

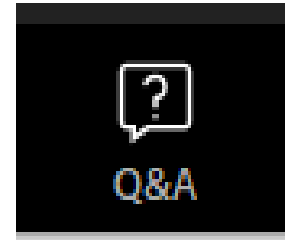
Emergency Solutions Grants (ESG) Program Office Hours – Emergency Shelter

May 21, 2025





How to ask a question...



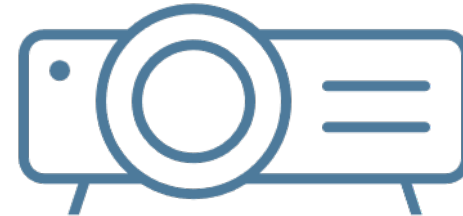
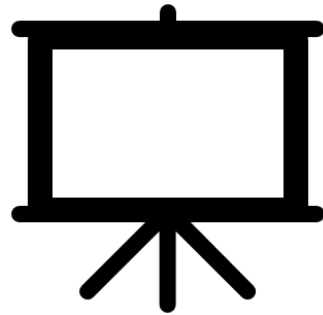
Question Format

- ❖ All Questions must be submitted in the Question & Answer (Q&A) Box:
 - Please type your organization name and question.
- ❖ The team will read questions out loud at the end of the presentation and will also provide answers (if possible) throughout the presentation.
- ❖ All questions and answers entered into the Q&A box will be recorded as part of the public record.



Slides and Recording

Both the slides and recording will be sent to all participants within approximately two weeks of this event.





ESG Updates

2024 ESG NOFA*:

- ❖ Staff are reviewing funding applications
- ❖ July 2025 – Award Announcements
- ❖ Contract Exhibits are available on the ESG webpage

**Dates are tentative and subject to change*



ESG - 2023 Grant Updates

❖ Performance Milestones Reminders:

- ❖ Expenditure deadline for 2023 contracts is August 17, 2025.
- ❖ 80% of contract must be expended by June 17, 2025.
- ❖ If already spent, reach out to your Grant Representative for a Certificate of Completion.



ESG - 2023 Grant Updates

❖ Performance Milestones Reminders:

- ❖ Contract language specifies that grantees are required to submit at least one Request for Funds (RFF) per quarter (we highly recommend monthly).
- ❖ Contract: if RFF deadline is missed, a written action plan must be submitted.
- ❖ Reach out to your representative or NOFA inbox if you need assistance



ESG - 2023 Grant Updates

❖ Request For Funding Requirements

❖ First RFF:

- Full Back-up Documentation Required for all DER Line Items
- RRH & HP must have approved Policies & Procedures
- Redact all Personally Identifying Information (PII)



ESG - 2023 Grant Updates

❖ Request For Funding (RFF) Requirements

❖ Second (and subsequent) RFFs:

- Supporting documentation for two line-items per component
- Grantee to select the line-items to document*
- Include full client files for RRH and HP
- Redact all Personally Identifying Information (PII)

**HCD reserves the right to request additional documentation (as applicable)*



ESG - 2023 Grant Updates

❖ Complete Client Files

- ❖ Supporting Documentation
- ❖ HUD/HCD Client File Checklist
- ❖ Reach out to your representative or NOFA inbox if you need assistance



ESG - 2023 Grant Updates

❖ Complete Client Files (cont.)

- ❖ Rental/Lease Agreements (signed, dated)
- ❖ Copies of Rental Payments / Invoices
- ❖ VAWA Addendum
- ❖ Lead Based Paint Notice
- ❖ Rent Reasonableness Certification



ESG Team Representatives

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Please reach out to your ESG Representative listed above or contact us at:

[**ESGNOFA@hcd.ca.gov**](mailto:ESGNOFA@hcd.ca.gov)



Questions?

ESG Office Hours – Spotlight Series

Emergency Shelter

ESG Program Team

May 21, 2025





ESG – Emergency Shelter

Emergency Shelter

- ES can serve an essential role in providing human-centered services to engage people experiencing sheltered homelessness and connect them with appropriate resources to obtain permanent housing.



ESG – Emergency Shelter (ES)

❖ Purpose

- ❖ Reduce the prevalence of homelessness
- ❖ Engage with those individuals and families living on the street
- ❖ Place them in quality temporary shelters that offer essential services



ESG – Emergency Shelter

ES Eligible Participants - Group One:

- ❖ Don't have a fixed, regular and adequate nighttime residence
- ❖ Staying in a public or private space not designed for human habitation or shelter
- ❖ Exiting an institution where they've been for 90 days or less after living in a shelter or a place not meant for human habitation



ESG – Emergency Shelter

ES Eligible Participants - Group Two:

- ❖ Have no other residence
- ❖ Lack resources or support networks to obtain permanent housing
- ❖ Fleeing dangerous conditions such as domestic violence, dating violence, sexual assault, stalking or human trafficking



ESG – Emergency Shelter

Eligible Projects – Essential Services

- Case Management
- Child Care
- Outpatient Health
- Mental Health Services
- Substance Abuse Treatment
- Education
- Employment Assistance & Job Training
- Legal Services
- Life Skills Training



ESG – Emergency Shelter

Emergency Shelter – Shelter Operations

- Minor Repairs and Maintenance*
- Rent
- Security
- Insurance
- Fuel
- Utilities
- Food
- Furnishings



ESG – Emergency Shelter

ES Services – Best Practices

- Client orientation
- People-first orientation
- Strength-based orientation
- Housing First orientation



ESG – Emergency Shelter

ES Requirements

- Approved written Policies & Procedures (P&Ps)
- Local Coordinated Entry System (CES)
- Must use their local Homeless Management Information System (HMIS)



ESG – Emergency Shelter

ES Requirements – Written Policies & Procedures

- Must detail how project(s) will participate in the local Coordinated Entry System (CES)
- Define Suite of Services provided by the project
- Detail Housing problem-solving approaches
- Process for entering participant data in local HMIS
- Establish and document participant eligibility



ESG – Emergency Shelter

ES Requirements – Coordinated Entry (CE)

- ES projects are required to participate in the CE process through their local Continuum of Care (CoC).
- Provides a critical path from homelessness to housing
- Essential Services



ESG – Emergency Shelter

ES Requirements – Client File Checklist

- Program & HMIS Entry Date & Household Information
- Verification of Homeless Status
- Services & Linkages Provided
- Payments
- Termination of Assistance (as applicable)



ESG – Emergency Shelter

ES Key Performance Measures

- Reduction in the average or median length of stay in ES
- ES exits to a positive housing destination
- Percentage of people who return to homelessness from permanent housing (6, 9, 12 months)
- Align with local CoC's goals to end homelessness



ESG – Emergency Shelter

ESG ES Updated Shelter Policy

- Beginning with 2024 ESG NOFA, CA HCD will discontinue funding ESG-ES projects with minimum or maximum lengths of stay
- Night-by-Night shelters are typically high-volume shelters where a large proportion of clients spend one night at the shelter on an as needed or irregular basis.



ESG – Emergency Shelter

ESG ES Updated Shelter Policy

- HCD ESG will continue to fund Emergency Shelter projects that require or strongly encourage a continuous stay while a client resolves their experience of homelessness
- ESG will continue to fund day shelters and seasonal shelters, which includes cooling and warming centers.
- Please see ESG webpage for additional information:
[esg-emergency-shelter-policy.pdf](#)



ESG – Emergency Shelter

Emergency Shelter in Practice

- ES is meant to get people into permanent housing as quickly as possible – Housing First Principles
- Focus on helping participants find housing and supportive services
- Ensure participants have access to services such as case management, health, education, etc.
- Document, Document, Document....



ESG – Emergency Shelter

❖ ESG Webpage Resources

- ❖ [esg-emergency-shelter-policy.pdf](#)
- ❖ [esg-client-file-checklist-emergency-shelter.pdf](#)
- ❖ [esg-subrecipient-program-manual.pdf](#)
- ❖ [ca-hcd-housing-first-policy.pdf](#)



Questions?



ESG Resources

❖ ESG Webpage:

[Emergency Solutions Grants Program \(ESG\) | California Department of Housing and Community Development](#)

❖ ESG Program Team Contact:

ESGNOFA@hcd.ca.gov



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