It will comply with the regulations, policies, guidelines and requirements of [2 CFR Part 200](#) and [24 CFR Part 85](#) and the [CDBG-DR Grant Administration Manual for 2017 and 2018 Disasters](#).

9. Nondiscrimination:

It shall comply with the following regarding nondiscrimination laws and practices as may be amended from time to time:

- A. Title VI of the Civil Rights Act of 1964 ([Public Law 88-352](#)).
- B. Title VIII of the Civil Rights Act of 1968 ([Public Law 90-284](#)) as amended; and will administer all programs and activities related to housing and community development in a manner affirmatively furthering fair housing.
- C. [Section 109 of the Housing and Community Development Act of 1974](#), as amended.
- D. [Section 3 of the Housing and Urban Development Act of 1968](#), as amended.
- E. [Executive Order 11246](#), as amended by Executive Orders 11375 and 12086.
- F. [Executive Order 11063](#), as amended by Executive Order 12259.
- G. Section 504 of the Rehabilitation Act of 1973 ([Public Law 93-112](#)), as amended, and implementing regulations.
- H. The Age Discrimination Act of 1975 ([Public Law 94-135](#)).

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10. Anti-Displacement/Relocation:

It will comply with the Federal Relocation Act ([42 U.S.C. 4601 et seq.](#)) and the acquisition and relocation requirements of the URA, as amended, and implementing regulations at [49 CFR part 24](#).

11. Labor Standards:

It will comply with the following regarding labor standards as may be amended from time to time:

- A. [Section 110 of the Housing and Community Development Act of 1974](#), as amended.
- B. [Section 1720, et seq. of the California Labor Code](#) regarding public works labor standards.
- C. Davis-Bacon and Related Acts as amended ([40 U.S.C. §276\(a\)](#)) regarding the payment of prevailing wage rates.
- D. Contract Work Hours and Safety Standards Act ([40 U.S.C. §3702](#)) regarding overtime compensation.
- E. Anti-Kickback Act of 1934 ([41 U.S.C. §51-58](#)) prohibiting "kickbacks" of wages in federally assisted construction activities.

12. Architectural Barriers:

It will comply with the Architectural Barriers Act of 1968 ([42 U.S.C. §4151 et seq.](#)) and implementing regulations ([24 CFR Parts 40-41](#))

13. Conflict of Interest:

It will enforce standards for conflicts of interest which govern the performance of their officers, employees, or agents engaged in the award and administration, in whole or in part, of State CDBG-DR grant funds ([24 CFR §570.611](#)).

14. Limitations on Political Activities:

It will comply with the Hatch Act ([5 U.S.C. §1501, et seq.](#)) regarding political activity of employees.

15. Lead Based Paint:

It will comply with the Lead-Based Paint Regulations ([24 CFR Part 35](#)) which prohibit the use of lead-based paint on projects funded with CDBG-DR funds.

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16. Debarred Contractors:

It certifies that neither the applicant or its staff are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in federal assistance programs, in any proposal submitted in connection with the CDBG-DR program, per the Excluded Party List System located at <https://www.sam.gov/SAM/>. In addition, the applicant will not award contracts to or otherwise engage the services of any contractor while that contractor (or its principals) is debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation from the covered transaction, in any proposal submitted in connection with the CDBG-DR program under the provisions of [24 CFR Part 24](#).

17. Inspection of Grant Activities:

It will give HUD, the Comptroller General, the State Department of Housing and Community Development, or any of their authorized representatives access to and the right to examine all records, books, papers, or documents related to the grant.

18. Cost Recovery:

It will not attempt to recover any capital costs of public improvements assisted in whole or part with CDBG-DR funds by assessing any amount against properties owned and occupied by persons of low- and moderate-income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless:

- A. CDBG-DR funds received are used to pay the proportion of such fee or assessment that relates to the capital costs of public improvements that are financed from revenue sources other than CDBG-DR funds; or
- B. For purposes of assisting any amount against properties owned and occupied by persons of low- and moderate-income who are not persons of very low income, that it lacks sufficient funds received from CDBG-DR Program to comply with the requirements of this clause.

19. Procurement:

It will follow the federal procurement policies per [24 CFR §200.317 et seq.](#)

20. Excessive Force:

It will adopt and enforce policies:

- A. Prohibiting the use of excessive force by its law enforcement agencies against individuals engaged in non-violent civil rights demonstrations; and

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- B. Enforcing applicable State and local law against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within its jurisdiction.

21. Anti-Lobbying:

- A. It certifies and agrees that no federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement per [24 CFR 87](#).
- B. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with the federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

22. Compliance with Laws:

The Applicant will comply with all applicable laws, rules, regulations, requirements and policies and procedures governing the activities being applied for herein and all funding provided therefor.

23. Compliance with Community Block Development Grant Disaster Recovery (CDBG-DR) grants:

- A. It certifies and agrees to comply with Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1974 ([42 U.S.C. 5121 et seq.](#)), for necessary expenses related to disaster relief.
- B. It certifies and agrees to comply with all applicable the Laws, Regulations, and Federal Register Notice's - [CDBG-DR Laws, Regulations, and Federal Register Notices | HUD.gov / U.S. Department of Housing and Urban Development \(HUD\)](#)

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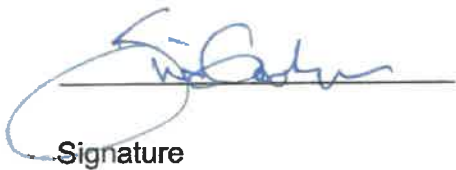
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I hereby certify under penalty of perjury that all information contained in this Statement of Assurances (including all supporting documentation) is true and correct. I understand and acknowledge that making false statements on this certification, including any documents submitted in support of it, is a crime under federal and California state laws, which may result in criminal prosecution and fines.

Jim Goodwin

Printed Name of Authorized Representative (*per the Resolution*)


Signature

Town Manager

Title

02/28/24

Date

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Town of Paradise: Paradise RISE Center
Program Milestone Amended Schedule
18-DR23001 Amendment 1

The Project Schedule for the Project is included below.

1. **Milestone #1:** Date projected to Start DR-Workforce activities (incurring costs):
Original: Within 30 days from the Standard Agreement (SA) effective date.
10/1/2025
2. **Milestone #2:** Date projected to begin the Phase II Public Facility Environmental Review: **Original:** Within 30 days from the Standard Agreement (SA) effective date:
 - a. Date projected to begin the Phase II Public Facility Environmental Review:
06/15/2026
3. **Milestone #3:** Date projected to have Acquisition Site Control: N/A.
4. **Milestone #4:** Date projected to start construction: **Original:** Within 60 days of ERR clearance. **09/15/2026**
5. **Milestone #5:** Date projected to complete construction: **Original:** By December 31, 2024. **12/31/2026**
6. **Milestone #6:** Date projected to Start the Training Program: **Original:** Within 3 months from construction completion. **08/31/2026:**
7. **Milestone #7:** Date projected to expend Fifty percent (50%) of the CDBG-DR awarded funds: **Original:** April 1, 2025. **09/30/2027**
8. **Milestone #8:** Date projected to Expend all CDBG-DR awarded funds: **Original:** January 31, 2026. **07/31/2028**
9. **Milestone #9:** Date projected to Close-out: **Original:** April 30, 2026.: **September 30, 2028**