

ESG Office Hours – Spotlight Series

Submitting Requests for Funding (RFF) 2025 ESG Allocation

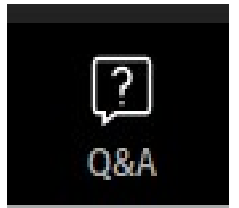
September 16, 2026





QUESTION FORMAT

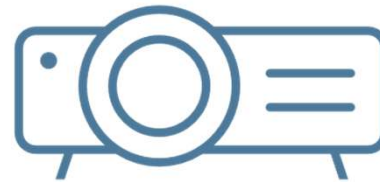
- All questions must be submitted in the Question and Answer (Q&A) box
- Please include your name and organization name
- The team will read the question out loud at the end of the presentation. We will also answer in the Q&A box as applicable.
- All questions and answers entered into the Q&A box will be recorded as part of the public record.





SLIDES AND RECORDING

- Both the slides and recording will be available to all participants on the ESG webpage within two to three weeks of today's event. .





TODAY'S AGENDA

1. ESG Program Updates
2. Spotlight Series: Submitting RFFs – 2025 Allocation
3. Q & A and Technical Assistance





ESG PROGRAM UPDATES

2024 ESG Allocation (Year 1)



- Expenditure Deadline September 25, 2026
- Last Day to Submit an RFF October 25, 2026



ESG PROGRAM UPDATES



Spending Down 2024 ESG Funds

- Identify any unspent 2024 funds
- Review prior month expenses that may have been missed
- Work with your grant representative to develop possible solutions
- No funds should be left on the table for Year 1 of Standard Agreement



ESG PROGRAM UPDATES

2026 ESG Allocation (Year 3 Funding)



- Request for Year 3 Budgets
- Review prior month expenses that may have been missed
- Work with your grant representative to develop possible solutions
- No funds should be left on the table for Year 1 of Standard Agreement



ESG GRANT REPRESENTATIVES

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Please reach out to your ESG representative listed above or contact us at the ESG NOFA inbox

[**ESGNOFA@hcd.ca.gov**](mailto:ESGNOFA@hcd.ca.gov)



Questions?

ESG Office Hours – Spotlight Series:

Submitting RFFs – 2025 ESG Allocation





Overview of Today's Spotlight Series

▶ Submitting RFFs – 2025 ESG Allocation (Year 2)

- Review RFF requirements
- Identify changes for the 2025 allocation

▶ Monitoring Moment

- Overview of submitting ESG Indirect Costs

▶ Q&A / Technical Assistance



Submitting RFFs – 2025 ESG Allocation

- ▶ Expenditure Deadline – 50% of Total Award
 - ▶ **September 23, 2026**
- ▶ Expenditure Deadline – 75% of Total Award
 - ▶ **March 29, 2027**
- ▶ Expenditure Deadline – 100% of Total Award
 - ▶ **September 23, 2027**



Submitting RFFs – 2025 ESG Allocation

▶ Reminders / The Basics:

- ▶ Complete, Sign, and PDF the RFF form
- ▶ Ensure the DER dates and totals match with the RFF form and eCivis
- ▶ Submit supporting documentation and complete client files
- ▶ Spend all of 2024 funds prior to submitting a 2025 RFF



Submitting RFFs – 2025 ESG Allocation

▶ Reminders / The Basics:

- ▶ Quarterly submission of RFFs is a Requirement
- ▶ Exhibit F of Standard Agreement / NOFA / and ESG Guidelines
- ▶ Submitting monthly RFFs is Highly Encouraged
- ▶ HCD ESG will proactively provide TA to grantees



Submitting RFFs – 2025 ES

▶ RFF Numbering:

- ▶ Transition from 2024 (Year 1) to 2025 (Year 2)
- ▶ Existing Grantees – Pick up where you left off
 - ▶ 2024 Final RFF #4
 - ▶ 2025 First RFF = #5
- ▶ New Grantees – Start at #1



Submitting RFFs – 2025 E\$

- ▶ **2025 RFFs – Updates to Mini Monitoring Process**
- ▶ **Current** – For 2024 RFFs, process is the same as always.
 - ▶ Submit your RFFs, DER, & Supporting Documentation in eCivis
 - ▶ Grantee chooses two lines items and submits applicable supporting documentation.



Submitting RFFs – 2025 ESG

- ▶ **2025/Year 2 RFFs – Starting a new process:**
- ▶ ESG Grant Representatives will be choosing a minimum of 2 line-items for review and will request supporting documentation.
- ▶ At least one (1) line-item that requires a Client File and one (1) line item for Personnel and/or Overhead costs.



Submitting RFFs – 2025 ES

► How the process will work:

- Grantee to email grant representative preliminary RFF form and DER for review
- Grant representatives will review, select at least 2 line-items, and request applicable supporting documentation.
- Grantee will then upload RFF, DER, and requested supporting documentation into eCivis.



Submitting RFFs – 2025 E\$

- ▶ **How the process will work (continued):**
 - ▶ Once submitted into eCivis, the RFF review process will continue as normal.
 - ▶ Complete client files are required
 - ▶ HCD required proof of payments with supporting documentation
 - ▶ Copies of cancelled checks and/or check registers at minimum



Questions?

ESG Office Hours – Monitoring Moment:

Indirect Costs





Monitoring Moment

**Indirect Costs
Subrecipients
Subawards**





Monitoring Moment – Indirect Costs

Indirect Costs

Subrecipients with Sub-Awards

- Sub-sub-recipients may take Indirect Costs (IDC)
 - 15% de minimis or NICRA %
 - Modified Total Direct Costs (MTDC)
 - Taken on the DER as your direct cost



Monitoring Moment – Indirect Costs

DER Line-item for Indirect Costs reimbursed to sub-subrecipient.

15% MTDC \$7000 IDC RRH Provider			\$1,050.00	\$1,050.00
Indirect Costs for RRH Provider 15% of \$30,000			\$4,500.00	\$4,500.00



Monitoring Moment – Indirect Costs

Indirect Costs

Subrecipients with Sub-Award

- Sub-sub-recipients may take IDC on each sub-subaward
 - 15% on up to \$50,000 of each subaward
 - ❖ \$7,500 max
 - Claimed at time of reimbursement
 - All costs are eligible-No MTDC
 - Taken on the DER as Indirect Cost and single line item



Monitoring Moment – Indirect Costs

DER Line-item for Indirect Cost for sub-subrecipient.

15% MTDC \$7000 IDC RRH Provider			\$1,050.00	\$1,050.00
Indirect Costs for RRH Provider 15% of \$30,000			\$4,500.00	\$4,500.00



Monitoring Moment – Indirect Cost

Indirect Cost for subrecipient with sub

Sub-sub-recipients

- 15% de minimis or NICRA %
- MTDC
- Direct cost on DER

Sub-recipients

- 15% on total off up to \$50,000 of each subaward reimbursed
- No MTDC
- Indirect cost on DER



Questions?



HCD ESG Resources

► ESG webpage

- [Emergency Solutions Grants Program \(ESG\) | California Department of Housing and Community Development](#)
- [ESG Policies & Resources | California Department of Housing and Community Development](#)
- [ESG Office Hours & Trainings | California Department of Housing and Community Development](#)



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ESG OFFICE HOURS

2026-27 ESG Office Hours – Zoom Registration Link

https://hcd-ca-gov.zoom.us/webinar/register/WN_32Q3ReDkTOG5JfOuonE95g



HAVE A GREAT DAY!

**NEXT OFFICE HOURS – WEDNESDAY,
OCTOBER 21, 2026**

10:00AM – 11:00AM



Thank you!

Thank you for your participation. Your feedback helps us in our efforts to promote safe, affordable homes and vibrant, inclusive, sustainable communities for all Californians.

For more information, or to send a comment or question, please email ESGNOFA@hcd.ca.gov

