

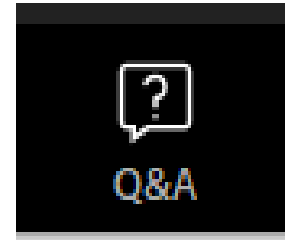
# Emergency Solutions Grants (ESG) Program Office Hours – 2024 Standard Agreements

September 10, 2025





# How to ask a question...



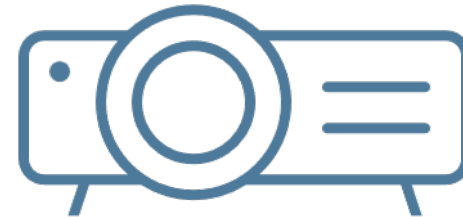
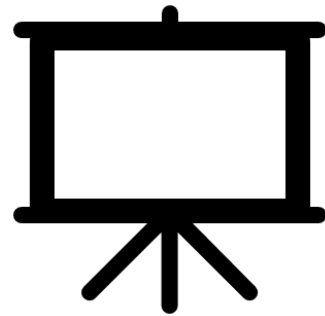
## Question Format

- ❖ All Questions must be submitted in the Question & Answer (Q&A) Box:
  - Please type your organization name and question.
- ❖ The team will read questions out loud at the end of the presentation and will also provide answers (if possible) throughout the presentation.
- ❖ All questions and answers entered into the Q&A box will be recorded as part of the public record.



# Slides and Recording

Both the slides and recording will be sent to all participants within approximately two weeks of this event.





# ESG - 2023 Contract Updates

## ❖ Final RFF is due **September 15, 2025**

- Submit all RFFs as soon as possible
- Can be out of sequence
- Reach out to your Grant Representative:
  - Questions on supporting documentation
  - Guidance on how to spend down balance

## ❖ Certificate of Completion must be included with final RFF



# ESG – Wrapping up 2023 Grants

## ❖ Submitting Your Final RFF(s):

- ❖ Submit RFF form in PDF format
- ❖ Submit DER in Excel format
- ❖ Organize and label your supporting documentation
- ❖ Highlight the line items for supporting documentation



# ESG - 2023 Expenditure Date FAQs

- ❖ *Can HCD grant a contract/expenditure date extension?*
  - *No. The dates are set by HUD.*
- ❖ *What if we are unable to spend down the grant by August 18<sup>th</sup>?*
  - *Contact your representative or the NOFA Inbox*
- ❖ *Can HCD help us spend our remaining grant funds?*
  - *Yes*



# ESG - 2023 Expenditure Date FAQs

## ❖ *How to Spend Down Your Remaining Funds*

- *Can incur costs as of Award Letter Date*
  - *12-12-23 for most non-profits*
  - *Earlier date for most CoCs*
- *Staff Costs, Training, Services*
- *Rental Arrears*
- *Housing Search and Placement*

**Component: Rapid Re-Housing.** These activities are designed to move homeless people quickly to permanent housing through housing relocation and stabilization services and short- and/or medium-term rental assistance. § 576.104

**Activity types:**

Rental Assistance**	Housing Relocation and Stabilization Services	
	Financial Assistance	Services Costs
<p><u>Eligible costs:</u></p> <ul style="list-style-type: none"><li>• Short-term rental assistance</li><li>• Medium-term rental assistance</li><li>• Rental arrears</li></ul> <p>**Rental assistance can be project-based or tenant-based.</p>	<p><u>Eligible costs:</u></p> <ul style="list-style-type: none"><li>• Rental Application Fees</li><li>• Security Deposits</li><li>• Last Month's Rent</li><li>• Utility Deposits</li><li>• Utility Payments</li><li>• Moving Costs</li></ul>	<p><u>Eligible costs:</u></p> <ul style="list-style-type: none"><li>• Housing Search and Placement</li><li>• Housing Stability Case Management</li><li>• Mediation</li><li>• Legal Services</li><li>• Credit Repair</li></ul>





# ESG Team Representatives

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Please reach out to your ESG Representative listed above or contact us at:

[\*\*ESGNOFA@hcd.ca.gov\*\*](mailto:ESGNOFA@hcd.ca.gov)



Questions?

# **ESG Office Hours – Spotlight Series**

## **2024 Standard Agreements**

**ESG Program Team**

September 10, 2025





# ESG – 2024 Standard Agreements

## ❖ Emergency Solutions Grant (ESG)

- Designed to assist individuals and families experiencing homelessness or are at risk of homelessness
- Providing funding for essential services and housing stability



# ESG – 2024 Standard Agreements

❖ ESG provides funding and support through five components:

- Street Outreach
- Emergency Shelter
- Homelessness Prevention
- Rapid Rehousing
- HMIS



# ESG – 2024 Standard Agreements

## ❖ HCD ESG Program – FY24 Snapshot:

- Provided services for approximately 22,000 persons and expended \$11.6M
- Assisted over 18,000 persons through ES and SO components
- Assisted approximately 3,800 persons through the RRH component



# ESG – 2024 Standard Agreements

## ❖ ESG Program is highly-regulated & “politically sensitive”

- **Established over 30-years ago**
  - Numerous legislative updates
  - Supported or not supported
- **Strict requirements**
  - UAG 2 CFR Part 2
  - ESG Legislation & Updates
  - CA Contract Laws
  - HCD Requirements





# ESG Policies and Guidance (sample)

[Emergency Solutions Grants Program Final Guidelines — December 10, 2024 \(PDF\)](#)

## **ESG Program Manual**

[CA ESG Subrecipient Program Manual \(PDF\)](#)

## **Emergency Shelter**

[ESG Emergency Shelter Policy \(PDF\)](#)

[ESG Client File Checklist — Emergency Shelter Form \(PDF\)](#)

[ESG-CV Client File Checklist — Emergency Shelter Form \(PDF\)](#)

## **Homelessness Prevention**

[Homelessness Prevention Manual \(PDF\)](#)

[ESG Homeless Prevention Manual Checklist \(PDF\)](#)

[ESG Client File Checklist — Homelessness Prevention Form \(PDF\)](#)

[ESG-CV Client File Checklist — Homelessness Prevention Form \(PDF\)](#)

[Fair Market Rent and Rent Reasonableness Certification \(PDF\)](#)

[ESG Fair Market Rent and Rent Reasonableness Policy \(PDF\)](#)





# ESG – 2024 Standard Agreements

## ❖ Standard Agreement (SA)

- Establishes timelines and milestones for grant
- Identifies requirements and “deliverables”
- Guiding document for administering the program
- Supplemented with HCD Policy Guidance
- Federal, State and HCD Regulations



Questions?



# ESG – 2024 Standard Agreements

## ❖ 2024 Standard Agreements – What's the Same?

- Establishes timelines and milestones for grant
- Identifies requirements and “deliverables”
- Guiding document for administering the program
- Supplemented with HCD Policy Guidance



# ESG – 2024 Standard Agreements

## ❖ 2024 Standard Agreements – What's New?

- Greater emphasis on Performance Milestones & Deliverables
- Indirect Costs
- Annual Performance Reporting (APR)



# ESG – 2024 Standard Agreements

## ❖ Performance Milestones & Deadlines

- Deadlines for first RFF submittal
- RFFs should be submitted monthly (at least quarterly)
- Milestones for percentage of funding spent
- Recapture option



# ESG – 2024 Standard Agreements

## ❖ Indirect Costs (IDC)

- IDC will be required on each RFF
- Not all costs are eligible for IDC from 2024 onward
- Indirect Costs Workbook to be submitted with each RFF
- Single line item on the Detailed Expense Report (DER)



# ESG – 2024 Standard Agreements

## ❖ Annual Performance Reporting (APR)

- Federal Requirement of the ESG program
- Will be required with each RFF
- HCD is updating our ESG forms to include APR data



# ESG – 2024 Standard Agreements

## ❖ Main Takeaways from today's Presentation:

- Performance Milestones and Deadlines
- Grant Performance Data will be tracked (APR & Spending)
- Indirect Costs Requirements
- Funds are subject to Recapture & Redistribution





Questions?



# ESG Resources

## ❖ ESG Webpage:

[Emergency Solutions Grants Program \(ESG\) | California Department of Housing and Community Development](#)

## ❖ ESG Program Team Contact:

[ESGNOFA@hcd.ca.gov](mailto:ESGNOFA@hcd.ca.gov)



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HCD values diversity at all levels of the Department and is committed to fostering an environment in which employees from a variety of backgrounds, cultures, and personal experiences are welcomed and can thrive. We believe the diversity of our employees and their unique ideas inspire innovative solutions to complex housing challenges.

**Join us and help improve the lives of all Californians.**

## **To find jobs at HCD:**

Visit: [jobs.ca.gov](https://jobs.ca.gov) and click “Advanced Job Search.”

- Search for California Department of Housing and Community Development

## **New to state service? Don't worry.**

You can view the step-by-step process on [jobs.ca.gov](https://jobs.ca.gov).