

RESOLUTION OF
[FULL LEGAL NAME OF LIMITED LIABILITY COMPANY GENERAL PARTNER]

HOMEKEY PROGRAM ROUND 3

[Name of project as it appears in the Homekey program application]

[All of the managers / A majority of the managers] of **[Full legal name of limited liability company]**, a California limited liability company (the "Limited Liability Company"), hereby consent to, adopt, and ratify the following resolutions:

WHEREAS, The Department of Housing and Community Development ("Department") has issued a Notice of Funding Availability, dated March 29, 2023 ("NOFA"), for the Homekey Program ("Homekey" or "Program"). The Department has issued the NOFA for Homekey grant funds pursuant to Health and Safety Code section 50675.1.3 (Assem. Bill No. 140 (2021-2022 Reg. Sess.), § 20.);

WHEREAS, The Department is authorized to administer Homekey pursuant to the Multifamily Housing Program (Chapter 6.7 (commencing with Section 50675) of Part 2 of Division 31 of the Health and Safety Code). Homekey funding allocations are subject to the terms and conditions of the NOFA, the Application, the Department-approved STD 213, Standard Agreement ("**Standard Agreement**"), and all other legal requirements of the Homekey Program; and

WHEREAS, the Limited Liability Company is authorized to do business in the State of California, and it is in the Limited Liability Company's best interests to act as the **[Administrative/Managing/Sole]** General Partner of **[Name of Limited Partnership Grantee]**, a California limited partnership (the "Grantee").

NOW, THEREFORE, IT IS RESOLVED, that the Limited Liability Company is hereby authorized and directed to act as the **[Administrative/Managing/Sole]** General Partner of the Grantee in connection with the Department's award of Homekey under the NOFA.

RESOLVED FURTHER: That in connection with the Homekey Program, the Limited Liability Company, as the **[Administrative/Managing/Sole]** General Partner of the Grantee, is authorized and directed to enter into, execute, and deliver a Standard Agreement in an amount not to exceed \$ **[Enter Amount of Funds]** (the "**Homekey Funds**"), any and all other documents required or deemed necessary or appropriate to secure the Homekey Funds from the Department and to participate in the Homekey Program, and all amendments thereto (collectively, the "**Homekey Documents**").

RESOLVED FURTHER: That **[Name(s) and Title(s) of Limited Liability Company Manager/ Member Manager]** **[is/are]** hereby authorized to execute the Homekey Documents, and any amendments or modifications thereto, on behalf of the Limited Liability Company as the **[Administrative/Sole/Managing]** General Partner of the Grantee.

RESOLVED FURTHER: That this resolution shall take effect immediately upon its passage.

Passed and adopted, effective as of _____, 20_____ by the consent of the **[Members/Managers]** of the Limited Liability Company by the following vote:

___ **AYES** ___ **NAYS**
___ **ABSTAIN** ___ **ABSENT**

CERTIFICATE OF THE MEMBER/SECRETARY

The undersigned, **[Member/Secretary]** of the Limited Liability Company, does hereby attest and certify that the foregoing is a true, full and correct copy of a resolution duly adopted at a meeting of the Limited Liability Company which was duly convened and held on the date above-mentioned, and that the resolution has not been altered, amended, repealed, rescinded, or annulled.

DATE: _____

[Name]

[Member/Secretary]