HOME Investment Partnerships Program

Annual Performance Reports due Tuesday, July 11, 2025

To all State HOME Recipients and Contractors,

The State HOME Investment Partnerships Program (HOME) requires all HOME Recipients to submit Annual Performance Reports (APRs) documenting any activity that occurred during Fiscal Year July 1, 2024, through June 30, 2025 (FY24). This is a federal requirement for ALL HOME Recipients to complete, even if there is no activity to report during FY24.

Go to the <u>HOME Program Website</u>, click on "Forms" tab, and scroll to "Annual Performance Report Forms":

- 1. APR Matrix (Required for <u>ALL</u> HOME Recipients)
- 2. **Attachment A**: Program Income (Required for All HOME Recipients except CHDOs) Including recipients:
 - Reporting all zero balances and no Program Income reported
 - With expired State HOME Program Standard Agreements
 - That have moved from Non-entitlement to Entitlement Jurisdiction
- 3. Attachment D: Relocation and Real Property Acquisition

All recipients must follow these steps when emailing in their APR:

- Subject line: "Jurisdiction Name APR"
- Use the updated **2024/2025 APR forms** only.
- Send the file in **original Excel format**. Do not send it as a PDF.
- Add the APR as an **attachment to the email**.

APR documents must be completed and submitted via email to <u>HOMEPrograms@hcd.ca.gov</u> by **Tuesday**, July 11, 2025.

Need help filling out the forms? Instructions and webinars on how to complete the APR forms are available in <u>APR Help Tools</u>. (Click on "Forms" tab)

Questions? Please contact the HOME Program Senior Specialist:

Jay.Cortese@hcd.ca.gov 916.890.6376